AGENDA
TAHLEQUAH CITY COUNCIL - REGULAR MEETING
MONDAY, DECEMBER 3, 2018 - 7:00 PM
CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.

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1. MEETING CONVENED

Meeting **called to order**.
Roll call.
Invocation – Jay Jones- Abundant Life Fellowship
Flag salute.

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2. PUBLIC COMMENTS

Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah citizens. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

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3. CONSENT AGENDA

These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

To approve the **minutes** of the November 5, 2018 City Council Meetings.(Pgs 1-4)
To acknowledge receipt of the **Financial** Reports from September and October 2018.
To approve disposal of four 3yrd dumpsters for fair market scrap value from the Solid Waste Department. (Pg 5)
To approve the Tahlequah Hospital Authority regular Board of Trustees meetings for 2019.(Pg 6)
To approve the Amended Historic Preservation meetings for 2019. (Pg 7)
To accept a utility easement from Jerry Fuller to the City of Tahlequah. (Pgs 8-9)
To approve the conveyance of a right-of-way easement and telecommunications easement from the City of Tahlequah to Lake Region Electric, Inc. and Lake Region Technology & Communication, LLC for part of a tract of land lying in the NW1/4 of the SE1/4 of Section 4, Township 16 North, Range 22 East, Cherokee County, Oklahoma. (Pgs 10-14)
To hire Kendall Collins as a 999 Part-time Laborer in the Airport Department.
To hire Ronald Nodine as a Crossing Guard in the Police Department.
To accept the resignation from Les Ford, as Solid Waste Superintendent effective January 1, 2019 (retiring).
To accept the resignation from Jacquelyn Moyers, as Recreation Superintendent effective November 28, 2018.

4. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

Recognition of Years of Service for December Employees:
Wally Henry – 15 years – Street Department
Report from Library
Report from Tahlequah Convention and Visitors Bureau
Report from Chamber of Commerce
Report from the Tahlequah Main Street Association – Written (Pgs 15-16)
Reports from City Departments:

REGULAR SESSION

5. Discussion and possible action on items removed from the **consent** agenda.

6. CONSIDER AND TAKE ACTION WITH RESPECT TO A RESOLUTION APPROVING ACTION TAKEN BY THE **TAHLEQUAH PUBLIC WORKS AUTHORITY** AUTHORIZING ISSUANCE, SALE AND DELIVERY OF A **PROMISSORY NOTE** OF THE AUTHORITY TO THE OKLAHOMA WATER RESOURCES BOARD IN THE ORIGINAL PRINCIPAL AMOUNT **OF NOT TO EXCEED $14,950,000;** RATIFYING AND CONFIRMING A LEASE, WHEREBY THE CITY OF TAHLEQUAH LEASED ITS WATER, SANITARY SEWER, ELECTRIC, AND STREET LIGHTING SYSTEMS TO THE TAHLEQUAH PUBLIC WORKS AUTHORITY; AND CONTAINING OTHER PROVISIONS RELATED THERETO. Councilor Highers (Pgs 17-20)

7. Discussion and possible action to approve the **purchase** a used **1998 "Rosco" Chip Spreader** for $24,500. Street Commissioner Wayne Ryals (Pgs 21-24)

8. Discussion and possible action to approve the **purchase** of a used **2011 "Broce" Broom** for $22,900. Street Commissioner Wayne Ryals (Pgs 25-28)

9. Discussion and possible action to **adopt Ordinance No. 1272-2018** amending Ordinance No. 1155-2009 to **adopt the 2015 version of the International Fire Code**. Fire Chief Ray Hammons (Pg 29)

10. Discussion and possible action to accept, fund, and create a budget for the **JAG-LLE-2018 Tahlequah CI-00156 grant** in the amount of **$9,999**. Police Chief Nate King (Pgs 30-32)

11. Discussion and possible action to accept the **mandatory policies** within the **Patrol Operations section** of the new policy manual. Police Chief Nate King (Pgs 33-43)

12. Discussion and possible action to approve the **purchase** of a **2019 Western Star Semi Truck**. City Administrator Edward Carr / Solid Waste Foreman Chris Armstrong (Pgs 44-49)

13. Discussion and possible action to **increase tonnage price** in Solid Waste at the scale from $38.00 per ton to $45.00 per ton. City Administrator Edward Carr / Solid Waste Foreman Chris Armstrong (Pgs 50-51)

14. Discussion and possible action to enter into an agreement with a company to **pave the Solid Waste office parking lot.** City Administrator Edward Carr / Solid Waste Foreman Chris Armstrong (Pgs 52-57)

15. Discussion and possible action to accept an anonymous **donation of $100,000.00** for **City Sidewalk Improvements**. City Administrator Edward Carr

