

MINUTES
TAHLEQUAH CITY COUNCIL - SPECIAL MEETING
MONDAY SEPTEMBER 18th 2017 - 7:00 PM
CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.

1. MEETING CONVENED

- 2.** Meeting **called to order** by Mayor Nichols at 7:00 pm.
City Clerk DeAnna Hammons Called the **Roll call as follows:**

Present:	Councilor Ward I	Bree Long
	Councilor Ward II	Dower Combs
	Councilor Ward III	Stephen Highers
	Councilor Ward IV	Joshua Bliss

OTHERS PRESENT: City Attorney Grant Lloyd, City Administrator Ed Carr, Finance Director Danya Curtis, Planning and Development Director Clinton Johnson, Personnel Director Jessica Petty, Public Relations Jamie Murphy, News Media Tesina Jackson.

PUBLIC COMMENTS

- 3.** There were no comments from the public.
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- 4.** Mr. Green gave a presentation of the Audit.
Councilor Bliss made a motion and Councilor Combs seconded to **approve the 2015-2016 Independent Audit.**

Vote: Ayes: Bliss, Long, Highers, Combs Nays: none Motion Carried

- 5.** There was no action take to **hire Crawford and Associates to compile 2016-2017 fiscal year financials for the Yearly Audit.**

- 6.** Discussion only **on the special needs park.** No action taken

➤ **Councilor Bliss excused himself from the Council Meeting at 7:24pm**

7. Agenda item number 11 was taken out of time: Carol Choate presented signs to Mayor and Council.
Councilor Long made a motion and Councilor Highers seconded to accept the **donation of signage** for the **Tahlequah History Trail** from the Tobacco Settlement Endowment Trust's Healthy Living Program.

Vote: Ayes: Highers, Combs, Long Nays: none Motion Carried

As for Agenda item number 7:

Councilor Long made a motion and Councilor Combs seconded to **promote William Patenaude, from** a part-time laborer in the **Parks Department, to** a full-time **Collector in the Solid Waste Department**, at a grade T111 step 1.

Vote: Ayes: Highers, Combs, Long Nays: none Motion Carried

8. Councilor Combs made a motion and Councilor Highers seconded to **amend Section 605-Performance Evaluation**, of the **Employee Handbook** of the Personnel Policies with changes as noted.

Vote: Ayes: Combs, Long, Highers Nays: none Motion Carried

9. Councilor Long made a motion and Councilor Combs seconded to accept the **resignation** of the following part-time laborers in the **Recreation Department**: R.J Winslow, effective July 25, 2017, Kooper McAlvain, effective July 25, 2017, and Michael Gray, effective June 15, 2017.

Vote: Ayes: Long, Highers, Combs Nays: none Motion Carried

10. Councilor Highers made a motion and Councilor Long seconded to accept the **resignation** of the following part-time laborers in the **Parks Department**: Michael Graham, effective August 15, 2017 and Trenton Hoover, effective August 14, 2017.

Vote: Ayes: Long, Highers, Combs Nays: none Motion Carried

11. Agenda item number 11 was taken out of time as referenced above.

12. PROPOSED EXECUTIVE SESSION – Councilor Long made a motion and Councilor Highers seconded to exit regular session and enter into executive session at 7:40pm.

Vote: Ayes: Combs, Long, Highers Nays: none Motion Carried

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- ❖ Discussion regarding the City’s future **employment contract** with the City Administrator **Ed Carr**, as provided in O.S. Title 25, Section 307 (B) (1) and/or (2).
 - ❖ Discussion related to **potential upcoming performance** review of the City Administrator Ed Carr, as provided in O.S. Title 25, Section 307 (B) (1).
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13. Mayor Nichols Reconvened Regular meeting at 8:36pm.

14. Councilor Highers made a motion and Councilor Combs seconded to approve the **employment contract with City Administrator Ed Carr by Resolution by Council.**

Vote: Ayes: Highers, Combs, Nays: Long Motion Carried

15. No action was taken related to **potential upcoming performance review** of the **City Administer Ed Carr.**

16. Councilor Highers made a motion and Councilor Combs seconded to **Adjourn at 8:44pm.**

Vote: Ayes: Highers, Combs, Long Nays: none Motion Carried

