

MINUTES

TAHLEQUAH CITY COUNCIL - SPECIAL MEETING

Date/Time of

City Council Meeting:

Monday, August 17, 2020, at 4:00 p.m.

Place of Meeting:

The meeting was held by Videoconference and/or Teleconference. See 25 O.S. §307.1(C).

1. MEETING CONVENED

Meeting **called to order** by Mayor Catron at 4:03 p.m.

City Clerk DeAnna Hammons Called the **Roll call as follows:**

2. Roll call.

Present:

Councilor Ward I	Bree Long
Councilor Ward II	Dower Combs
Councilor Ward III	Stephen Highers
Councilor Ward IV	Trae Ratliff

Others Present:

Mayor Sue Catron, City Attorney Grant Lloyd, City Clerk DeAnna Hammons, Interim City Administrator Alan Chapman, City Treasurer Marty Hainzinger

Absent: none

3. Public Notice: A Public Notice of meeting was provided August 10, 2020 at 10:20 a.m.

4. PUBLIC INSTRUCTIONS:

Videoconference and/or Teleconference Access Instructions for Public Attendance at the Meeting: the Public may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 850 7968 1814 Password: 283771.** Materials presented electronically to Councilors that attend remotely will be made available to those Councilors via the Zoom meeting platform and/or or another digital platform. If you wish to receive a copy of any materials that are presented to the City Council via Zoom or otherwise, please submit your request to cityclerk@cityoftahlequah.com.

Videoconference and/or Teleconference Notice: This meeting will include communication by City Staff to the City Council, and those communications may be by auditory communication or by visual and auditory communication. Communication by and between the City Council and/or members of the Public may be limited to auditory only communication.

The Public may ask questions during the discussion of each agenda item by typing the word “question” along with his or her name in the chat bar and waiting to be called on. If communicating via the Zoom Videoconference and/or Teleconference, the Mayor will call upon you to unmute yourself so that you may speak. Only questions spoken out loud are allowed to be responded to. Please do not type out your questions in the chat bar.

Should there be any technical difficulties during the meeting please refer to the City of Tahlequah website and/or City of Tahlequah Facebook page as the City will address any issues and/or provide further instructions.

5. **PUBLIC COMMENTS** - There were no public comments.

6. Discussion and **update** from the **Crisis Task Force**.

7. Discussion and **update** from the **Recovery Task Force**.

8. Councilor Highers made a motion and Councilor Ratliff seconded to acknowledge receipt of the **July 2020 financials**.

Vote: Ayes: Long, Combs, Highers, Ratliff Nays: none Motion carried.

➤ Mayor Catron moved agenda item’s 20 & 21 to be heard before agenda item #9.

20. Councilor Long made a motion and Councilor Ratliff seconded to **approve Resolution 08-17-20** asking Oklahoma Department of Transportation to proceed with **construction of SH-82 in Cherokee County, Oklahoma**.

Vote: Ayes: Long, Combs, Highers, Ratliff Nays: none Motion carried.

21. Councilor Ratliff made a motion and Councilor Long seconded to approve **agreement between Oklahoma Department of Transportation** and the City of Tahlequah.

Vote: Ayes: Combs, Ratliff, Long Nays: Highers Motion carried.

➤ **Mayor Catron moved agenda item 10 to be heard before agenda item 9.**

10. Councilor Long made a motion and Councilor Combs seconded to adopt **Resolution No. 08-17-20-A** calling for a special election to amend the City Charter to increase the number of Councilors in each ward to two, to give the Mayor a vote on topics before the Council, to remove the Street Commissioner and the City Treasurer from the list of elected positions for the City, and to add a recall provision for any elected position.

Vote: Ayes: Combs, Highers, Ratliff, Long Nays: none Motion carried.

9. Councilor Ratliff made a motion and Councilor Long seconded to **call for a special election to amend the City Charter** to increase the number of Councilors in each ward to two, to give the Mayor a vote on topics before the Council, to remove the Street Commissioner and the City Treasurer from the list of elected positions for the City, and to add a recall provision for any elected position and authorize the Mayor to issue a Special Election Proclamation and Notice related to the same.

10. **Mayor Catron moved agenda item #10 to be heard before agenda item #9.**

11. Councilor Long made a motion and Councilor Highers seconded to reinstate **Ordinance 14-403 Cemetery Board.**

Vote: Ayes: Ratliff, Long Combs, Highers Nays: none Motion carried.

