

MINUTES
TAHLEQUAH CITY COUNCIL - SPECIAL MEETING
THURSDAY, OCTOBER 3, 2019 - 12:00 PM
CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.

1. MEETING CONVENED

2. Meeting **called to order** by Mayor Catron at 12:02 pm.
City Clerk DeAnna Hammons Called the **Roll call as follows:**

Present:	Councilor Ward I	Bree Long
	Councilor Ward II	Dower Combs
	Councilor Ward III	Stephen Highers
	Councilor Ward IV	Trae Ratliff

OTHERS PRESENT: City Attorney Grant Lloyd, City Treasurer Lanny Williams, Street Commissioner Wayne Ryals, Fire Chief Ray Hammons, Emergency Director Mike Underwood, Planning and Development Director Clinton Johnson, Human Resource Director M'Lynn Pape Public Relations Jami Murphy, Administrative Assistant Tesina O'field.

3. PUBLIC COMMENTS

There were no comments from the public.

4. Councilor Long made the motion and Councilor Highers seconded to approve a moratorium on travel- requiring City Admin approval in advance, a moratorium on hiring- requiring Council approval to advertise and fill and filling only after recovery of comp time and paid leave paid at termination, the reassignment of duties and/or use temporary solutions to leave any position possible unfilled as long as possible, a direction to explore alternative expenditure options (example: self to fully funded health insurance), a direction of inventorying and selling excess real property, the delay of capital expenditures whenever possible, the direction to find and correct source(s) of loss of revenue from Fines and Forfeitures, the renegotiation of the TPWA transfer, a direction to contract with 3rd party grant writer on contingency basis to increase alternative funding opportunities, a direction to encourage development of tourism and commercial events to increase sales opportunities within the City, a direction to increase and strengthen economic development activities, re-evaluate City fees, a direction to look at indirect costs from other funds, and a direction to evaluate any agreements and/or arrangements with the Tahlequah Hospital Authority.

Vote: Ayes: Long, Combs, Highers, Ratliff Nays: none Motion carried

5. Councilor Long made a motion and Councilor Highers seconded to **exit Regular Session and enter into Executive Session at 12:59 p.m.**

Vote: Ayes: Combs, Highers Ratliff, Long Nays: none Motion carried

- ❖ Discussion related to requests for potential candidates/applicants, determining requirements, salary range, and/or hiring, on a temporary and/or regular basis, a City Administrator, as provided by 25 O.S. § 307 (B) (1)
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➤ Mayor Sue Catron reconvened meeting at 2:36 p.m.

6. Councilor Highers made a motion and Councilor Combs seconded to put the City Administrator position out for hire and request applications for the same.

Vote: Ayes: Combs, Highers, Ratliff, Long Nays: none Motion carried

7. **Councilor Highers made a motion and Councilor Combs seconded to adjourn meeting at 2:37 p.m.**

Vote: Ayes: Highers, Ratliff, Long, Combs Nays: none Motion carried