



AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of Meeting Monday, May 4, 2026 at 5:30 PM

Place of Meeting The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464
(voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting

Meeting ID: 827 4292 4231

Passcode: 4560651

1. MEETING CONVENED

- a) Meeting Called to Order
- b) Roll Call
- c) Invocation by
- d) Flag Salute
- e) **Public Notice:** A Public Notice of meeting was provided on December 4, 2025, at 10:00 a.m. to the OK Secretary of State and an additional notice was provided on April 28, 2026, at 10:15am at 111 S. Cherokee Ave. Tahlequah, OK 74464.

2. PUBLIC INSTRUCTIONS

If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

3. PUBLIC COMMENTS

Comments will be accepted by the public and individuals will be limited to 3 minutes of speaking time. The total of all comments should not exceed 15 minutes. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

4. ANNOUNCEMENTS AND PRESENTATIONS

- a) Recognition for Years of Service Employees: Brad Hale, 20 years-Fire Department, Angela Retzloff, 5 years-Fire Department, Regina Walker, 10 years-Solid Waste Department

5. CONSENT AGENDA

Items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can approve routine items by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) Approve the minutes from the April 6, 2026, City Council meeting.
- b) Acknowledge receipt of the March 2026 General Fund Executive Summaries.
- c) Acknowledge receipt of the March 2026 Investment Schedule.
- d) Acknowledge receipt of the March 2026 Check Register.
- e) Acknowledge receipt of the March 2023 Purchasing Card Statement.
- f) Acknowledge receipt of the March 2026 Open PO Report.
- g) Acknowledge receipt of the April 2026 Tahlequah Main Street report.
- h) Acknowledge receipt of the April 2026 Tahlequah Public Works Authority Board report.
- i) Accept the donation and Grant Award from Best Friends Animal Society, amending the budget accordingly.
- j) Accept the donation from Jerry Cook for the City Employee Golf Tournament, amending the budget accordingly.
- k) Hire Kelly Webb as a Part-Time Laborer, Parks and Recreation Department, at \$12.00 per hour, effective April 17, 2026.
- l) Hire Jason Wilder as a Part-Time Laborer, Parks and Recreation Department, at \$12.00 per hour, effective April 29, 2026.
- m) Hire Alexis Trammel, Adelyn Torres, Tsiyyonyah Auguston, Jerome Simmons, Laynie Bates, and Aspen Duvall as Part-Time Laborer/Concessions, Parks and Recreation Department, at \$10.07 per hour, effective April 29, 2026.
- n) Hire Bostynne Norton and Braxton Baker as Lifeguards, Parks and Recreation Department, at \$12.00 per hour, effective April 29, 2026.
- o) Accept the termination of Justin Downing, Collector, Solid Waste Department, effective May 4, 2026.
- p) Accept the resignation (retirement) of Mark Manship, Maintenance Director, effective May 22, 2026.
- q) Accept the resignation of Tripp Rozell, Lifeguard, Parks and Recreation Department, effective April 20, 2026.
- r) Accept the resignation of Cassidy Fertig, Part-Time Laborer/Concessions, Parks and Recreation Department, effective April 27, 2026.
- s) Accept the public utility easement from David and Laura Kooy.

6. REGULAR SESSION

- a) Discussion and possible action on items removed from the consent agenda.
- b) Discussion and possible action to approve or deny the Revenue Certification Report for Fiscal Year (FY) 2025–2026. Finance Director Michele Collins/City Treasurer Marty Hainzinger

