

MINUTES

TAHLEQUAH CITY COUNCIL – REGULAR MEETING

Date/Time of
City Council Meeting: Monday, December 7, 2020, at 7:00 p.m.
Place of Meeting: 111 Cherokee Ave. Tahlequah, OK

The Public was able to attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance by the Public were provided below.

1. MEETING CONVENED

Meeting **called to order** by Mayor Catron at 7:06 p.m.
City Clerk DeAnna Hammons Called the **Roll call as follows:**

2. Roll call.

Present:

Councilor Ward I	Bree Long
Councilor Ward II	Dower Combs
Councilor Ward IV	Trae Ratliff

Absent: Councilor Ward III Stephen Highers appeared via videoconference.

Others Present:

Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons, City Administrator Alan Chapman, and City Treasurer Marty Hainzinger

3. Public Notice: A Public Notice of meeting was provided November 24, 2020 at 9:14 a.m.

4. PUBLIC INSTRUCTIONS:

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 864 0132 8023 Password 283771.** Materials presented electronically to Councilors that attend remotely will be made available to those Councilors via the Zoom meeting platform and/or or another digital platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting will include communication by City Staff to the City Council, and those communications may be by auditory

communication or by visual and auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

5. PUBLIC COMMENTS

No Public Comments were made.

6. CONSENT AGENDA

Councilor Long made a motion and Councilor Ratliff seconded to approve the consent agenda as follows:

- a) To approve the minutes of the November 2, 2020, November 5, 2020 and November 12, 2020 City Council meetings.
- b) To approve the monthly check register from November 2020.
- c) To close out the Facility Rental Deposit (formerly known as AMC Escrow) account.
- d) **Councilor Combs removed agenda item.**
- e) To approve the following City of Tahlequah Hangar Leases as provided in the Council Packet:

- i. Hangar #3 Steve Fisher,
- ii. Hangar #5 James Mahaney,
- iii. Hangar #6 Nick Hand,
- iv. Hangar #7 James Mahaney,
- v. Hangar #8 Bob Hathaway,
- vi. Hangar #9 John Denison,
- vii. Hangar #13 Mark Gish,
- viii. Hangar #14 Gale Bogle,
- ix. Hangar #18 Nick Hand,
- x. Hangar #19 Erik Wilhelm,
- xi. Hangar #24 Kris Cook,
- xii. **Removed from consent** by City Administrator Alan Chapman:
Hangar #24 Mike Brown
- xiii. Hangar #28 Nick Hand,
- xiv. Hangar #31 KSMS Trust,
- xv. Hangar #32 Larry Stanton,
- xvi. Hangar #33 Ronald Osentawski,
- xvii. and Hangar #43 Al Grant.

f) **Councilor Ratliff removed from consent.**

g) To accept the “safety sensitive” designation for the jobs identified in the Council Packet.

Vote: Ayes: Long, Combs, Ratliff

Nays: none Motion carried.

7. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

Recognition of Years of Service for **December** Employees:

- Justin Hackworth – Fire Department – 20 years

Report from Library – No report given

Report from Chamber of Commerce – Verbal

Report from Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce – Written and Verbal

Report from the Tahlequah Main Street Association – No report given

REGULAR SESSION

8. Discussion and possible action on items removed from the **consent** agenda.

Councilor Combs previously removed consent agenda item d. City Administrator Alan Chapman previously removed consent agenda item e(xii). Councilor Ratliff previously removed consent agenda item f.

- Councilor Combs made a motion and Councilor Long seconded motion to approve the **2021 Meeting Schedules** for the following Boards, Committees, Trusts, etc. to be submitted to the Oklahoma Secretary of State:

Tahlequah Education Facility Authority, Tahlequah Public Facility Authority, Tahlequah City Council, and Tahlequah Hospital Authority regular Board of Trustees.

Vote: Ayes: Long, Combs, Ratliff

Nays: none Motion carried.

- Councilor Long made a motion and Councilor Ratliff seconded to correct scrivener's error and approve Private Hangar Lease with Mike Brown for Hangar #25.

Vote: Ayes: Combs, Ratliff, Long

Nays: none Motion carried.

- Councilor Ratliff made a motion and Councilor Long seconded to accept to the retirement (25 years of service) of Jeffrey Haney, Detective, in the Police Department, effective December 31, 2020.

