



## AGENDA

### TAHLEQUAH CITY COUNCIL - REGULAR MEETING

**Date/Time of Meeting** Monday, July 6, 2026 at 5:30 PM

**Place of Meeting** The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464  
(voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting

Meeting ID: 846 9782 9374

Passcode: 4560651

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#### 1. MEETING CONVENED

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- a) Meeting Called to Order
- b) Roll Call
- c) Invocation by Shana Dry, First United Methodist Church
- d) Flag Salute
- e) **Public Notice:** A Public Notice of meeting was provided on December 4, 2025, at 10:00 a.m. to the OK Secretary of State and an additional notice was provided on June 22, 2026, at 1:14pm at 111 S. Cherokee Ave. Tahlequah, OK 74464.

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#### 2. PUBLIC INSTRUCTIONS

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If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to [cityclerk@tahlequah.gov](mailto:cityclerk@tahlequah.gov).

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#### 3. PUBLIC COMMENTS

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Comments will be accepted by the public and individuals will be limited to 3 minutes of speaking time. The total of all comments should not exceed 15 minutes. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during the public comment period.

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#### 4. ANNOUNCEMENTS AND PRESENTATIONS

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- a) Monthly Manager's Report - **City Administrator Taylor Tannehill**

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#### 5. CONSENT AGENDA

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Items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can approve routine items by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) Approve the minutes from the June 1 and June 22, 2026, City Council meetings.
- b) Acknowledge receipt of the May 2026 General Fund Executive Summaries.
- c) Acknowledge receipt of the May 2026 Investment Schedule.
- d) Acknowledge receipt of the May 2026 Check Register.
- e) Acknowledge receipt of the May 2026 Purchasing Card Statement.
- f) Acknowledge receipt of the May 2026 Open PO Report.
- g) Accept the contractual amount of \$7,500.00 from Cherokee Nation for the Animal Shelter, placing the funds in the Animal Shelter Restricted Donations account and amending the budget accordingly.
- h) Accept the monetary donations in the amount of \$7287.00, received from local community members and supporters nationwide for flood relief assistance benefiting the Animal Shelter, placing the funds in the Restricted Donations account and amend the budget accordingly.
- i) Acknowledge receipt of the Purple Wave Surplus Auction proceeds dated May 12, 2026, resulting in a deposit of \$62,665.00.
- j) Acknowledge receipt of the June 2026 Tahlequah Hospital Authority Board Report.
- k) Acknowledge receipt of the June 2026 Tourism report.
- l) Acknowledge receipt of the June 2026 Tahlequah Regional Development Authority report.
- m) Acknowledge receipt of the June 2026 Tahlequah Main Street Association report.
- n) Acknowledge receipt of the June 2026 Tahlequah Public Works Authority report.
- o) Acknowledge receipt of Tahlequah Public Works Authority (TPWA) Budget for fiscal year 2026-2027.
- p) Acknowledge receipt of the Tahlequah Regional Development Authority (TRDA) budget for fiscal year 2026-2027.
- q) Approve the Memorandum of Understanding with **Cherokee County** in the amount of \$1400.00 payable to the City of Tahlequah to help offset the costs of services provided for animals that come from outside the city limits.
- r) Approve the 2026-2027 lease agreement with **DOC Services Inc.** for senior nutrition at the Senior Citizen's Building.
- s) Approve the Service Agreement with **KI BOIS Area Transit System (K.A.T.S.)** for public transportation in the Tahlequah area for the 2026-2027 fiscal year.
- t) Approve the contract for services with **Oklahoma Production Center (OPC)** for city-wide Recycling and Road Litter Pickup for the 2026-2027 fiscal year.
- u) Approve the 2026-2027 contract with **Mike Palmer** for greens maintenance at River Links and Anthis Brennan.

