NOTICE OF REGULAR MEETING
TAHLEQUAH INDUSTRIAL AUTHORITY
June 20, 2018

LOCATION: Tahlequah City Hall Chamber Room
111 South Cherokee, Tahlequah, OK
TIME: 5:30 p.m.
POSTED: City Hall Outdoor Bulletin Board to the West of Tahlequah City Hall Offices

1. Call to Order
2. Roll Call
3. Executive Director's Report
4. Consent Agenda
   a. Discussion and possible action to approve the Tahlequah Industrial Authority minutes from May 23, 2018.
   b. Discussion and possible action to approve the financial statements.
5. ***Proposed Executive Session***
   a. Discussion pertaining to the lease agreement with C3/CustomerContactChannels, Inc., as provided by 25 O.S. § 307 (B) (3), (4) and/or (7).
   b. Discussion pertaining to the letter of intent with C3/CustomerContactChannels, Inc., as provided by 25 O.S. § 307 (B) (3), (4) and/or (7).
6. Reconvene General Session
7. Discussion and possible action pertaining to the lease agreement with C3/CustomerContactChannels, Inc.
8. Discussion and possible action pertaining to the letter of intent with C3/CustomerContactChannels, Inc.
9. Discussion and possible action regarding the 2018-19 Tahlequah Industrial Authority Budget.
10. Discussion and possible action to sponsor the annual NORA event.
11. Discussion pertaining to any matter not known about or which could not have been foreseen prior to the posting of this agenda.
12. Adjourn

Posted by: Danya Curtis 6/19/18 4:10pm

Danya Curtis

JEANNETTE HAAK NOTARY PUBLIC STATE OF OKLAHOMA # 17007972 EXP. 08/25/21

Jeannette M Haak
06/19/18 4:10pm

MINUTES OF SPECIAL MEETING
TAHLEQUAH INDUSTRIAL AUTHORITY
MAY 23, 2018

The Tahlequah Industrial Authority met in special session in the Tahlequah City Hall Chamber Room on the 23rd day of May 2018. Guests included Ed Carr, Cindy Morris, Jeff Andrews, Jericca Cramer, Phil Givens, Rodney Young, Mike Trammel, Rick Patrick, Jay Stinnett, and Tessina Jackson. Advance notice of the regular meeting was posted on the City of Tahlequah bulletin board located on the Westside of City Hall on May 21, 2018 at 14:04 pm with the original agenda on file in the Finance Department of City Hall.

1. Chairman Mark Gish called the meeting to order at 5:35 pm in the Council Chambers of City Hall.

2. Roll was called with the following members present: Hutchins, present; Reasor, present; Gish, present; Worth, present; Knight, present.

3. Executive Director's report. The Executive Director's report was presented by Cindy Morris with a verbal review of the details of the report.

4. Consent Agenda

   a) Discussion and possible action to approve the Tahlequah Industrial Authority minutes from April 18, 2018 meeting.

   b) Discussion and possible action to approve the financial statements.

   Trustee Hutchins moved and Trustee Worth seconded to approve *Consent Agenda* item 4a and table item 4b. The motion was approved with the following votes cast: Hutchins-Yes, Reasor-Yes, Gish-Yes, Worth-Yes, and Knight-Yes.

5. Discussion and possible action to open and award bid pertaining to the cutting and baling of hay at the Tahlequah Industrial Authority. The following sealed bids were opened:

   a. Phil Givens bid for $2100.00.
   b. Rodney Young bid for $3751.00.
   c. Mike Trammel & Rick Patrick bid for $4200.00
   d. Jay Stinnett bid for $3000.00.

   Trustee Reasor moved and Trustee Hutchins seconded to accept and award the hay baling bid to the highest bidders Mike Trammel & Rick Patrick upon submission of proof of insurance and with an upfront payment of $4200.00. The motion was approved with the following votes cast: Hutchins-Yes, Reasor-Yes, Gish-Yes, Worth-Yes, and Knight-Yes.

6. Discussion and possible action pertaining to the renovation and new construction at C3. Jeff Andrews presented Plan L to the TIA Board with a detailed review of the plans for new construction at C3. Mr. Andrews expressed a need for further discussion between the leasers and owners on potential equipment requirements. Mr. Andrews recommended that the TIA Board obtain a formal letter of intent/contract from the tenant accepting the plan and committing to the build. GM Ed Carr will report back to the TIA Board regarding a letter of intent. No action was taken under agenda item six.

