



AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of Meeting Monday, November 3, 2025 at 5:30 PM

Place of Meeting The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464
(voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting

Meeting ID: 876 6851 1799

Passcode: 4560651

1. MEETING CONVENED

- a) Meeting Called to Order
- b) Roll Call
- c) Invocation by Aaron Doan, Generations Church
- d) Flag Salute
- e) **Public Notice:** A Public Notice of meeting was provided on December 19, 2024, at 9:10 a.m. to the OK Secretary of State and an additional notice was provided on October 28, 2025, at 10:20 am at 111 S. Cherokee Ave. Tahlequah, OK 74464.

2. PUBLIC INSTRUCTIONS

If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

3. PUBLIC COMMENTS

Comments will be accepted by the public and individuals will be limited to 3 minutes of speaking time. The total of all comments should not exceed 15 minutes. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

4. ANNOUNCEMENTS AND PRESENTATIONS

- a) Recognition for Years of Service Employees: Jaylene Studie, 25 yrs-Police Department, William Fritts, 10 yrs-Street Department
- b) Presentation regarding the 2025 Bluegrass & Chili Festival. Chamber of Commerce CEO Nathan Reed

- c) Presentation regarding the 2025 Trunk or Treat. Communications & Marketing Director Karen Murphy
- d) Proclamation: United in November Month

5. CONSENT AGENDA

Items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can approve routine items by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) Approve the minutes from the October 6, 2025, City Council meeting.
- b) Acknowledge receipt of the letter concerning the June, July, August, and September 2025 General Fund Executive Summaries.
- c) Acknowledge receipt of the September 2025 Investment Schedule.
- d) Acknowledge receipt of the September 2025 Check Register.
- e) Acknowledge receipt of the September 2025 Purchasing Card Statement.
- f) Acknowledge receipt of the September 2025 Open PO Report.
- g) Acknowledge receipt of the October 2025 Tourism Report.
- h) Acknowledge receipt of the October 2025 Tahlequah Main Street Association Report.
- i) Acknowledge receipt of the October 2025 Tahlequah Regional Development Authority Report.
- j) Acknowledge receipt of the October 2025 Tahlequah Public Works Authority Report.
- k) Acknowledge receipt of the October 2025 Tahlequah Hospital Authority Board Report.
- l) Accept the contractual payment from Cherokee Nation in the amount of \$7,5000.00 and amend the budget accordingly, placing the funds in the Restricted Donations account to be used for the animal shelter/clinic.
- m) Accept the annual contractual payment from Cherokee County in the amount of \$1,200.00 and amend the budget accordingly, placing the funds in the Restricted Donations account to be used for the animal shelter/clinic.
- n) Accept a donation from Brookshire Grocery Co. DBA Reasors in the amount of \$2,000.00 and amend the budget accordingly, placing funds in the Restricted Donations account to be used for the Police Department.
- o) Accept a donation from Brookshire Grocery Co. DBA Reasors in the amount of \$2,000.00 and amend the budget accordingly, placing funds in the Restricted Donations account to be used for the Fire Department.
- p) Accept the pet donations in the amount of \$100.00 and amend the budget accordingly, placing the funds in the Restricted Donations/Animal Shelter account.
- q) Approve Hellas change orders as follows: Change Order #1, an addition of \$11,800.00; Change Order #2, an addition of \$24,061.00; and Change Order #3, a deduction of \$64,972.00. The combined total results in a net deduction of \$29,111.00.
- r) Approve 2026 City of Tahlequah Holiday Schedule.
- s) Approve agreement between the City of Tahlequah and the Eastern Oklahoma Library System with respect to the Tahlequah Public Library.

- t) Approve the Tahlequah Fire Department Mutual Assistance Agreement with the Lowrey Fire Department.
- u) Approve the budgeted promotion of Firefighter Jacob Bigham to the position of Firefighter/Driver, with salary adjustment to reflect the rate outlined in the current Collective Bargaining Agreement.
- v) Hire Justin Downing, Collector—Solid Waste Department at \$35,500.00 annually, effective October 15, 2025.
- w) Accept the resignation of Isabella Sierra, PT Laborer—Parks and Recreation Department, effective September 28, 2025.
- x) Accept the resignation of Robert Chanate, Laborer/Operator—Street Department, effective October 22, 2025.
- y) Accept the resignation of Joshua Blackbird, Driver—Solid Waste Department, effective October 22, 2025.
- z) Accept the resignation of Francisco Federico, Collector—Solid Waste Department, effective October 24, 2025.
- aa) Accept the resignation of David Jorgensen, Driver—Solid Waste Department, effective October 31, 2025.

6. REGULAR SESSION

- a) Discussion and possible action on items removed from the consent agenda.
- b) Discussion and possible action to approve, approve with modifications, or deny **Ordinance No. 1394-2025**, an ordinance of the City of Tahlequah, amending Section 11-103, camping prohibited without consent, fine; and adding Section 11-106 parks closure established; and Section 11-107 Trespass. City Administrator Taylor Tannehill/Mayor Suzanne Myers

Approve or deny a declaration of emergency for Ordinance No. 1394-2025; it being necessary to preserve public health, safety, welfare, and morals. An emergency is hereby declared, a second reading of this ordinance is hereby waived, and this ordinance shall take effect immediately upon publication as required by law.
- c) Discussion and possible action to approve, approve with modifications, or deny **Resolution 11-03-2025**, a resolution for a zoning change from RS-3 (Single Family High Density) to O-1 (Office Low Density) located at 225 N. College Ave. Tahlequah, OK; more particularly described as Lot 4, Block 57, Original Townsite of Tahlequah, Cherokee County, Oklahoma. Planning & Development Director Paige Harjo
- d) Discussion and possible action to approve or deny the creation of three new Lieutenant positions within the Fire Department, not included in the FY 2025–2026 budget. Fire Chief Casey Baker/Assistant Fire Chief Mark Whittmore
- e) Discussion and possible action to approve, approve with modifications, or deny the recommendation from Holloway, Updike and Bellen, INC. (HUB), an engineering firm, to replace the existing yield sign on westbound Jamestown Street with a stop sign. Planning & Development Director Paige Harjo
- f) Discussion and possible action to approve, approve with modifications, or deny authorizing the Mayor to enter into an agreement with engineering firm Kimley-Horn to design plans

for a road at Cherokee Elementary for a smoother process for student pick-up/drop-off. Planning & Development Director Paige Harjo

7. EXECUTIVE SESSION (MOTION AND SECOND REQUIRED)

- a) Discussion related to the sale, purchase, lease, acquisition or appraisal of property located in Tahlequah, OK, pursuant to 25 O.S. §307(B)(3).
- b) Discussion related to confidential communications between the public body and its attorney concerning a pending investigation, claim or action related to Allen Road rights-of-way, pursuant to 25 O.S. §307(B)(4).
- c) Discussion related to economic development to entice businesses to remain or locate within the City of Tahlequah, pursuant to 25 O.S. §307(C)(11).

8. RECONVENE INTO REGULAR SESSION (MOTION AND SECOND REQUIRED)

- a) Discussion and possible action regarding the sale, purchase, lease acquisition, or appraisal of property located in Tahlequah, OK., as discussed in the executive session.
- b) Discussion and possible action related to confidential communications between the public body and its attorney concerning a pending investigation, claim or action related to Allen Road rights-of-way by approving, approving with modifications, or denying **Resolution 11-03-2025A**, a resolution of the City of Tahlequah, authorizing the mayor to acquire property through condemnation.
- c) Discussion and possible action related to economic development to entice businesses to remain or locate within the City of Tahlequah, as discussed in executive session.
- d) Adjourn.

NOTICE OF MEETING TAHLEQUAH CITY COUNCIL

REGULAR MEETING

Date/Time of Meeting: MONDAY, NOVEMBER 3, 2025, at 5:30 p.m.
Place of Meeting: The meeting will be held at **111 Cherokee Ave.**
Tahlequah, OK 74464

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Members of the public may attend the meeting in person or remotely by Zoom using the instructions for remote attendance, provided below. The remote attendance option is provided to the general public to encourage and facilitate an informed citizenry.

Join “Zoom” Meeting
Meeting ID: 876 6851 1799
Password: 4560651

Videoconference and/or teleconference access instructions for public attendance at the meeting: the Public and City Staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code: 876 6851 1799**
Password: 4560651. If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

Filed in the office of the City Clerk at **10:20 a.m. on October 28, 2025.**

Tahlequah Area Chamber of Commerce

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L Classes

July 2025 - June 2026

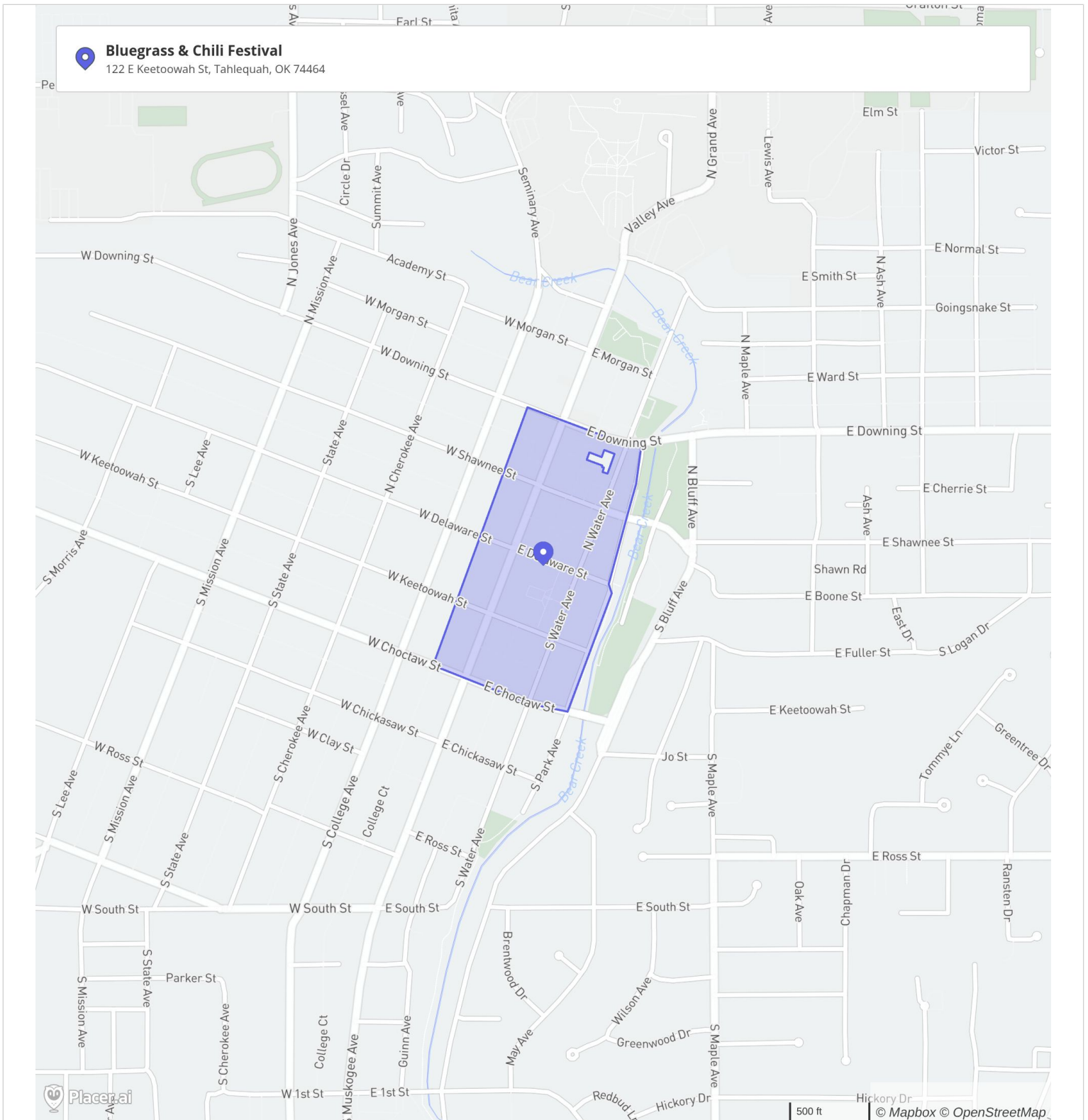
	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
4500 Special Programs				
4503 Special Programs Income - Cash	142,990.87	125,000.00	17,990.87	114.39 %
4504 Special Programs Income - Trade	11,653.50		11,653.50	
Total 4500 Special Programs	154,644.37	125,000.00	29,644.37	123.72 %
Total Revenue	\$154,644.37	\$125,000.00	\$29,644.37	123.72 %
GROSS PROFIT	\$154,644.37	\$125,000.00	\$29,644.37	123.72 %
Expenditures				
6600 Special Program Expenses		105,000.00	-105,000.00	
6601 Awards	3,850.00		3,850.00	
6620 Entertainment	44,065.78		44,065.78	
6630 Catering/Meals	4,423.31		4,423.31	
6635 Insurance	2,281.70		2,281.70	
6640 Marketing	5,250.00		5,250.00	
6650 Facilities	2,350.00		2,350.00	
6660 Production	37,265.93		37,265.93	
6662 Decorations	658.00		658.00	
6664 Supplies	9,578.80		9,578.80	
Total 6600 Special Program Expenses	109,723.52	105,000.00	4,723.52	104.50 %
Total Expenditures	\$109,723.52	\$105,000.00	\$4,723.52	104.50 %
NET OPERATING REVENUE	\$44,920.85	\$20,000.00	\$24,920.85	224.60 %
NET REVENUE	\$44,920.85	\$20,000.00	\$24,920.85	224.60 %



Event Template

Sep 5 - Sep 6, 2025

Visitation data for Bluegrass & Chili Festival is adjusted to exclude restricted locations. For additional info, please visit <https://www.placer.ai/company/privacy-faq>





Event Template

Sep 5 - Sep 6, 2025

Visitation data for Bluegrass & Chili Festival is adjusted to exclude restricted locations. For additional info, please visit <https://www.placer.ai/company/privacy-faq>

Metrics

Bluegrass & Chili Festival
Tahlequah, OK

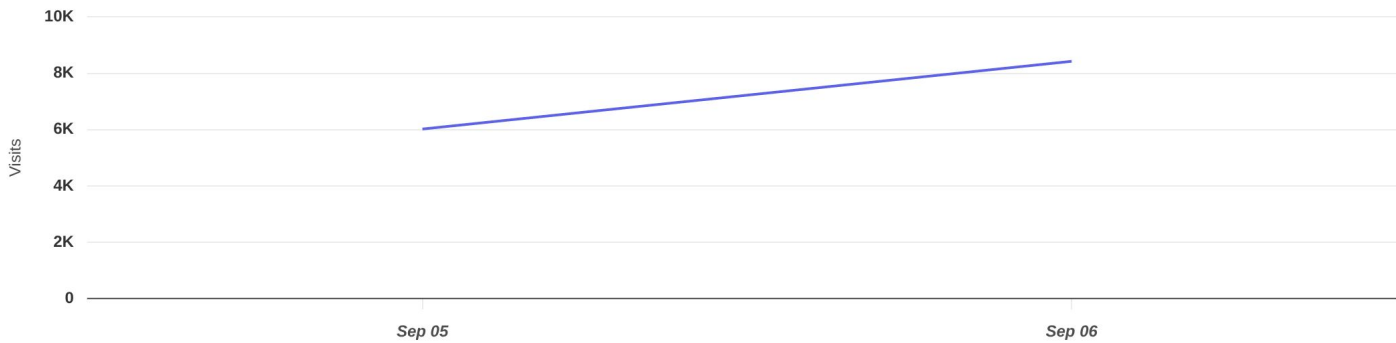
Visits	14.4K	Visits / sq ft	0.01
Size - sq ft	1.5M	Audience	12.4K
Visit Frequency	1.16	Avg. Dwell Time	161 Min
Panel Visits	2.2K	Visits YoY	+116.7%
Visits Yo2Y	+154.2%	Visits Yo3Y	+244.5%

Sep 5th, 2025 - Sep 6th, 2025
Data provided by Placer Labs Inc. (www.placer.ai)



