

AMENDED AGENDA
TAHLEQUAH CITY COUNCIL - REGULAR MEETING
TUESDAY, SEPTEMBER 4, 2018 - 7:00 PM
CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.

1. MEETING CONVENED

Meeting called to order.

Roll call.

Invocation – Pastor John Lee – Park Hill Baptist Church

Flag salute.

2. PUBLIC COMMENTS

Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah citizens. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

3. CONSENT AGENDA

These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

To approve the **minutes** of the August 6, 2018 City Council Meetings.

To acknowledge receipt of the **Financial** Reports from June & July, 2018.

To approve budget amendment 09/04/2018 and reallocation.

To approve budget amendment 09/04/2018-A and reallocation.

To **hire Debora Coyote** as a **part-time 999** Laborer in the **Parks Department**.

To **hire JJ Perry** as a **part-time 999** Laborer in the **Parks Department**.

To **hire a part-time 999 Laborer** in the **Recreation Department**.

To **hire Alex Walker** as a **part-time 999** Laborer in the **Parks Department**.

To accept the resignation from Denton Hopkins, as foreman, in the Parks Department, effective August 29, 2018.

To approve **Resolution No. 09-04-18** for the **30th Supplemental** of the City of Tahlequah Code.

To accept the transfer and/or donation of a 2001 Chevy 1 ton flatbed 4x4 VIN# 1GCJK39G21E317055 and a 2008 Chevy ½ ton 4x4 VIN# 1GCEK19J58Z289626 from NOPFA Gas Authority.

To **amend** the step and grade of **Human Resource Director M'Lynn Pape** from a T112, Step 4 to a T122, Step 4, retroactive to the date of her employment as Human Resource Director.

To **amend** the step and grade of **Animal Control Officer/Code Enforcement Officer Vickie Green** from a T112, Step 2 to a T113, Step 3, retroactive to the date of her employment as **Animal Control Officer/Code Enforcement Officer**.

*To approve the **payment of \$26, 005.50 into the Court in City of Tahlequah v. LG Holdings LLC, et al. Cherokee Co. Case No. CJ-18-102**

4. **ANNOUNCEMENTS, PRESENTATIONS AND REPORTS**

Recognition of Years of Service for September Employees:

Jason Girdner – 10 years - Police Department

Keith Manus – 20 years – Parks Department

Report from Library

Report from Tahlequah Convention and Visitors Bureau - written

Report from Chamber of Commerce

Report from the Tahlequah Main Street Association

Reports from City Departments:

REGULAR SESSION

5. Discussion and possible action on items removed from the **consent** agenda.
6. **PROPOSED EXECUTIVE SESSION** - Motion to exit regular session and enter into executive session.

 - ❖ Open sealed bids related to sale and/or lease of Tahlequah City owned real property located at S1/2 of the SE1/4 of the SE1/4 of Section 15 and the NE1/4 of the NE1/4 and the E1/2 of the SE1/4 of the NW1/4 of the NE1/4 of Section 22, all in Township 17 North, Range 22 East, all in Township 17 North, Range 22 East of the Indian Base and Meridian, Cherokee County, OK, according to the United States Survey thereof, containing 65 acres more or less, and discussion related to the appraisal of said real property, acceptance of any proposal received by the City, and/or future utilization of said real property, as provided by 25 O.S. § 307 (B) (3).
 - ❖ Discussion related to the possible purchase and/or appraisal of 40 acres of real property located adjacent to the West boundary of the existing 65 acres of vacant property owned by the City of Tahlequah, more particularly describe as follows; the SW1/4, of the SE1/4 of Section 15, Township 17 North, Range 22 East, Cherokee County, OK, Cherokee County, OK, according to the United States Survey thereof, as provided by 25 O.S. § 307 (B) (3).
 - ❖ Discussion related to the possible purchase and/or appraisal of real property at or around the following locations: 213 Basin Avenue, 609 Guinn Ave, 610 Guinn Avenue, 819 Guinn Avenue, 401 Park Avenue, 403 Park Avenue, 404 Park Avenue, 405 Park Avenue, and South Park Street all in Tahlequah, OK 74464, as provided by 25 O.S. § 307 (B) (3).