7. Discussion and possible action to approve the invoice of Calvin & Son Roofing in the amount of $800.00.

   Trustee Hutchins moved and Trustee Worth seconded to approve the invoice from Calvin & Son as presented in the amount of $800.00. The motion to was approved with the following votes cast: Hutchins-Yes, Reasor-Yes, Gish-Yes, Worth-Yes, and Knight-Yes.

TAHLEQUAH INDUSTRIAL AUTHORITY
BALANCE SHEET
APRIL 30, 2018

	ASSETS			
300-112000	CASH IN BANK - BANK OF CHER CO		931,078.61	
300-134000	ACCOUNTS RECEIVABLE-DOLLAR		1,718.75	
300-155000	LAND		184,050.00	
300-160000	BUILDINGS		1,489,525.00	
300-161000	PARKING & PAVING IMPROVEMENTS		175,871.21	
300-162000	INFRASTRUCTURE IMPROVEMENTS		125,145.85	
300-170000	ACCUM DEPREC-BUILDINGS		(563,547.94)	
300-171000	ACCUM DEPREC-PARKING & PAVING		(133,070.34)	
300-172000	ACCUM DEPREC-INFRASTRUCTURE		(99,991.63)	
	TOTAL ASSETS			2,110,779.51
	LIABILITIES AND EQUITY			
	LIABILITIES			
300-200000	SALARIES & WAGES PAYABLE		(2,431.69)	
300-200100	FICA W/H PAYABLE		229.50	
300-200200	FIT W/H PAYABLE		90.00	
300-202000	ACCOUNTS PAYABLE		(2,010.92)	
300-253000	NOTES PBLE-DEPT OF COMM #10182		86,665.71	
	TOTAL LIABILITIES			82,542.60
	EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
300-300100	FUND BALANCE	2,011,444.97		
	REVENUE OVER EXPENDITURES - YTD	16,791.94		
	BALANCE - CURRENT DATE		2,028,236.91	
	TOTAL EQUITY			2,028,236.91
	TOTAL LIABILITIES AND EQUITY			2,110,779.51

TAHLEQUAH INDUSTRIAL AUTHORITY
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2018

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
	REVENUE					
300-40-4010	LEASE PAY'TS DOLLAR RENT A CAR	5,000.00	52,500.00	60,000.00	7,500.00	87.5
300-40-4025	LEASE REVENUE FAIRPOINT	3,000.00	15,000.00	18,000.00	3,000.00	83.3
300-40-4100	SALE OF HAY	.00	.00	1,000.00	1,000.00	.0
300-40-4150	INTEREST INCOME	77.22	785.75	900.00	114.25	87.3
300-40-4810	TRANSFER FROM GENERAL FUND	.00	.00	20,000.00	20,000.00	.0
	REVENUE					
	TOTAL REVENUE	8,077.22	68,285.75	99,900.00	31,614.25	68.4
	EXPENDITURES					
300-56-5100	SALARIES	700.00	4,052.10	9,000.00	4,947.90	45.0
300-56-5340	FICA & MEDICARE EXPENSE	.00	.00	689.00	689.00	.0
300-56-6100	OFFICE SUPPLIES	20.00	100.00	400.00	300.00	25.0
300-56-7010	PUBLICATION FEES	.00	.00	400.00	400.00	.0
300-56-7020	LAND SURVEYING	.00	.00	500.00	500.00	.0
300-56-7030	PROFESSIONAL SERVICES	14,041.28	32,406.84	55,000.00	22,593.16	58.9
300-56-7040	TRAVEL AND INCENTIVES	.00	.00	1,000.00	1,000.00	.0
300-56-7050	ADVERTISING	.00	637.54	1,000.00	362.46	63.8
300-56-7080	LEGAL FEES	.00	2,280.00	2,400.00	120.00	95.0
300-56-7090	UTILITIES	9.09	113.33	400.00	286.67	28.3
300-56-7100	AUDIT	.00	.00	2,200.00	2,200.00	.0
300-56-7105	GROUNDS MAINTENANCE	510.00	3,175.00	3,200.00	25.00	99.2
300-56-7106	BUILDING MAINT-DOLLAR	800.00	8,729.00	24,000.00	15,271.00	36.4
	EXPENDITURES					
	TOTAL EXPENDITURES	16,080.37	51,493.81	100,189.00	48,695.19	51.4
	NET REVENUE OVER EXPENDITURES	(8,003.15)	16,791.94	(289.00)	(17,080.94)	5810.4

