

MINUTES
TAHLEQUAH CITY COUNCIL - REGULAR MEETING
MONDAY, OCTOBER 7, 2019 - 7:00 PM
CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.

1. MEETING CONVENED

Meeting **called to order** by Mayor Catron at 7:01 pm.
City Clerk DeAnna Hammons Called the **Roll call as follows:**

Present:	Councilor Ward I	Bree Long
	Councilor Ward II	Dower Combs
	Councilor Ward III	Stephen Highers
	Councilor Ward IV	Trae Ratliff

OTHERS PRESENT: City Attorney Grant Lloyd, City Treasurer Lanny Williams, Street Commissioner Wayne Ryals, Fire Chief Ray Hammons, Planning and Development Director Clinton Johnson, Human Resource Director M'Lynn Pape, Public Relations Jami Murphy.

Invocation – Sandra Dearborn – 29 Eleven Church / Help in Crisis
Flag salute.

2. PUBLIC COMMENTS

Dr. John Uzzo spoke regarding Tahlequah Hospital Authority audit.

3. CONSENT AGENDA

Councilor Combs made the motion and Councilor Long seconded to approve the consent agenda as follows:

- a) To approve the **minutes** of the September 3, 2019 and September 16, 2019 City Council Meetings.
- b) To approve the City of Tahlequah's annual 2020 Holiday Calendar.
- c) To acknowledge the resignation (retirement 41 years of service) from Glyn Ryals, Animal Control, in the Planning and Development Department, effective October 31, 2019.
- d) To acknowledge the resignation from David Fine, as Driver, in the Solid Waste Department, effective September 18, 2019.
- e) To acknowledge the self-termination of Matthew Sparks, as part time laborer, in the Parks and Recreation Department, effective September 3, 2019.

- f) To acknowledge the self-termination Gabriel Pillow, as part time laborer, in Parks and Recreation Department, effective September 3, 2019.

To approve a street, drainage, and utility easement for the following described real property: The Westerly 7.00 feet lying adjacent to and parallel to the existing HWY 62 (Muskogee Ave) right of way for the below described tract of land filed in Bk 744 Pg 1130 per Cherokee County records. Said tract of land falls in Lots 3-8, 20-21 Blk 12 CITY PARK ADDITION a tract of land lying in and being a part of Block 12, and a part of the alleys in Block 12, of City Park Addition, City of Tahlequah, Cherokee County, Oklahoma beginning at a point on the East boundary and 87.26 feet South of the NE corner of said Block 12, thence South 00°07'00" East, along the East boundary of said Block 12, 104.59 feet; thence north 73°00'00" West 218.02 feet to a point on the Easterly boundary of U.S. Highway No. 62; thence North 18°45'28" East, along the Easterly boundary of U.S. Highway No. 62, 100.00 feet; thence South 73°00'00" East, 184.17 feet to the point of beginning, a/k/a part of 1313 South Muskogee Ave., Tahlequah, OK 74464.

Vote: Ayes: Long, Combs, Highers, Ratliff Nays: none Motion carried.

4. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

Recognition of Years of Service for October Employees:

- **Mark Whittmore – 20 years – Fire Department**
- **Randy Jordan – 10 years – School Resource Officer**
- **Brian Stanglin – 10 years – School Resource Officer**
- **Glyn Ryals – 41 years – Animal Control**

Report from Library- **Written**

Report from Chamber of Commerce – **Slide presentation**

Report from Tour Tahlequah a Department of the Tahlequah Area Chamber of Commerce- **Written / Slide presentation**

Report from the Tahlequah Main Street Association – **No report**

Reports from City Departments:

Street Department –**Written**

REGULAR SESSION

5. Councilor Combs removed item “g” from the consent agenda to be heard in regular session.
- Councilor Combs made the motion and Councilor Long seconded to approve a street, drainage, and utility easement for the following described real property: The Westerly 7.00 feet lying adjacent to and parallel to the existing HWY 62 (Muskogee Ave) right of way for the below described

tract of land filed in Bk 744 Pg 1130 per Cherokee County records. Said tract of land falls in Lots 3-8, 20-21 Blk 12 CITY PARK ADDITION a tract of land lying in and being a part of Block 12, and a part of the alleys in Block 12, of City Park Addition, City of Tahlequah, Cherokee County, Oklahoma beginning at a point on the East boundary and 87.26 feet South of the NE corner of said Block 12, thence South 00°07'00" East, along the East boundary of said Block 12, 104.59 feet; thence north 73°00'00" West 218.02 feet to a point on the Easterly boundary of U.S. Highway No. 62; thence North 18°45'28" East, along the Easterly boundary of U.S. Highway No. 62, 100.00 feet; thence South 73°00'00" East, 184.17 feet to the point of beginning, a/k/a part of 1313 South Muskogee Ave., Tahlequah, OK 74464.

Vote: Ayes: Combs, Highers, Ratliff, Long Nays: none Motion carried.

6. Councilor Long made a motion and Councilor Combs seconded to **Table** discussion and possible action to approve the updated Tahlequah Regional **Airport Policy Manual**.

