

MINUTES

TAHLEQUAH CITY COUNCIL - SPECIAL MEETING

Date/Time of

City Council Meeting:

Monday, November 15, 2021 at 5:30 p.m.

Place of Meeting:

The meeting was held at 111 Cherokee Ave. Tahlequah, OK 74464 (voting members of the public body were present in person) and by Videoconference and/or Teleconference.

All voting members of the public body attended the meeting in person, any member of the public, nonvoting elected officials, and/or City staff was able to attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance are provided below.

1. MEETING CONVENED

Meeting **called to order** by Mayor Catron at 5:30 p.m.

2. City Clerk DeAnna Hammons called the Roll call as follows:

Present:

Councilor Ward I	Bree Long
Councilor Ward II	Keith Baker
Councilor Ward III	Stephen Highers
Councilor Ward IV	Trae Ratliff

Others Present:

Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons, City Administrator Alan Chapman, City Treasurer Marty Hainzinger

Absent: None

3. **Public Notice:** A Public Notice of meeting was provided November 8, 2021 at 11:22 a.m.

4. PUBLIC INSTRUCTIONS:

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the public, nonvoting elected officials, and City staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 816 4187 8033 Password 4560651**. If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting may include communication by members of the public, nonvoting elected officials, and/or City staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication.

Those attending via the Zoom Videoconference may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. **Please do not type out your questions in the chat bar.** Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

5. **PUBLIC COMMENT** – M’Lynn Pape gave recognition and asked for a moment of silence to the passing of employee Clifford Dodge within the Street Department.

6. Councilor Long made a motion and Councilor Ratliff seconded to **exit Regular Session and enter into Executive Session** at 5:33 p.m.

Vote: Ayes: Long, Baker, Highers, Ratliff Nays: None Motion carried.

- ❖ Discussion regarding confidential communications between the public body and its attorneys related to **Edward G. Carr v. City of Tahlequah, et al., Cherokee County District Court, State of Oklahoma, Case No. CJ-2020-158**, as provided by 25 O.S. § 307 (B) (4) and (7).
 - ❖ Discussion pertaining to the 2021-2022 contract with **IAFF Local 4099**, as provided in 25 O.S. §307 (B) (2).
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7. Councilor Ratliff made a motion and Councilor Highers seconded to **reconvene Regular Session** at 7:08 p.m.

Vote: Ayes: Baker, Highers, Ratliff, Long Nays: None Motion carried.

8. Councilor Long made a motion and Councilor Highers seconded to authorize the **City Clerk** to provide attorneys for City of Tahlequah in **Edward G. Carr v. City of Tahlequah, et al., Cherokee County District Court, State of Oklahoma, Case No. CJ-2020-158** with a copy of the official sealed executive session minutes from the **June 7, 2019 City Council Meeting**, to be exchanged in discovery subject to Agreed Protective Order filed October 21, 2021.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: None Motion carried.

9. Councilor Long made a motion and Councilor Ratliff seconded to **accept a \$35,000 donation** from Communities Foundation of Oklahoma **for a sidewalk project**.

Vote: Ayes: Ratliff, Long, Baker, Highers Nays: None Motion carried.

10. Councilor Highers made a motion and Councilor Long seconded to **accept the retirement of the Municipal Court Clerk** effective December 31, 2021.

Vote: Ayes: Long, Baker, Highers, Ratliff Nays: None Motion carried.

11. Councilor Long made a motion and Councilor Ratliff seconded to **accept the resignation of the Deputy Court Clerk** effective November 19, 2021.

Vote: Ayes: Baker, Highers, Ratliff, Long Nays: None Motion carried.

12. Councilor Long made a motion and Councilor Highers seconded to hire **Mandy King as the Municipal Court Clerk** effective November 16, 2021 starting at a T114.

Vote: Ayes: Baker, Long, Highers, Ratliff Nays: None Motion carried.

13. Councilor Long made a motion and Councilor Highers seconded to transfer **Carla Keele as the Deputy Municipal Court Clerk** effective November 29, 2021 starting at a T112.

Vote: Ayes: Highers, Ratliff, Long, Baker Nays: None Motion carried.

14. Councilor Ratliff made a motion and Councilor Long seconded to approve **Resolution No. 11-15-21**. A Resolution authorizing and directing the Mayor to execute an agreement with Oklahoma Department of Transportation to **construct sidewalk** and ADA improvements approximately **.1 mile West of SH-82 to Bliss** Street along Downing Avenue and obligate \$154,110.08 of the Street and Sidewalk Fund. ODOT J/P # 33836(04).

Vote: Ayes: Ratliff, Long, Baker, Highers Nays: None Motion carried.

15. Councilor Ratliff made a motion and Councilor Baker seconded to **purchase property** located as follows: T16N R22E S04 @BEG PT ON N BDRY 115'E OF NW/C SW 10AC LT 1 S0*07' E84.6' TO PT ON CTR LINE EX CO RD S73*52' E100' S60*34" E139.4' N7*24 ' W182.8' TO A PT ON N BDRY OF SW 10 AC LT 1 S89*53' W194.1' TO POB a/k/a **307 Basin Ave.** Tahlequah, OK and/or approve real estate purchase contract dated October 25, 2021 using from Storm Water in the amount of \$35,000 plus standard closing fee's.

Vote: Ayes: Long, Baker, Highers, Ratliff Nays: None Motion carried.

16. **No action** was taken to confirm or not confirm the **appointment of Brian Hail** as a Trustee of the Tahlequah Hospital Authority Board of Trustees to succeed Trustee Susan Plumb.

17. **No action** was taken to confirm or not confirm the **appointment of Shaun Shepard** as a Trustee of the Tahlequah Hospital Authority Board of Trustees to succeed Trustee Judy Williams.
18. **No action** was taken to confirm or not confirm the **appointment of Dr. Doug Nolan** as a Trustee of the Tahlequah Hospital Authority Board of Trustees to succeed Trustee Dr. Charles Gosnell.
19. Councilor Long made a motion and Councilor Ratliff seconded to **adjourn meeting** at 7:34 p.m.

Vote: Ayes: Long, Baker, Highers, Ratliff

Nays: None

Motion carried.