TAHLEQUAH INDUSTRIAL AUTHORITY
BALANCE SHEET
MAY 31, 2018

ASSETS

300-112000	CASH IN BANK - BANK OF CHER CO		926,547.37	
300-134000	ACCOUNTS RECEIVABLE-DOLLAR		1,406.25	
300-155000	LAND		184,050.00	
300-160000	BUILDINGS		1,489,525.00	
300-161000	PARKING & PAVING IMPROVEMENTS		175,871.21	
300-162000	INFRASTRUCTURE IMPROVEMENTS		125,145.85	
300-170000	ACCUM DEPREC-BUILDINGS		(563,547.94)	
300-171000	ACCUM DEPREC-PARKING & PAVING		(133,070.34)	
300-172000	ACCUM DEPREC-INFRASTRUCTURE		(99,991.63)	
	TOTAL ASSETS			2,105,935.77

LIABILITIES AND EQUITY

LIABILITIES

300-200000	SALARIES & WAGES PAYABLE		(2,431.69)	
300-200100	FICA W/H PAYABLE		229.50	
300-200200	FIT W/H PAYABLE		90.00	
300-202000	ACCOUNTS PAYABLE		(2,010.92)	
300-253000	NOTES PBLE-DEPT OF COMM #10182		86,665.71	
	TOTAL LIABILITIES			82,542.60

EQUITY

	UNAPPROPRIATED FUND BALANCE:			
300-300100	FUND BALANCE	2,011,444.97		
	REVENUE OVER EXPENDITURES - YTD	11,948.20		
	BALANCE - CURRENT DATE		2,023,393.17	
	TOTAL EQUITY			2,023,393.17
	TOTAL LIABILITIES AND EQUITY			2,105,935.77

TAHLEQUAH INDUSTRIAL AUTHORITY
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2018

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
	REVENUE					
300-40-4010	LEASE PAY'TS DOLLAR RENT A CAR	5,000.00	57,500.00	60,000.00	2,500.00	95.8
300-40-4025	LEASE REVENUE FAIRPOINT	1,500.00	16,500.00	18,000.00	1,500.00	91.7
300-40-4100	SALE OF HAY	.00	.00	1,000.00	1,000.00	.0
300-40-4150	INTEREST INCOME	79.13	864.88	900.00	35.12	96.1
300-40-4810	TRANSFER FROM GENERAL FUND	.00	.00	20,000.00	20,000.00	.0
	REVENUE					
	TOTAL REVENUE	6,579.13	74,864.88	99,900.00	25,035.12	74.9
	EXPENDITURES					
300-56-5100	SALARIES	.00	4,052.10	9,000.00	4,947.90	45.0
300-56-5340	FICA & MEDICARE EXPENSE	.00	.00	689.00	689.00	.0
300-56-6100	OFFICE SUPPLIES	.00	100.00	400.00	300.00	25.0
300-56-7010	PUBLICATION FEES	29.58	29.58	400.00	370.42	7.4
300-56-7020	LAND SURVEYING	.00	.00	500.00	500.00	.0
300-56-7030	PROFESSIONAL SERVICES	10,644.00	43,050.84	55,000.00	11,949.16	78.3
300-56-7040	TRAVEL AND INCENTIVES	.00	.00	1,000.00	1,000.00	.0
300-56-7050	ADVERTISING	.00	637.54	1,000.00	362.46	63.8
300-56-7080	LEGAL FEES	400.00	2,680.00	2,400.00	(280.00)	111.7
300-56-7090	UTILITIES	9.29	122.62	400.00	277.38	30.7
300-56-7100	AUDIT	.00	.00	2,200.00	2,200.00	.0
300-56-7105	GROUNDS MAINTENANCE	340.00	3,515.00	3,200.00	(315.00)	109.8
300-56-7106	BUILDING MAINT-DOLLAR	.00	8,729.00	24,000.00	15,271.00	36.4
	EXPENDITURES					
	TOTAL EXPENDITURES	11,422.87	62,916.68	100,189.00	37,272.32	62.8
	NET REVENUE OVER EXPENDITURES	(4,843.74)	11,948.20	(289.00)	(12,237.20)	4134.3