Visits Trend

Bluegrass & Chili Festival
Tahlequah, OK



Daily | Visits | Sep 5th, 2025 - Sep 6th, 2025
Data provided by Placer Labs Inc. (www.placer.ai)





Event Template

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Prior / Post Compare

Bluegrass & Chili Festival

Tahlequah, OK

Bluegrass & Chili Festival / Tahlequah, OK

Prior			Post		
Rank	Property	Foot-Traffic	Rank	Property	Foot-Traffic
1	 Norris Park N Muskogee Ave, Tahlequah, OK	4.6%	1	 Casey's General Store E Downing St, Tahlequah, OK	2.7%
2	 Shawnee Street Theatre Tahlequah, OK	2.6%	2	 Walmart S Muskogee Ave, Tahlequah, OK	2.1%
3	 Love's Travel Stop E Downing St, Tahlequah, OK	2.4%	3	 Love's Travel Stop E Downing St, Tahlequah, OK	2%
4	 Splash Pad North Water Avenue, Tahlequah, Oklaho...	2.3%	4	 Norris Park N Muskogee Ave, Tahlequah, OK	1.9%
5	 Lift Coffee Bar N Muskogee Ave, Tahlequah, OK	1.5%	5	 Casey's General Store S Muskogee Ave, Tahlequah, OK	1.4%
6	 Casey's General Store E Downing St, Tahlequah, OK	1.5%	6	 McDonald's Mahaney Ave, Tahlequah, OK	1.3%
7	 Gower Welding and Fence LLC Tahlequah, OK	1.3%	7	 Braum's Ice Cream & Dairy Stores E Downing St, Tahlequah, OK	1.3%
8	 7 Brew Coffee E Downing St, Tahlequah, OK	0.8%	8	 Chick-fil-A S Muskogee Ave, Tahlequah, OK	1%
9	 Walmart S Muskogee Ave, Tahlequah, OK	0.8%	9	 Whataburger East Downing Street, Tahlequah, OK	1%
10	 Avenue Skateshop S Muskogee, Tahlequah, OK	0.7%	10	 Days Inn & Suites Tahlequah Holiday Dr, Tahlequah, OK	0.9%

Sep 5th, 2025 - Sep 6th, 2025

Data provided by Placer Labs Inc. (www.placer.ai)



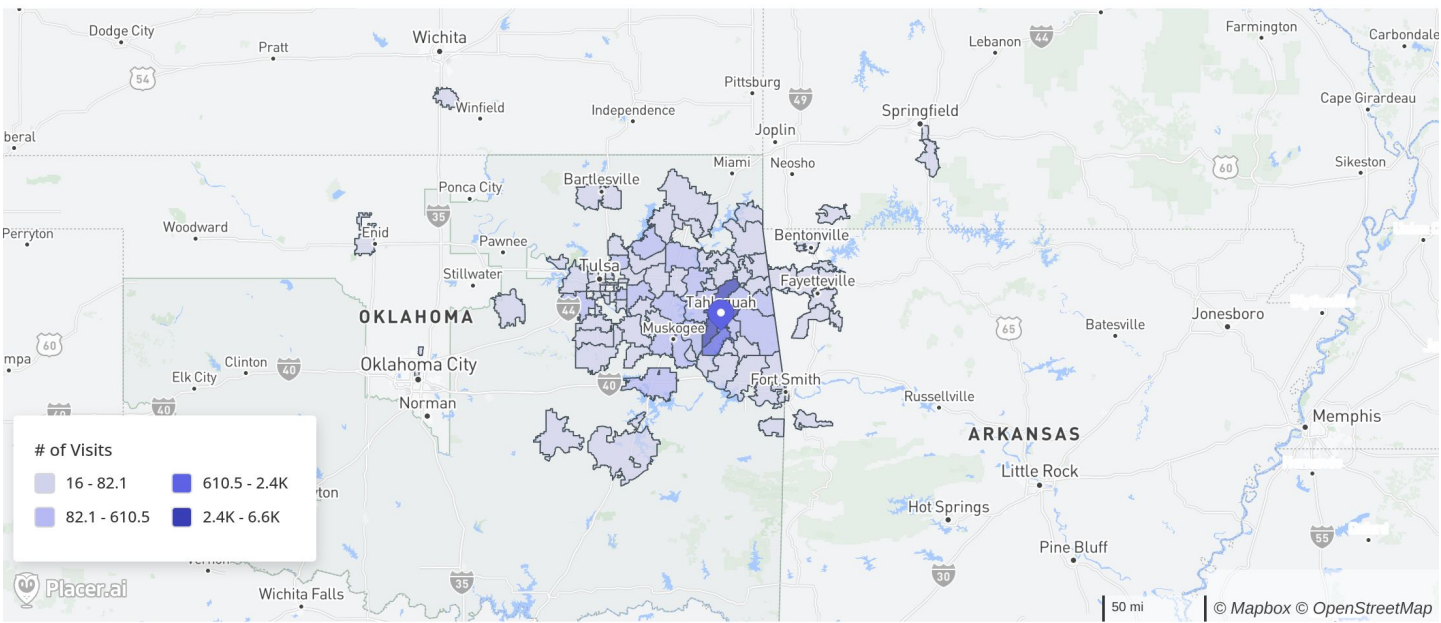


Event Template

Sep 5 - Sep 6, 2025

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Visitors By Origin



Zip Code	Visits (% of Total)
74464 Moody's, OK	6.6K (45.8%)
74451 Park Hill, OK	794 (5.5%)
74441 Hulbert, OK	503 (3.5%)
74960 Stilwell, OK	346 (2.4%)
74403 Muskogee, OK	314 (2.2%)
74434 Fort Gibson, OK	267 (1.8%)
74471 Welling, OK	193 (1.3%)



Event Template

Sep 5 - Sep 6, 2025

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Zip Code	Visits (% of Total)
74401 Muskogee, OK	170 (1.2%)
74467 Wagoner, OK	164 (1.1%)
74012 Broken Arrow, OK	149 (1%)

Sep 5th, 2025 - Sep 6th, 2025
Data provided by Placer Labs Inc. (www.placer.ai)





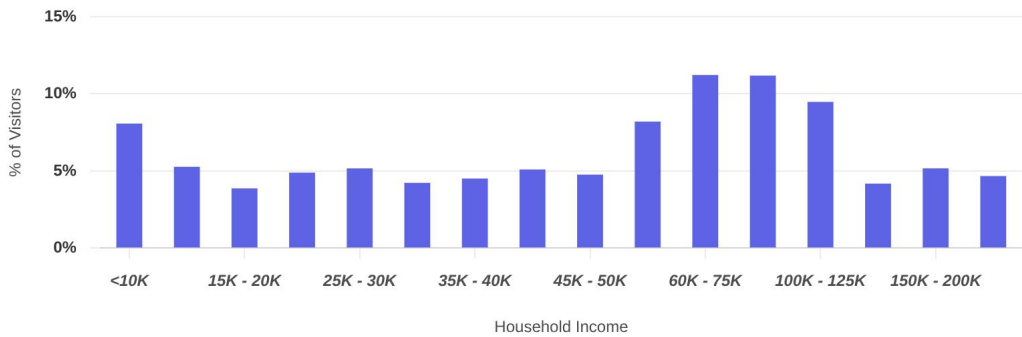
Event Template

Sep 5 - Sep 6, 2025

Visitation data for Bluegrass & Chili Festival is adjusted to exclude restricted locations. For additional info, please visit <https://www.placer.ai/company/privacy-faq>

Household Income

Bluegrass & Chili Festival
Tahlequah, OK



Average Income	76K
Median Income	55K

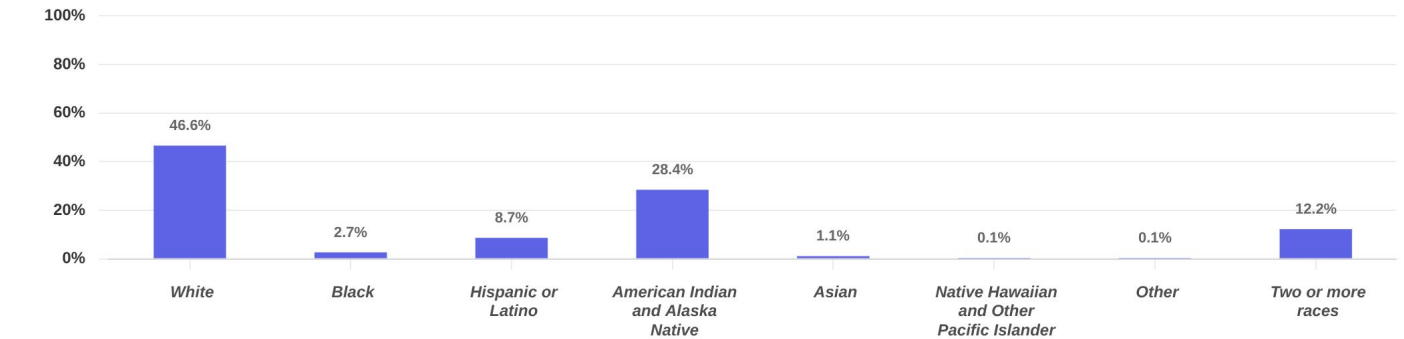
*Demographics are based on a True Trade Area capturing 70% of visits | Data source: Census 2023

Sep 5th, 2025 - Sep 6th, 2025
Data provided by Placer Labs Inc. (www.placer.ai)



Ethnicity

Bluegrass & Chili Festival
Tahlequah, OK



*Demographics are based on a True Trade Area capturing 70% of visits | Data source: Census 2023

Sep 5th, 2025 - Sep 6th, 2025
Data provided by Placer Labs Inc. (www.placer.ai)





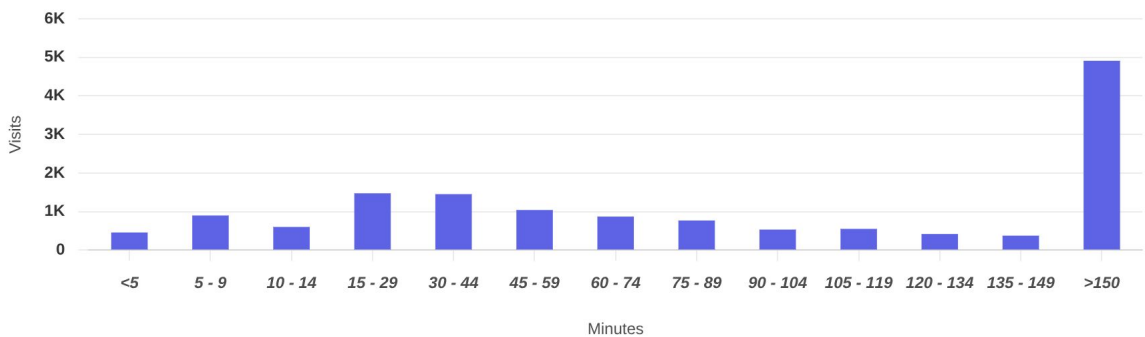
Event Template

Sep 5 - Sep 6, 2025

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Visit Duration

Bluegrass & Chili Festival
Tahlequah, OK



Average Stay	161 min
Median Stay	82 min

Visits | Sep 5th, 2025 - Sep 6th, 2025
Data provided by Placer Labs Inc. (www.placer.ai)





Event Template

Sep 5 - Sep 6, 2025

Visitation data for Bluegrass & Chili Festival is adjusted to exclude restricted locations. For additional info, please visit <https://www.placer.ai/company/privacy-faq>

Favorite Places

Bluegrass & Chili Festival
Tahlequah, OK

Rank	Name	Distance	Visitors (%)
1	 Walmart 2020 S Muskogee Ave, Tahlequah, OK 74464	1.8 mi	2.6K (21.2%)
2	 Kroner & Baer Pub 200 N Muskogee Ave, Tahlequah, OK 74464	0.1 mi	2.4K (19.6%)
3	 BancFirst 130 S Muskogee Ave, Tahlequah, OK 74464	0.1 mi	2K (16.6%)
4	 Building at 104 S Muskogee Ave 104 S Muskogee Ave, Tahlequah, OK 74464	0.1 mi	1.6K (13.4%)
5	 Casey's General Store 903 E Downing St, Tahlequah, OK 74464-3217	0.8 mi	1.6K (13.4%)
6	 Cherokee National History Museum 101 S Muskogee Ave, Tahlequah, OK 74464	0 mi	1.3K (10.5%)
7	 Boomarang Diner 116 S Muskogee Ave, Tahlequah, OK 74464	0.1 mi	1.3K (10.2%)
8	 Building at 133 N Muskogee Ave 133 N Muskogee Ave, Tahlequah, OK 74464	0.1 mi	1.2K (9.6%)
9	 Provalus 235 N Muskogee Ave, Tahlequah, OK 74464	0.2 mi	1.1K (8.9%)
10	 Love's Travel Stop 111 E Downing St, Tahlequah, OK 74464	0.2 mi	1.1K (8.8%)

Category: All Categories | Min. Visits: 1 | Sep 5th, 2025 - Sep 6th, 2025
Data provided by Placer Labs Inc. (www.placer.ai)





Tahlequah City Council **AGENDA ITEM REPORT**

Item No. 5a
Meeting Date 11/3/2025
Initiator Whitney Shaw, City Clerk
Office / Department Administration

Item Title

Approve the minutes from the October 6, 2025, City Council meeting.

Background

Monthly agenda item.

Exhibits

1. 10.06.2025 Minutes-Unapproved

Funding Source

Request

Approve minutes.

MINUTES
TAHLEQUAH CITY COUNCIL
REGULAR MEETING – OCTOBER 6, 2025 - 5:30 PM
111 Cherokee Ave. Tahlequah, OK 74464

1. MEETING CONVENED

- a. Meeting called to order by Mayor Suzanne Myers at 5:30 pm.
- b. Deputy City Clerk, Amber Payton, called the roll as follows:

Present:	Councilor Ward I	Danny Perry
	Councilor Ward II	Keith Baker
	Councilor Ward III	Stephen Highers
	Councilor Ward IV	Josh Allen

Others present: Mayor Suzanne Myers, City Attorney JT Hammons, City Administrator Taylor Tannehill, City Treasurer Marty Hainzinger, Deputy City Clerk Amber Payton, and IT Support Jordan Popinno

Absent: City Clerk Whitney Shaw

- c. **Invocation:** Councilman Josh Allen
- d. **Flag salute:** Led by Mayor Suzanne Myers
- e. **Public Notice:** December 19, 2024 at 9:10 a.m. and September 22, 2025, at 3:36 p.m.

2. PUBLIC INSTRUCTIONS

Access Code: [879 2679 0075](#) Password: [4560651](#)

3. PUBLIC COMMENTS:

Kathy Cott spoke regarding E. Shawnee St. and Cedar and Bluff Avenues. Kayla Lector spoke regarding the American Legion.

4. CONSENT AGENDA

Councilor Allen made a motion and Councilor Highers seconded to approve the consent agenda as follows:

- a) Approve the minutes from the September 2 and September 25, 2025, City Council meetings.
- b) Acknowledge receipt of the statement regarding the August 2025 General Fund Executive Summary.
- c) Acknowledge receipt of the August 2025 Investment Schedule.
- d) Acknowledge receipt of the August 2025 Check Register.
- e) Acknowledge receipt of the August 2025 Purchasing Card Statement.
- f) Acknowledge receipt of the August 2025 Open PO Report.
- g) Accept the donations from PetSense (adoption fees) and Tahlequah Animal Outreach in the amount of \$200.00 each for the Animal Shelter, placing the funds in the Animal Shelter Restricted Donations account and amending the budget accordingly.
- h) Accept the donation from PetCo Love in the amount of \$2700.00 for the Animal Shelter, placing the funds in the Animal Shelter Restricted Donations account and amending the budget accordingly.