- c) Discussion and possible action to approve or deny the Hellas Closeout documents for the construction of the South Anthis-Brennan Sports Complex Baseball Fields (Cherokee Fields). Special Projects Director Ray Hammons
- d) Discussion and Possible Action to approve, approve with modification, or deny **Resolution No. 05-04-2026A**, a resolution for a zoning change from C-2 (Community Commercial) to RM-3 (Multi-Family High Density) for multifamily housing located near 1702 E. Downing Street, Tahlequah, Oklahoma or more particularly described as a tract of land lying in the NW/4 NE/4 NE/4 of Section 34, T17N, R22E of the I.M., Cherokee County, Oklahoma, more particularly described as follows to-wit: Beginning at a point on the North boundary and 128' West of the NE/C of said NW/4 NE/4 NE/4; Thence S3*53'36"W, a distance of 330.73'; Thence N89*57'04"W, a distance of 81.54'; Thence North a distance of 330.05' to a point on the North boundary of said NW/4 NE/4 NE/4; Thence S89*55'01"E, a distance of 104' to the POB. Planning & Development Director Paige Harjo
- e) **First Reading**, discussion, and possible action to approve, approve with modification, or deny **Ordinance No. 1395-2026**, an ordinance of the City of Tahlequah, amending the Tahlequah City Code by adding Section 119-13; Density of Animals to be kept. Planning & Development Director Paige Harjo
- Approve or deny a declaration of emergency for **Ordinance No. 1395-2026**; it being necessary to preserve public health, safety, welfare, and morals, an emergency is hereby declared, a second reading of this ordinance is hereby waived, and this ordinance shall take effect immediately upon publication as required by law.
- f) Discussion and possible action to approve or deny **Resolution No. 04-04-2026D**, a resolution of the City of Tahlequah, Oklahoma, to change zoning from RS-1 (Single Family Low Density) to AG (Agriculture) for use of animal husbandry, located at 1276 Amity Lane, Tahlequah, Oklahoma. A tract of land lying in the SE/4 of the SE/4 of Section 31, T17N, R22E of the I.M., more particularly described as follows, to-wit: Beginning at the NW/C of said SE/4 of the SE/4; thence N89*55'30"E, along the North boundary of said SE/4 of SE/4, 702'; thence S0*11'00"E, 273.32'; thence S63*30'00"W, 148.28'; thence S3*20'41"E, 304.14'; thence 89*20'51"E, 116.15'; thence S0*11'01"E, 253.57'; thence S89*55'30"W, 702' to a point on the West boundary of said SE/4 of the SE/4 thence N0*11'00"W, 898' to the POB, Cherokee County, Oklahoma. Planning & Development Director Paige Harjo
- g) **First Reading** and discussion of **Ordinance No. 1396-2026**, an ordinance of the City of Tahlequah known as the 2026 Capital Improvement Sales Tax Ordinance, establishing use of funds for .5% sales tax. City Administrator Taylor Tannehill/Mayor Suzanne Myers
- h) Discussion and possible action to approve, approve with modifications or deny **Resolution No. 05-04-2026B**, a resolution of the City of Tahlequah, calling for a special election. City Administrator Taylor Tannehill/Mayor Suzanne Myers
- i) **First Reading** and discussion of **Ordinance No. 1397-2026**, an ordinance of the City of Tahlequah known as the 2026 General Fund Sales Tax Ordinance, establishing the use of funds for .25% sales tax. City Administrator Taylor Tannehill/Mayor Suzanne Myers
- j) Discussion and possible action to approve, approve with modification, or deny **Resolution No. 05-04-2026C**, a resolution of the City of Tahlequah, calling for a special election. City Administrator Taylor Tannehill/Mayor Suzanne Myers
- k) Discussion and possible action to approve or deny authorizing the Mayor to enter into an agreement with Hudson Prince for inspection and material testing services for the East

Fourth Street Roadway Project, in an amount not to exceed \$379,583.61. Special Projects Director Ray Hammons

- l) Discussion and possible action to authorize or deny additional expenditures for Cherokee Fields/Anthis-Brennan. City Administrator Taylor Tannehill

7. EXECUTIVE SESSION (MOTION AND SECOND NEEDED)

- a) Pursuant to §25-307(B)(2), discussion related to negotiations with Fraternal Order of Police Lodge No. 201, and if necessary, take appropriate action in open session.
- b) Pursuant to §25-307(B)(2), discussion related to negotiations with International Association of Firefighters Local 4099, and if necessary, take appropriate action in open session.
- c) Pursuant to §25-307(B)(3), discussion related to the sale, purchase, lease, acquisition or appraisal of real property located near the airport, and if necessary, take appropriate action in open session.
- d) Pursuant to §25-307(B)(1), discussion related to the employment agreement of the City Administrator, and, if necessary, take appropriate action in open session.

8. RECONVENE INTO REGULAR SESSION

- a) Possible action related to negotiations with Fraternal Order of Police Lodge No. 201, as discussed in the Executive Session.
- b) Possible action related to negotiations with International Association of Firefighters Local 4099, as discussed in the Executive Session.
- c) Possible action related to the sale, purchase, lease, acquisition or appraisal of real property located near the airport, as discussed in the Executive Session.
- d) Possible action related to the employment agreement of the City Administrator, as discussed in the Executive Session.
- e) Discussion to set a date for a Special Meeting in May.
- f) Adjournment.