Report Criteria:

- Actual Amounts
- Accounts With Balances Or Activity
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Page and Total by Fund
- All Segments Tested for Total Breaks

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount		Credit Amount		Balance
CASH IN BANK - BANK OF CHER CO			04/30/2018 (04/18) Balance	300-112000					931,078.61
05/23/2018	CDA2	95001	TOTAL CHECKS & OTHER CHARGES - COMB				11,422.87-		
05/31/2018	CRJE	1	5/29 FAIRPOINT		1,500.00				
05/31/2018	CRJE	3	5/29 DTG		2,656.25				
05/31/2018	CRJE	6	5/14 DTG		2,656.25				
05/31/2018	CRJE	9	5/31 INTEREST		79.13				
			05/31/2018 (05/18) Period Totals and Balance		6,891.63	*	11,422.87-	*	926,547.37
ACCOUNTS RECEIVABLE-DOLLAR			04/30/2018 (04/18) Balance	300-134000					1,718.75
05/31/2018	CRJE	4	5/29 DTG				156.25-		
05/31/2018	CRJE	7	5/14 DTG				156.25-		
			05/31/2018 (05/18) Period Totals and Balance		.00	*	312.50-	*	1,406.25
LAND			04/30/2018 (04/18) Balance	300-155000					184,050.00
			05/31/2018 (05/18) Period Totals and Balance		.00	*	.00	*	184,050.00
BUILDINGS			04/30/2018 (04/18) Balance	300-160000					1,489,525.00
			05/31/2018 (05/18) Period Totals and Balance		.00	*	.00	*	1,489,525.00
PARKING & PAVING IMPROVEMENTS			04/30/2018 (04/18) Balance	300-161000					175,871.21
			05/31/2018 (05/18) Period Totals and Balance		.00	*	.00	*	175,871.21
INFRASTRUCTURE IMPROVEMENTS			04/30/2018 (04/18) Balance	300-162000					125,145.85
			05/31/2018 (05/18) Period Totals and Balance		.00	*	.00	*	125,145.85
ACCUM DEPREC-BUILDINGS			04/30/2018 (04/18) Balance	300-170000					563,547.94-
			05/31/2018 (05/18) Period Totals and Balance		.00	*	.00	*	563,547.94-
ACCUM DEPREC-PARKING & PAVING			04/30/2018 (04/18) Balance	300-171000					133,070.34-
			05/31/2018 (05/18) Period Totals and Balance		.00	*	.00	*	133,070.34-
ACCUM DEPREC-INFRASTRUCTURE			04/30/2018 (04/18) Balance	300-172000					99,991.63-
			05/31/2018 (05/18) Period Totals and Balance		.00	*	.00	*	99,991.63-
SALARIES & WAGES PAYABLE			04/30/2018 (04/18) Balance	300-200000					2,431.69
			05/31/2018 (05/18) Period Totals and Balance		.00	*	.00	*	2,431.69
FICA W/H PAYABLE			04/30/2018 (04/18) Balance	300-200100					229.50-
			05/31/2018 (05/18) Period Totals and Balance		.00	*	.00	*	229.50-
FIT W/H PAYABLE			04/30/2018 (04/18) Balance	300-200200					90.00-
			05/31/2018 (05/18) Period Totals and Balance		.00	*	.00	*	90.00-
ACCOUNTS PAYABLE			04/30/2018 (04/18) Balance	300-202000					2,010.92
05/31/2018	AP	11	Summary Transactions from AP System				11,422.87-		
05/23/2018	CDA2	2591	Fourkiller Lawn Solutions, LLC		340.00				
05/23/2018	CDA2	2592	Grant Lloyd		400.00				
05/23/2018	CDA2	2593	Kelly Engineering & Assoc, Inc		160.00				

