

MINUTES

TAHLEQUAH CITY COUNCIL – REGULAR MEETING

Date/Time of

City Council Meeting:

Monday, November 2, 2020, at 7:00 p.m.

Place of Meeting:

The meeting was held by Videoconference and/or Teleconference. See 25 O.S. §307.1(C).

1. MEETING CONVENED

Meeting **called to order** by Mayor Catron at 7:00 p.m.

City Clerk DeAnna Hammons Called the **Roll call as follows:**

2. Roll call.

Present:

Councilor Ward I	Bree Long
Councilor Ward II	Dower Combs
Councilor Ward IV	Trae Ratliff
Councilor Ward III	Stephen Highers

Absent: None

Others Present:

Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons, City Administrator Alan Chapman, and City Treasurer Marty Hainzinger

3. Public Notice: A Public Notice of meeting was provided October 29, 2020 at 12:19 p.m.

4. PUBLIC INSTRUCTIONS:

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 815 5008 2804 Password 283771.** Materials presented electronically to Councilors that attend remotely will be made available to those Councilors via the Zoom meeting platform and/or or another digital platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting will include communication by City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

5. PUBLIC COMMENTS

Councilor Long, at the request of the Tahlequah Public Schools Superintendent, reminded the public to please fill out a survey that could be found on the Tahlequah Public Schools website.

6. CONSENT AGENDA

Councilor Long made a motion and Councilor Ratliff seconded to approve the consent agenda as follows:

- a) To approve the minutes of the October 5, 2020, October 19, 2020 and October 27, 2020 City Council meetings.
- b) To approve the monthly check register for October 2020.
- c) To approve the Eastern Oklahoma Library System 2021 Holiday Calendar.
- d) To approve the **2021 Meeting Schedules** for the following Boards, Committees, Trusts, etc. to be submitted to the Oklahoma Secretary of State:
Airport Board, Board of Adjustment, Cemetery Board, Eastern Oklahoma District Library System, Golf Course Advisory Board, Historic Preservation Board, Joint Airport Zoning Board, Park Advisory Board, Planning Commission, Recreation Advisory Board, Public Nuisance Abatement Board, and Tahlequah Regional Development Authority, City Tree Board.

Vote: Ayes: Long, Combs, Highers, Ratliff Nays: none Motion carried.

7. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

Recognition of Years of Service for **October** Employees:

- **Jaylene Studie – 20 years – Police Department**
- **William Fritts – 5 years – Street Department**

Report from Library – No report given

Report from Chamber of Commerce - Verbal

Report from Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce – Written and Verbal

Report from the Tahlequah Main Street Association – No report given

REGULAR SESSION

8. There were no items removed from consent.
9. Discussion and **update** from the **Crisis Task Force**.
10. Discussion and **update** from the **Recovery Task Force**.
11. Discussion and recognition of Vicky Green as the City of Tahlequah's **Employee of the Month for November 2020**.
12. Discussion and presentation only regarding a **report from the Healthy Food Retail Taskforce**.
13. Councilor Ratliff made a motion and Councilor Combs seconded to authorize the Mayor and City Administrator **to select and engage a contractor from solicited proposals received for professional design & engineering services for the Tahlequah Mission Park Project**; authorizing the execution of necessary documents.

Vote: Ayes: Combs, Highers, Ratliff, Long Nays: none Motion carried.

14. Councilor Highers made a motion and Councilor Ratliff seconded **to appoint Mike Doublehead, Gary Stephens, Alan Chapman, and Shelldon Miggetto as City representatives to attend bid opening for phase I LED lighting project November 12, 2020**.

Vote: Ayes: Highers, Ratliff, Long, Combs Nays: none Motion carried.

15. Councilor Combs made a motion and Councilor Highers seconded to **waive all fees associated with occupational licenses due to the City of Tahlequah for the year 2021 and transfer the budgeted amount of \$20,000 from the CARES Act Fund to the General Fund**.

Vote: Ayes: Ratliff, Long, Combs, Highers Nays: none Motion carried.

16. Councilor Long made a motion and Councilor Combs seconded to approve the **recommendation from the Airport Board and terminate the lease for hangers C-1 and C-2 with Turk Investments contingent upon Shamrock Inc., entering lease in the amount of \$2,400/year** for hangers C-1 and C-2 from the City of Tahlequah in compliance with all City and FAA requirements and regulations.

Vote: Ayes: Long, Combs, Highers, Ratliff Nays: none Motion carried.

17. Discussion only of **Ordinance No. 1311-2020**; An ordinance **rezoning** the property located at **902 N Grand and 101 Crafton** from Single Family Dwelling District (R-1) to Multiple Family Dwelling District (R-3), more particularly described as follows: Lots 10 and 11, Block 1, College Addition, City of Tahlequah, Cherokee County, State of Oklahoma.

18. Councilor Long made a motion and Councilor Ratliff seconded to **give Mayor and City Administrator the authority to negotiate and enter into a contract** for the acquisition of the **property located at 124 W. Shawnee St. Tahlequah, OK.**

Vote: Ayes: Combs, Highers, Ratliff, Long Nays: none Motion carried.

19. Discussion only of **Ordinance No. 1313-2020** regarding amending Section 2-101 of the Tahlequah City Code of Ordinances the **Time of Regular Council Meetings.**

20. Discussion only of **Ordinance No. 1314-2020** fixing **compensation for the City Clerk, Street Commissioner, Chief of Police, City Treasurer, Mayor, and Councilors, as Elected Officials of the City of Tahlequah Oklahoma.**

21. Discussion only of **Ordinance No. 1315-2020** amending **Section 13-604 Sunset**, of Chapter 6, COVID-19 Pandemic, of the Tahlequah City Code of Ordinances.

22. Councilor Long made a motion and Councilor Ratliff seconded to **affirm that the results of the November 3, 2020 Special Municipal Election are not certifiable and thus of no legal effect due to procedural deficiencies.**

Vote: Ayes: Highers, Ratliff, Long, Combs Nays: none Motion carried.

23. There will be a mid-month special meeting held on November 12, 2020 at 6:30 p.m.

24. Councilor Long made a motion and Councilor Highers seconded to adjourn meeting at 8:37 p.m.

Vote: Ayes: Ratliff, Long, Combs, Highers Nays: none Motion carried.