- i) Accept the donations from Lake Region Electric Cooperative (\$500.00), Shafa Enterprise/Xpress Stop (\$1,000.00), and GRDA (\$500.00) for the Annual Trunk or Treat, placing the funds in the Trunk or Treat Donations account and amending the budget accordingly.
- j) Accept the donations from River City Hydraulics in the amount of \$2,000.00 for the Annual Employee Christmas Dinner, placing the funds in the Christmas Dinner Restricted Donations account and amending the budget accordingly.
- k) Acknowledge receipt of the September 2025 Chamber of Commerce report.
- l) Acknowledge receipt of September 2025 Tourism report.
- m) Acknowledge receipt of the September 2025 Tahlequah Main Street report.
- n) Acknowledge receipt of the September 2025 Library Board report.
- o) Acknowledge receipt of the September 2025 Tahlequah Regional Development Authority report.
- p) Acknowledge receipt of the September 2025 Tahlequah Public Works Authority Board report.
- q) Acknowledge receipt of the September 2025 Tahlequah Hospital Authority report.
- r) Approve the Mayor's re-appointment of Troy Kent Davis to the Tahlequah Hospital Authority Board for an additional 5-year term.
- s) Approve the Mayor's appointment of Jenine Hembree to the Tahlequah Hospital Authority Board for a 5-year term.
- t) Approve the Tahlequah Fire Department Mutual Assistance Agreements with the following Fire Departments: Cookson Volunteer Fire Department, Fort Gibson Fire Department, Hulbert Volunteer Fire Department, Muskogee Fire Department, Peggs Fire Department, and the Welling Tri-Community Fire Department, Inc.
- u) Approve the purchase of a new Tornado Siren from CDL Electric in the amount of \$55,000.00 to be installed at Cherokee Fields/Anthis Brennan Sports Complex.
- v) Reject all bids for Bid Project #2025-8, Police Department Fencing.
- w) Hire Dante Grayson, Collector in Solid Waste at 35,500 annually, effective September 26, 2025.
- x) Hire Joshua Blackbird, Driver in Solid Waste at \$40,500 annually, effective September 30, 2025.
- y) Hire Ethan Monholland, Laborer/Operator in Street Department at \$38,484.87 annually, effective October 6, 2025.
- z) Accept the resignation of Anthony Pritchett, Collector in Solid Waste, effective September 19, 2025.
- aa) Accept the resignation of Carl Dallis, PT Laborer/Operator in Street Department, effective September 8, 2025.
- bb) Accept the resignation of Levi Daniels, PT Laborer in Parks and Recreation, effective September 16, 2025.
- cc) Accept the resignations of Elder Baltazer, Beckett Robinson, Daisy Teague, and Karsyn Shankle, Lifeguards in Parks and Recreation, effective September 16, 2025.
- dd) Accept the resignation of Yovani Guerta, Collector in Solid Waste, effective September 19, 2025.

Vote: *Ayes: Allen, Highers, Perry, Baker* *Nays: None* *Motion carried*

5. REGULAR SESSION

5a) No items were removed from the Consent Agenda.

5b) Councilor Allen made a motion and Councilor Perry seconded to approve **Ordinance No. 1392-2025**, an ordinance of the City of Tahlequah, Oklahoma providing an easement/right-of-way closure located at 807 W. Choctaw, Tahlequah, Oklahoma.

Vote: *Ayes: Allen, Perry, Highers, Baker* *Nays: none* *Motion carried*

5c) Councilor Allen made a motion and Councilor Baker seconded to approve **Ordinance No. 1393-2025**, an ordinance of the City of Tahlequah, Oklahoma providing an easement/right-of-way closure located at 118 W. Morgan St., Tahlequah, Oklahoma.

Vote: *Ayes: Allen, Baker, Highers, Perry* *Nays: none* *Motion carried*

5d) Councilor Allen made a motion and Councilor Highers seconded to approve Resolution No. 10-06-2025, a resolution concerning bridge inspection responsibility by the local government for compliance with National Bridge Inspection Standards. Bridge Contracts for April 1, 2026 to March 31, 2028.

Vote: *Ayes: Allen, Highers, Perry, Baker* *Nays: none* *Motion carried*

5e) Councilor Allen made a motion and Councilor Baker seconded to authorize the Mayor to enter into an agreement between the City of Tahlequah, Cherokee County, and Sequoyah County for temporary emergency management services.

Ayes: Allen, Baker, Perry, Highers *Nays: Baker* *Motion carried*

5f) No Action Taken on installing a stop sign southwest-bound at Jamestown Drive intersecting with Jamestown Street according to the recommendation by Holloway, Updike, and Bellen, an engineering firm.

5g) No Action Taken regarding White Ave. resurfacing and storm water project.

5h) No Action Taken regarding the Street Department purchasing materials, providing labor, and/or contracting for labor/professional services, if necessary, for Phase 2 of the White Avenue Project.

5i) No Action Taken regarding the Street Department purchasing materials, providing labor, and/or contracting for labor/professional services, if necessary, for intersection improvements at Kelly Street and Larry Avenue.

5j) No Action Taken on the closure of Spring Street and an unnamed alley near the low-water bridge.

6. EXECUTIVE SESSION

Councilor Allen made a motion and Councilor Baker seconded to exit the Open Meeting and enter into an Executive Session at 6:09 p.m.

7) RECONVENED INTO REGULAR SESSION at 6:22 p.m.

7a) No Action Required related to the purchase or appraisal of property located in Tahlequah as discussed in the Executive Session.

7b) Meeting adjourned at 6:23 p.m.



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	5b
Meeting Date	11/3/2025
Initiator	Rebecca White, Finance Support
Office / Department	Finance

Item Title

Acknowledge receipt of the letter concerning the June, July, August, and September 2025 General Fund Executive Summaries.

Background

Monthly Agenda Item.

Exhibits

1. Fin Dept Council Notice

Funding Source

Request



THE CITY OF
TAHLEQUAH
OKLAHOMA

NOTICE REGARDING CONSENT ITEM – (b)

General Fund Executive Summary – June, July, August, and September 2025 General Fund Executive Summary

Please be advised that the **General Fund Executive Summary for June – September 2025** will **not be available** at this time.

The reports will be released **after the official closeout of Fiscal Year 2024-2025** to ensure all final adjustments and reconciliations are accurately reflected.

Thank you for your understanding.

- Finance Department



Tahlequah City Council **AGENDA ITEM REPORT**

Item No. 5c
Meeting Date 11/3/2025
Initiator Rebecca White, Finance Support
Office / Department Finance

Item Title

Acknowledge receipt of the September 2025 Investment Schedule.

Background

Monthly agenda item.

Exhibits

1. Investment Schedule September 2025

Funding Source

Request

City of Tahlequah
Working Fund Investments
As of
September 30, 2025

BANK	AMOUNT	PERCENTAGE
Bank Accounts		
Reserve Operating Armstrong	\$1,542,624.63	4.25%
Reserve Operating Local	\$1,289,654.44	3.83%
Streets & Sidewalks Armstrong	\$6,403,710.02	4.25%
General Fund Sweep BancFirst	\$4,165,832.55	3.88%

BANK	MATURITY VALUE	PERCENTAGE	MATURITY DATE
Edward Jones			
CASH	\$322,000.00		
Bank Amer Na Charlotte NC	\$124,000.00	4.80%	3/16/2026
Bmo Harris Bk Natl Assn	\$244,000.00	4.45%	5/24/2028
Bny Mellon N A Instl Ctf Dep	\$245,000.00	3.50%	9/24/2030
Cibc Bk USA Chicago IL	\$244,000.00	4.25%	2/24/2026
Citizens Bk & Tr Co of Ardmore	\$244,000.00	4.60%	9/21/2029
Discover Bk Greenwood Del	\$244,000.00	4.80%	8/24/2026
First Fed Svgs & Ln Assn Cent	\$245,000.00	3.95%	11/05/2027
Goldman Sachs Bk USA New York	\$200,000.00	4.10%	1/24/2028
Goldman Sachs Bk USA New York	\$45,000.00	3.60%	9/23/2030
Merchants Coml Bk St Thomas VI	\$128,000.00	4.60%	5/22/2028
Mizrahi Tefahot Bk Ltd Los	\$200,000.00	4.50%	3/7/2030
Morgan Stanley Bk N A Salt	\$245,000.00	3.60%	9/15/2026
State Bk India Chicago III	\$245,000.00	3.65%	9/20/2027
Toyota FINL Svgs Bk Hend NV	\$150,000.00	4.60%	5/24/2029
UBS Bank USA Salt Lake City UT	\$249,000.00	4.10%	03/13/2028
Univest Natl Bk Tr Souderton	\$249,000.00	4.50%	5/17/2027
Wells Fargo Bk N A Sioux Falls	\$238,000.00	5.05%	11/15/2027
TOTAL	\$3,861,000.00		



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	5d
Meeting Date	11/3/2025
Initiator	Rebecca White, Finance Support
Office / Department	Finance

Item Title

Acknowledge receipt of the September 2025 Check Register.

Background

Monthly Agenda Item

Exhibits

1. 20251014_123509

Funding Source

Request

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/25	09/03/2025	61267	1230	Arkholia Sand & Gravel	110202000	13,649.40
09/25	09/03/2025	61268	2794	Chamber of Commerce	110202000	21,666.67
09/25	09/03/2025	61269	157988	Consolidated Communications	110202000	2,202.20
09/25	09/03/2025	61270	158625	Criterion Inc	110202000	3,150.00
09/25	09/03/2025	61271	4240	D & B Rodgers Construction & Sons LLP	110202000	9,500.00
09/25	09/03/2025	61272	158079	Glidewell Distributing Co, Inc.	110202000	849.98
09/25	09/03/2025	61273	158707	GreatAmerica Financial Services Corp	110202000	430.45
09/25	09/03/2025	61274	158459	Hammons, Hamby, and Price PLLC	110202000	4,420.42
09/25	09/03/2025	61275	158567	HELLAS CONSTRUCTION, INC.	110202000	172,907.36
09/25	09/03/2025	61276	9285	KNL Holdings, LLC	110202000	2,367.52
09/25	09/03/2025	61277	9400	Lake Region Electric	110202000	3,293.12
09/25	09/03/2025	61278	157846	Lake Region Electric-Telecom	110202000	290.27
09/25	09/03/2025	61279	9770	Love Bottling Company	110202000	743.60
09/25	09/03/2025	61280	10580	Mike Palmer	110202000	1,695.20
09/25	09/03/2025	61281	11770	Ok Dept of Transportation	110202000	39,572.20
09/25	09/03/2025	61282	12910	Pitney Bowes	110202000	2,041.99
09/25	09/03/2025	61283	13065	Premier USA Inc.	110202000	2,186.68
09/25	09/03/2025	61284	158160	Rachel Dallis	110202000	1,810.00
09/25	09/03/2025	61285	158530	Rhonda Norris RVT	110202000	400.00
09/25	09/03/2025	61286	13880	Richard Smith	110202000	3,150.00
09/25	09/03/2025	61287	158645	Robinson Construction LLC	110202000	15,668.00
09/25	09/03/2025	61288	15870	Tahlequah Main Street Assoc.	110202000	2,000.00
09/25	09/03/2025	61289	16985	UniFirst Holdings Inc	110202000	201.50
09/25	09/03/2025	61290	17510	Waste Management	110202000	21,892.06
09/25	09/03/2025	61291	17750	Wight Office Machines	110202000	31.50
09/25	09/15/2025	61301	158599	River City Hydraulics Inc	110202000	340,750.00
09/25	09/18/2025	61309	158606	A+ Pest Guard LLC	110202000	130.00
09/25	09/18/2025	61310	500	Adrian Farm Supply LLC	110202000	402.17
09/25	09/18/2025	61311	158045	Ascentis Corporation (Prior- Novatime)	110202000	795.88
09/25	09/18/2025	61312	225	AT&T (Landline Bills)	110202000	307.32
09/25	09/18/2025	61313	157971	AT&T Mobility II LLC	110202000	1,803.03
09/25	09/18/2025	61314	240	AT&T Mobility II LLC (POLICE)	110202000	1,281.58
09/25	09/18/2025	61315	2030	Bill Knight Ford & Quick Lane	110202000	35,200.00
09/25	09/18/2025	61316	13750	Bryan Qualls	110202000	80.64
09/25	09/18/2025	61317	158635	Building & Earth Sciences Inc	110202000	551.50
09/25	09/18/2025	61318	2415	Bull Tuff Mud Company Ready Mix	110202000	2,628.00
09/25	09/18/2025	61319	3020	Cherokee County Clerk	110202000	110.00
09/25	09/18/2025	61320	3380	Cintas Corp #2	110202000	5,142.94
09/25	09/18/2025	61321	158083	City of Tahlequah-Street & Sidewalk Fund	110202000	220,284.75
09/25	09/18/2025	61322	3520	CLEET	110202000	4,570.51
09/25	09/18/2025	61323	158573	Crowe & Dunlevy	110202000	8,533.00
09/25	09/18/2025	61324	158661	Davenport Group Inc	110202000	9,000.00
09/25	09/18/2025	61325	4520	David's Discount Tires, Inc	110202000	3,869.90
09/25	09/18/2025	61326	157972	Deer & Company	110202000	9,678.48
09/25	09/18/2025	61327	158702	DLL Finance	110202000	1,790.97
09/25	09/18/2025	61328	158107	Double M Fence Co. LLC	110202000	6,167.00
09/25	09/18/2025	61329	13750	Erica M'Lynn Pape	110202000	276.00
09/25	09/18/2025	61330	158712	Evan Garrett	110202000	12,000.00
09/25	09/18/2025	61331	158079	Glidewell Distributing Co, Inc.	110202000	599.95
09/25	09/18/2025	61332	6740	Greg's Port-A-Potties	110202000	60.00
09/25	09/18/2025	61333	7530	Holloway, Updike & Bellen, Inc	110202000	4,920.00
09/25	09/18/2025	61334	7650	Hutchens Construction Co. (Emery Sapp&So	110202000	2,748.50
09/25	09/18/2025	61335	158629	James R Childers Architect Inc	110202000	9,106.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/25	09/18/2025	61336	13750	Josh Allen	110202000	95.04
09/25	09/18/2025	61337	13750	Karen Murphy	110202000	421.01
09/25	09/18/2025	61338	9080	Kemp Stone Co, Inc	110202000	4,546.85
09/25	09/18/2025	61339	158694	Landscape Structures Inc	110202000	24,283.54
09/25	09/18/2025	61340	9437	Larry's Tires	110202000	225.00
09/25	09/18/2025	61341	158383	Macquarie Equipment Capital Inc.	110202000	374.00
09/25	09/18/2025	61342	158679	Megan Stuart-Lopez	110202000	1,440.00
09/25	09/18/2025	61343	10580	Mike Palmer	110202000	1,695.20
09/25	09/18/2025	61344	157829	NOPFA Gas/Utilities	110202000	474.37
09/25	09/18/2025	61345	11300	Northeast OK Public Facilities	110202000	104.69
09/25	09/18/2025	61346	12275	Ok Uniform Building Code Com	110202000	132.00
09/25	09/18/2025	61347	12310	Old Dominion Brush Company Inc.	110202000	1,217.67
09/25	09/18/2025	61348	157851	One Source Water, LLC	110202000	343.07
09/25	09/18/2025	61349	12380	Osman Equipment	110202000	50.00
09/25	09/18/2025	61350	12390	OTA	110202000	108.57
09/25	09/18/2025	61351	157945	P&K Equipment	110202000	4,549.05
09/25	09/18/2025	61352	13750	Paige Harjo	110202000	235.20
09/25	09/18/2025	61353	13750	Pam Bell	110202000	109.60
09/25	09/18/2025	61354	158604	Rebecca Reaume	110202000	400.00
09/25	09/18/2025	61355	13750	Rebecca White	110202000	213.63
09/25	09/18/2025	61356	13750	Refunds - Employees	110202000	.00 V
09/25	09/18/2025	61357	14030	Robertson Overhead Doors	110202000	5,265.00
09/25	09/18/2025	61358	13750	Suzanne Myers	110202000	39.63
09/25	09/18/2025	61359	16039	T & K Construction	110202000	9,400.00
09/25	09/18/2025	61360	15908	Tahlequah Public Facilities Auth	110202000	330,427.13
09/25	09/18/2025	61361	158109	Take Ten Tire	110202000	4,919.51
09/25	09/18/2025	61362	16985	UniFirst Holdings Inc	110202000	193.50
09/25	09/18/2025	61363	158022	VIP Voice Services LLC	110202000	2,984.00
09/25	09/18/2025	61364	17510	Waste Management	110202000	24,959.17
09/25	09/18/2025	61365	13750	Casey Baker	110202000	347.60
09/25	09/25/2025	61366	500	Adrian Farm Supply LLC	110202000	75.10
09/25	09/25/2025	61367	1230	Arkholia Sand & Gravel	110202000	14,294.40
09/25	09/25/2025	61368	158452	City of Tahlequah - Emergency Reserve	110202000	90,658.25
09/25	09/25/2025	61369	158596	Elijah Spray VT	110202000	600.00
09/25	09/25/2025	61370	5505	Ergon Asphalt & Emulsions, Inc	110202000	2,406.36
09/25	09/25/2025	61371	158079	Glidewell Distributing Co, Inc.	110202000	2,076.60
09/25	09/25/2025	61372	13750	Josh Allen	110202000	660.55
09/25	09/25/2025	61373	157846	Lake Region Electric-Telecom	110202000	246.82
09/25	09/25/2025	61374	158096	LED Lighting Solutions	110202000	10,798.82
09/25	09/25/2025	61375	158593	Lori L Gossard	110202000	330.00
09/25	09/25/2025	61376	9770	Love Bottling Company	110202000	1,636.40
09/25	09/25/2025	61377	10860	Muskogee Marble & Granite, LLC	110202000	3,000.00
09/25	09/25/2025	61378	11320	Northeastern State University	110202000	5,000.00
09/25	09/25/2025	61379	12000	Ok Production Ctr, Inc	110202000	4,770.00
09/25	09/25/2025	61380	158370	Oklahoma Precast Products	110202000	7,085.33
09/25	09/25/2025	61381	158604	Rebecca Reaume	110202000	348.38
09/25	09/25/2025	61382	158530	Rhonda Norris RVT	110202000	600.00
09/25	09/25/2025	61383	158645	Robinson Construction LLC	110202000	111,652.00
09/25	09/25/2025	61384	158715	Rubber Duck Plumbing LLC	110202000	1,500.00
09/25	09/25/2025	61385	158446	Simplot Turf & Horticulture	110202000	2,592.85
09/25	09/25/2025	61386	13750	Stephen Highers	110202000	851.33
09/25	09/25/2025	61387	157919	Third Generation Electrical, Inc.	110202000	540.00
09/25	09/25/2025	61388	158713	Titus Hillis Reynolds Love, P.C.	110202000	2,640.00
09/25	09/25/2025	61389	15920	TPWA Utilities	110202000	43,325.15
09/25	09/25/2025	61390	2490	CDL Electric Co., Inc.	110202000	8,736.58
09/25	09/02/2025	20250823	158577	WEX Bank	110202000	34,242.77 M
09/25	09/16/2025	20250916	158659	Toast Inc	110202000	448.95 M