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
05/23/2018	CDA2	2594	Olsson Associates		6,900.00		
05/23/2018	CDA2	2595	Tahlequah Chamber of Commerce		3,584.00		
05/23/2018	CDA2	2596	Tahlequah Daily Press		29.58		
05/23/2018	CDA2	2597	Tahlequah Public Works		9.29		
			05/31/2018 (05/18) Period Totals and Balance		11,422.87 *	11,422.87- *	2,010.92
NOTES PBLE-DEPT OF COMM #10182			04/30/2018 (04/18) Balance	300-253000			86,665.71-
			05/31/2018 (05/18) Period Totals and Balance		.00 *	.00 *	86,665.71-
FUND BALANCE			04/30/2018 (04/18) Balance	300-300100			2,011,444.97-
			05/31/2018 (05/18) Period Totals and Balance		.00 *	.00 *	2,011,444.97-
LEASE PAY'TS DOLLAR RENT A CAR			04/30/2018 (04/18) Balance	300-40-4010			52,500.00-
05/31/2018	CRJE	5	5/29 DTG			2,500.00-	
05/31/2018	CRJE	8	5/14 DTG			2,500.00-	
			05/31/2018 (05/18) Period Totals and Balance		.00 *	5,000.00- *	57,500.00-
YTD Encumbrance .00	YTD Actual -57,500.00		Total -57,500.00	YTD Budget -60,000.00	Unearned 2,500.00		
LEASE REVENUE FAIRPOINT			04/30/2018 (04/18) Balance	300-40-4025			15,000.00-
05/31/2018	CRJE	2	5/29 FAIRPOINT			1,500.00-	
			05/31/2018 (05/18) Period Totals and Balance		.00 *	1,500.00- *	16,500.00-
YTD Encumbrance .00	YTD Actual -16,500.00		Total -16,500.00	YTD Budget -18,000.00	Unearned 1,500.00		
INTEREST INCOME			04/30/2018 (04/18) Balance	300-40-4150			785.75-
05/31/2018	CRJE	10	5/31 INTEREST			79.13-	
			05/31/2018 (05/18) Period Totals and Balance		.00 *	79.13- *	864.88-
YTD Encumbrance .00	YTD Actual -864.88		Total -864.88	YTD Budget -900.00	Unearned 35.12		
SALARIES			04/30/2018 (04/18) Balance	300-56-5100			4,052.10
			05/31/2018 (05/18) Period Totals and Balance		.00 *	.00 *	4,052.10
YTD Encumbrance .00	YTD Actual 4,052.10		Total 4,052.10	YTD Budget 9,000.00	Unexpended 4,947.90		
OFFICE SUPPLIES			04/30/2018 (04/18) Balance	300-56-6100			100.00
			05/31/2018 (05/18) Period Totals and Balance		.00 *	.00 *	100.00
YTD Encumbrance .00	YTD Actual 100.00		Total 100.00	YTD Budget 400.00	Unexpended 300.00		
PUBLICATION FEES			04/30/2018 (04/18) Balance	300-56-7010			.00
05/07/2018	AP	4	Tahlequah Daily Press		29.58		
			05/31/2018 (05/18) Period Totals and Balance		29.58 *	.00 *	29.58
YTD Encumbrance .00	YTD Actual 29.58		Total 29.58	YTD Budget 400.00	Unexpended 370.42		
PROFESSIONAL SERVICES			04/30/2018 (04/18) Balance	300-56-7030			32,406.84
05/01/2018	AP	3	Kelly Engineering & Assoc, Inc		160.00		
05/03/2018	AP	5	Tahlequah Chamber of Commerce		2,084.00		
05/15/2018	AP	6	Tahlequah Chamber of Commerce		1,500.00		
04/18/2018	AP	10	Olsson Associates		6,900.00		
			05/31/2018 (05/18) Period Totals and Balance		10,644.00 *	.00 *	43,050.84
YTD Encumbrance .00	YTD Actual 43,050.84		Total 43,050.84	YTD Budget 55,000.00	Unexpended 11,949.16		
ADVERTISING			04/30/2018 (04/18) Balance	300-56-7050			637.54
			05/31/2018 (05/18) Period Totals and Balance		.00 *	.00 *	637.54