12. Councilor Long made a motion and Councilor Highers seconded to confirm the **Mayor's appointments** of Ward 1- Darrell Christopher, Ward 2- Chris Pruitt, Ward 3- Jill Taylor, Ward 4- Paula Reif and At Large- David Dick **to the Cemetery Board.**

Vote: Ayes: Long, Combs, Highers, Ratliff Nays: none Motion carried.

13. Councilor Long made a motion and Councilor Highers seconded to confirm the **appointment** of Ryan Cannonie representing Ward 4 and Michael Torkelson representing Ward 1 to the **Planning Commission.**

Vote: Ayes: Combs, Highers, Ratliff, Long Nays: none Motion carried.

14. Councilor Highers made a motion and Councilor Long seconded to **appoint Mark Whittmore to Assistant Fire Chief as budgeted, effective August 26, 2020.**

Vote: Ayes: Highers, Ratliff, Long, Combs Nays: none Motion carried.

15. Councilor Long made a motion and Councilor Ratliff seconded to **hire** Mitchell Sellers **as a Patrolman II** in the Police Department.

Vote: Ayes: Ratliff, Long, Combs, Highers Nays: none Motion carried.

16. Councilor Ratliff made a motion and Councilor Long seconded to approve the **recommendations of the Street and Sidewalk Committee to obtain engineering proposals for the following:**

- **Mimosa St. from bypass to Muskogee Ave.**
- **Cedar Ave. from E. Ward St. through the intersection of Crafton**
- **Fourth St. from Campbell to bypass**
- **W. Allen from N. Vinita to Sleepy Hollow.**

Vote: Ayes: Long, Combs, Highers, Ratliff Nays: none Motion carried.

17. Councilor Ratliff made a motion and Councilor Combs seconded to **approve the T-Hanger A-4 lease** between **Steve Brannan** and City of Tahlequah effective July 1, 2020.

Vote: Ayes: Combs, Highers, Ratliff, Long Nays: none Motion carried.

18. Councilor Combs made a motion and Councilor Long seconded to **approve the T-Hanger A-3 lease** between **Harold Quantie** and City of Tahlequah effective July 1, 2020.

Vote: Ayes: Highers, Ratliff, Long, Combs Nays: none Motion carried.

19. Councilor Combs made a motion and Councilor Long seconded to **close-out Tahlequah Municipal Airport Taxiway Lighting design** project (AIP 3-40-0093-014-2019) grant.

Vote: Ayes: Ratliff, Long, Combs, Highers Nays: none Motion carried.

20. Mayor Catron moved agenda item #20 to be heard before agenda item #9.

21. Mayor Catron moved agenda item #21 to be heard before agenda item #9.

22. Councilor Long made a motion and Councilor Ratliff seconded to authorize the Mayor and/or Interim City Administrator to select the most responsive **bids for the armory roof and HVAC systems** not to exceed the amount budgeted and any insurance claim proceeds.

Vote: Ayes: Highers, Ratliff, Long, Combs Nays: none Motion carried.

23. Councilor Long made a motion and Councilor Highers seconded to accept the **Tahlequah Sports League annual report though June 30, 2020.**

Vote: Ayes: Long, Combs, Highers Abstained: Ratliff Motion carried.

24. Councilor Highers made a motion and Councilor Long seconded to approve the **Capital Inventory and Asset Policy** with City Treasurer's recommendations.

Vote: Ayes: Long, Combs, Highers, Ratliff Nays: none Motion carried.

25. Councilor Long made a motion and Councilor Ratliff seconded to approve the **Comprehensive Purchasing Policies** with City Treasurer's recommendations.

Vote: Ayes: Combs, Highers, Ratliff, Long Nays: none Motion carried.

26. Councilor Long made a motion and Councilor Ratliff seconded to approve the **Disposition of City Owned Surplus Real Property Policy** with City Treasurer's recommendations.

Vote: Ayes: Highers, Ratliff, Long, Combs Nays: none Motion carried.

27. **Councilor Long made a motion and Councilor Highers seconded to adjourn meeting at 5:20 p.m.**

Vote: Ayes: Ratliff, Long, Combs, Highers Nays: none Motion carried.