

AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of
City Council Meeting: Monday, December 7, 2020, at 7:00 p.m.
Place of Meeting: 111 Cherokee Ave. Tahlequah, OK 74464

The Public may attend the meeting in person with appropriate distancing or remotely by Zoom Videoconference and/or Teleconference. Instructions for remote attendance by the Public are provided below.

Join “Zoom” Meeting
Meeting ID: 864 0132 8023
Passcode: 283771

1. **Meeting called to order**
2. **Roll call.**
3. **Public Notice:** A Public Notice of meeting was provided November 24, 2020 at 9:14 a.m.
4. **PUBLIC INSTRUCTIONS:**

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the Public and City Staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 864 0132 8023 Password 283771**. If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting may include communication by members of the Public and/or City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. **Please do not type out your questions in the chat bar.** Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

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5. **PUBLIC COMMENTS**
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Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

If you wish to comment type the word "Comment" along with your name in the chat bar and wait to be called on.

6. CONSENT AGENDA

These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) To approve the minutes of the November 2, 2020, November 5, 2020 and November 12, 2020 City Council meetings.
- b) To approve the monthly check register for November 2020.
- c) To close out the Facility Rental Deposit (formerly known as AMC Escrow) account.
- d) To approve the **2021 Meeting Schedules** for the following Boards, Committees, Trusts, etc. to be submitted to the Oklahoma Secretary of State:
Tahlequah Education Facility Authority, Tahlequah Public Facility Authority, Tahlequah City Council, and Tahlequah Hospital Authority regular Board of Trustees.
- e) To approve the following City of Tahlequah Hangar Leases as provided in the Council Packet:
 - i. Hangar #3 Steve Fisher,
 - ii. Hangar #5 James Mahaney,
 - iii. Hangar #6 Nick Hand,
 - iv. Hangar #7 James Mahaney,
 - v. Hangar #8 Bob Hathaway,
 - vi. Hangar #9 John Denison,
 - vii. Hangar #13 Mark Gish,
 - viii. Hangar #14 Gale Bogle,
 - ix. Hangar #18 Nick Hand,
 - x. Hangar #19 Erik Wilhelm,
 - xi. Hangar #24 Kris Cook,
 - xii. Hangar #24 Mike Brown,
 - xiii. Hangar #28 Nick Hand,
 - xiv. Hangar #31 KSMS Trust,
 - xv. Hangar #32 Larry Stanton,
 - xvi. Hangar #33 Ronald Osentawski,
 - xvii. and Hangar #43 Al Grant.
- f) To accept the retirement (25 years of service) of Jeffrey Haney, Detective, in the Police Department, effective December 31, 2020.
- g) To accept the "safety sensitive" designation for the jobs identified in the Council Packet.

7. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

Recognition of Years of Service for **December** Employees:

- **Justin Hackworth – Fire Department – 20 years**

Report from Library

Report from Chamber of Commerce

Report from Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce

Report from the Tahlequah Main Street Association

REGULAR SESSION

8. Discussion and possible action on items removed from the **consent** agenda.
9. Discussion and recognition of the City of Tahlequah's **Employee of the Month**, December 2020. Director of Human Resources M'Lynn Pape
10. Discussion and **update** from the **Crisis Task Force**. Councilor Bree Long
11. Discussion and **update** from the **Recovery Task Force**. Councilor Trae Ratliff
12. Discussion and possible action related to **Covid-19 Pandemic and/or determination and separate vote on question of emergency as may be necessary pursuant to Tahlequah City Charter Section 48 and 11 O.S. §14-103**. Mayor Sue Catron
13. Discussion and **update** regarding the **Dog Park**. Councilor Bree Long
14. Discussion and update from the **Charter Review Committee**. City Attorney Grant Lloyd / Chair of Charter Review Committee Peggy Glenn
15. Discussion related to Express Bill Pay Service. City Administrator Alan Chapman
16. Discussion related to potential **funding for a Strategic Ecosystem Building** plan performed by Startup Junkie and facilitated by the Tahlequah Regional Development Authority. Mayor Sue Catron
17. Discussion to adopt **Ordinance 1312-2020**, an ordinance rezoning a property generally located between **S. College Ave and S State Ave. fronting W. 4th street** from two-family dwelling district (R-2) to General Commercial District (C-2). More particularly described as follows: Lot 1, Block 1, Summerfield Heights Subdivision, City of Tahlequah, Cherokee County, State of Oklahoma. Planning and Development Director Taylor Tannehill
18. Discussion and possible action to approve, with modifications, or deny Preliminary/Final **Plat: Short Knight**, located at the **Northwest Corner of Stick Ross Mountain Road and Highway 51 Bypass**. Planning and Development Director Taylor Tannehill
19. Discussion and possible action to approve Public Improvements: **Cherokee Nation Tahlequah Art Pathway** located in Block 89, Original Town site, City of Tahlequah, Cherokee Count, State of Oklahoma. Planning and Development Director Taylor Tannehill
20. Discussion and possible action related to **Enterprise fleet management program**. City Administrator Alan Chapman
21. Discussion and possible action to approve the **Community Development Block Grant Coronavirus Relief Program** and/or authorize grant writer Shelldon Miggetto to make

application to the Oklahoma Department of Commerce - (CDBG-CV) Small Cities COVID-19 grant funds. Mayor Sue Catron

22. PROPOSED EXECUTIVE SESSION – Motion to exit Regular Session and enter into Executive Session

❖ Discussion related to the possible purchase, approval of purchase, and/or appraisal of real property at or around the following locations: 124 W. Shawnee Street, Tahlequah, OK 74464, as provided by 25 O.S. § 307 (B)(3).

23. Reconvene Regular Session.

24. Discussion and possible action related to the possible purchase, approval of purchase, and/or appraisal of real property at or around the following locations: 124 W. Shawnee Street, Tahlequah, OK 74464.

25. Discussion of mid-month special meeting.

26. Adjourn.

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 5:28 am/pm
on 12/03/20 by [Signature]