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance .00 YTD Actual 637.54 Total 637.54 YTD Budget 1,000.00 Unexpended 362.46							
LEGAL FEES			04/30/2018 (04/18) Balance	300-56-7080			2,280.00
05/02/2018	AP	9	Grant Lloyd		400.00		
			05/31/2018 (05/18) Period Totals and Balance		400.00 *	.00 *	2,680.00
YTD Encumbrance .00 YTD Actual 2,680.00 Total 2,680.00 YTD Budget 2,400.00 Unexpended (280.00)							
UTILITIES			04/30/2018 (04/18) Balance	300-56-7090			113.33
05/15/2018	AP	7	Tahlequah Public Works		8.06		
05/15/2018	AP	8	Tahlequah Public Works		1.23		
			05/31/2018 (05/18) Period Totals and Balance		9.29 *	.00 *	122.62
YTD Encumbrance .00 YTD Actual 122.62 Total 122.62 YTD Budget 400.00 Unexpended 277.38							
GROUNDS MAINTENANCE			04/30/2018 (04/18) Balance	300-56-7105			3,175.00
04/23/2018	AP	1	Fourkiller Lawn Solutions, LLC		170.00		
01/30/2018	AP	2	Fourkiller Lawn Solutions, LLC		170.00		
			05/31/2018 (05/18) Period Totals and Balance		340.00 *	.00 *	3,515.00
YTD Encumbrance .00 YTD Actual 3,515.00 Total 3,515.00 YTD Budget 3,200.00 Unexpended (315.00)							
BUILDING MAINT-DOLLAR			04/30/2018 (04/18) Balance	300-56-7106			8,729.00
			05/31/2018 (05/18) Period Totals and Balance		.00 *	.00 *	8,729.00
YTD Encumbrance .00 YTD Actual 8,729.00 Total 8,729.00 YTD Budget 24,000.00 Unexpended 15,271.00							

	Debit	Credit	Proof
Number of Transactions: 29 Number of Accounts: 27			
Total TAHLEQUAH INDUSTRIAL AUTHORITY:	29,737.37	29,737.37-	.00
Number of Transactions: 29 Number of Accounts: 27 Grand Totals:	29,737.37	29,737.37-	.00

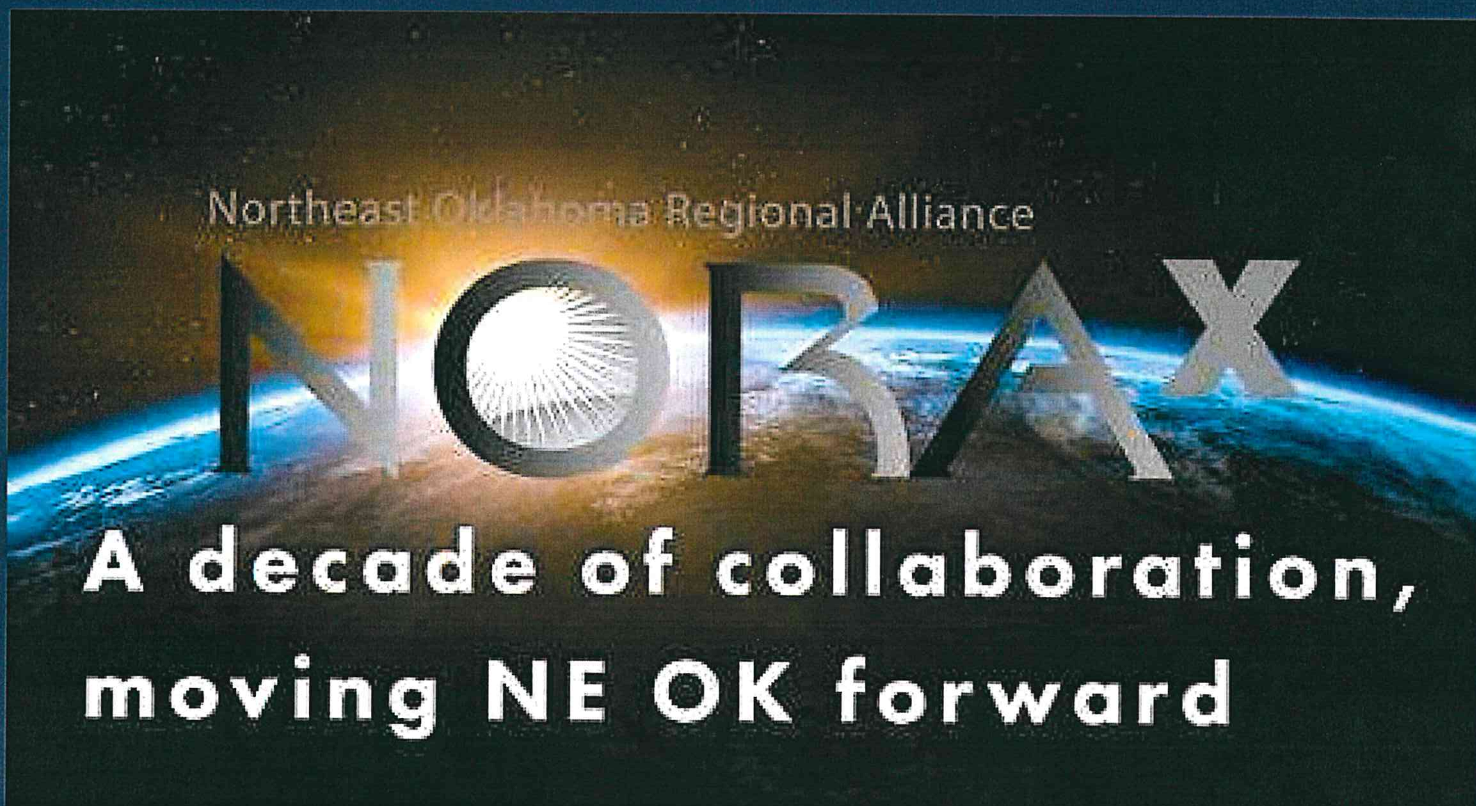
Report Criteria:

