

AGENDA
TAHLEQUAH CITY COUNCIL - REGULAR MEETING
MONDAY, NOVEMBER 4, 2019 - 7:00 PM
CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.

1. MEETING CONVENED

Meeting called to order.

Roll call.

Invocation – Pastor Garland Thomas – New Life Worship Center

Flag salute.

2. PUBLIC COMMENTS

Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

3. CONSENT AGENDA

These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) To approve the **minutes** of the October 3, October 7, & October 24, 2019 City Council Meetings.
- b) To approve monthly check register from June 2019 – October 2019.
- c) To approve the elimination of the Public Relations Specialist position at the City of Tahlequah.
- d) To approve the termination of Jami Murphy effective November 1, 2019.
- e) To approve the reimbursement of \$61.48 to Jami Murphy for travel expenses.
- f) To approve Eastern Oklahoma District Library System 2020 Holiday Schedule for all Branches and Support Service.
- g) To approve the **2020 Meeting Schedules** for the following Boards, Committees, Trusts, etc.

Public Nuisance Abatement Board, Airport Board, Board of Adjustment,
Eastern Oklahoma District Library System, Golf Course Advisory Board,
Historic Preservation, Industrial Trust Authority, Joint Airport Zoning Board, Park Board,
Planning Commission, Recreation Advisory Board, Tahlequah City Council,
Tahlequah Education Facilities Authority, and Tahlequah Public Facilities Authority

- h) To acknowledge receipt of reimbursements of overpayments from the Bond Improvement Fund II in the amount of \$87,466.59 from Rossco Construction and \$3,346.43 from Kelly Engineering for total reimbursements of \$90,813.02
- i) To approve the appointment of Linda Spyres and Bob Girdner to the Board of Adjustment.

4. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

Recognition of Years of Service for November Employees:

Joe Enlow Jr. – 10 Years – Fire Department

Anthony Margarit – 10 years – Fire Department

John Wofford – 15 years – Fire Department

Gary Cacy – 15 years – Fire Department

Travis Miller – 20 years – Fire Department

Mark Whitmore – 20 years – Fire Department (October)

Billy Dowling – 30 Years – Police Department

Report from Library

Report from Tahlequah Convention and Visitors Bureau

Report from Chamber of Commerce

Report from the Tahlequah Main Street Association

Reports from City Departments:

Street Department - **Written**

REGULAR SESSION

- 5. Discussion and possible action on items removed from the **consent** agenda.
- 6. Discussion and possible action to approve development and production of the **Tahlequah Tiger Street Race Event** proposed by Brandon Kiser and Woolley Booger Street Racing, tentatively scheduled for Spring 2020. Mayor Sue Catron
- 7. Discussion and presentation regarding the **2019 audit for Northeastern Health Systems**. Mayor Sue Catron
- 8. Discussion and possible action to **hire a Driver in the Solid Waste Department**. Director of Human Resources M'Lynn Pape and Chris Armstrong, Superintendent.
- 9. Discussion and possible action to **close out CDBG 16 Grant Fund**. Interim City Administrator Alan Chapman
- 10. Discussion and possible action to **close out Relocate & Rehab Taxiway Grant Fund #355, close associated external bank account CASH IN BANK – COT AIRPORT IMP listed in the general ledger by account number 100-110770 by transferring remaining funds to**

the general fund and depositing said funds into the general operating bank account CASH IN BANK- BANCFIRST GOA listed in the general ledger by account number 100-110700. Interim City Administrator Alan Chapman

11. Discussion and possible action to **Close “CDBG14” Grant Fund Return Cash Match of \$2,159.00 to the Bond Improvement Fund.** Interim City Administrator Alan Chapman
12. Discussion and possible action to approve **Resolution 11-04-2019** concerning selection of a **Bridge Inspection Contractor** for the period of April 1, 2020 to March 31, 2022 in order to comply with National Bridge Inspection Standards. Commissioner Ryals
13. Discussion and possible action to approve the updated Tahlequah Regional **Airport Policy Manual.** Mayor Sue Catron / Airport Manager Kelly Crittenden
14. Discussion and possible action to **accept grant for \$2,475** for the purchase of a **footgolf set** from **American Foot Golf League** to be installed at Tahlequah city golf Course. Councilor Trae Ratliff
15. Discussion and possible action to rebrand Tahlequah City **Golf Course** as **“Riverlinks”**. Councilor Trae Ratliff
16. Discussion and possible action to approve the Exclusive **Authorization Agreement** for **Claims Management: Liquid Aluminum Sulfate Class Action** Action(s) and Authorization to File and Manage Claims and authorize the City Attorney to execute that same. City Attorney Grant Lloyd
17. Discussion and possible action to enter into a **Sales and Use Tax Engagement Agreement** with **Lloyd Legal PLLC.** Mayor Sue Catron
18. **PROPOSED EXECUTIVE SESSION – Motion to exit Regular Session and enter into Executive Session.**

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- ❖ Discussion regarding confidential communications related to *City of Tahlequah v. Eldee Panell, et al., Cherokee County Case No. CJ-2016-58*, as provided by 25 O.S. § 307 (B) (3), (4), and/or (7).
 - ❖ Discussion regarding confidential communications related to *Clair Squyres Wells Family 2002 Trust v. Darrel James Williams, et al., Cherokee County Case No. CV-2018-152, Clair Squyres Wells Family 2002 Trust v. Oklahoma Earthbike Fellowship, Inc., et al., Cherokee County Case No. CV-2018-158, and/or Watershed Safety and Preservation Association v. The City of Tahlequah, Cherokee County Case No. CV-2018-163*, as provided by 25 O.S. § 307 (B) (3), (4), and/or (7).
 - ❖ Discussion regarding confidential communications related to *City of Tahlequah v. Springwater Properties, LLC et al., Cherokee County Case No. CV-2018-43*, as provided by 25 O.S. § 307 (B) (3), (4), and/or (7).
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19. Discussion and possible action related to *City of Tahlequah v. Eldee Panell, et al., Cherokee County Case No. CJ-2016-58.*

20. Discussion and possible action related to *Clair Squyres Wells Family 2002 Trust v. Darrel James Williams, et al.*, Cherokee County Case No. CV-2018-152, *Clair Squyres Wells Family 2002 Trust v. Oklahoma Earthbike Fellowship, Inc., et al.*, Cherokee County Case No. CV-2018-158, and/or *Watershed Safety and Preservation Association v. The City of Tahlequah*, Cherokee County Case No. CV-2018-163.
21. Discussion and possible action related to *City of Tahlequah v. Springwater Properties, LLC et al.*, Cherokee County Case No. CV-2018-43.
22. Discussion on the **mid-month** special **meeting**.
23. **Adjourn.**

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 3:13 am/pm
on October 31, 2019 by Anna Hennes