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/25	09/30/2025	20250925	1650	BancFirst	110202000	69,186.95
Grand Totals:						1,848,765.86



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	5e
Meeting Date	11/3/2025
Initiator	Rebecca White, Finance Support
Office / Department	Finance

Item Title

Acknowledge receipt of the September 2025 Purchasing Card Statement.

Background

Exhibits

1. Sept 25 Statement

Funding Source

Request



ACCOUNT NUMBER [REDACTED]
STATEMENT DATE 09-25-2025
AMOUNT DUE \$69,186.95
NEW BALANCE \$69,186.95
PAYMENT DUE ON RECEIPT

000153826 03 SP 106481539202311 S
CITY OF TAHLEQUAH
ATTN MARTY HAINZINGER
111 S CHEROKEE AVE
TAHLEQUAH OK 74464-3801

AMOUNT ENCLOSED

\$

Please make check payable to
CORPORATE PAYMENT SYSTEMS

CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY

CITY OF TAHLEQUAH [REDACTED]	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	New = Balance
Company Total	\$63,865.04	\$69,995.93	\$0.00	\$0.00	\$0.00	\$808.98	\$63,865.04	\$69,186.95

CORPORATE ACCOUNT ACTIVITY

CITY OF TAHLEQUAH
[REDACTED]

TOTAL CORPORATE ACTIVITY
\$63,865.04 CR

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-29	08-29	74715115241524100001531	PAYMENT-THANK YOU Q	63,865.04 PY

NEW ACTIVITY

LARRY M UNDERWOOD
[REDACTED]

CREDITS
\$0.00

PURCHASES
\$457.44

CASH ADV
\$0.00

TOTAL ACTIVITY
\$457.44

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-27	08-26	24445005239400066086122	WM SUPERCENTER #10 TAHLEQUAH OK	123.97
09-10	09-09	24431055253204345179431	O'REILLY 187 TAHLEQUAH OK	284.26
09-15	09-13	24692165256106490726387	LOWES #01818* TAHLEQUAH OK	49.21

CUSTOMER SERVICE CALL

800-344-5696

ACCOUNT NUMBER

[REDACTED]

STATEMENT DATE

09/25/25

DISPUTED AMOUNT

.00

ACCOUNT SUMMARY

PREVIOUS BALANCE 63,865.04
PURCHASES &
OTHER CHARGES 69,995.93

CASH ADVANCES .00

CASH ADVANCE FEES .00

LATE PAYMENT
CHARGES .00

CREDITS 808.98

PAYMENTS 63,865.04

ACCOUNT BALANCE 69,186.95

SEND BILLING INQUIRIES TO:

CORPORATE PAYMENT SYSTEMS
P.O. Box 6335
Fargo, ND 58125-6335

AMOUNT DUE

69,186.95



Company Name: CITY OF TAHLEQUAH
Corporate Account Number: [REDACTED]
Statement Date: 09-25-2025

NEW ACTIVITY**RICKY HICKS****CREDITS**
\$0.00**PURCHASES**
\$263.21**CASH ADV**
\$0.00**TOTAL ACTIVITY**
\$263.21

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-09	09-08	24416065251900019700010	SOONER ELECTRONICS TAHLEQUAH OK	250.00
09-12	09-11	24435655254116639068595	GALLS 859-266-7227 KY	13.21

DEXTER K. SCOTT**CREDITS**
\$70.00**PURCHASES**
\$4,745.45**CASH ADV**
\$0.00**TOTAL ACTIVITY**
\$4,675.45

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-27	08-26	24137465238300747265527	TAKE TEN TIRE - TULSA 918-819-8473 OK	269.80
08-28	08-27	24431055240197752191376	O'REILLY 187 TAHLEQUAH OK	209.59
09-10	09-09	24137465252300747250918	TAKE TEN TIRE - TULSA 918-819-8473 OK	809.40
09-11	09-10	24801975253474483303330	H & H AUTO TAHLEQUAH OK	40.00
09-11	09-10	24801975253474483303348	H & H AUTO TAHLEQUAH OK	50.00
09-11	09-10	24801975253474483303355	H & H AUTO TAHLEQUAH OK	50.00
09-11	09-10	24801975253474483303363	H & H AUTO TAHLEQUAH OK	70.00
09-11	09-10	24801975253474483303371	H & H AUTO TAHLEQUAH OK	70.00
09-11	09-10	24801975253474483303389	H & H AUTO TAHLEQUAH OK	70.00
09-11	09-10	24801975253474483303397	H & H AUTO TAHLEQUAH OK	70.00
09-11	09-10	24801975253474483303405	H & H AUTO TAHLEQUAH OK	70.00
09-11	09-10	24801975253474483303413	H & H AUTO TAHLEQUAH OK	1,266.00
09-19	09-18	24431055262209014296001	O'REILLY 187 TAHLEQUAH OK	295.90
09-23	09-22	24801975265488635298350	H & H AUTO TAHLEQUAH OK	70.00
09-23	09-22	24801975265488635298368	H & H AUTO TAHLEQUAH OK	70.00
09-23	09-22	24801975265488635298376	H & H AUTO TAHLEQUAH OK	212.00
09-24	09-23	74801975267490447185216	H & H AUTO TAHLEQUAH OK	70.00
09-24	09-23	24416065266900019497529	REACTION WRAPS FORT GIBSON OK	519.97
09-24	09-23	24431055267211541173740	O'REILLY 187 TAHLEQUAH OK	20.29
09-25	09-24	24793385267000915670214	WP*OSBIAA EVENTS OKLAHOMA CITY OK	256.25
09-25	09-24	24793385267001115584213	WP*OSBIAA EVENTS OKLAHOMA CITY OK	256.25

DARRYL D. DECKARD**CREDITS**
\$99.94**PURCHASES**
\$7,876.34**CASH ADV**
\$0.00**TOTAL ACTIVITY**
\$7,776.40

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-27	08-26	24755425239732395109868	GRAINGER 800-4724643 IL	576.05
08-29	08-28	24692165240101868201419	LOWES #01818* TAHLEQUAH OK	327.00
09-04	09-03	24000975246361504451090	LOCKE SUPPLY TAHLEQUAH 918-4568839 OK	124.88
09-04	09-03	24000975246362601313928	LOCKE SUPPLY TAHLEQUAH 918-4568839 OK	9.63
09-04	09-03	24011345246100208056679	AMAZON MARK* VM8D96KX3 AMAZON.COM/MA WA	78.36
09-04	09-03	24801975247466675394480	X PRESS STOP 2 TAHLEQUAH OK	85.99
09-05	09-04	24000975247368400013857	LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK	228.76
09-08	09-04	24011345248100142919253	AMAZON MARK* VM8D96KX3 SEATTLE WA	78.36
09-08	09-07	24011345250100056838080	AMAZON MARK* 4O3A08WN3 AMAZON.COM/MA WA	97.96
09-08	09-05	24416065248900012100057	AMERICAN LOCK SHOP TAHLEQUAH OK	638.50
09-08	09-05	24416065248900012100065	AMERICAN LOCK SHOP TAHLEQUAH OK	1,847.32
09-08	09-04	24783795248017022239903	SADLER PAPER CO. MUSKOGEE OK	873.95
09-08	09-04	24783795248017022239929	SADLER PAPER CO. MUSKOGEE OK	420.09
09-10	09-09	24000975252396701317323	LOCKE SUPPLY TAHLEQUAH 918-4568839 OK	62.82
09-15	09-12	24231685256477410318349	HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK	49.99
09-17	09-16	24000975259436601316877	LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK	20.39
09-17	09-16	24000975259436601316885	LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK	24.76



Company Name: CITY OF TAHLEQUAH
Corporate Account Number: [REDACTED]
Statement Date: 09-25-2025

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-18	09-17	24137465261600262841523	AUTOZONE #0550 TAHLEQUAH OK	21.58
09-19	09-17	74137465261600283945464	AUTOZONE #0550 TAHLEQUAH OK	13.04 CR
09-19	09-17	74137465261600283945530	AUTOZONE #0550 TAHLEQUAH OK	8.54 CR
09-19	09-18	24137465262001560155543	TRACTOR SUPPLY #1173 TAHLEQUAH OK	44.99
09-22	09-19	24421145262900011600028	NORTHEASTERN GLASS TAHLEQUAH OK	95.00
09-22	09-19	24639235262900016423340	ADMIRAL EXPRESS, LLC 505-3414900 OK	444.90
09-23	09-22	24755425266732662271256	GRAINGER 800-4724643 IL	181.14
09-24	09-23	24000975266475600229435	LOCKE SUPPLY WHC TAHLEQUA 918-4567714 OK	52.56
09-25	09-24	24231685268491501376823	HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK	44.99
09-25	09-24	24445005267300586190211	FSP*CHRIS'S QUICK LUBE TAHLEQUAH OK	80.15
09-25	09-24	24765015267490969063225	4G SERVICE & SUPPLY INC TAHLEQUAH OK	54.75
09-25	09-23	24783795267017019766195	SADLER PAPER CO. MUSKOGEE OK	1,389.83

PAIGE HARJO	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[REDACTED]	\$37.39	\$407.39	\$0.00	\$370.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-11	09-10	24755425253262530578109	SHERATON 405-2352780 OK	378.39
09-12	09-11	24915075255476230077919	1681954 ARRIVAL: 09-09-25 COTPA PARKING-SKIDATA OKLAHOMA CITY OK	10.00
09-16	09-11	74755425258262556055396	SHERATON 405-2352780 OK	37.39 CR
09-16	09-15	24269795259001065464767	1681954 ARRIVAL: 09-09-25 BUFF IT AUTO WASH 2 TAHLEQUAH OK	19.00

BRAD HALE	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[REDACTED]	\$0.00	\$544.58	\$0.00	\$544.58

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-27	08-26	24431055239197211181680	O'REILLY 187 TAHLEQUAH OK	36.06
08-27	08-26	24445005239000986368558	WALGREENS #10785 TAHLEQUAH OK	23.98
08-28	08-26	24733095239077869176417	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	50.94
09-01	08-29	24445005242001055108532	WALGREENS #10785 TAHLEQUAH OK	71.26
09-11	09-10	24231685254474975346312	HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK	32.76
09-11	09-10	24692165253103881238083	LOWES #01818* TAHLEQUAH OK	72.92
09-11	09-10	24801975253474638502810	TAHLEQUAH LUMBER TAHLEQUAH OK	42.50
09-12	09-10	24692165254104205630293	LOWES #01818* TAHLEQUAH OK	54.18
09-24	09-22	24733095266083523164712	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	159.98

RYAN D YOUNG	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[REDACTED]	\$0.00	\$625.42	\$0.00	\$625.42

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-05	09-04	24445005247300625692958	FSP*CHRIS'S QUICK LUBE TAHLEQUAH OK	65.42
09-08	09-05	24270745248900014600023	TAHLEQUAH PRINTING 918-4585511 OK	550.00
09-10	09-09	24915075253473844479310	COTPA PARKING-SKIDATA OKLAHOMA CITY OK	10.00



Company Name: CITY OF TAHLEQUAH
Corporate Account Number: [REDACTED]
Statement Date: 09-25-2025

NEW ACTIVITY

CITY OF D TAHLEQUAH	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$1,908.20	\$0.00	\$1,908.20

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-28	08-27	24492165239100025909398	PELRA* INV-18364 WWW.NPELRA.OR IL	58.33
08-28	08-27	24492165239100026209574	PELRA* INV-18365 WWW.NPELRA.OR IL	58.33
09-04	09-03	24801975246466455036476	OKLAHOMA MUNICIPAL LEAGU 405-528-7515 OK	575.00
09-10	09-08	24639235252900015600163	MIDCON DATA SERVICES 405-4781234 OK	105.00
09-12	09-10	24692165254104468421505	COURTYARD OKC DOWNTOWN OKLAHOMA CITY OK YR 924 ARRIVAL: 09-09-25	334.77
09-12	09-10	24692165254104468421513	COURTYARD OKC DOWNTOWN OKLAHOMA CITY OK YR 924 ARRIVAL: 09-09-25	334.77
09-15	09-11	24692165255105370087887	COURTYARD OKC DOWNTOWN OKLAHOMA CITY OK YR 301 ARRIVAL: 09-10-25	116.00
09-15	09-11	24692165255105370087895	COURTYARD OKC DOWNTOWN OKLAHOMA CITY OK YR 301 ARRIVAL: 09-10-25	326.00

CASEY BARNHART	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$504.90	\$0.00	\$504.90

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-26	08-25	24692165237109110540273	LOWES #01818* TAHLEQUAH OK	87.68
08-29	08-28	24692165240101734020795	LOWES #01818* TAHLEQUAH OK	7.16
08-29	08-28	24692165240101868201500	LOWES #01818* TAHLEQUAH OK	50.94
08-29	08-28	24692165240101868201567	LOWES #01818* TAHLEQUAH OK	105.48
09-08	09-05	24692165248109245316711	LOWES #01818* TAHLEQUAH OK	78.61
09-17	09-16	24801975259481690489384	TAHLEQUAH LUMBER TAHLEQUAH OK	58.96
09-19	09-18	24137465262001560168595	TRACTOR SUPPLY #1173 TAHLEQUAH OK	92.97
09-22	09-19	24692165262101885447824	LOWES #01818* TAHLEQUAH OK	23.10

JOHN N KING	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$4,912.99	\$0.00	\$4,912.99