- Actual Amounts
- Accounts With Balances Or Activity
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Page and Total by Fund
- All Segments Tested for Total Breaks

10th Annual

NORA Regional Summit

Sponsorships are available for this conference that aims to connect northeast Oklahoma communities with resources and opportunities to learn and network leading to collaborative solutions.



October 23, 2018

Northeastern State University

	PLATINUM $5,000	GOLD $2,500	SILVER $2,000	BRONZE $1,500	EVENT $500
COMPLIMENTARY TICKETS TO THE SUMMIT	6	4	3	2	2
LOGO ON THE SLIDE SHOW AT THE SUMMIT	•	•	•	•	•
SIGNAGE AT THE SUMMIT	•	•	•	•	•
VERBAL ACKNOWLEDGE AT THE SUMMIT	•	•	•	•	•
NAME OR LOGO ON THE NORA WEBSITE	•	•	•	•	•
NAME OR LOGO ON THE MARKETING MATERIAL	•	•	•	•	
ASSOCIATE MEMBERSHIP IN NORA	•	•	•		
SOCIAL MEDIA MENTIONS	3	2	1	1	
AD IN THE SUMMIT PROGRAM	LARGE	SMALL			
WRITE UP IN THE MONTHLY E-NEWSLETTER	•				
TABLE OR BOOTH AT THE SUMMIT	•				

