



## AGENDA

### TAHLEQUAH CITY COUNCIL - REGULAR MEETING

**Date/Time of Meeting** Monday, March 2, 2026 at 5:30 PM

**Place of Meeting** The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464  
(voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting

Meeting ID: 833 2863 2929

Passcode: 4560651

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#### 1. MEETING CONVENED

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- a) Meeting Called to Order
- b) Roll Call
- c) Invocation by Pastor Shana Dry, First United Methodist Church
- d) Flag Salute
- e) **Public Notice:** A Public Notice of meeting was provided on December 4, 2025, at 10:00 a.m. to the OK Secretary of State and an additional notice was provided on February 17, 2026, at 10:43 am at 111 S. Cherokee Ave. Tahlequah, OK 74464.

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#### 2. PUBLIC INSTRUCTIONS

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If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to [cityclerk@tahlequah.gov](mailto:cityclerk@tahlequah.gov).

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#### 3. PUBLIC COMMENTS

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Comments will be accepted by the public and individuals will be limited to 3 minutes of speaking time. The total of all comments should not exceed 15 minutes. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

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#### 4. ANNOUNCEMENTS AND PRESENTATIONS

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- a) Recognition for Years of Service Employees: Richard Coffron, 5 years, Compliance

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#### 5. CONSENT AGENDA

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Items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can approve routine items by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) Approve the minutes from the February 2, 2026, City Council meeting.
- b) Acknowledge receipt of the January 2026 General Fund Executive Summary.
- c) Acknowledge receipt of the January 2026 Investment Schedule.
- d) Acknowledge receipt of the January 2026 Check Register.
- e) Acknowledge receipt of the January 2026 Purchasing Card Statement.
- f) Acknowledge receipt of the January 2026 Open PO Report.
- g) Acknowledge receipt of the Community Impact Report from DOC Services, Inc. regarding the Sr. Citizen's nutritional program.
- h) Acknowledge receipt of the February 2026 Tahlequah Hospital Authority Board report.
- i) Acknowledge receipt of the February 2026 Tourism Report.
- j) Acknowledge receipt of the February 2026 Tahlequah Regional Development Authority report.
- k) Acknowledge receipt of the February 2026 Tahlequah Main Street Association report.
- l) Accept the donation from Tahlequah Animal Outreach for the Animal Shelter in the amount of \$454.68 and amend the budget accordingly.
- m) Accept the grant award in the amount of \$9,000.00 from VCA Charities for the Animal Shelter.
- n) Approve construction lease for lot FH44, Tahlequah Municipal Airport to Jace Young.
- o) Approve amendment to contract for mowing, awarded to Kirk Lawn Care, to reflect bid packet specified end date of November 1, 2026.
- p) Adjust base salary for Mark Whittmore from \$80,000.00 to \$85,000.00 effective February 1, 2026.
- q) Promote Kenny Barnes from Captain to Assistant Fire Chief in the Fire Department at \$74,000.00 annually, effective March 1, 2026.
- r) Hire Christa Mankin, unbudgeted Secretary-Street Department, at \$41,715.00 annually, effective February 12, 2026.
- s) Hire Brendan Lee, Laborer/Operator-Street Department at \$38,484.87 annually, effective February 17, 2026.
- t) Hire Weston Jenkins, Ethan Cacy, Nicholas Morgan, and Karsyn Shankle as unbudgeted PT Laborers/Concessions-Cherokee Fields at Anthis-Brennen at \$10.07 per hour, effective February 25, 2026.
- u) Accept the resignation (retirement) of William Buddy Harris, Superintendent-Street Department, effective March 31, 2026.
- v) Accept the resignation (retirement) of Vicki Johnson, Secretary-Street Department, effective March 31, 2026.

- w) Accept the resignation of Tiffany Coones, Laborer-Parks and Recreation Department, effective February 6, 2026.
- x) Accept the resignation of Justin Jackson, Dispatcher-Police Department, effective February 5, 2026.
- y) Accept the termination of Vincent Garuccio, Collector-Solid Waste Department, effective March 2, 2026.

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## 6. REGULAR SESSION

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- a) Discussion and possible action on items removed from the consent agenda.
- b) Discussion and possible action to approve, approve with modification, or deny **Resolution No. 03-02-2026**, a resolution to adopt amendments to the Schedule of Fees and Charges for the City of Tahlequah. City Clerk Whitney Shaw
- c) Discussion and possible action to approve or deny the placement of the old downtown light poles on surplus, with all proceeds from the auction to be placed in the General Fund. Solid Waste Superintendent Chris Armstrong
- d) Discussion and possible action to approve, approve with modifications, or deny change order #1 in the amount of \$2500.00 on the S. Muskogee Light Pole project, Project 2026-01. Special Projects Director Ray Hammons
- e) Discussion and possible action to approve, approve with modifications, or deny amendment #3 to the South Muskogee Inspection services contract between the City of Tahlequah and Hudson Prince Engineering & Inspection Services, PLLC, in the amount of \$17,555.00. Special Project Director Ray Hammons
- f) Discussion and possible action to award and enter into an agreement with the lowest responsible bidder for the Tahlequah Municipal Airport Rehabilitate Apron project, project #23140-TO02, or reject all bids. Airport Director Brian Lambert
- g) Discussion and possible action to award and enter into an agreement with the lowest responsible bidder for the Tahlequah Municipal Airport, Construct taxi lane and new Automated Weather Observation System (AWOS) ODAA project # TQH-26-S, or reject all bids. Airport Director Brian Lambert

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## 7. EXECUTIVE SESSION

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Motion to exit Regular Session and enter into Executive Session

- a) Pursuant to O.S. 25 § 307(C)(11), discussion pertaining to economic development related to the River Center Project, and if necessary, take appropriate action in open session.
- b) Pursuant to 25 O.S. §307(B)(3), discussion related to the purchase or appraisal of real property located near the airport, and if necessary, take appropriate action in open session.
- c) Pursuant to §25-307(B)(2), discussion related to negotiations with Fraternal Order of Police Lodge No. 201, and if necessary, take appropriate action in open session.
- d) Pursuant to §25-307(B)(2), discussion related to negotiations with International Association of FireFighters Local 4099, and if necessary, take appropriate action in open session.
- e) Pursuant to 25 O.S. §307(B)(3), discussion related to the purchase or appraisal of real property located near Boone Street, and if necessary, take appropriate action in open session.

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**8. EXIT EXECUTIVE SESSION AND RECONVENE INTO REGULAR SESSION**

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Motion to exit the Executive Session and reconvene into Regular Session

- a) Possible action pertaining to economic development related to the River Center Project as discussed in the Executive Session.
- b) Possible action related to the purchase or appraisal of real property located near the airport as discussed in the Executive Session.
- c) Possible action related to negotiations with Fraternal Order of Police Lodge No. 201 as discussed in the Executive Session.
- d) Possible action related to negotiations with International Association of Firefighters Local 4099, as discussed in the Executive Session.
- e) Possible action related to the purchase or appraisal of real property located near Boone Street as discussed in the Executive Session.
- f) Adjournment.