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-26	08-25	24801975237455914097311	OKLAHOMA MUNICIPAL LEAGU 405-528-7515 OK	250.00
09-01	08-28	24121575241510187890142	AXON 800-9782737 AZ	895.00
09-01	08-28	24121575241510187890928	AXON 800-9782737 AZ	895.00
09-01	09-01	24692165244104993948199	AMAZON MKTPL*RT7622M33 AMZN.COM/BILL WA	80.07
09-08	09-04	24239005248900012300013	GEMINI IT 918 TAHLEQUAH OK	1,213.00
09-10	09-09	24492515252900012130660	SAND TECH SCREENING TAHLEQUAH OK	741.60
09-10	09-09	24692165252102846372921	AMAZON MKTPL*PE8A14J93 AMZN.COM/BILL WA	38.97
09-23	09-23	24204295266001315318219	5.11, INC. 866-4511726 CA	799.35

TIFFANY D SIEN	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$1,474.89	\$0.00	\$1,474.89

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-01	08-29	24445005241300718080232	FSP*HEARTH AND POOL TAHLEQUAH OK	267.20
09-09	09-08	24431065251283252074802	NSU COPY ZONE TAHLEQUAH OK	41.06



Company Name: CITY OF TAHLEQUAH
Corporate Account Number: [REDACTED]
Statement Date: 09-25-2025

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-12	09-10	24251385254017022738569	CLEAR CREEK GOLF CARS 405-634-0571 OK	455.40
09-12	09-11	24455015254141000019193	WAL-MART #0010 TAHLEQUAH OK	29.88
09-17	09-16	24445005260400200431848	WM SUPERCENTER #10 TAHLEQUAH OK	24.90
09-22	09-19	24445005262300673837752	FSP*HEARTH AND POOL TAHLEQUAH OK	59.00
09-25	09-24	24445005268400213341523	WM SUPERCENTER #10 TAHLEQUAH OK	149.40
09-25	09-24	24492515267900013207676	SAND TECH SCREENING TAHLEQUAH OK	448.05

RAY C HAMMONS	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$114.96	\$94.99	\$0.00	\$19.97 CR

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-08	09-05	74055235249469296048381	AT&T UUXT 173979 TAHLEQUAH OK	114.96 CR
09-08	09-05	24055235249469296048394	AT&T UUXT 173979 TAHLEQUAH OK	94.99

ROCKIE S NEUGIN	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$284.47	\$0.00	\$284.47

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-26	08-25	24692165237109110540158	LOWES #01818* TAHLEQUAH OK	89.98
09-10	09-09	24801975252473459491021	TAHLEQUAH LUMBER TAHLEQUAH OK	17.94
09-12	09-11	24692165254104631669717	LOWES #01818* TAHLEQUAH OK	23.92
09-16	09-15	24801975258480524486583	TAHLEQUAH LUMBER TAHLEQUAH OK	42.89
09-17	09-16	24000975259436601341768	LOCKE SUPPLY TAHLEQUAH 918-4568839 OK	13.76
09-17	09-16	24137465260001503487385	TRACTOR SUPPLY #1173 TAHLEQUAH OK	95.98

KEVIN SMITH	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$21.55	\$1,361.62	\$0.00	\$1,340.07

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-01	08-29	24692165242102987605819	TRUCK PRO TULSA OK	274.54
09-03	09-02	24055225245465366033923	X-PRESS EQUIPMENT RENTAL TAHLEQUAH OK	65.25
09-03	09-02	24193045246000014765115	WELDON PARTS MUSKOGEE MUSKOGEE OK	735.57
09-04	09-04	74692165247107670741367	TRUCK PRO 918-437-5040 OK	21.55 CR
09-08	09-05	24445005248300672893524	FSP*CHRIS'S QUICK LUBE TAHLEQUAH OK	72.42
09-24	09-23	24431055267211541173757	O'REILLY 187 TAHLEQUAH OK	29.33
09-24	09-23	24431055267211541173765	O'REILLY 187 TAHLEQUAH OK	184.51

JUSTIN HACKWORTH	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$98.60	\$0.00	\$98.60

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-03	09-02	24692165245106578094744	LOWES #01818* TAHLEQUAH OK	33.72
09-09	09-08	24801975251472289478555	TAHLEQUAH LUMBER TAHLEQUAH OK	10.00
09-18	09-17	24055225260482906917556	X-PRESS EQUIPMENT RENTAL TAHLEQUAH OK	54.88



Company Name: CITY OF TAHLEQUAH
Corporate Account Number: [REDACTED]
Statement Date: 09-25-2025

NEW ACTIVITY**ERIC LAMONS****CREDITS**
\$0.00**PURCHASES**
\$2,669.99**CASH ADV**
\$0.00**TOTAL ACTIVITY**
\$2,669.99

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-01	08-29	24755425242162422841868	GRAINGER TULSA OK	238.34
09-01	08-29	24801975241460713029311	FLEETPRIDE437 MUSKOGEE OK	11.45
09-11	09-10	24445005253300605164474	FSP*CHRIS'S QUICK LUBE TAHLEQUAH OK	147.65
09-11	09-10	24692165253103721309581	SQ *ALL DESIGNS GOSQ.COM OK	1,555.50
09-12	09-11	24431065255285559016895	PTG OF TULSA TULSA OK	229.56
09-24	09-23	24453885267007565831749	RIVER CITY HYDRAULICS 501-7492218 AR	487.49

AARON D GARRETT**CREDITS**
\$0.00**PURCHASES**
\$1,309.98**CASH ADV**
\$0.00**TOTAL ACTIVITY**
\$1,309.98

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-29	08-28	24492165240100046613786	OPENAI *CHATGPT SUBSCR OPENAI.COM CA	20.00
09-01	08-30	24435655242113096053710	GALLS 859-266-7227 KY	94.50
09-01	08-31	24435655243113366036386	GALLS 859-266-7227 KY	94.49
09-16	09-15	24793385258001904700070	ADOBE INC 800-8336687 CA	19.99
09-22	09-19	24692165263102655907160	COURTYARD BY MARRIOTT TUSCALOOSA AL U6 731 ARRIVAL: 09-14-25	540.50
09-22	09-19	24692165263102655907178	COURTYARD BY MARRIOTT TUSCALOOSA AL U6 731 ARRIVAL: 09-14-25	540.50

RICHARD S COFFRON**CREDITS**
\$0.00**PURCHASES**
\$63.07**CASH ADV**
\$0.00**TOTAL ACTIVITY**
\$63.07

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-22	09-19	24445005262300673839246	FSP*CHRIS'S QUICK LUBE TAHLEQUAH OK	63.07

BRIAN F SPEAKE**CREDITS**
\$0.00**PURCHASES**
\$5,083.91**CASH ADV**
\$0.00**TOTAL ACTIVITY**
\$5,083.91

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-27	08-26	24416065238900011400013	AMERICAN LOCK SHOP TAHLEQUAH OK	1,372.67
09-10	09-08	24071055252939172977854	STEWART MARTIN EQUIPME 918-9380600 OK	1,620.00
09-10	09-08	24071055252939172977862	STEWART MARTIN EQUIPME 918-9380600 OK	273.35
09-16	09-15	24692165258108272133947	LOWES #01818* TAHLEQUAH OK	29.88
09-19	09-18	24692165261101033596002	LOWES #01818* TAHLEQUAH OK	900.00
09-22	09-19	24137465263001668303317	TRACTOR SUPPLY #1173 TAHLEQUAH OK	34.99
09-22	09-19	24692165262101966261599	LOWES #01818* TAHLEQUAH OK	445.08
09-23	09-22	24692165265101448666701	LOWES #01818* TAHLEQUAH OK	407.94

RICK DYE
4715-1161-2601-8581**CREDITS**
\$0.00**PURCHASES**
\$3,421.59**CASH ADV**
\$0.00**TOTAL ACTIVITY**
\$3,421.59



Company Name: CITY OF TAHLEQUAH
Corporate Account Number: [REDACTED]
Statement Date: 09-25-2025

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-27	08-26	24801975238457102495181	TAHLEQUAH LUMBER TAHLEQUAH OK	10.48
09-04	09-03	24999895246900012000015	TOMMY NIX AUTO GROUP TAHLEQUAH OK	151.20
09-05	09-04	24801975247467652531821	TAHLEQUAH LUMBER TAHLEQUAH OK	34.46
09-09	09-08	24431055252203818208728	O'REILLY 187 TAHLEQUAH OK	94.26
09-15	09-12	24801975255477051640205	TAHLEQUAH LUMBER TAHLEQUAH OK	134.92
09-22	09-19	24137465262300841814427	FASTENAL COMPANY 01OKTAH TAHLEQUAH OK	81.01
09-22	09-19	24431055263209550346136	O'REILLY 187 TAHLEQUAH OK	324.79
09-22	09-19	24999895262900018700013	OSMAN EQUIPMENT LLC TAHLEQUAH OK	950.00
09-23	09-22	24275395265900016073879	ASCO TULSA 806-7452000 OK	622.86
09-23	09-22	24941665265210870026058	DAVIS OIL CO., INC. TAHLEQUAH OK	911.69
09-24	09-23	24231685267490298255639	HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK	105.92

WHITNEY G SHAW	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$282.40	\$0.00	\$282.40

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-27	08-26	24744005238900014688258	TAHLEQUAH DAILY PRESS 918-4568833 OK	41.90
08-29	08-28	24064665241100024799603	TINYWOW.COM TINYWOW.COM TN	15.00
09-10	09-09	24915075253473876541490	COTPA PARKING-SKIDATA OKLAHOMA CITY OK	4.00
09-11	09-10	24013395253002194562251	OKC PARKING METERS OKLAHOMA CITY OK	1.00
09-11	09-10	24915075254475020238427	COTPA PARKING-SKIDATA OKLAHOMA CITY OK	10.00
09-12	09-10	24755425254172546916780	HILTON SKIRVIN OK FD OKLAHOMA CITY OK	108.62
		1063212	ARRIVAL: 09-08-25	
09-12	09-10	24755425254172546916798	HILTON SKIRVIN OK FD 612-3761000 OK	86.90
		1063213	ARRIVAL: 09-08-25	
09-19	09-18	24011345261100232113165	ONLINE QR GENERATOR ONLINE-QR-GEN FL	14.98

MANDY D KING	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$50.00	\$0.00	\$50.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-08	09-05	24270745248064410011820	OKLAHOMA MUNICIPAL LEAG OKLAHOMA CITY OK	50.00

CASEY D BAKER	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$48.40	\$566.84	\$0.00	\$518.44

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-15	09-11	24755425255172557046658	OKLAHOMA CTY GRAND WYN OKLAHOMA CITY OK	354.40
		34650909	ARRIVAL: 09-09-25	
09-16	09-11	74755425258172557046122	OKLAHOMA CTY GRAND WYN 405-2288000 OK	48.40 CR
		34650909	ARRIVAL: 09-09-25	
09-19	09-18	24435655261118771064318	GALLS 859-266-7227 KY	212.44

VICKY E GREEN	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$4,681.70	\$0.00	\$4,681.70



Company Name: CITY OF TAHLEQUAH
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Statement Date: 09-25-2025

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-27	08-26	24701775238315600698489	WALNUT GROVE ANIMAL CLINI 918-7081430 OK	210.00
09-02	09-01	24445005245400256338491	WM SUPERCENTER #10 TAHLEQUAH OK	29.97
09-02	09-01	24692165244105654827812	LOWES #01818* TAHLEQUAH OK	32.94
09-03	09-02	24692165245106488520788	LOWES #01818* TAHLEQUAH OK	25.94
09-03	09-02	24692165245106488520796	LOWES #01818* TAHLEQUAH OK	115.56
09-04	09-02	24733095246079302181849	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	99.99
09-04	09-03	24801975247466971358452	H & H AUTO TAHLEQUAH OK	159.69
09-08	09-06	24055225249469689662851	MED VET INTERNATIONAL 800-544-7521 IL	221.12
09-10	09-09	24055225252473079467982	MED VET INTERNATIONAL JEFF@SHOPMEDV IL	29.85
09-10	09-09	24692165252102980298775	LOWES #01818* TAHLEQUAH OK	273.98
09-12	09-11	24445005255000992363824	COVETRUS NORTH AMERICA 614-761-9095 OH	520.81
09-12	09-11	24692165254104675132267	AMAZON MKTPL*PG3HO4773 AMZN.COM/BILL WA	26.66
09-15	09-12	24055225255476667532734	MED VET INTERNATIONAL 800-544-7521 IL	231.36
09-16	09-15	24692165258107859389781	AMAZON MKTPL*7O50H9QC3 AMZN.COM/BILL WA	312.92
09-16	09-15	24692165258107938411705	AMAZON MKTPL*BI3645RN3 AMZN.COM/BILL WA	22.58
09-18	09-17	24055225260482507484972	MED VET INTERNATIONAL 800-544-7521 IL	287.67
09-18	09-17	24055225260482873217238	MOORE BROTHERS FLOOR COV TAHLEQUAH OK	1,310.52
09-18	09-17	24692165260109647616430	AMAZON MKTPL*AV1SH26D3 AMZN.COM/BILL WA	30.06
09-19	09-18	24701775261446300776109	WALNUT GROVE ANIMAL CLINI 918-7081430 OK	134.17
09-22	09-19	24055225262484914547688	MED VET INTERNATIONAL JEFF@SHOPMEDV IL	10.98
09-22	09-20	24692165263102723316139	LOWES #01818* TAHLEQUAH OK	18.94
09-25	09-24	24445005268000961961264	COVETRUS NORTH AMERICA 614-761-9095 OH	575.99

RANDY POWELL**CREDITS**
\$0.00**PURCHASES**
\$658.51**CASH ADV**
\$0.00**TOTAL ACTIVITY**
\$658.51

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-27	08-26	24011345238100078969647	AMAZON MARK* XH5QZ7WH3 AMAZON.COM/MA WA	82.71
08-28	08-28	24011345240100059766703	AMAZON RETA* 5X8H54HQ3 WWW.AMAZON.CO WA	44.99
09-01	08-31	24011345243100083916206	AMAZON MARK* V63BA3AA3 AMAZON.COM/MA WA	34.98
09-15	09-14	24011345257100186615278	AMAZON MARK* O850112Y3 AMAZON.COM/MA WA	161.80
09-22	09-19	24011345262100177486815	AMAZON RETA* JX2N586V3 WWW.AMAZON.CO WA	156.14
09-24	09-23	24011345266100154708641	AMAZON MARK* L21AC3LI3 AMAZON.COM/MA WA	138.89
09-24	09-23	24801975266489823304868	VIP TECHNOLOGY SOLUTIONS 918-279-7000 OK	39.00

ELLIOT REIF**CREDITS**
\$184.57**PURCHASES**
\$2,515.06**CASH ADV**
\$0.00**TOTAL ACTIVITY**
\$2,330.49

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-01	08-29	24801975241460703086313	OKLAHOMA MUNICIPAL LEAGU 405-528-7515 OK	250.00
09-03	09-02	24270745245900014300015	TAHLEQUAH PRINTING 918-4585511 OK	280.00
09-04	09-03	24744005246900015290294	TAHLEQUAH DAILY PRESS 918-4568833 OK	187.99
09-05	09-04	24492515247900011819857	SAND TECH SCREENING TAHLEQUAH OK	333.72
09-05	09-04	24692165247108350734560	AMAZON.COM*E21R83BG3 AMZN.COM/BILL WA	72.55
09-05	09-04	24801975247467639236734	OKLAHOMA MUNICIPAL LEAGU 405-528-7515 OK	150.00
09-08	09-07	24692165250101101171665	AMAZON MKTPL*BC5HS3MZ3 AMZN.COM/BILL WA	201.87
09-10	09-10	74692165253103199289849	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	165.18 CR
09-11	09-10	74692165253103299272349	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	19.39 CR
09-11	09-10	24692165253103665970364	AMAZON MKTPL*A22NN1B03 AMZN.COM/BILL WA	110.53
09-15	09-12	24692165255105370088372	COURTYARD OKC DOWNTOWN 405-232-2290 OK	816.00
			M25660 ARRIVAL: 09-12-25	
09-15	09-13	24692165256106412846420	AMAZON.COM*EW4ED7CW3 AMZN.COM/BILL WA	8.99
09-19	09-18	24744005261900016999430	TAHLEQUAH DAILY PRESS 918-4568833 OK	103.41