www.neokregion.org d.heller@neokregion.org 918 772-8334

TAHLEQUAH INDUSTRIAL AUTHORITY

ANNUAL BUDGET

FISCAL YEAR 2018-19

TAHLEQUAH INDUSTRIAL TRUST AUTHORITY REVENUE/EXPENDITURE SCHEDULE FY 2018-2019

ACCOUNT #	ACCOUNT DESCRIPTION	2016-2017 ACTUAL	2017-2018 BUDGET	2017-2018 11 MO ACT 1 MO EST	2018-2019 PROJECTED REVENUE
	MISCELLANEOUS REVENUES				
300-40-4010	LEASE PAYTS-DOLLAR RENT-A-CAR	60,000.00	60,000.00	60,000.00	60,000.00
300-40-4020	LEASE REVENUE RBSC	750.00	-	-	-
300-40-4025	LEASE REVENUE FAIRPOINT	18,000.00	18,000.00	18,000.00	18,000.00
300-40-4100	SALE OF HAY	4,000.00	1,000.00	4,200.00	4,200.00
300-40-4120	SALE OF LAND	-	-	-	-
300-40-4150	INTEREST INCOME	944.19	900.00	943.00	900.00
300-40-4200	MISCELLANEOUS INCOME	-	-	-	-
300-134000	ACCOUNTS RECEIVABLE-DOLLAR RENT-A-CAR	-	-	-	-
300-134100	ACCOUNTS RECEIVABLE-RBSC	-	-	-	-
	SUB-TOTAL:	83,694.19	79,900.00	83,143.00	83,100.00
	FUND TRANSFERS				
300-40-4810	CITY OF TAHLEQUAH GENRAL FUND	20,000.00	20,000.00	20,000.00	20,000.00
	SUB-TOTAL:	20,000.00	20,000.00	20,000.00	20,000.00
	TOTAL REVENUES	103,694.19	99,900.00	103,143.00	103,100.00
	AVAILABLE CASH BALANCE JULY 1ST	910,804.00	930,448.06	930,448.06	843,152.96
	TOTAL CASH AVAILABLE FOR BUDGET	1,014,498.19	1,030,348.06	1,033,591.06	946,252.96
	PERSONAL SERVICES				
5100	SALARIES	4,300.00	9,000.00	4,052.10	-
5340	FICA & MEDICARE	328.95	689.00	-	-
5350	WORKMEN'S COMP	-	-		-
	SUB-TOTAL:	4,628.95	9,689.00	4,052.10	-
	MATERIAL & SUPPLIES				
6100	OFFICE SUPPLIES	-	400.00	-	260.00
	SUB-TOTAL:	-	400.00	-	260.00
	OTHER SERV & CHARGES				
7005	INTERLOCAL AGREEMENT	-	-	-	9,840.00
7010	PUBLICATION FEES	72.32	400.00	150.00	400.00
7020	LAND SURVEYING	-	500.00	-	-
7030	PROFESSIONAL SERVICES	52,911.18	55,000.00	47,000.00	55,000.00
7040	TRAVEL & INCENTIVES	-	1,000.00	-	1,000.00
7050	ADVERTISING	1,000.00	1,000.00	700.00	1,000.00
7060	BANK SVC CHARGE	10.00	-	-	-
7080	LEGAL FEES	2,200.00	2,400.00	2,400.00	2,400.00
7090	UTILITIES	136.00	400.00	136.00	400.00
253000	PRINCIPAL RED-DOC #10182	20,000.00	20,000.00	20,000.00	20,000.00
7100	AUDIT	2,200.00	2,200.00	2,600.00	2,800.00
7104	SIGN MAINTENANCE & REPAIR	1,052.00	-	-	-
7105	GROUNDS MAINTENANCE	5,690.00	3,200.00	3,800.00	4,500.00
7106	BUILDING MAINTENANCE-DOLLAR	4,251.47	24,000.00	9,600.00	24,000.00
7107	COST OF SALE OF LAND	-	-	-	-
	SUB-TOTAL:	89,522.97	110,100.00	86,386.00	111,500.00
	CAPITAL OUTLAY				
8100	BLDG, CONST & IMPROVEMENT	-	-	-	-
8200	LANDSCAPING	-	-	-	-
8300	SIGNAGE	-	-	-	-
8400	UTILITY IMPROVEMENTS	-	-	-	-
8500	LAND PURCHASE	-	-	-	-
	SUB-TOTAL:	-	-	-	-
	TRFS TO OTHER FUNDS	-	-	-	-
	SUB-TOTAL:	-	-	-	-
	OPERATING RESERVE	-	100,000.00	100,000.00	100,000.00
	TOTAL EXPENDITURES	94,151.92	220,189.00	190,438.10	211,760.00
	CASH BALANCE 06/30	930,448.06	810,159.06	843,152.96	734,492.96
	TOTALS:	1,024,599.98	1,030,348.06	1,033,591.06	946,252.96

RESOLUTION

A RESOLUTION APPROVING THE TAHLEQUAH INDUSTRIAL AUTHORITY BUDGET FOR FISCAL YEAR 2018-2019

WHEREAS, this budget has been formally presented to the Board of Trustees of the Tahlequah Industrial Authority;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TAHLEQUAH INDUSTRIAL AUTHORITY OF THE CITY OF TAHLEQUAH, OKLAHOMA:

SECTION 1. The Board of Trustees does hereby adopt the FY 2018-2019 Budget on the 20th day of June, 2018, as presented in the attached budget document with total resources in the amount of $946,252.96 and total appropriations in the amount of $211,760.00.

____
Chairman

____
Secretary

(SEAL)