

MINUTES

TAHLEQUAH CITY COUNCIL - SPECIAL MEETING

Date/Time of

City Council Meeting:

Thursday, November 12, 2020 at 6:30 p.m.

Place of Meeting:

The meeting was held by Videoconference and/or Teleconference. See 25 O.S. §307.1(C).

1. MEETING CONVENED

Meeting **called to order** by Mayor Catron at 6:32 p.m.

City Clerk DeAnna Hammons Called the **Roll call as follows:**

2. Roll call.

Present:

Councilor Ward I	Bree Long
Councilor Ward II	Dower Combs
Councilor Ward IV	Trae Ratliff
Councilor Ward III	Stephen Highers

Others Present:

Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons, City Administrator Alan Chapman, City Treasurer Marty Hainzinger

Absent: none

3. Public Notice: A Public Notice of meeting was provided November 6, 2020 at 2:47 p.m.

4. PUBLIC INSTRUCTIONS:

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code: 825 6393 4770 Password: 283771.** Materials presented electronically to Councilors that attend remotely will be made available to those Councilors via the Zoom meeting platform and/or or another digital platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting will include communication by City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication. Communication by and between

the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

5. **PUBLIC COMMENTS** - There were no public comments.

6. Discussion and **update** from the **Crisis Task Force**.

7. Discussion and **update** from the **Recovery Task Force**.

8. Councilor Ratliff made a motion and Councilor Long seconded to adopt **Ordinance No. 1315-2020** amending **Section 13-604 Sunset**, of Chapter 6, COVID-19 Pandemic, of the Tahlequah City Code of Ordinances.

Vote: Ayes: Long, Highers, Ratliff Nays: Combs Motion carried.

9. Councilor Highers made a motion and Councilor Long seconded to **approve the Emergency Clause found in Ordinance No. 1315-2020**.

Vote: Ayes: Highers, Ratliff, Long Nays: Combs Motion carried.

10. Councilor Highers made a motion and Councilor Ratliff seconded to acknowledge receipt of the **October 2020 financials**.

Vote: Ayes: Highers, Ratliff, Long, Combs Nays: none Motion carried.

11. Councilor Highers made a motion and Councilor Long seconded to approve the temporary appointment of Rachel Dallis as **Acting Judge**, authorizing payment at \$150 per hour, and entry of Legal Services Agreement for Acting Judge as presented.

Vote: Ayes: Ratliff, Long, Combs, Highers Nays: none Motion carried.

12. Discussion and **proclamation** establishing a Sister Community relationship with the coastal city of Des Moines, WA.

13. **No action taken** to approve a **collaborative project** between the **Cherokee Nation, Tahlequah Public Works Authority, Lake Region Electric Cooperative, and the City of Tahlequah.**
14. Discussion and **update** on the **Tahlequah Christmas Parade.**
15. Discussion and **update** from the Chamber of Commerce regarding the “**Home for the Holidays**” campaign.
16. **No action taken** to **pay Assistant Fire Chief Mark Whittmore** accrued sick leave over 1040 hours, not to exceed 220 hours, up to 25% at his **base annual salary.**

17. Councilor Ratliff made a motion and Councilor Combs seconded to adopt **Ordinance No. 1311-2020**; An ordinance **rezoning** the property located at **902 N Grand and 101 Crafton** from Single Family Dwelling District (R-1) to Multiple Family Dwelling District (R-3), more particularly described as follows: Lots 10 and 11, Block 1, College Addition, City of Tahlequah, Cherokee County, State of Oklahoma.

Vote: Ayes: Highers, Ratliff, Long, Combs Nays: none Motion carried.

18. Councilor Ratliff made a motion and Councilor Highers seconded to **authorize the Director of Planning and Development to solicit bids for construction of sidewalks along W. Choctaw Street** in accordance with the Oklahoma Public Competitive Bidding Act and the City of Tahlequah Comprehensive Purchasing Manual. Funding to be provided from the streets and sidewalk fund.

Vote: Ayes: Ratliff, Long, Combs, Highers Nays: none Motion carried.

19. Councilor Long made a motion and Councilor Ratliff seconded to authorize the City Administrator to make a purchase of lighting for the **phase 1 LED lighting project** in concurrence with the Oklahoma Department of Commerce and not to exceed \$100,000.

Vote: Ayes: Long, Combs, Highers, Ratliff Nays: none Motion carried.

20. Councilor Ratliff made a motion and Councilor Long seconded to adopt **Ordinance No. 1313-2020** regarding amending Section 2-101 of the Tahlequah City Code of Ordinances the **Time of Regular Council Meetings.**

Vote: Ayes: Combs, Highers, Ratliff, Long Nays: none Motion carried.

21. Councilor Ratliff made a motion and Councilor Long seconded to adopt **Ordinance No. 1314-2020** fixing **compensation for the City Clerk, Street Commissioner,**

Chief of Police, City Treasurer, Mayor, and Councilors, as Elected Officials of the City of Tahlequah Oklahoma.

Vote: Ayes: Highers, Ratliff, Long, Combs Nays: none Motion carried.

22. Councilor Combs made a motion and Councilor Long seconded to approve **Resolution No. 11-12-20 calling for an election** to elect Ward I Councilor, Ward II Councilor, City Clerk, Street Commissioner, City Treasurer, and Chief of Police.

Vote: Ayes: Ratliff, Long, Combs, Highers Nays: none Motion carried.

23. Councilor Highers made a motion and Councilor Combs seconded **to adjourn** meeting at 7:40 p.m.

Vote: Ayes: Long, Combs, Highers, Ratliff Nays: none Motion carried.