Vote: Ayes: Highers, Ratliff, Long, Combs Nays: none Motion carried.

7. Councilor Long made a motion and Councilor Ratliff seconded to follow the Airport Boards recommendation to **approve Southwest Air Sports request to conduct Paragliding operations at the Tahlequah Regional Airport** through December 31, 2019.

Vote: Ayes: Ratliff, Long, Combs, Highers Nays: none Motion carried.

8. Councilor Long made a motion and Councilor Combs seconded to accept **Bullet Proof Vest Grant 2018**, approve **Match Funds \$3,375.00** and approve **Grant Budget \$6,750.00**.

Vote: Ayes: Long, Combs, Highers, Ratliff Nays: none Motion carried.

9. Councilor Long made a motion and Councilor Ratliff seconded to accept the **Walmart Community Grant**.

Vote: Ayes: Combs, Highers, Long, Ratliff Nays: none Motion carried.

10. Councilor Ratliff made a motion and Councilor Combs seconded to **deny TNT Crane Rigging's request to close N. Muskogee Ave.** at 210 N. Muskogee for 4 days to perform work on tower behind AT&T building.

Vote: Ayes: Highers, Long, Ratliff, Combs Nays: none Motion carried.

11. Discussion item only regarding **OMAG Stability test results** from the September 16, 2019 recognition training.

12. Discussion item only regarding the **Council Handbook**.

13. Councilor Combs made a motion and Councilor Ratliff seconded **to offer Blue Cross and Blue Shield of Oklahoma insurance Plan A (MOBPF004), Plan B (MOBPF013), and dental to City of Tahlequah employees and/or agents.**

Vote: Ayes: Long, Ratliff, Combs, Highers Nays: none Motion carried.

14. Councilor Ratliff made a motion and Councilor Combs seconded to adopt **Ordinance No. 1290-2019 with edits as presented**, amending Part 12, Planning, Zoning and Development, Chapter 2, **Zoning, General and District Provisions**, of the Code of Ordinances of the City of Tahlequah, including but not limited to definitions and uses permitted in R-1 Single-Family Dwelling District, R-2 Two-Family Dwelling District, R-3 Multi-Family Dwelling District, C-1 Neighborhood Commercial District, C-2 General Commercial District, I-1 Restricted Light Industrial District, and I-2 Light Industrial District.

Vote: Ayes: Ratliff, Combs, Highers, Long Nays: none Motion carried.

➤ **At 8:55 p.m. Mayor Sue Catron moved the hearing of agenda items number 19 and 20 up.**

19. Councilor Long made a motion and Councilor Ratliff seconded to **exit Regular Session and enter into Executive Session at 8:55 p.m.**

Vote: Ayes: Combs, Highers Ratliff, Long Nays: none Motion carried

❖ Discussion related to salary range, and/or hiring, on a temporary and/or regular basis, a City Administrator, as provided by 25 O.S. § 307 (B) (1)

➤ **Mayor Sue Catron reconvened regular meeting at 9:22 p.m.**

20. Councilor Long made a motion and Councilor Ratliff seconded to retain Alan Chapman as an interim City Administrator at a rate of \$45.00 per hour not to exceed 25 hours a week.

Vote: Ayes: Highers, Long, Ratliff, Combs Nays: none Motion carried.

➤ Councilor Long left meeting at 9:24 p.m.

15. Councilor Ratliff made a motion and Councilor Combs seconded to to **Table** discussion and possible action to adopt **Ordinance No. 1291-2019**, amending Part 3, **Alcoholic Beverages, Taxation and Regulation**, of the Code of Ordinance of the City of Tahlequah.

Vote: Ayes: Combs, Highers, Ratliff Nays: none Motion carried.

16. Councilor Ratliff made a motion and Councilor Highers seconded to grant a **Variance** of the minimum **lot size requirement of 6,000 square feet** in Part 12, Chapter 2,

Section 12-223: Area Regulations, E. Intensity of Use, for property located at the North Half of Lot 3 of Block 4 Oak Park Addition, Cherokee County, Oklahoma.

Vote: Ayes: Highers, Long, Ratliff, Combs Nays: none Motion carried.

17. No action taken to grant a **Special Exception** to Part 12, Chapter 15 **Outdoor Parklets**, Section 12-1506 D. (8 & 9) , in order to approve an Outdoor Parklet Application submitted **by Bill Worthington**, for the property located at 200 N. Muskogee Avenue.

18. Councilor Combs made a motion and Councilor Highers seconded to **Table** discussion and possible action to **convert Park Avenue to a one-way street from the South terminus to Downing Street, and restrict the direction of traffic movements to northbound only.**

Vote: Ayes: Ratliff, Combs, Highers, Nays: none Motion carried.

21. No date was set for a mid-month Special meeting.

22. Councilor Highers made a motion and Councilor Combs seconded to adjourn meeting at 9:53 p.m.

Vote: Ayes: Combs, Highers, Ratliff Nays: none Motion carried.