



AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of Meeting Monday, April 6, 2026 at 5:30 PM

Place of Meeting The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464
(voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting

Meeting ID: 833 1099 5628

Passcode: 4560651

1. MEETING CONVENED

- a) Meeting Called to Order
- b) Roll Call
- c) Invocation by
- d) Flag Salute
- e) **Public Notice:** A Public Notice of meeting was provided on December 4, 2025, at 10:00 a.m. to the OK Secretary of State and an additional notice was provided on March 25, 2026, at 1:39 p.m. at 111 S. Cherokee Ave. Tahlequah, OK 74464.

2. PUBLIC INSTRUCTIONS

If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

3. PUBLIC COMMENTS

Comments will be accepted by the public and individuals will be limited to 3 minutes of speaking time. The total of all comments should not exceed 15 minutes. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

4. ANNOUNCEMENTS AND PRESENTATIONS

- a) Recognition for Years of Service Employees: John Sutton, 25 years, Parks & Recreation Dept.

5. CONSENT AGENDA

Items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can approve routine items by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) Approve the minutes from the March 2, 2026, and March 16, 2026, City Council meetings.
- b) Acknowledge receipt of the February 2026 General Fund Executive Summaries.
- c) Acknowledge receipt of the February 2026 Investment Schedule.
- d) Acknowledge receipt of the February 2026 Check Register.
- e) Acknowledge receipt of the February 2026 Purchasing Card Statement.
- f) Acknowledge receipt of the February 2026 Open PO Report.
- g) Acknowledge receipt of the March 2026 Tahlequah Hospital Authority Board Report.
- h) Acknowledge receipt of the March 2026 Tahlequah Regional Development Authority report.
- i) Acknowledge receipt of the March 2026 Tourism report.
- j) Acknowledge receipt of the March 2026 Tahlequah Public Works Authority Board report.
- k) Accept the donation and Grant Award from PetCo for the Animal Shelter, amending the budget accordingly.
- l) Authorize the Mayor to enter into a memorandum of agreement between the City of Tahlequah and Cherokee County Health Services Council-SAMHSA FR-CARA for opioid use prevention.
- m) Promote Lieutenant Sean Valdez to Captain in the Fire Department and adjust pay according to the Collective Bargaining Agreement, effective March 29, 2026.
- n) Promote Firefighter Heath Pennington to Lieutenant in the Fire Department and adjust pay according to the Collective Bargaining Agreement, effective March 29, 2026.
- o) Promote Volunteer Firefighter Colton Cox to a Full-Time Firefighter in the Fire Department and adjust pay according to the Collective Bargaining Agreement, effective March 29, 2026.
- p) Promote Christopher Hetherington from Part-Time Laborer to Full-Time Laborer in the Parks and Recreation Department at \$15.00 per hour, effective March 15, 2026.
- q) Hire Levi Dusty Johnson as a Laborer/Operator in the Street Department at \$38,484.88 annually, effective April 2, 2026.
- r) Hire Caden Waits as a Part-Time Laborer in the Parks and Recreation Department at \$13.00 per hour, effective March 20, 2026.
- s) Hire Colby Morrison for Part-Time Laborer in the Parks and Recreation Department at \$12.00 per hour, effective March 26, 2026.
- t) Hire Antonio Nunez as a Part-Time Laborer in the Parks and Recreation Department at \$12.00 per hour, effective April 6, 2026.
- u) Hire Ryan Walker as a Laborer/Operator in the Street Department at \$38,484.88 annually, effective April 22, 2026.
- v) Accept the resignation of Ethan Monholland, Laborer/Operator in the Street Department, effective March 13, 2026.

6. REGULAR SESSION

- a) Discussion and possible action on items removed from the consent agenda.
- b) Discussion and possible action to approve or deny the appointment of Jon Asbill to the Tahlequah Regional Development Authority to replace the seat currently held by Paula Mutzig. Mayor Suzanne Myers
- c) Discussion and possible action to approve or deny **Resolution No. 04-06-2026A**, directing filing and notification of the publication of Municode Supplement No. 1 of the City of Tahlequah code. City Clerk Whitney Shaw
- d) Discussion and possible action to approve or deny **Resolution No. 04-06-2026B**, a resolution of the City of Tahlequah, amending the City of Tahlequah Open Records payment fee schedule. City Clerk Whitney Shaw
- e) Discussion and possible action to approve or deny **Resolution No. 04-06-2026C**, a resolution amending the appointment of custodians for the public records for the City of Tahlequah, Oklahoma, providing for designation of additional record custodians and providing for the maintenance, preservation, and protection of public records and amending procedures for accessing and copying open public records. City Clerk Whitney Shaw
- f) Discussion and possible action to approve or deny **Resolution No. 04-06-2026D**, a resolution of the City of Tahlequah, Oklahoma, to change zoning from RS-1 (Single Family Low Density) to AG (Agriculture) for use of animal husbandry, located at 1276 Amity Lane, Tahlequah, Oklahoma or more particularly described as a tract of land lying in the SE/4 of the SE/4 of Section 31, T17N, R22E, more particularly described as follows, to-wit: Beginning at the NW/C of said SE/4 of the SE/4; thence N89°55'30"E, along the North boundary of said SE/4 of SE/4, 702'; thence S0°11'00"E, 273.32', thence S63°30'00"W, 148.28'; thence S3°20'41"E, 304.14'; thence S89°20'51"E, 116.15'; thence S0°11'01"E, 253.57'; thence S89°55'30"W, 702' to a point on the West boundary of said SE/4 of the SE/4 thence N0°11'00"W, 898' to the POB, Cherokee County, Oklahoma. Planning & Development Director Paige Harjo
- g) Discussion and possible action to approve or deny **Resolution No. 04-06-2026E**, a resolution applying for grant and accepting a grant offer from the Oklahoma Department of Aerospace and Aeronautics (ODAA) for the construction of taxilane and relocate automated weather observing system (AWOS) ODAA Project No. TQH-26-2. Airport Director Brian Lambert
- h) Discussion and possible action to approve, approve with modifications, or deny authorizing the Mayor to enter into an agreement between the City of Tahlequah and LandPlan Consultants, Inc. for landscape architectural design services on SouthRidge Road in the amount \$64,598.00. Planning & Development Director Paige Harjo
- i) Discussion and possible action to approve, approve with modifications, or deny change order #1 in the amount of \$3,842.50 on the S. Muskogee Light Pole project, Project 2026-01. Special Projects Director Ray Hammons
- j) Discussion related to the E. 4th Street Improvement project. City Administrator Taylor Tannehill

7. EXECUTIVE SESSION

Motion to exit Regular Session and enter into Executive Session

- a) Pursuant to §25-307(B)(2), discussion related to negotiations with Fraternal Order of Police Lodge No. 201, and if necessary, take appropriate action in open session.

- b) Pursuant to §25-307(B)(2), discussion related to negotiations with International Association of Firefighters Local 4099, and if necessary, take appropriate action in open session.
- c) Pursuant to 25 O.S. §307(B)(3), discussion related to the sale, purchase, lease, acquisition or appraisal of real property located near the airport, and if necessary, take appropriate action in open session.

8. RECONVENE INTO REGULAR SESSION

Motion and second to Exit Executive Session

- a) Possible action related to negotiations with Fraternal Order of Police Lodge No. 201, and if necessary, take appropriate action in open session.
- b) Possible action related to negotiations with International Association of Firefighters Local 4099, and if necessary, take appropriate action in open session.
- c) Possible action related to the sale, purchase, lease, acquisition or appraisal of real property located near the airport, and if necessary, take appropriate action in open session.
- d) Adjournment.