

MINUTES
TAHLEQUAH CITY AIRPORT BOARD MEETING
Regular Meeting

Date: Thursday, November 18, 2021 Time: 5:30 p.m.

To be held at 2100 Airport Parkway, Tahlequah, OK 74464

Agenda for the meeting was posted November 17, 2021 at 11:00 a.m.

1. Meeting called **to order** by Chairman James Mahaney at 5:30 p.m.

2. **Roll call.**

Present:

Ward I Tesina O'Field
Ward II Mark Hodson
Ward III James Mahaney
Ward IV Louis White

Absent

At Large Dower Combs

Others present:

Greg Blish, M'Lynn Pape

3. Approval of last month's minutes.

Board Member Louis White made a motion to approve, Board Member Tesina O'Field seconded the motion.

Vote Ayes: Mahaney, White, Hodson, O'Field Nays: None

4. Airport Manager's monthly report.

	Fuel Sales for November	
Fuel Type	Gallons	Sale
100LL	1082.4	\$4,611.02
Jet A	1433.9	\$5,747.16
 Total	 2,516.3	 \$10,358.18

- Greg Blish said that someone from Claremore looked at the fuel system to determine what was needed to repair and update it. He is expecting to have a quote by the end of the month.
- Fuel prices overall have increased from approximately \$4.30 to approximately \$4.65. Greg Blish said enough fuel has been ordered for the duration of the winter months.

- Trying to find someone to repair electronic gates.
- 5. Proposed Executive session – motion to exit regular session and then for board to enter into executive session with discussion regarding the city’s recommendation for the airport manager position

Board Member Tesina O’Field brought this item forward but said she failed to site the State Statute to go into Executive Session but invited City of Tahlequah Human Resources Director M’Lynn Pape to explain to the Airport Board the city’s process of how the airport manager interviews were conducted.

M’Lynn Pape explained to the board that the position was posted online on Oct. 19, applications were reviewed on Oct. 29 and the interviews took place from Nov. 3 through Nov. 10. She added that Airport Board Member Tesina O’Field was invited to sit on the interviews and the candidate that was selected will be presented to the City Council at the Dec. 6 meeting for approval.

- 6. Discussion to start reviewing the Tahlequah Airport rules and regulations book

Board Member Tesina O’Field brought this item to the Board to get the process started on reviewing and updating the Tahlequah Airport rules and regulations book. It was determined that Greg Blish would start reviewing and updating the Airport Lessee Master List.

- 7. Adjournment.

Board Member Louis White made a motion to adjourn, Board Member Mark Hodson seconded to adjourn meeting at 6:04 p.m.

Vote Ayes: Hodson, White, Mahaney, O’Field Nays: None