

**AGENDA**  
**TAHLEQUAH CITY COUNCIL - REGULAR MEETING**  
**MONDAY, MARCH 5<sup>TH</sup>, 2018 - 7:00 PM**  
**CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.**

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**1. MEETING CONVENED**

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Meeting called to order.

Roll call.

Invocation – Pastor Matthew Franks – First United Methodist Church

Flag salute.

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**2. PUBLIC COMMENTS**

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Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah citizens. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

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**3. CONSENT AGENDA**

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These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

Approve the **minutes** of the February 5<sup>th</sup> and February 20<sup>th</sup>, 2018 City Council Meetings.

**(Pgs 1-6)**

Acknowledge receipt of the **Financial** Reports from December 2017.

To accept the resignation of Peter Stovall as an Operator in the Street Department, effective February 12, 2018.

To accept the resignation of Stephanie Aryan as the Purchasing Agent in the Managerial Department, effective February 28, 2018.

To accept the transfer of Robert Jones from a School Resource Officer to a Patrolman.

To accept the transfer of Reed Felts from a Patrolman to a School Resource Officer.

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**4. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS**

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Recognition of Years of Service for December Employees:

**Dickie Neugin – 25 years - Cemetery**

**Larry Dallis – 20 years - Solid Waste**

Report from Library

Report from Tahlequah Convention and Visitors Bureau

Report from Chamber of Commerce

Report from the Tahlequah Main Street Association

Reports from City Departments: Street Department - written

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## REGULAR SESSION

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5. Discussion and possible action on items removed from the consent agenda.
6. Discussion and possible action regarding the **use of city-owned properties adjacent to, and near Diedrick Lane as the site of a recreational trail system.**  
Councilor Bree Long (Pg 9)
7. Discussion and possible action to accept and/or enter into the **Land Lease Agreement** between the **City of Tahlequah and Alltel Communications, LLC d/b/a Verizon Wireless** regarding property located at Anthis Brennan. Planning and Development Director Clinton Johnson (Pgs 10-24)
8. **Discussion and possible action to adopt Ordinance No. 1253-2018, rezoning the property located at the southwest corner of the intersection of North Cedar Avenue and Diedrick Lane, from Single-Family Dwelling District (R-1) to Multiple Family Dwelling District (R-3).** Planning and Development Director Clinton Johnson (Pg 25)
9. Discussion and possible action to adopt Resolution No. 03-05-18 a **Resolution Supporting the Modernization of Cherokee County Alcohol Laws.** Councilor Dower Combs / Steven Wright (Pg 26-27)
10. Discussion and possible action to **approve initial policies** of the **new Tahlequah Police Department Policy Manual. Policies 100-103 and 200-207.** Police Chief Nate King (Pgs 28-54)
11. Discussion and possible action to accept additional **funds from the Oklahoma Highway Safety Office** in our current **Occupant Protection Grant in the amount of \$5,500 and amend the current grant budget to reflect an increase of \$5,100 in salaries and \$400 in fringe benefits.** Police Chief Nate King (Pgs 55-58)

12. Discussion and possible action to accept the 2017 **DOJ Bulletproof Vest Partnership Grant** and create a budget for the grant in the amount of \$3,633.74 which will consist of \$1,816.87 (City portion) and loan of \$1,816.87 that will be reimbursed by DOJ. Police Chief Nate King (Pg 59-63)
13. Presentation and discussion and possible action in regard to **adding School Resource Officer position(s)** within the police department. Police Chief Nate King (Pgs 64-88)
14. Discussion and possible action to **hire one to three full-time School Resource Officers** in the Police Department. Human Resource Director Jessica Petty
15. Discussion and possible action to **hire one to two part-time School Resource Officers** in the Police Department. Human Resource Director Jessica Petty
16. Discussion and possible action to **hire an Operator** in the **Street Department**. Human Resource Director Jessica Petty
17. Discussion and possible action to **adjust the Step and Grade Matrix** to move the **Encumbering Clerk position from a T112 to a T114**. Human Resource Director Jessica Petty
18. Discussion and possible action to **amend section 602-Promotion of the Employee Handbook of Personnel Policies**. Human Resource Director Jessica Petty (Pg89)
19. Discussion and possible action to accept the **transfer of Heather Torrento**, from a **Cashier to the Purchasing Agent**, in the Managerial Department. Human Resource Director Jessica Petty
20. Discussion and possible action to approve the **purchase of asphalt from Arkhola Sand and Gravel** in the amount of \$23,500.00 to be used on N. Bluff Avenue. Street Commissioner Wayne Ryals (Pg 90)
21. Discussion and possible action on **implementing a Media Relations Policy**. Public Relations Jami Murphy (Pgs 91-94)
22. **PROPOSED EXECUTIVE SESSION** – Motion to exit regular session and enter into executive session

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  - ❖ Discussion regarding property located at **Lot Five (5) Block Thirty-Nine (39), of the original townsite of City of Tahlequah, State of Oklahoma**, as provided in O.S. Title 25, Section 307 (B) (3), (4), and/or (7).
  - ❖ Discussion on the purchase of **real properties located on Park Street**, as provided in O. S. Title 25, Section 307 (B) (3).

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23. **Reconvene** regular meeting

24. Discussion and possible action **regarding property located at Lot Five (5) and Block Thirty-Nine (39), of the original townsite of City of Tahlequah, State of Oklahoma.**
25. Discussion and possible action **on the purchase of real properties located on Park Street.**
26. Discussion on the **mid-month** special **meeting.**
27. **Adjourn.**