- v) Approve the Contract for Services with **Tahlequah Main Street Association** for the 2026-2027 fiscal year.
- w) Approve the proposal from **Revver Software and Services**, in the amount of \$16,500.00, for Finance Department document management and storage services.
- x) Authorize the Mayor to enter into an agreement with Enterprise Fleet Management, Inc. to auction City-owned vehicles for the benefit of the City and surplus said vehicles.
- y) Authorize the Mayor to enter into an agreement between the City of Tahlequah and the Tahlequah Sports League (TSL).
- z) Approve construction lease for a 60'x70' hangar in space FM-2 on the Airport Master Plan to Ken and Janet High.
- aa) Approve the Dedication of Drainage and Stormwater Easement from Carolyn Wilson.
- bb) Approve the public utility easement from the Ann Engles Vanderburg Trust.
- cc) Approve a 60-day extension for Captain Steve Arnall to use excess PTO.
- dd) Promote Thomas Andrew Jackson to Foreman in the Maintenance Department, increasing his salary to \$39,677.66, effective May 24, 2026.
- ee) Promote Firefighter Robert Duncan to Lieutenant in the Fire Department and adjust pay according to the Collective Bargaining Agreement, effective June 21, 2026.
- ff) Promote/Transfer Volunteer Firefighter/Police Dispatcher, Caleb Crittenden, to a Full-Time Firefighter and adjust pay according to the Collective Bargaining Agreement, effective once the Fire Pension Physical is completed.
- gg) Hire Dylan Davis as a Collector in the Solid Waste Department at \$35,500.00 annually, effective June 9, 2026.
- hh) Hire Andrew Scroggins as a Laborer/Operator in the Street Department at \$41,715.10 annually, effective June 26, 2026.
- ii) Hire Gregory Glenn as a Driver in the Solid Waste Department at \$40,500.00 annually, effective July 13, 2026.
- jj) Accept the resignation of Joshua Perdue, Driver in the Solid Waste Department, effective June 12, 2026.
- kk) Accept the resignation of Jaide Wilks, Laborer in the Parks and Recreation Department, effective May 29, 2026.
- ll) Accept the resignation of Aiyanna Washington, PT Laborer in the Parks and Recreation Department, effective May 29, 2026.
- mm) Accept the resignation of Christopher Blevins, PT Laborer in the Parks and Recreation Department, effective June 16, 2026.
- nn) Accept the resignation of Chloe E. White, Lifeguard in the Parks and Recreation Department, effective June 18, 2026.
- oo) Accept the resignation of Brendan Lee, Laborer/Operator in the Street Department, effective June 19, 2026.
- pp) Accept the resignation of Shawn Watson, Animal Control Officer in the Compliance Department, effective June 30, 2026.

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## 6. REGULAR SESSION

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- a) Discussion and possible action on items removed from the consent agenda.
- b) Discussion and possible action to approve, approve with modification, or deny **Resolution No. 07-06-2026A**, a resolution relating to the incurring of indebtedness by the Trustees of the Tahlequah Public Facilities Authority and waiving competitive bidding with respect thereto; and approving a note purchase agreement, security agreement and such other documents as may be necessary or required. Finance Director Michele Collins
- c) Discussion and possible action to approve, approve with modification, or deny **Resolution No. 07-06-2026B**. A resolution supporting the nomination of Taylor Tannehill to serve as the District 2 appointee on the Board of Directors of the Oklahoma Municipal League (OML). Mayor Suzanne Myers
- d) Presentation, discussion and possible action to approve or deny the Master Drainage Plan for the City of Tahlequah. City Administrator Taylor Tannehill

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#### **7. EXECUTIVE SESSION (MOTION AND SECOND REQUIRED)**

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- a) Pursuant to 25 O.S. §307(B)(3), discussion related to the sale, purchase, lease, acquisition or appraisal of real property located in Tahlequah, and, if necessary, take appropriate action in open session.

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#### **8. RECONVENE INTO REGULAR SESSION**

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- a) Possible action related to the sale, purchase, lease, acquisition or appraisal of real property located in Tahlequah, as discussed in the Executive Session.
- b) Adjournment.