- ❖ Discussion related to actions and/or inactions of the current City Treasurer and potential removal and/or replacement of the current City Treasurer, as provided by 25 O.S. § 307 (B) (1), (B) (4) and/or (B) (7).
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7. **Reconvene** regular meeting
8. Discussion and possible action related to the bids received and/or proposals made related to real property owned by the City of Tahlequah, more particularly described as S1/2 of the SE1/4 of the SE1/4 of Section 15 and the NE1/4 of the NE1/4 and the E1/2 of the SE1/4 of the NW1/4 of the NE1/4 of Section 22, all in Township 17 North, Range 22 East, all in Township 17 North, Range 22 East of the Indian Base and Meridian, Cherokee County, OK, according to the United States Survey thereof, containing 65 acres more or less, and discussion related to the appraisal of said real property, acceptance of any proposal received by the City, and/or future utilization of said real property.
9. Discussion and possible action related to the purchase and/or appraisal of 40 acres of real property located adjacent to the West boundary of the existing 65 acres of vacant property owned by the City of Tahlequah, more particularly describe as follows the SW1/4, of the SE1/4 of Section 15, Township 17 North, Range 22 East, Cherokee County, OK, according to the United States Survey thereof.
10. Discussion and possible action related to the purchase and/or appraisal of real property at or around the following locations: 213 Basin Avenue, 609 Guinn Ave, 610 Guinn Avenue, 819 Guinn Avenue, 401 Park Avenue, 403 Park Avenue, 404 Park Avenue, 405 Park Avenue, South Park Street all in Tahlequah, OK 74464.
11. Discussion and possible action related to actions and/or inactions of the current City Treasurer and potential removal and/or replacement of the current City Treasurer.
12. Discussion and possible action to withdraw and/or utilize the Capital One Bank USA Certificate of Deposit with Edward Jones in the approximate amount of \$240,000.00 on or after its upcoming date of maturity and/or October 16, 2018.
Planning and Development Director Clinton Johnson.
13. Discussion and possible action to **lease real property** located near the southwest corner of the intersection of **Airport Parkway and Phoenix Avenue**, more particularly described as follows, the eastern half of the northwest quarter, of the northeast quarter and the eastern half of the western half, of the western half, of the northeast quarter of Section 30, all in Township 17 North, Range 22 East of the Indian Meridian, Cherokee County, Oklahoma. Planning and Development Director Clinton Johnson.
14. Discussion and possible action to adopt **Resolution No. 09-04-18-A** approving obtaining a right of way for **East Ross roadway improvement**. Planning and Development Director Clinton Johnson.
15. Discussion and possible action to adopt **Resolution No. 09-04-18-B** approving obtaining a right of way for **East Ross roadway improvement**. Planning and Development Director Clinton Johnson.

16. Discussion and possible action to adopt **Resolution No. 09-04-18-C** approving obtaining a right of way for **East Ross roadway improvement**. Planning and Development Director Clinton Johnson.
17. Discussion and possible action to **hire an Administrative Assistant** in the Managerial Department. City Administrator Edward Carr.
18. Discussion and possible action to **accept an insurance proposal** for property insurance. Finance Director Danya Curtis.
19. Discussion and possible action to **approve and/or hire a compilation auditor for FY 2017-2018**. Finance Director Danya Curtis.
20. Discussion and possible action to **approve spending \$17,423.25** for materials to **rebuild a 700' portion of Douglas Avenue**. City Administrator Edward Carr / Street Commissioner Wayne Ryals.
21. **Discussion and possible action to accept the bid from Deep South for a Cab/Chassis Fire Rescue Truck. Fire Chief Ray Hammons**
22. Discussion and possible action to **accept a bid** for the Street Improvements 2018 – **Redbud Project # 2011**. Planning and Development Director Clinton Johnson.
23. Discussion and possible action to **accept a bid** for the Street Improvements 2018 – **North Parking Area, Anthis Brennan Sports Complex Project # 2012**. Planning and Development Director Clinton Johnson.
24. Discussion and possible action to **accept a bid** for the Street Improvements 2018 – **Kingston Place Project # 2013**. Planning and Development Director Clinton Johnson.
25. Discussion and possible action to allow **Recreation Department** to use budgeted money to **purchase/install additional surveillance cameras at the Armory Municipal Building a/k/a AMC**. Recreation Superintendent Jackie Moyers.
26. Discussion and possible action to **declare City owned IT equipment and furniture as excess**, to include the following: 65 Desktop Computers, 6 laptops, 5 servers, 4 switches, 24 printer / fax, 5 CRT Monitors, 13 Chairs, 3 Metal desks, 2 wood book cases, and/or permit disposal of the same. IT Manager Randy Powell.
27. Discussion and possible action to **hire a Foreman in the Recreation Department**. Human Resource Director M'Lynn Pape.
28. Discussion and possible action to **hire a Laborer in the Recreation Department**. Human Resource Director M'Lynn Pape.
29. Discussion and possible action to approve the **job description for Assistant Fire Marshall**.

Fire Chief Ray Hammons / Human Resource Director M'Lynn Pape.

30. Discussion and possible action to **approve the Plat for Lake Worth Addition** located near the southwest intersection of Downing Street and the Highway No. 82 Bypass.
Planning and Development Director Clinton Johnson.
31. Discussion and possible action to adopted Ordinance No. 1265-2018, amending Parts 12, Planning and Development and 14, Streets and Public Works, and creating Part 12, Chapter 9, Outdoor Parklets. Planning and Development Director Clinton Johnson.
32. Discussion and possible action to adopt Ordinance No. 1266-2018, vacating or closing part of a sanitary sewer easement located on a tract of land in Lots 2 and 3, Block 2 of Thompson Addition to the City of Tahlequah, Oklahoma, more particularly described as follows, to-wit: Beginning at a point on the East boundary of said Lot 2 and 24.34 feet North of the Southeast corner of said Lot 2; thence N 0°06' W, along the East boundary of said Lot 2, 2.84 feet; thence West, 83.47 feet; thence South 11.81 feet; thence N 83°52' E, 83.98 feet to the Point of Beginning. Planning and Development Director Clinton Johnson.
33. Discussion to adopted Ordinance No. 1267-2018, amending Part 12, Planning and Development, Chapter 2, Zoning, General and District Provisions. Planning and Development Director Clinton Johnson
34. Discussion on the **mid-month** special **meeting**.
35. **Adjourn.**

POSTED at Tahlequah City Hall, 111 S. Cherokee Ave., Tahlequah, OK at 5:58 am/pm
on August 30, 2018 by Ray Hammons