Company Name: CITY OF TAHLEQUAH
Corporate Account Number: [REDACTED]
Statement Date: 09-25-2025

NEW ACTIVITY**LARRY P BLACKMAN****CREDITS**
\$0.00**PURCHASES**
\$1,794.66**CASH ADV**
\$0.00**TOTAL ACTIVITY**
\$1,794.66

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-04	09-03	24257615246900018400051	SPRING HOLLOW FEED AND SU TAHLEQUAH OK	1,050.00
09-04	09-03	24688075246027013110034	DAVID S DISCOUNT TIRE POI 918-482-5259 OK	100.00
09-08	09-04	24733095248079748181047	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	3.99
09-12	09-10	24733095254080998165590	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	5.99
09-15	09-11	24733095255081221183417	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	109.88
09-18	09-17	24801975260482875501529	TAHLEQUAH LUMBER TAHLEQUAH OK	23.00
09-18	09-17	24999895260900018500019	OSMAN EQUIPMENT LLC TAHLEQUAH OK	495.82
09-25	09-23	24733095267083747167235	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	5.98

JOHN W SUTTON**CREDITS**
\$0.00**PURCHASES**
\$2,033.81**CASH ADV**
\$0.00**TOTAL ACTIVITY**
\$2,033.81

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-27	08-25	24733095238077651179638	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	99.99
08-28	08-27	24231685240458641477764	HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK	22.99
08-29	08-28	24055225240459523940075	X-PRESS EQUIPMENT RENTAL TAHLEQUAH OK	380.54
08-29	08-28	24326885241044887767018	ADVANCE AUTO PARTS #8116 TAHLEQUAH OK	8.18
09-01	08-29	24801975241460727669094	TAHLEQUAH LUMBER TAHLEQUAH OK	27.63
09-08	09-05	24055225248468879969440	X-PRESS EQUIPMENT RENTAL TAHLEQUAH OK	29.47
09-08	09-05	24137465249001646730069	TRACTOR SUPPLY #1173 TAHLEQUAH OK	36.78
09-08	09-05	24137465249001646730143	TRACTOR SUPPLY #1173 TAHLEQUAH OK	89.98
09-10	09-09	24231685253473801268030	HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK	159.99
09-11	09-10	24801975253474638502778	TAHLEQUAH LUMBER TAHLEQUAH OK	64.00
09-12	09-11	24055225254475854921263	X-PRESS EQUIPMENT RENTAL TAHLEQUAH OK	25.65
09-22	09-19	24055225262485321924592	X-PRESS EQUIPMENT RENTAL TAHLEQUAH OK	1,012.63
09-25	09-24	24231685268491501376526	HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK	75.98

WILLIAM HARRIS**CREDITS**
\$232.17**PURCHASES**
\$4,175.62**CASH ADV**
\$0.00**TOTAL ACTIVITY**
\$3,943.45

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-26	08-25	24326885238044518784882	ADVANCE AUTO PARTS #8116 TAHLEQUAH OK	21.50
08-28	08-27	24431055240197752191384	O'REILLY 187 TAHLEQUAH OK	72.76
08-28	08-27	24801975239458289512839	TAHLEQUAH LUMBER TAHLEQUAH OK	37.96
08-28	08-27	24801975239458289512946	TAHLEQUAH LUMBER TAHLEQUAH OK	25.23
09-03	09-01	74416065245900018100174	MARYS LIQUOR 918-4564631 OK	26.88 CR
09-03	09-01	24416065245900018100161	MARYS LIQUOR 918-4564631 OK	26.88
09-05	09-04	24801975247467631998588	HESELBEIN TIRE OF OKLAH 9185606299 OK	1,150.93
09-05	09-04	24801975247467652531573	TAHLEQUAH LUMBER TAHLEQUAH OK	9.97
09-08	09-05	24801975248468853618762	TAHLEQUAH LUMBER TAHLEQUAH OK	11.70
09-11	09-10	24692165253103818759987	IN *MABBCO MOTORS 903-5972441 TX	2,135.00
09-24	09-22	24011105266900019411002	CHUPP IMPLEMENT COMPANY 918-8252044 OK	478.40
09-24	09-23	24326885267047804718583	ADVANCE AUTO PARTS #8116 TAHLEQUAH OK	205.29
09-25	09-24	74326885268047929709644	ADVANCE AUTO PARTS #8116 TAHLEQUAH OK	205.29 CR

BRIAN L LAMBERT**CREDITS**
\$0.00**PURCHASES**
\$800.00**CASH ADV**
\$0.00**TOTAL ACTIVITY**
\$800.00



Company Name: CITY OF TAHLEQUAH
Corporate Account Number: [REDACTED]
Statement Date: 09-25-2025

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-27	08-26	24247605238300680485007	NIS SUPPLY 360-338-0216 WA	800.00

CHRIS L ARMSTRONG	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$7,047.93	\$0.00	\$7,047.93

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-29	08-28	24013395240005888031828	FLEET FUELS LLC TULSA OK	1,506.86
09-04	09-03	24431065247280088006419	PTG OF TULSA 918-445-5300 OK	358.80
09-05	09-04	24193045248000014965671	WELDON PARTS MUSKOGEE MUSKOGEE OK	227.80
09-05	09-04	24801975247467643011065	FLEETPRIDE437 MUSKOGEE OK	1,985.99
09-10	09-09	24445005253400060900683	WM SUPERCENTER #10 TAHLEQUAH OK	97.82
09-10	09-08	24692165252102717807104	COURTYARD OKC DOWNTOWN OKLAHOMA CITY OK YR 924 ARRIVAL: 09-08-25	352.45
09-11	09-10	24692165253103690037650	SQ *ALL DESIGNS GOSQ.COM OK	1,866.60
09-17	09-16	24540455259182500014003	CHEROKE COUNTY TAG 918-4532889 OK	46.12
09-17	09-15	24733095259082018168567	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	274.88
09-23	09-22	24431065266293079006062	PTG OF TULSA 918-445-5300 OK	234.99
09-23	09-22	24540455265182500023303	CHEROKE COUNTY TAG 918-4532889 OK	95.62

VICKI JOHNSON	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$1,191.75	\$0.00	\$1,191.75

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-28	08-27	24412955239197704000334	TRUCK 1202 BATTERY 800-828-1629 MO	465.56
09-04	09-03	24326885247045534742993	ADVANCE AUTO PARTS #8116 TAHLEQUAH OK	48.48
09-12	09-11	24326885255046444722918	ADVANCE AUTO PARTS #8116 TAHLEQUAH OK	561.32
09-18	09-17	24412955260208432000306	TRUCK 1202 BATTERY 800-828-1629 MO	116.39

JOE ENLOW JR	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$261.91	\$0.00	\$261.91

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-05	09-03	24251385247030049313340	KEYS LAWN AND GARDEN PARK HILL OK	26.80
09-10	09-09	24692165252102782391745	LOWES #01818* TAHLEQUAH OK	14.16
09-19	09-18	24445005262400198805134	WM SUPERCENTER #10 TAHLEQUAH OK	128.00
09-25	09-24	24231685268491501376534	HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK	23.98
09-25	09-24	24231685268491501376609	HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK	68.97

MARK WHITTMORE	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$2,501.74	\$0.00	\$2,501.74

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-01	08-28	24326845241028836000336	FIRE SERVICE TRAINING WWW.EX.COM OK	175.00
09-03	09-02	24137465245300783850258	FASTENAL COMPANY 01OKTAH TAHLEQUAH OK	9.17



Company Name: CITY OF TAHLEQUAH
Corporate Account Number: [REDACTED]
Statement Date: 09-25-2025

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-03	09-02	24492515245900011670542	SAND TECH SCREENING TAHLEQUAH OK	734.39
09-03	09-02	24692165245106279360097	AMAZON MKTPL*VT9BP76D3 AMZN.COM/BILL WA	57.37
09-03	09-03	24692165246106798492073	AMAZON MKTPL*KR4WH6F03 AMZN.COM/BILL WA	89.04
09-04	09-03	24765195246027013309901	MARVINS MOWERS AND OUTDOO MUSKOGEE OK	36.30
09-04	09-03	24915075246466426192079	WHEELER METALS, INC MUSKOGEE OK	375.20
09-10	09-08	24750765252900010000012	MUSKOGEE COMMUNICATIONS 918-6873819 OK	250.00
09-12	09-11	24692165254104233027710	AMAZON MKTPL*JC32T4OO3 AMZN.COM/BILL WA	20.50
09-15	09-12	24692165255105391087197	AMAZON MKTPL*IS9Z99YS3 AMZN.COM/BILL WA	9.94
09-18	09-16	24326845260030254000059	FIRE SERVICE TRAINING 4057444102 OK	50.00
09-18	09-18	24377355261000003285068	NAFECO INTERNET 256-3537100 AL	584.83
09-24	09-23	24915075266489890172596	WHEELER METALS, INC MUSKOGEE OK	110.00

KAREN D MURPHY	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$3,324.97	\$0.00	\$3,324.97

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-27	08-26	24692165238109987766224	SQ *ALL DESIGNS 877-417-4551 OK	362.95
09-01	08-31	24204295243000303667031	FACEBK *NBY65Z4LL2 650-5434800 CA	6.93
09-04	09-03	24036295246714220950624	UBER *TRIP HELP.UBER.COM CA	21.28
09-08	09-05	24055225249469691346717	LAZ PARKING M46100-AMANO TULSA OK	45.00
09-08	09-05	24055235249469249638416	CURB LV TAXI A CAB ASTORIA NY	33.09
09-08	09-06	24943005249281812080394	PH LODGING LAS VEGAS NV	385.50
		8731580	ARRIVAL: 09-03-25	
09-10	09-09	24915075253473844479468	COTPA PARKING-SKIDATA OKLAHOMA CITY OK	10.00
09-16	09-15	24744005258900016593832	TAHLEQUAH DAILY PRESS 918-4568833 OK	1,209.00
09-22	09-19	24226385264014687069224	SAMS CLUB RENEWAL 888-746-7726 AR	77.95
09-22	09-19	24445005263400245316639	SAMS CLUB #6342 TULSA OK	1,134.03
09-24	09-22	24121575266000265220354	NEXT DAY DISPLAY 866-7186398 CA	39.24



Tahlequah City Council **AGENDA ITEM REPORT**

Item No. 5f
Meeting Date 11/3/2025
Initiator Rebecca White, Finance Support
Office / Department Finance

Item Title

Acknowledge receipt of the September 2025 Open PO Report.

Background

Monthly Agenda Item.

Exhibits

1. 20251014_123528

Funding Source

Request

PO #	Vendor Name	PO Date	Description	GL Account	PO Amount	Invoice Amount	Adjustments	Open Amount
AIRPORT								
87162	BancFirst	07/01/2025	Pcard Transactions	117646300	10,000.00	.00	.00	10,000.00
87224	Aviation Insurance Manage	07/01/2025	Airport Liability Insurance	117647400	2,844.00	.00	.00	2,844.00
87225	Syn-Tech Systems, INC.	07/01/2025	Fuelmaster Maintenance	117645400	550.00	.00	.00	550.00
87535	ASAP Energy Inc.	09/23/2025	8,000 gallons Jet-A+ fuel for resale	117646520	22,016.80	.00	.00	22,016.80
Total AIRPORT:					35,410.80	.00	.00	35,410.80
CAPITAL IMPROVEMENT FUND								
87233	DLL Finance	07/01/2025	Golf Cart and UTV Lease	210508503	19,131.60	2,795.14	.00	16,336.46
87233	DLL Finance	07/24/2025	Golf Cart Rental Cherokee Fields	210508494	4,720.80	786.80	.00	3,934.00
Total CAPITAL IMPROVEMENT FUND:					23,852.40	3,581.94	.00	20,270.46
CEMETERY								
87164	BancFirst	07/01/2025	Pcard Transactions	110576300	8,000.00	.00	.00	8,000.00
87186	Chronicle Ltd.	07/01/2025	Yearly Support	110577200	2,786.00	.00	.00	2,786.00
87193	Greg's Port-A-Potties	07/01/2025	Port-a-potty rentals	110576300	900.00	150.00	.00	750.00
87209	Richard Smith	07/01/2025	Grave Digging	110577200	17,500.00	6,300.00	.00	11,200.00
Total CEMETERY:					29,186.00	6,450.00	.00	22,736.00
CITY CLERK								
87169	BancFirst	07/01/2025	Pcard Transactions	110526310	5,000.00	.00	.00	5,000.00
Total CITY CLERK:					5,000.00	.00	.00	5,000.00
Compliance								
87302	Rebecca Reaume	07/10/2025	7-13 Transfer animals to Colorado	425501003	650.00	371.35	.00	278.65
87303	Rhonda Norris RVT	07/10/2025	PFL Clinic 7-29	425501003	350.00	.00	.00	350.00
87397	Drys Lawn Services LLC	08/07/2025	Abatement Mowing	110737250	4,200.00	.00	.00	4,200.00
87450	Xtreme Fiber Optics Speci	08/25/2025	Fiber from Street to Animal Shelter	110736310	7,991.50	.00	.00	7,991.50
87487	Rebecca Reaume	09/04/2025	Transfer Fuel to Colorado	425501003	250.00	.00	.00	250.00
87488	Lori L Gossard	09/04/2025	PFL Clinic 9-20	425501003	2,000.00	.00	.00	2,000.00
87531	Sequoyah Animal Advocat	09/22/2025	Clinic Narcotics and Health Certificates	425501003	250.00	.00	.00	250.00
87563	BancFirst	09/29/2025	Pcard Transactions	110736300	10,000.00	.00	.00	10,000.00
Total Compliance:					25,691.50	371.35	.00	25,320.15
EMERGENCY MANAGEMENT								
87455	BancFirst	08/26/2025	Pcard transactions	110606300	5,000.00	.00	.00	5,000.00
87464	Motorola Solutions, Inc.	08/27/2025	Portable Radios APX N30	210508314	14,472.42	.00	.00	14,472.42
87468	CDL Electric Co., Inc.	08/27/2025	New Siren - Budgeted Item	210508314	44,022.00	.00	.00	44,022.00
Total EMERGENCY MANAGEMENT:					63,494.42	.00	.00	63,494.42
FIRE								
87215	Commercial Power Solutio	07/01/2025	Maintenance for Generators at Station 1	110617400	1,150.00	.00	.00	1,150.00
87220	Ok Firefighters Pension	07/01/2025	Volunteer Contributions	110615320	1,000.00	.00	.00	1,000.00
87221	Ok St Firefighters Assn	07/01/2025	Memberships for all Firefighters	110615400	2,240.00	.00	.00	2,240.00
87222	Roberts Testing Service	07/01/2025	Pump Testing	110618334	1,250.00	.00	.00	1,250.00
87256	Pro Lawn & Landscape	07/02/2025	Lawn Service	110617400	1,600.00	.00	.00	1,600.00
87414	Viking Life-Saving Equipme	08/12/2025	Five sets of bunker gear for firefighters (b	110618308	18,336.50	.00	.00	18,336.50
87465	Casco Industries, Inc	08/27/2025	Fit and Flow testing	110618335	2,500.00	.00	.00	2,500.00
87538	AT&T Mobility II LLC (FIRE	09/24/2025	Phone Bill	110616320	637.22	.00	.00	637.22
87545	Refunds - Employees	09/25/2025	Meal Reim	110615400	184.06	.00	.00	184.06
87561	BancFirst	09/29/2025	Pcard Transactions	110616300	10,000.00	.00	.00	10,000.00

Purchase Order Report
Summary Report - Open Purchase Orders
Report Dates: All - 09/25

