

**REGULAR MEETING MINUTES
TAHLEQUAH EDUCATIONAL FACILITIES AUTHORITY
DECEMBER 2, 2019 6:30 PM**

MEETING LOCATION: Tahlequah City Hall Chamber Room
 111 South Cherokee, Tahlequah, OK

1. Meeting was called to order by Chair Sue Catron

2. Roll Call of Trustees

Trustee Highers – Abs

Trustee Combs – Present

Trustee Long – Present

Trustee Ratliff - Present

3. Discussion and possible action to approve minutes. A motion was made by Trustee Long and Seconded by Trustee Combs to approve the minutes from the November 4, 2019 Special Meeting. The motion carried with the following votes cast:

Highers – Abs, Combs – Yes, Long – Yes, Ratliff - Yes

4. Discussion and possible action to engage the services of Grant Lloyd as Authority Legal representation on an as needed basis. A motion was made by Trustee Long and Seconded by Trustee Ratliff to engage the legal services of Grant Lloyd and/or Lloyd Legal at a rate of \$150-\$200/hr. The motion carried with the following votes cast:

Highers – Abs, Combs – Yes, Long – Yes, Ratliff - Yes

5. Discussion and possible action to file a small claims suit against former accountant Danya Curtis for payment of services that were not provided. A motion was made to file as presented by Trustee Ratliff and Seconded by Trustee Long. The motion carried with the following votes cast:

Highers – Abs, Combs – Yes, Long – Yes, Ratliff - Yes

6. Discussion and possible action to approve the financial statement. A motion to approve the financial statement was made by Trustee Long and Seconded by Trustee Ratliff. The motion carried with the following votes cast:

Highers – Abs, Combs – Yes, Long – Yes, Ratliff - Yes

7. A motion was made by Trustee Long and Seconded by Trustee Ratliff to adjourn at 6:43 pm. The motion carried with the following votes cast:

Highers – Abs, Combs – Yes, Long – Yes, Ratliff - Yes