Vote: Ayes: Ratliff, Long, Combs

Nays: none Motion carried.

9. Discussion and recognition of Matt Kenyon as the City of Tahlequah's **Employee of the Month**, December 2020.
10. Discussion and **update** from the **Crisis Task Force**.
11. Discussion and **update** from the **Recovery Task Force**.
12. Councilor Long made a motion and Councilor Ratliff seconded to TABLE discussion and possible action related to **Covid-19 Pandemic and/or determination and separate vote on question of emergency as may be necessary pursuant to Tahlequah City Charter Section 48 and 11 O.S. §14-103**.

Vote: Ayes: Combs, Ratliff, Long Nays: none Motion carried.

13. Discussion and **update** regarding the **Dog Park**.
 14. Discussion and update from the **Charter Review Committee**.
 15. Discussion related to **Express Bill Pay Service**.
 16. Discussion related to potential **funding for a Strategic Ecosystem Building** plan performed by Startup Junkie and facilitated by the Tahlequah Regional Development Authority.
- Mayor Catron called for a break at 8:22 p.m.
 - Mayor Catron reconvened from break at 8:30 p.m. with Councilor Long, Combs, and Ratliff present.
17. Discussion to adopt **Ordinance 1312-2020**, an ordinance rezoning a property generally located between **S. College Ave and S State Ave. fronting W. 4th street** from two-family dwelling district (R-2) to General Commercial District (C-2). More particularly described as follows: Lot 1, Block 1, Summerfield Heights Subdivision, City of Tahlequah, Cherokee County, State of Oklahoma.
 18. Councilor Ratliff made a motion and Councilor Combs seconded to approve with modifications the Preliminary/Final **Plat: Short Knight**, located at the **Northwest Corner of Stick Ross Mountain Road and Highway 51 Bypass**.

Vote: Ayes: Ratliff, Long, Combs Nays: none Motion carried.

19. Councilor Long made a motion and Councilor Ratliff seconded to approve Public Improvements plans as submitted: **Cherokee Nation Tahlequah Art Pathway** located in Block 89, Original Town site, City of Tahlequah, Cherokee Count, State of Oklahoma.

Vote: Ayes: Ratliff, Long, Combs Nays: none Motion carried.

20. Councilor Combs made a motion and Councilor Long seconded to approve the expenditure of up to \$100,000 from the Cares Act Funds for **Enterprise fleet management program.**

Vote: Ayes: Long, Combs, Ratliff Nays: none Motion carried.

21. Councilor Ratliff made a motion and Councilor Long seconded to approve the **Community Development Block Grant Coronavirus Relief Program** and give permission authorizing grant writer Shelldon Miggetto to make application to the Oklahoma Department of Commerce - (CDBG-CV) Small Cities COVID-19 grant funds.

Vote: Ayes: Combs, Ratliff, Long Nays: none Motion carried.

22. **Councilor Combs made a motion and Councilor Long seconded to exit Regular Session and enter into Executive Session at 9:39 p.m. for the following item:**

❖ **Discussion related to the possible purchase, approval of purchase, and/or appraisal of real property at or around the following locations: 124 W. Shawnee Street, Tahlequah, OK 74464, as provided by 25 O.S. § 307 (B)(3).**

Vote: Ayes: Ratliff, Long, Combs Nays: none Motion carried.

23. Councilor Combs made a motion and Councilor Ratliff seconded to reconvene Regular Session at 10:52 p.m.

Vote: Ayes: Ratliff, Long, Combs Nays: none Motion carried.

24. Councilor Long made a motion and Councilor Combs seconded to purchase **124 W. Shawnee Street**, Tahlequah, OK 74464, pursuant to the terms of the Real Estate Purchase Contract dated November 6, 2020 with the Regional University System of Oklahoma on behalf of Northeastern State University and purchase using Cares Act Funding.

Vote: Ayes: Long, Combs Nays: Ratliff Motion carried.

25. There will be a special mid-month meeting held December 17, 2020 at 7:00 p.m.

26. Councilor Ratliff made a motion and Councilor Long seconded to adjourn meeting at 10:58 p.m.

Vote: Ayes: Combs, Ratliff, Long Nays: none Motion carried.