PO #	Vendor Name	PO Date	Description	GL Account	PO Amount	Invoice Amount	Adjustments	Open Amount
Total FIRE:					38,897.78	.00	.00	38,897.78
HOTEL MOTEL FUND								
87279	Chamber of Commerce	07/08/2025	Administration	112505400	97,705.00	24,426.26	.00	73,278.74
87279	Chamber of Commerce	07/08/2025	Membership, Training, & Travel	112505420	3,250.00	812.50	.00	2,437.50
87279	Chamber of Commerce	07/08/2025	Promotional items	112506110	3,000.00	750.00	.00	2,250.00
87279	Chamber of Commerce	07/08/2025	Advertising & Sponsorship	112507100	145,545.00	36,386.25	.00	109,158.75
87279	Chamber of Commerce	07/08/2025	Equipment	112508100	10,500.00	2,625.00	.00	7,875.00
Total HOTEL MOTEL FUND:					260,000.00	65,000.01	.00	194,999.99
IT								
87227	Generator Supercenter	07/01/2025	Servicing of Annex Generator	110727400	333.00	.00	.00	333.00
87231	SHI Corp	07/01/2025	AntiVirus for Desktops	110727400	3,164.16	.00	.00	3,164.16
87360	BancFirst	07/29/2025	Pcard Transactions	110725400	5,000.00	.00	.00	5,000.00
87475	Davenport Group Inc	09/02/2025	Needed to fix current Active Directory lss	110727200	3,000.00	.00	.00	3,000.00
Total IT:					11,497.16	.00	.00	11,497.16
LAW ENFORCEMENT								
87246	Ok Dept of Public Safety	07/01/2025	Access to OLETS	110627400	8,292.00	.00	.00	8,292.00
87343	GreatAmerica Financial Se	07/24/2025	Epson AM-C400 Lease	110627400	1,644.24	430.45	.00	1,213.79
87385	Cherokee County Detentio	08/05/2025	Priisoner meals	110626210	5,000.00	.00	.00	5,000.00
87411	Stanard & Associates, Inc.	08/12/2025	shipping	110625400	662.50	.00	.00	662.50
87448	Cherokee County Detentio	08/25/2025	Meals for prisoners-September 2025	110626210	2,000.00	.00	.00	2,000.00
87452	Tahlequah Printing Co	08/25/2025	Business cards for Randy Tanner	110626300	75.00	.00	.00	75.00
87556	Tulsa Winnelson	09/29/2025	14" toilet	110626300	5,000.00	.00	.00	5,000.00
87565	BancFirst	09/29/2025	Pcard Transactions	110626300	10,000.00	.00	.00	10,000.00
87570	TYR Tactical LLC	09/30/2025	FREIGHT	110628210	5,055.00	.00	.00	5,055.00
Total LAW ENFORCEMENT:					37,728.74	430.45	.00	37,298.29
MAINTENANCE								
87564	BancFirst	09/29/2025	Pcard Transactions	110706300	10,000.00	.00	.00	10,000.00
Total MAINTENANCE:					10,000.00	.00	.00	10,000.00
MANAGERIAL								
87184	BenefitScape	07/01/2025	ACA Notifications	110517200	2,245.00	.00	.00	2,245.00
87187	Consolidated Communicati	07/01/2025	Communications Service	110517400	20,632.56	4,042.60	.00	16,589.96
87188	Eastern Oklahoma Develo	07/01/2025	Membership Dues	110515400	2,530.00	.00	.00	2,530.00
87189	Eide Bailly LLP	07/01/2025	FY 24-25 Compilation	110517200	45,701.00	.00	.00	45,701.00
87194	Hammons, Hamby, and Pri	07/01/2025	City Attorney	110517400	52,015.00	8,840.84	.00	43,174.16
87196	Local Government Testing	07/01/2025	Drug Screenings	110517200	14,000.00	4,500.00	.00	9,500.00
87197	Northeastern Health Syste	07/01/2025	Opiod Abatement Settlement Agreement	438501000	84,216.50	.00	.00	84,216.50
87205	Pitney Bowes	07/01/2025	Lease Payments for Postage Machine	110517400	685.20	171.30	.00	513.90
87206	Policy Confluence Inc	07/01/2025	Polling for Bond Project	110517200	9,000.00	.00	.00	9,000.00
87211	St. Pierre, Kimble, & Assoc	07/01/2025	Auditing Services	110517200	48,475.00	.00	.00	48,475.00
87213	VIP Technology Solutions	07/01/2025	Accounts	110517400	34,608.00	.00	.00	34,608.00
87214	Your Health, LLC	07/01/2025	Fire Pension Physicals	110517200	2,300.00	.00	.00	2,300.00
87281	Greg's Port-A-Potties	07/08/2025	Port-a-potty service for Cherokee Fields	118506300	1,500.00	380.00	.00	1,120.00
87286	Kelly Engineering & Assoc,	07/08/2025	Engineering/Construction Management	223507131	32,670.00	7,400.00	.00	25,270.00
87287	Tahlequah Main Street Ass	07/08/2025	Monthly Fee	110517200	65,000.00	28,500.00	.00	36,500.00
87289	Toast Inc	07/08/2025	6 Payments 07/21 - 09/29	118507200	1,807.02	.00	.00	1,807.02
87298	Freese and Nichols, Inc.	07/09/2025	Amendment approved by Council 1/6/25	432501000	225,866.72	.00	.00	225,866.72
87306	Holloway, Updike & Bellen,	07/11/2025	Parhill Road Project - 22TAHLPHILL	223507110	46,590.00	4,920.00	.00	41,670.00

PO #	Vendor Name	PO Date	Description	GL Account	PO Amount	Invoice Amount	Adjustments	Open Amount
87316	Rebecca Reaume	07/15/2025	Animal Transfer - Iowa	425501003	500.00	.00	.00	500.00
87322	Toast Inc	07/16/2025	Toast Monthly Subscription	118507200	5,387.40	1,346.85	.00	4,040.55
87324	HELLAS CONSTRUCTION	07/17/2025	Anthis-Brennan Expansion	437501000	908,223.39	267,907.36	.00	640,316.03
87340	Crowe & Dunlevy	07/24/2025	Airport Litigation	110517200	10,000.00	8,923.62	.00	1,076.38
87353	Megan Stuart-Lopez	07/29/2025	(9) male dogs getting fixed 7/29	425501003	800.00	360.00	.00	440.00
87372	BenefitScape	07/30/2025	ACA Notifications	110517200	1,550.00	.00	.00	1,550.00
87395	Megan Stuart-Lopez	08/07/2025	HSCC Clinic 8/19	425501003	200.00	.00	.00	200.00
87402	Cherokee County Board of	08/08/2025	No Parking Signs Anthis	118506300	688.20	.00	.00	688.20
87403	Ascentis Corporation (Prior	08/08/2025	Timeclock Contract Charges	110517400	1,632.16	795.88	.00	836.28
87415	BancFirst	08/12/2025	OML Conference Transactions	110515400	5,000.00	.00	.00	5,000.00
87420	Holloway, Updike & Bellen,	08/13/2025	Evaluate Jamestown Intersection & Reco	223507100	940.00	.00	.00	940.00
87427	Crowe & Dunlevy	08/14/2025	Federal Case Litigation	110517900	20,000.00	8,533.00	.00	11,467.00
87431	Kemp Stone Co, Inc	08/14/2025	1.5" Crusher Run	437507000	6,000.00	4,546.85	.00	1,453.15
87434	Cherokee County Collision	08/18/2025	216268-1 '25 Durango Repair	110290000	15,077.22	.00	.00	15,077.22
87435	APAC-Central, Inc	08/18/2025	S4 Asphalt	110517200	2,600.00	.00	.00	2,600.00
87454	Ethos	08/26/2025	CH Renderings	110517200	4,116.00	.00	.00	4,116.00
87471	Flock Group Inc	08/28/2025	Professional Services	425502000	21,900.00	.00	.00	21,900.00
87476	Compliance Resource Gro	09/02/2025	Police Physicals	110517200	1,860.00	.00	.00	1,860.00
87504	Mahaney Excavation	09/11/2025	45 Loads Clay Gravel for Parking Lot	437507000	10,125.00	.00	.00	10,125.00
87508	Building & Earth Sciences I	09/15/2025	Site inspection	437504000	1,166.25	551.50	.00	614.75
87516	Refunds - Employees	09/16/2025	Meals and Room	110515400	995.10	39.63	.00	955.47
87521	Stephanie Delano	09/16/2025	S/N Clinic 9/20	425501003	400.00	.00	.00	400.00
87547	Advanced Workzone Servi	09/25/2025	Striping - From Muskogee east to Basin -	223507120	11,340.00	.00	.00	11,340.00
87548	Advanced Workzone Servi	09/25/2025	N. Bryant Rd. & W. Allen Road east 2,50	223507120	8,076.00	.00	.00	8,076.00
87549	Advanced Workzone Servi	09/25/2025	Both Sides of Hwy. 82 (Bypass) - centerli	223507120	2,120.00	.00	.00	2,120.00
87550	Advanced Workzone Servi	09/25/2025	Stripe - Centerline, Channel Lines, Turn	223507120	2,880.00	.00	.00	2,880.00
87551	Advanced Workzone Servi	09/25/2025	From Jones to Moccasin - Centerline, Ski	223507120	3,840.00	.00	.00	3,840.00
87552	Advanced Workzone Servi	09/25/2025	From S. Muskogee to Park Hill - Double	223507120	2,250.00	.00	.00	2,250.00
87555	Advanced Workzone Servi	09/29/2025	From S. Mimosa Lane to Kelly - Double Y	223507120	1,020.00	.00	.00	1,020.00
87557	Adams Heat & Air, LLC	09/29/2025	4 ton package unit Brookside	210508446	8,800.00	.00	.00	8,800.00
87559	Love Bottling Company	09/29/2025	Softball Concession	118506500	5,000.00	.00	.00	5,000.00
87568	BancFirst	09/30/2025	Pcard Transactions	110516300	10,000.00	.00	.00	10,000.00
87569	OK Dept of Transportation	09/30/2025	Signal Modification Plans	440501000	17,000.00	.00	.00	17,000.00
Total MANAGERIAL:					1,781,328.	351,759.43	.00	1,429,569.29
Multi-Departmental								
87158	A+ Pest Guard LLC	07/01/2025	Managerial	110517200	780.00	195.00	.00	585.00
87158	A+ Pest Guard LLC	07/01/2025	PD	110627400	780.00	130.00	.00	650.00
87158	A+ Pest Guard LLC	07/01/2025	Library	110687400	780.00	195.00	.00	585.00
87158	A+ Pest Guard LLC	07/01/2025	Solid Waste	115656300	600.00	.00	.00	600.00
87159	Cherokee County Clerk	07/01/2025	Filing for Cemetery	110261000	1,782.00	90.00	.00	1,692.00
87159	Cherokee County Clerk	07/01/2025	Filing for City Clerk	110527200	1,000.00	86.00	.00	914.00
87160	CivicPlus, Inc.	07/01/2025	Civic Clerk	110526310	12,442.00	10,657.87	.00	1,784.13
87163	Fuelman of Oklahoma	07/01/2025	Managerial	110516400	400.00	187.51	.00	212.49
87163	Fuelman of Oklahoma	07/01/2025	Fire	110616400	3,000.00	800.36	.00	2,199.64
87163	Fuelman of Oklahoma	07/01/2025	PD	110626400	20,000.00	8,732.56	.00	11,267.44
87163	Fuelman of Oklahoma	07/01/2025	Air	117646400	120.00	.00	.00	120.00
87163	Fuelman of Oklahoma	07/01/2025	Street	110666400	18,000.00	4,596.13	.00	13,403.87
87163	Fuelman of Oklahoma	07/01/2025	Maint	110706400	500.00	186.43	.00	313.57
87163	Fuelman of Oklahoma	07/01/2025	Rec	110716400	5,000.00	2,967.93	.00	2,032.07
87163	Fuelman of Oklahoma	07/01/2025	IT	110726400	200.00	24.70	.00	175.30
87163	Fuelman of Oklahoma	07/01/2025	Compliance	110736400	1,200.00	386.06	.00	813.94
87163	Fuelman of Oklahoma	07/01/2025	Cemetery	110576400	1,200.00	464.36	.00	735.64
87163	Fuelman of Oklahoma	07/01/2025	EOC	110606400	400.00	87.39	.00	312.61
87165	Macquarie Equipment Capi	07/01/2025	Managerial	110517400	4,030.56	1,182.40	.00	2,848.16
87165	Macquarie Equipment Capi	07/01/2025	Cemetery	110577200	228.72	57.18	.00	171.54

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PO #	Vendor Name	PO Date	Description	GL Account	PO Amount	Invoice Amount	Adjustments	Open Amount
87165	Macquarie Equipment Capi	07/01/2025	Court	110557200	228.72	57.18	.00	171.54
87168	Network Enhancement Sys	07/01/2025	Managerial	110517200	6,000.00	1,025.52	.00	4,974.48
87168	Network Enhancement Sys	07/01/2025	City Clerk	110527200	120.00	31.87	.00	88.13
87168	Network Enhancement Sys	07/01/2025	Court Clerk	110557200	540.00	109.20	.00	430.80
87168	Network Enhancement Sys	07/01/2025	Compliance	110737200	420.00	119.60	.00	300.40
87171	Northeast OK Public Facilti	07/01/2025	Compliance	110736400	300.00	68.28	.00	231.72
87171	Northeast OK Public Facilti	07/01/2025	Solid Waste	115656400	6,000.00	137.85	.00	5,862.15
87171	Northeast OK Public Facilti	07/01/2025	Cemetery	110576400	300.00	.00	.00	300.00
87183	Ok Municipal Assurance Gr	07/01/2025	Managerial 80%	110517500	272,526.20	123,451.50	.00	149,074.70
87183	Ok Municipal Assurance Gr	07/01/2025	Solid Waste 20%	115657500	41,338.80	20,349.00	.00	20,989.80
87191	One Source Water, LLC	07/01/2025	Managerial	110516300	1,050.00	160.28	.00	889.72
87191	One Source Water, LLC	07/01/2025	Cemetery	110576300	400.00	53.16	.00	346.84
87191	One Source Water, LLC	07/01/2025	Solid Waste	115656300	480.00	91.42	.00	388.58
87191	One Source Water, LLC	07/01/2025	Fire	110616300	1,680.00	256.95	.00	1,423.05
87191	One Source Water, LLC	07/01/2025	Rec	110716300	240.00	27.71	.00	212.29
87198	OTA	07/01/2025	Managerial	110515400	60.00	.00	.00	60.00
87198	OTA	07/01/2025	EOC	110605400	60.00	.00	.00	60.00
87198	OTA	07/01/2025	Fire	110615400	300.00	6.39	.00	293.61
87198	OTA	07/01/2025	PD	110625400	300.00	28.59	.00	271.41
87198	OTA	07/01/2025	Street	110665400	180.00	28.36	.00	151.64
87198	OTA	07/01/2025	Maintenance	110705400	60.00	.00	.00	60.00
87198	OTA	07/01/2025	Rec	110715400	120.00	.00	.00	120.00
87198	OTA	07/01/2025	Compliance	110735400	180.00	3.13	.00	176.87
87198	OTA	07/01/2025	Solid Waste	115655400	480.00	42.10	.00	437.90
87200	Ok Dept of Labor	07/01/2025	Elevator Inspection	110686300	225.00	.00	.00	225.00
87200	Ok Dept of Labor	07/01/2025	Elevator Inspection	110516300	225.00	.00	.00	225.00
87202	TK Elevator	07/01/2025	County 2/3	110517400	7,249.08	1,812.27	.00	5,436.81
87202	TK Elevator	07/01/2025	Library	110687400	5,930.28	1,482.57	.00	4,447.71
87202	TK Elevator	07/01/2025	City Hall Hydraulics	110516300	650.00	.00	.00	650.00
87208	VIP Voice Services LLC	07/01/2025	Managerial	110517300	10,072.92	2,548.49	.00	7,524.43
87208	VIP Voice Services LLC	07/01/2025	Cemetery	110577300	249.00	90.97	.00	158.03
87208	VIP Voice Services LLC	07/01/2025	Fire	110617300	5,616.00	1,432.72	.00	4,183.28
87208	VIP Voice Services LLC	07/01/2025	PD	110627300	9,782.76	2,486.41	.00	7,296.35
87208	VIP Voice Services LLC	07/01/2025	Air	117647300	624.96	184.96	.00	440.00
87208	VIP Voice Services LLC	07/01/2025	Rec	110717300	2,217.00	582.97	.00	1,634.03
87208	VIP Voice Services LLC	07/01/2025	Street	110667300	1,485.00	399.97	.00	1,085.03
87208	VIP Voice Services LLC	07/01/2025	Solid Waste	115657300	1,917.00	507.97	.00	1,409.03
87208	VIP Voice Services LLC	07/01/2025	EOC	110606320	2,781.00	723.97	.00	2,057.03
87208	VIP Voice Services LLC	07/01/2025	IT	110727300	1,053.00	291.97	.00	761.03
87210	Wight Office Machines	07/01/2025	Task 5052	110617400	420.00	94.50	.00	325.50
87323	Lake Region Electric-Telec	07/17/2025	Golf Course	110717300	206.82	141.33	.00	65.49
87323	Lake Region Electric-Telec	07/17/2025	PD	110627300	326.82	217.88	.00	108.94
87323	Lake Region Electric-Telec	07/17/2025	Fire	110617300	326.82	217.88	.00	108.94
87325	Ok Municipal Assurance Gr	07/18/2025	Managerial	110515350	644.01	.00	.00	644.01
87325	Ok Municipal Assurance Gr	07/18/2025	Stormwater	116505350	772.83	.00	.00	772.83
87325	Ok Municipal Assurance Gr	07/18/2025	Compliance	110735350	4,044.45	.00	.00	4,044.45
87325	Ok Municipal Assurance Gr	07/18/2025	Treasurer	110535350	25.77	.00	.00	25.77
87325	Ok Municipal Assurance Gr	07/18/2025	Court	110553550	51.51	.00	.00	51.51
87325	Ok Municipal Assurance Gr	07/18/2025	Cemetery	110575350	4,018.68	.00	.00	4,018.68
87325	Ok Municipal Assurance Gr	07/18/2025	IT	110725350	180.33	.00	.00	180.33
87325	Ok Municipal Assurance Gr	07/18/2025	Civil Defense	110605350	3,194.34	.00	.00	3,194.34
87325	Ok Municipal Assurance Gr	07/18/2025	Fire	110615350	43,922.13	.00	.00	43,922.13
87325	Ok Municipal Assurance Gr	07/18/2025	Police	110625350	72,748.44	.00	.00	72,748.44
87325	Ok Municipal Assurance Gr	07/18/2025	Police-SRO	347565350	14,992.77	.00	.00	14,992.77
87325	Ok Municipal Assurance Gr	07/18/2025	Airport	117645350	798.57	.00	.00	798.57
87325	Ok Municipal Assurance Gr	07/18/2025	Solid Waste	115565350	46,961.88	.00	.00	46,961.88
87325	Ok Municipal Assurance Gr	07/18/2025	Streets	110665350	47,580.15	.00	.00	47,580.15