16. Discussion and possible action to accept the **transfer of Jennifer Cruwell from Administrative Assistant/Executive Secretary to Cemetery Records Secretary**, in the managerial department, with a change in grade and step. Director of Human Resources M'Lynn Pape / City Administrator Edward Carr

17. Discussion and possible action to **hire a Code Compliance Officer** in the Planning and Development Department. Director of Human Resources M'Lynn Pape / Clint Johnson

18. Discussion and possible action to **accept a bid** for the **City Sidewalk Improvements** for **College Ave. & Morgan Street**. City Administrator Edward Carr (Pg 58)

19. Discussion and possible action to **grant a special exception** of Part 12, Chapter 3 Zoning Regulations, Section 12-315 A. **Off Street Parking Requirements**. Clinton Johnson, Director of Planning and Development.(Pg 59)

20. Discussion and possible action to **approve** the **Plat for Luttrell Addition** located near the northwest corner of the intersection of North Cedar Avenue and Highway 82 North Bypass. Clinton Johnson, Director of Planning and Development (Pg 60)

21. Discussion and possible action to **approve the Plat for Woodridge Addition** located near the northwest and southwest intersection of North Cedar Avenue and Kim Street. Clinton Johnson, Director of Planning and Development (Pg 61)

22. Discussion and possible action to **adopt Ordinance No. 1273-2018**, rezoning the property located at 1400 Block of Stick Ross Mountain Road, from Single Family Dwelling District (R-1) to General Commercial District (C-2), for the following real estate to-wit: A tract of land in the Southeast 10 acres of Lot 1 Section 5, Township 16 North, Range 22 East of the Indian Base and Meridian, Cherokee County, Oklahoma, more particularly described as follows, to-wit: Beginning at the Southeast corner of said Lot 1; thence S89°58'41"W, 25.41 feet to a point on the centerline of Stick Ross Mountain Road; thence N1°17'18"W, along the centerline of Stock Ross Mountain Road, 207.49 feet; thence N14°1'50"W, 120.71 feet; thence S89°57'08"E, 35.47 feet to a point on the East boundary of said Lot 1; thence S0°29'02"W, 328.09 feet to the Point of the Beginning
    And

A part of the W2 of the NW4 of Section 4, Township 16 North, Range 22 East, to-wit: BEGINNING at a Point 456.1 Feet North of the West quarter corner of said Section thence East 862.5 Feet; thence North 470.8 Feet; thence West 67 ½ Feet more or less to a point 295 Feet North and 546 Feet West of the SE/Corner of the NE SW NW; thence Northwesterly on a direct line to a point 523.04 Feet East and 1188.9 Feet North of the Point of Beginning; thence West 523.04 Feet more or less to the West line of said Section; thence South 1188.9 Feet more or less to the point of beginning, containing 20 acres more or less.
And
Less and Except: A tract of land in the W2 NW4 of Section 4, Township 16 North, Range 22 East, Cherokee County, Oklahoma, more particularly described as follows, to-wit: Beginning at a point on the West boundary and 1390.15 feet North of the Southwest Corner of said W2 NW4, Thence N87°26’14”E 637.79 feet; Thence N14°22’W, 238.63 feet; Thence S89°49’14”W, following Ross Estates Addition, 576.64 feet to a point on the West boundary of said W2 NW4, Thence S0°17’23”W, 257.88 feet to the point of beginning. Clinton Johnson, Director of Planning and Development (Pgs 62-65)

23. Discussion and possible action to **purchase** the real property located at **213 Basin Avenue, Tahlequah, OK 74464**. Clinton Johnson, Director of Planning and Development

24. Discussion and possible action to **withdraw and/or use the East Boston Savings Bank Certificate** of Deposit with Edward Jones in the amount of **$56,000.00** on its December 24, 2018 date of maturity. Clinton Johnson, Director of Planning and Development.

25. Discussion and possible action to accept adverse **weather policy for the City Golf Course**. Edward Carr, City Administrator/Jamie Hale, Recreation Coordinator (Pgs 66-68)

26. **PROPOSED EXECUTIVE SESSION** – Motion to exit regular session and enter into executive session.

- ❖ Discussion related to the possible purchase and/or appraisal of real property at or around the following location: 309 South Park Street in Tahlequah, OK 74464, as provided by 25 O.S. § 307 (B) (3).

27. Reconvene regular meeting.

28. Discussion and possible action related to the possible purchase and/or appraisal of real property at or around the following location: 309 South Park Street in Tahlequah, OK 74464.

29. Discussion on the **mid-month** special **meeting**.

30. **Adjourn.**