

MINUTES
TAHLEQUAH CITY COUNCIL - SPECIAL MEETING
TUESDAY JUNE 21, 2022 - 5:30 PM
CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.

1. MEETING CONVENED

- 2. Meeting called to order** by Mayor Catron at 5:30pm.
City Clerk Whitney Shaw called the roll call as follows:

Present:	Councilor Ward I	Bree Long
	Councilor Ward II	Keith Baker
	Councilor Ward III	Stephen Highers
	Councilor Ward IV	Trae Ratliff

Others Present:

Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk Whitney Shaw, City Administrator Alan Chapman, City Treasurer Marty Hainzinger

Absent: None

- 3. Public Notice of meeting provided June 13, 2022 at 9:55am** at 111 S. Cherokee Ave. Tahlequah, OK.

4. PUBLIC INSTRUCTIONS:

Videoconference and/or teleconference access instructions for public attendance at the meeting: the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code: 884 6899 8059 Password: 4560651.** Materials presented electronically to Councilors that attend remotely will be made available to those Councilors via the Zoom meeting platform and/or or another digital platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or teleconference notice: This meeting will include communication by City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word "question" along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call

upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

5. PUBLIC COMMENT

-Dr. Uzzo made a public comment regarding NHS and Proof of residency for Councilor Keith Baker.

6. Councilor Highers made a motion and Councilor Long seconded to acknowledge receipt of Fiscal Year June 30, 2021 Audit from Arledge & Associates.

Vote: Ayes: Long, Baker, Highers, Ratliff Nays: none Motion carried

7. Councilor Long made a motion and Councilor Ratliff seconded to approve Resolution No. 06-21-2022, a resolution adopting the Fiscal Year 2022-2023 Tahlequah City Budget.

Vote: Ayes: Long, Baker, Highers, Ratliff Nays: none Motion carried

8. Councilor Highers made a motion and Councilor Long seconded acknowledge receipt of annual accounting and certificate of insurance from Tahlequah Sports League.

Vote: Ayes: Long, Baker, Highers Abstained: Ratliff Nays: none Motion carried

9. Councilor Ratliff made a motion and Councilor Long seconded to approve the Special Olympics Oklahoma Cherokee County-Kent Davis' use of Anthis-Brennan Park from October 7, 2022 to October 9, 2022 for the 2nd annual BBQ competition which will raise money for Special Olympics, and to waive the one-time itinerate vendor license fee as well as approve use of the City Event Tent with a waived fee.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion Carried

10. Councilor Long made a motion and Councilor Ratliff seconded to the approve Ordinance No. 1340-2022, an ordinance changing the zoning from R-1 (Single Family Residential District) to C-2 (General Commercial District) for childcare center located at 711 Butler Street, more particularly described as follows:

Lot 6 & 7 Block 1, Butler Subdivision, City of Tahlequah, Cherokee County, Oklahoma.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried

11. Councilor Ratliff made a motion and Councilor Long seconded to approve Ordinance No. 1339-2022, an ordinance changing the zoning from R-3 (Multifamily Residential District) to C-2 (General Commercial District) for warehousing and require platting, on approximately 8 acres of land generally located 660' north of West 4th Street between Mayberry Drive and Hillcrest Avenue, more particularly described as follows:

A tract of land in the W2 of the SW4 of the SE4 of the SW4 and in the NW4 of the SE4 of the SW4 of Section 32, Township 17 North, Range 22 East of the Indian Base and Meridian, more particularly described as follows, to-wit: Beginning at the southwest corner of said W2 of the SW4 of the SE4 of the SW4; thence N 0°04'34" W, 1322.51 feet to the southwest corner of Stone Meadows Re-plat, Cherokee County, Oklahoma; thence N 89°57'19E, 292.18 feet to the Northwest Corner of Savannah Park Subdivision, City of Tahlequah, Oklahoma; thence S 0°06' E, 240.00 feet; thence N 89°58' E, 320.00 feet, thence N 0°06' W, 100.00 feet, Thence N 89°58' E, 50.00 feet to a point on the west boundary of the Ridgecrest West Subdivision, City of Tahlequah, Oklahoma; thence S 0°07'49" E, along the boundaries of the Ridgecrest West Subdivision and Pamela Hills Addition, City of Tahlequah, Oklahoma, 520.75 feet to the southeast corner of said NW4 of the SE4 of the SW4, thence S 89°55'45" W 331.47 feet to the northeast corner of said W2 of the SW4 of the SE4 of the SW4; thence S 0°02'04" E, 661.26 feet to the southeast corner of said W2 of the SW4 of the SE4 of the SW4; thence S 89°54'21" W, 330.86 feet to the point of beginning, Cherokee County, Oklahoma.

