

AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of

City Council Meeting:

Monday, December 6, 2021 at 5:30 p.m.

Place of Meeting:

The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464 (voting members of the public body will be present in person) and by Videoconference and/or Teleconference.

All voting members of the public body will attend the meeting in person, any member of the public, nonvoting elected officials, and/or City staff may attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance are provided below.

Join “Zoom” Meeting
Meeting ID: 838 9249 4344
Passcode: 4560651

1. MEETING CONVENED

Meeting called to order

Roll call

Invocation – Pastor Joe Tschirhart of Hillside Church

Flag Salute

Public Notice: A Public Notice of meeting was provided December 8, 2020 at 3:32 p.m. to the Secretary of State of Oklahoma and additional notice was provided November 23, 2021 at 10:25 a.m.

2. PUBLIC INSTRUCTIONS:

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the public, nonvoting elected officials, and City staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 838 9249 4344 Password 4560651**. If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting may include communication by members of the public, nonvoting elected officials, and/or City staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication.

Those attending via the Zoom Videoconference may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. **Please do not type out your questions in the chat bar.** Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

3. PUBLIC COMMENTS

Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

If you wish to comment type the word "Comment" along with your name in the chat bar and wait to be called on.

4. CONSENT AGENDA

These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) To approve the minutes of the November 1, 2021 & November 15, 2021 at 5:30 p.m. City Council meetings.
- b) To acknowledge receipt of October 2021 financial statements.
- c) To acknowledge receipt of the monthly check register for November 2021.
- d) To acknowledge receipt of October & November P-Card transactions list.
- e) To approve the 2022 Meeting Schedule for the Tahlequah Hospital Authority Regular Board of Trustees.
- f) To approve agreement with VIP for hosted e-mail service.
- g) To acknowledge receipt of the Tahlequah Education Facility Authority Fiscal Year June 30, 2021 Audit.
- h) To acknowledge receipt of the Tahlequah Public Facility Authority Fiscal Year June 30, 2021 Audit.
- i) To acknowledge receipt of the Tahlequah Hospital Authority Fiscal Year June 30, 2021 Audit.
- j) To accept the resignation from Johnny Murphy, Laborer in the Parks and Recreation Department, effective October 29, 2021.
- k) To hire Kenneth Sohns, Part Time Laborer (999) in the Parks and Recreation Department at \$10.50 hour.
- l) To hire Kyle Sherley, Part Time Laborer (999) in the Parks and Recreation Department at \$10.50 hour.
- m) To hire James Graves, Part Time Animal Control (999) in the Managerial Department at \$10.50 per hour.
- n) To hire Charles Bryant, Dispatcher at \$27,671.00 annually, in the Police Department effective December 13, 2021.

5. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

Recognition of Years of Service for **December** Employees:

- **Stephen Arnall – 25 years – Tahlequah Police Department**

Recognition of the City of Tahlequah's **Employee of the Month, December 2021** Presented by
Director of Human Resources M'Lynn Pape

Report from Library

Report from Chamber of Commerce

REGULAR SESSION

6. Discussion and possible action on items removed from the **consent** agenda.
7. Discussion related to conducting a **controlled burn of the Bluff Ave.** hillside between Choctaw and First Street. Councilor Trae Ratliff
8. Discussion and possible action to **appeal** the violation notice dated November 15, 2021 regarding the decision of the animal control officer **to ban a vicious dog.** Compliance Coordinator Ray Hammons
9. Discussion and possible action in regard to **paying overtime** in lieu of compensatory time to **officers who worked security** for the annual Christmas parade. Police Chief Nate King
10. Discussion and possible action in regard to “Supplemental Operating Agreement for **Detention Service between Cherokee Nation and City of Tahlequah.**” Police Chief Nate King
11. Discussion and possible action to fully execute and sign **City Addendum to the Deputation Agreement for law enforcement** as filed with the Oklahoma Secretary of State on January 23, 2006, **within the exterior boundaries of the United Keetoowah Band of Cherokee Indians** in Oklahoma and instruct City Clerk to file the same with the Oklahoma Secretary of State. Chief of Police Nate King
12. Discussion and possible action to approve the **Equipment Lease Agreement** between the City of Tahlequah and the **United Keetoowah Band of Cherokee Indians.** Superintendent Chris Armstrong
13. Discussion related to **Ordinance 1328-2021.** An ordinance changing the zoning from R-1 and C-2 to I-1 for a marijuana producer facility (growing facility) generally located on the **West side of Highway 62/S. Muskogee Avenue** behind Cherokee Housing Authority Offices more particularly described as follows:
The E2 SW4 SE4 NW4; and the S2 NW4 SE4 NW4 of; and the W2 SW4 SE4 NW4 of Section 16, Township 16 North, Range 22 East, City of Tahlequah, Cherokee County, State of Oklahoma.
Planning & Development Director Taylor Tannehill
14. Discussion related to **Ordinance No. 1330-2021,** an ordinance amending “Exhibit A of Ordinance No. 1202-2020 to include **Excessive Nuisance Alarms.** Fire Chief Casey Baker
15. Discussion and action to confirm or not confirm the **appointment of Dr. Doug Nolan** as a Trustee of the **Tahlequah Hospital Authority Board of Trustees** to succeed Trustee Dr. Charles Gosnell. Mayor Sue Catron
16. **PROPOSED EXECUTIVE SESSION – Motion to exit Regular Session and enter into Executive Session.**

- ❖ Discussion related to hiring a Airport Manager as provided in O.S. Title 25 Section 307 (B) (1).
 - ❖ Discussion and review regarding the city's employment agreement with the City Administrator as provided in O.S. Title 25 Section 307 (B) (1).
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17. Reconvene Regular Session.

18. Discussion and possible action regarding the 2021-2022 contract with IAFF Local 4099.

19. Discussion and possible action to hire an Airport Manager.

20. Discussion and possible action regarding the city's employment agreement with the City Administrator.

21. Discussion of mid-month special meetings and workshops.

22. **Adjourn.**

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 3:25 am/pm
on 12/02/21 by Debra Hammons