

MINUTES
TAHLEQUAH CITY COUNCIL - SPECIAL MEETING
MONDAY, NOVEMBER 18, 2019 - 7:00 PM
CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.

1. MEETING CONVENED

2. Meeting **called to order** by Mayor Catron at 7:02 pm.
City Clerk DeAnna Hammons Called the **Roll call as follows:**

Present: Councilor Ward I Bree Long
 Councilor Ward II Dower Combs
 Councilor Ward IV Trae Ratliff

Absent: Councilor Ward III Stephen Highers

OTHERS PRESENT: City Attorney Grant Lloyd, Interim City Administer Alan Chapman, City Treasurer Lanny Williams, Police Chief Nate King, Planning and Development Director Clinton Johnson, Cemetery Director Richard Smith, Human Resource Director M'Lynn Pape, Administrative Assistant Tesina O'field.

3. PUBLIC COMMENTS

Dr. John Uzzo - spoke regarding the Tahlequah Hospital Authority audit report.

4. Councilor Ratliff made a motion and Councilor Combs seconded to approve the **2019 Christmas Parade details** and corresponding street closures associated with the event.

Vote: Ayes: Long, Combs, Ratliff Nays: none Motion carried

5. Councilor Long made a motion and Councilor Ratliff seconded to **terminate** Daniel Wikel, **Laborer**, in the **Cemetery Department effective October 31, 2019.**

Vote: Ayes: Combs, Ratliff, Long Nays: none Motion carried

6. Councilor Long made a motion and Councilor Ratliff seconded to **appoint Suzanne Myers to the Board of Adjustment.**

Vote: Ayes: Ratliff, Long, Combs Nays: none Motion carried

7. Councilor Long made a motion and Councilor Ratliff seconded to **establish the Streets and Sidewalks Sales Tax Advisory Committee.**

Vote: Ayes: Ratliff, Long, Combs Nays: none Motion carried

8. Discussion and presentation only regarding **report from the Healthy Food Retail Taskforce.**

9. **Discussion item only**, discussion regarding the adoption of **Ordinance No. 1292-2019, changing the zoning** of the property located at **116 W. Morgan Street, from** Two Family Dwelling District (R-2) to General Commercial District (C-2), for the following real estate to-wit: Lots 6 and 7 of Block 41, Tahlequah Lots, Cherokee County, Oklahoma.

10. **No action** was taken to approve the updated Tahlequah Regional **Airport Policy Manual.**

11. Councilor Long made a motion and Councilor Combs seconded to **close out Tahlequah Police Dare Fund.** Transfer \$71.38 to the general fund to be used for Dare Program Operating Supplies in the Tahlequah Police Department.

Vote: Ayes: Long, Combs, Ratliff Nays: none Motion carried

12. Councilor Long made a motion and Councilor Ratliff seconded to establish **“CDBG17” Grant Fund**, accept Oklahoma Department of Commerce Community Development **Block Grant Award** of \$85,456.00, approve **Cash Match** of \$103,795.00 from Managerial Trails/Paths/Lanes account 110-51-8478, and approve **Grant Budget** of \$189,251.00.

Vote: Ayes: Combs, Ratliff, Long Nays: none Motion carried

13. Councilor Long made a motion and Councilor Combs seconded to **close out the School Resource Officer Expense Fund** and transfer the fund balance of \$321.33 to the Cops in Schools Retention Fund.

Vote: Ayes: Ratliff, Long, Combs Nays: none Motion carried

14. Councilor Combs made a motion and Councilor Long seconded to remove Danya Curtis and Jason Nichols and **appoint Mayor Sue Catron and Interim City Administrator Alan Chapman** as authorized representatives for the **Security BankCard Center Account** for the City of Tahlequah Purchasing Cards.

Vote: Ayes: Ratliff, Long, Combs Nays: none Motion carried

15. Councilor Ratliff made a motion and Councilor Long seconded to exit Regular Session and enter into Executive Session at 7:31 p.m.

Vote: Ayes: Long, Combs, Ratliff Nays: none Motion carried

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- ❖ **Discussion regarding confidential communications related to *City of Tahlequah v. Eldee Panell, et al.*, Cherokee County Case No. CJ-2016-58**, as provided by 25 O.S. § 307 (B) (3), (4), and/or (7).
 - ❖ **Discussion regarding confidential communications related to *City of Tahlequah v. Springwater Properties, LLC et al.*, Cherokee County Case No. CV-2018-43**, as provided by 25 O.S. § 307 (B) (3), (4), and/or (7).
 - ❖ **Discussion related to the potential purchase and/or appraisal of property rights and/or easement of the property located at:** Part of Lot 1 in Block 18 in the City Park Addition to the City of Tahlequah, Oklahoma, more particularly described as follows, to-wit: Beginning at a point 8 feet North and 120 feet East of the Southwest Corner of said Lot 1; thence North 50 feet; thence East parallel to the South line of said Lot 1 to the Westerly line of Bluff Avenue; then Southwesterly along the Westerly line of Bluff Avenue, to a point due East of the Point of Beginning, thence West to the Point of Beginning, as provided by 25 O.S. § 307 (B) (3).
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➤ **Mayor Sue Catron Reconvened meeting at 8:09 p.m.**

16. Councilor Long made a motion and Councilor Ratliff to accept the Global Settlement regarding *City of Tahlequah v. Eldee Panell, et al.*, Cherokee County Case No. CJ-2016-58 and authorize the Mayor, Interim City Administrator, and/or City Attorney to sign all necessary paperwork.

Vote: Ayes: Combs, Ratliff, Long Nays: none Motion Carried

17. No action was taken related to *City of Tahlequah v. Springwater Properties, LLC et al.*, Cherokee County Case No. CV-2018-43.

18. Councilor Combs made a motion and Councilor Ratliff seconded to purchase an easement for \$20,000.00 of the property located at: Part of Lot 1 in Block 18 in the City Park Addition to the City of Tahlequah, Oklahoma, more particularly described as follows, to-wit: Beginning at a point 8 feet North and 120 feet East of the Southwest Corner of said Lot 1; thence North 50 feet; thence East parallel to the South line of said Lot 1 to the Westerly line of Bluff Avenue; then Southwesterly along the Westerly line of Bluff Avenue, to a point due Easts of the Point of Beginning.

Vote: Ayes: Ratliff, Long, Combs Nays: none Motion Carried

19. Councilor Ratliff made a motion and Councilor Long seconded to adjourn meeting at 8:12 pm.

Vote: Ayes: Long, Combs, Ratliff

Nays: none

Motion Carried