Less and Except The W2 of the SW4 of the SE4 of the SW4 of Section 32, Township 17 North, Range 22 East of the Indian Base Meridian, City of Tahlequah, Cherokee County, Oklahoma

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried

12. Councilor Ratliff made a motion and Councilor Long seconded to approve Ordinance No. 1338-2022, an ordinance changing the zoning from R-3 (Multifamily Residential District) to C-1 (Neighborhood Commercial District) for an office use and require platting on a parcel generally located on east side of Mayberry Drive, approximately 350' north of the Mayberry Drive and West 4th street intersection, more particularly described as follows:

A tract of land lying in an being a part of the SW4 of the SW4 of Section 32, Township 17 North, Range 22 East of the Indian Base Meridian, more particularly described as follows, to-wit: Beginning at a point of the east boundary and 375.0 feet north of the southeast corner of said SW4 of the SW4; thence N 0°02'14" W Along the east boundary of said SW4 of the SW4 283.65; thence S 89°55'50" W 251.45 feet; thence in a southwesterly direction on a curve to the right, having a radius of 249.67 feet, the chord being S 19°02'48" W 33.14 feet, an arc distance of 33.16 feet, thence S 22°51'07" W 182.05 feet, thence in a southwesterly direction on a curve to the left, have a radius of 217.73 feet, the chord begin S 11°23'31" W 86.38 feet, an arc distance

of 86.96 feet; thence N 89°55'50" E 350.21 feet to the point of beginning, Cherokee County, Oklahoma.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried

- 13.** Councilor Long made a motion and Councilor Ratliff seconded to reject bids related to BID# 2022-02 Bypass Mowing (closing date 5/27/2022 9:00am).

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried

- 14.** Councilor Ratliff made a motion and Councilor Long seconded to award bid related to BID# RFP-2022-02 to Mike Palmer awarding total annual compensation in the amount of \$39,500 and approve the terms of the related contract as modified.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried

- 15.** Councilor Ratliff made a motion and Councilor Long seconded to hire Alafio Cooper as a full-time Animal Control Officer in the Managerial Department with an annual salary in the amount of \$33,000.00, effective June 27, 2022.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried

- 16.** Councilor Highers made a motion and Councilor Long seconded to promote Justin Leatherwood from Sergeant I to Lieutenant I within the Police Department, effective June 27, 2022.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried

- 17.** Councilor Highers made a motion and Councilor Baker seconded to promote Elden Graves and Forest "Lane" Cobb both to Sergeant I within the Police Department, effective June 27, 2022.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried

- 18.** Councilor Highers made a motion and Councilor Baker seconded to hire Caleb Rice as a Patrolman III and Dylan Harmon as a Patrolman I both within the Police Department.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried

- 19.** Councilor Highers made a motion and Councilor Long seconded to approve the retirement of canines Burro and Ivo with the Police Department and approved the recommendation to award Burro and Ivo to their respective handlers, Detective Josh Girdner and Lieutenant Bryan Qualls.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried

20. Councilor Ratliff made a motion and Councilor Highers seconded the motion to approve the Interlocal Agreement on the Handling of Juvenile Cases between the District Court, Fifteenth Judicial District, and the City of Tahlequah, Oklahoma with a term ending June 30, 2023.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried

21. Councilor Long made a motion and Councilor Highers seconded to approve the extension of Legal Services Agreement with City Attorney Grand Lloyd through July 31, 2022.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried

22. 6:44pm – Councilor Long made a motion and Councilor Highers seconded to exit Special Meeting and enter into Executive Session.
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Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried

***Discussion related to the City Administrator's evaluation, as provided by 25 O.S. § 307 (B) (1).**

23. Councilor Highers made a motion and Councilor Long seconded to reconvene into Regular Session at 7:22pm.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried

24. Councilor Long made a motion and Councilor Ratliff seconded to approve the City Administrator's evaluation.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried

25. Councilor Highers made a motion and Councilor Long seconded to adjourn at 7:24pm.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: none Motion carried