



AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of Meeting Monday, December 1, 2025 at 5:30 PM

Place of Meeting The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464
(voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting

Meeting ID: 810 4615 5592

Passcode: 4560651

1. MEETING CONVENED

- a) Meeting Called to Order
- b) Roll Call
- c) Invocation by Pastor Shana Dry, First United Methodist Church
- d) Flag Salute
- e) **Public Notice:** A Public Notice of meeting was provided on December 19, 2024, at 9:10 a.m. to the OK Secretary of State and an additional notice was provided on November 12, 2025, at 10:05 a.m. at 111 S. Cherokee Ave. Tahlequah, OK 74464.

2. PUBLIC INSTRUCTIONS

If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

3. PUBLIC COMMENTS

Comments will be accepted by the public and individuals will be limited to 3 minutes of speaking time. The total of all comments should not exceed 15 minutes. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

4. ANNOUNCEMENTS AND PRESENTATIONS

- a) Recognition for Years of Service Employees: Justin Hackworth, 25 years-Tahlequah Fire Dept.

5. CONSENT AGENDA

Items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can approve routine items by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) Approve the minutes from the November 3, 2025, City Council meeting.
- b) Acknowledge receipt of the June, July, August, and September 2025 General Fund Executive Summaries.
- c) Acknowledge receipt of the October 2025 Investment Schedule.
- d) Acknowledge receipt of the October 2025 Check Register.
- e) Acknowledge receipt of the October 2025 Purchasing Card Statement.
- f) Acknowledge receipt of the October 2025 Open PO Report.
- g) Accept the donation earmarked for the Animal Shelter in the amount of \$100.00, placing the funds in the Restricted Donations — Animal Shelter Account and amending the budget accordingly.
- h) Accept the donation earmarked for the Employee Christmas Dinner in the amount of \$2,500.00, placing the funds in the Restricted Donations — Christmas Dinner and amending the budget accordingly.
- i) Acknowledge receipt of the \$7,500 contractual payment from Cherokee Nation earmarked for the Animal Shelters Restricted Donation account and amend the budget accordingly.
- j) Acknowledge receipt of the November 2025 Tahlequah Hospital Authority Board report.
- k) Acknowledge receipt of the November 2025 Tourism Report.
- l) Acknowledge receipt of the November 2025 Tahlequah Regional Development Authority Report.
- m) Acknowledge Receipt of the Tahlequah Main Street December 2025 report.
- n) Acknowledge receipt of the November 2025 Eastern Oklahoma Library System Report.
- o) Acknowledge receipt of the Tahlequah Regional Development Authority 2025 Audit Report.
- p) Acknowledge receipt of the Tahlequah Area Chamber of Commerce 2025 Audit Report.
- q) Acknowledge receipt of the 2024-2025 Tahlequah Educational Facilities Authority audit.
- r) Acknowledge receipt of the 2024-2025 Tahlequah Public Facilities Authority audit.
- s) Approve the following 2026 Tahlequah meeting schedules to be submitted to the Oklahoma Secretary of State: Abatement Board, Airport Board, Board of Adjustments, Historic Preservation Board, Joint Airport Zoning Board, City Council, Education Facilities Authority, Hospital Authority, Municipal Utility Board, Planning Commission, Public Facilities Authority, Public Works Authority, and Regional Development Authority.
- t) Hire Vincent Garuccio, Collector-Solid Waste Dept at \$35,500 annually, effective November 10, 2025.
- u) Hire Joshua Perdue, Driver-Solid Waste Dept at \$40,500 annually, effective November 10, 2025.
- v) Accept the resignation of Logan Webber, PT Laborer-Parks & Rec, effective October 29, 2025.

- w) Accept the resignation of Aaron Palmer, Laborer-Parks & Rec, effective November 12, 2025.
- x) Accept the resignation of Fire Chief Casey Baker, effective January 31, 2026.

6. REGULAR SESSION

- a) Discussion and possible action on items removed from the consent agenda.
- b) Discussion and possible action to approve or deny **Resolution No. 12-01-2025**, a resolution of the City of Tahlequah, Oklahoma of sponsorship for a Transportation Alternatives Program (TAP) application and maintenance commitment to extend the existing trail system near the intersection of E. 4th Street and Basin Avenue. Planning & Development Director Paige Harjo
- c) Discussion and possible action to approve or deny **Resolution No. 12-01-2025A**, a resolution of the City of Tahlequah, Oklahoma, providing for creation of a Review Committee for Increment District Number One, City of Tahlequah, Oklahoma (River Center Project) and containing other provisions related thereto. City Administrator Taylor Tannehill/City Attorney JT Hammons
- d) Award construction project #2025-09, Kelly & Larry Streets, and authorize the Mayor to enter into an agreement with the lowest, responsible bidder. Street Commissioner Kevin Smith
- e) Award construction project #2025-10, Cherokee Fields Parking, and authorize the Mayor to enter into an agreement with the lowest responsible bidder. Special Project Director Ray Hammons
- f) Award construction project #2025-11, White Ave. Phase II, and authorize the Mayor to enter into an agreement with the lowest, responsible bidder. Street Commissioner Kevin Smith
- g) To approve, approve with modifications, or deny authorizing the Mayor to enter into a supplemental project agreement between the Oklahoma Department of Transportation and the City of Tahlequah, JP#21646(04), STP-111B(069)UR, Grade-Drain-Surface Project on East Fourth Street. City Administrator Taylor Tannehill
- h) Adjournment.