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PO #	Vendor Name	PO Date	Description	GL Account	PO Amount	Invoice Amount	Adjustments	Open Amount
87325	Ok Municipal Assurance Gr	07/18/2025	Maintenance	110705350	3,529.23	.00	.00	3,529.23
87325	Ok Municipal Assurance Gr	07/18/2025	Rec	110715350	14,142.66	.00	.00	14,142.66
87341	WEX Bank	07/24/2025	Managerial	110516400	900.00	166.92	.00	733.08
87341	WEX Bank	07/24/2025	Fire	110616400	7,200.00	914.68	.00	6,285.32
87341	WEX Bank	07/24/2025	PD	110626400	36,000.00	8,389.09	.00	27,610.91
87341	WEX Bank	07/24/2025	Air	117646400	225.00	.00	.00	225.00
87341	WEX Bank	07/24/2025	Street	110666400	32,400.00	6,038.11	.00	26,361.89
87341	WEX Bank	07/24/2025	Maint	110706400	900.00	178.42	.00	721.58
87341	WEX Bank	07/24/2025	Rec	110716400	10,800.00	1,801.62	.00	8,998.38
87341	WEX Bank	07/24/2025	IT	110726400	225.00	.00	.00	225.00
87341	WEX Bank	07/24/2025	Compliance	110736400	3,600.00	504.59	.00	3,095.41
87341	WEX Bank	07/24/2025	Cemetery	110576400	3,600.00	582.89	.00	3,017.11
87341	WEX Bank	07/24/2025	EOC	110606400	450.00	33.89	.00	416.11
87341	WEX Bank	07/24/2025	Solid Waste	115656400	45,000.00	15,632.56	.00	29,367.44
87341	WEX Bank	07/24/2025	Cherokee Fields	118506400	450.00	.00	.00	450.00
87365	Hustler Turf Equipment, Inc	07/29/2025	Super z Kawasaki Mower	210508318	13,333.00	.00	.00	13,333.00
87365	Hustler Turf Equipment, Inc	07/29/2025	Additional Costs	110576300	583.00	.00	.00	583.00
87467	Kirk Lawn Care, LLC	08/27/2025	Rec	110717200	67,080.00	.00	.00	67,080.00
87467	Kirk Lawn Care, LLC	08/27/2025	Solid Waste	115657200	12,000.00	.00	.00	12,000.00
87492	Cintas Corp #2	09/04/2025	Cemetery	110575700	317.76	46.50	.00	271.26
87492	Cintas Corp #2	09/04/2025	Rec	110715700	1,319.60	164.95	.00	1,154.65
87492	Cintas Corp #2	09/04/2025	Solid Waste	115655700	2,848.00	396.67	.00	2,451.33
87492	Cintas Corp #2	09/04/2025	AED Agreement	110627400	172.00	.00	.00	172.00
Total Multi-Departmental:					954,176.57	225,142.69	.00	729,033.88
MUNICIPAL JUDGE								
87172	BancFirst	07/01/2025	Pcard Transactions	110555400	3,000.00	.00	.00	3,000.00
87207	Rachel Dallis	07/01/2025	Legal Services as Judge	110557200	35,000.00	3,445.00	.00	31,555.00
87294	Bill John Baker II	07/09/2025	Annual Contract City Attorney	110557200	30,000.00	2,500.00	.00	27,500.00
Total MUNICIPAL JUDGE:					68,000.00	5,945.00	.00	62,055.00
PARKS & RECREATION								
87235	Mike Palmer	07/01/2025	Golf Course Greens Maintenance	110717200	40,684.80	10,171.20	.00	30,513.60
87560	BancFirst	09/29/2025	Pcard Transactions	110716300	7,500.00	.00	.00	7,500.00
87560	BancFirst	09/29/2025	Pcard Transactions	118506300	7,500.00	.00	.00	7,500.00
Total PARKS & RECREATION:					55,684.80	10,171.20	.00	45,513.60
SOLID WASTE SERVICES								
87228	Ok Production Ctr, Inc	07/01/2025	Recycling Services	115657400	57,240.00	9,540.00	.00	47,700.00
87307	Osman Equipment	07/11/2025	Hydraulic cylinders reseal	115656300	2,500.00	1,118.60	.00	1,381.40
87347	Danny's Muffler & Tire, Inc	07/24/2025	Blanket PO	115656300	2,000.00	30.00	.00	1,970.00
87368	Osman Equipment	07/30/2025	Loader repair. pressure gasket ring.	115656300	3,500.00	.00	.00	3,500.00
87382	Warren CAT	08/05/2025	Caterpillar 938 wheel loader	115658701	274,596.00	.00	.00	274,596.00
87401	KNL Holdings, LLC	08/08/2025	Control Valve for steel ejector trailer	115656300	2,523.57	2,367.52	.00	156.05
87443	River City Hydraulics Inc	08/22/2025	Unit 11 - repair	115656300	5,825.42	.00	.00	5,825.42
87462	River City Hydraulics Inc	08/26/2025	repairs and labor for unit #10	115656300	5,825.42	.00	.00	5,825.42
87469	Trevipay	08/28/2025	Tools and Supplies for shop truck	115658701	5,000.00	.00	.00	5,000.00
87470	Premier USA Inc.	08/28/2025	Repairs to unit 15	115656300	2,495.43	2,186.68	.00	308.75
87479	Tommy Nix Auto Group, LL	09/03/2025	DPF replacement for service truck	115656300	5,000.00	.00	.00	5,000.00
87483	N E O Fab	09/03/2025	New dumpsters 4 yds - 30 yds	115658330	72,000.00	16,300.00	.00	55,700.00
87500	Springwater Fence LLC	09/11/2025	Repairs on the entry gate	115658417	5,000.00	.00	.00	5,000.00
87510	Danny's Muffler & Tire, Inc	09/16/2025	Tires for unit # 4	115656000	1,194.80	.00	.00	1,194.80
87518	Take Ten Tire	09/16/2025	tires for fleet	115656000	2,482.87	.00	.00	2,482.87
87530	Springwater Fence LLC	09/22/2025	Post and Gate repair	115658417	6,885.00	.00	.00	6,885.00

PO #	Vendor Name	PO Date	Description	GL Account	PO Amount	Invoice Amount	Adjustments	Open Amount
87562	BancFirst	09/29/2025	Pcard Transactions	115656300	15,000.00	.00	.00	15,000.00
Total SOLID WASTE SERVICES:					469,068.51	31,542.80	.00	437,525.71
STORMWATER MANAGEMENT FUND								
87216	Accurate Environmental LL	07/01/2025	E Coli Sample Testeing	116507200	3,480.00	290.00	.00	3,190.00
87223	Ok Dept of Labor	07/01/2025	Water Heater Inspection	116506300	800.00	.00	.00	800.00
87261	Oklahoma Precast Product	07/02/2025	Wilcox Circle Inlet	116508405	3,174.33	.00	.00	3,174.33
87262	DP Supply Company, Inc	07/02/2025	Wilcox Circle Inlet	116508405	865.20	.00	.00	865.20
87494	Bull Tuff Mud Company Re	09/04/2025	3500 PSI Concrete No Fly Ash	116508405	4,530.00	2,628.00	.00	1,902.00
Total STORMWATER MANAGEMENT FUND:					12,849.53	2,918.00	.00	9,931.53
STREET								
87254	Adrian Farm Supply LLC	07/02/2025	Blanet P.O. - parts & supplies as needed	110666300	1,000.00	706.02	.00	293.98
87277	Sand Tech Screening LLC	07/08/2025	Blanket P.O. - shirts for employees	110665700	500.00	138.00	.00	362.00
87295	Osman Equipment	07/09/2025	Blanket PO - Parts, Supplies, and repairs	110666300	2,000.00	1,800.00	.00	200.00
87426	P&K Equipment	08/14/2025	Service Call, Diagnose, & Repair - # 566	110666300	2,500.00	584.25	.00	1,915.75
87484	Osman Equipment	09/03/2025	Blanket P.O. - parts, supplies, & repairs a	110666300	2,000.00	.00	.00	2,000.00
87493	David's Discount Tires, Inc	09/04/2025	All Terrain Tires - # 211	110666300	246.00	245.10	.00	.90
87502	Larry's Tires	09/11/2025	Blanket P.O. - repair flats/ supplies, moun	110666300	500.00	.00	.00	500.00
87541	J & R Equipment, LLC	09/24/2025	Estimate - Service Call, Diagnose, & Rep	110666300	3,000.00	.00	.00	3,000.00
87553	BancFirst	09/25/2025	Pcard transactions - 9-26-25 through 10-	110666300	10,000.00	.00	.00	10,000.00
87554	Adrian Farm Supply LLC	09/29/2025	Blanket P.O. - parts & supplies as neede	110666300	1,000.00	.00	.00	1,000.00
Total STREET:					22,746.00	3,473.37	.00	19,272.63
STREET & ALLEY FUND								
87369	Arkholo Sand & Gravel	07/30/2025	Asphalt Type B Rap - tons	111506201	28,200.00	13,649.40	.00	14,550.60
87408	Cherokee County Board of	08/12/2025	Blanket P.O. - signs as needed	111506210	1,000.00	220.44	.00	779.56
87472	Kemp Stone Co, Inc	08/28/2025	1.5" Crusher Run - general use	111506209	2,100.00	.00	.00	2,100.00
87532	Hutchens Construction Co.	09/22/2025	Bulk Cold Patch (delivered) - tons	111506208	2,990.00	.00	.00	2,990.00
87540	Robinson Construction LL	09/24/2025	Type S3 Asphalt - tons	111506201	32,000.00	.00	.00	32,000.00
Total STREET & ALLEY FUND:					66,290.00	13,869.84	.00	52,420.16
STREETS & SIDEWALKS								
87274	Kelly Engineering & Assoc,	07/07/2025	ODOT Revisions on 4th Street	223507126	13,500.00	.00	.00	13,500.00
Total STREETS & SIDEWALKS:					13,500.00	.00	.00	13,500.00
Grand Totals:					3,984,402.	720,656.08	.00	3,263,746.85



Tahlequah City Council AGENDA ITEM REPORT

Item No.	5g
Meeting Date	11/3/2025
Initiator	Nathan Reed, President/CEO
Office / Department	City of Tahlequah Authorities or Boards

Item Title

Acknowledge receipt of the October 2025 Tourism Report.

Background

Monthly report.

Exhibits

1. October 2025 Tourism Report

Funding Source

Request

Tourism Report

Highlights:

- Tourism Talk Newsletter
- Fall Itineraries & Blog
- New Website Design Kicked off
- Stroll at Norris Pole ad submitted
- Tourism Council Group Photo next meeting
- Spyder Riders are here!
- September Social Media Reach: 554,700

Advertising:

- Google Banner Ads (Green Country)
- YouTube Ads (Griffin)
- Streaming Ads (Griffin)
- Radio Ads 92.9 Tulsa (Griffin)
- Green Country Shop, Dine, Fun Guide
- Green Country Group Tours Guide
- Green Country Visitor's Guide 2025
- Green Country Attractions Map
- Road Runner Spring Issue 2025
- Travel OK State Guide 2025
- Travel OK Website ad
- Social Media Paid Ads

Upcoming Sponsored Events:

- Stroll at Norris Pole December 13 5PM-8PM



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	5h
Meeting Date	11/3/2025
Initiator	Jamie Hale, Manager
Office / Department	City of Tahlequah Authorities or Boards

Item Title

Acknowledge receipt of the October 2025 Tahlequah Main Street Association Report.

Background

Monthly report.

Exhibits

1. October City Council Report

Funding Source

Request

TAHLEQUAH MAIN STREET MONTHLY REPORT OCTOBER 2025



TAHLEQUAH
MAIN
STREET



Prepared By:
Jamie Hale- Executive Director

Program Highlights



State and National Main Street

- Executive Director and Admin Assistant attended training in Perry, Oklahoma

Business Support and Outreach

- Conducted check-ins with downtown business owners to gather feedback and share upcoming promotional opportunities.
- Continued to promote downtown businesses through social media spotlights and shared community posts.
- Partnering with NSU for Mimosas on Main to help support businesses and NSU Homecoming.
- Merchant Mingle - November 6th, 2025
- TMSA supported NSU tailgate scheduled for November 8th



Economic Vitality and Downtown Improvements

- Continued to monitor downtown building occupancy and business openings/closings.
- Main Street Mobsters mobbed Chet's giving them an \$600+ boost to their business in just 1 day.

Volunteer & Community Engagement

- Volunteers put up new Hometown Hero banners.
- Volunteer registration is up for Ladies Night Out

October Events and Programs

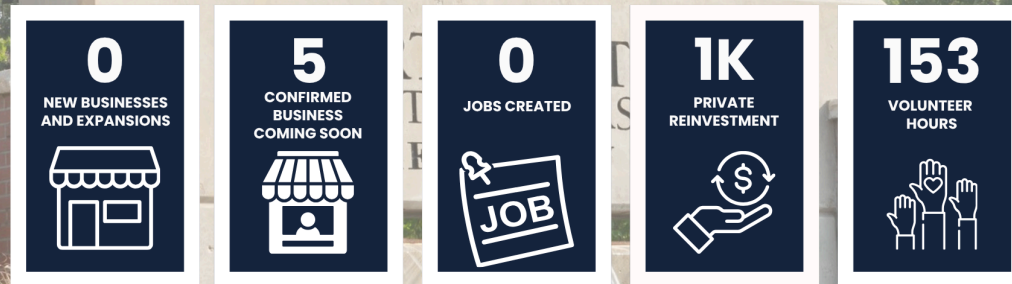
- Main Street Mobsters
- Rolled out Hometown Heroes Banner Program

Continued planning for major fall events:

- Ladies Night Out (November)
- Cookie Stroll (December)
- Red Fern (April)

SEPTEMBER REINVESTMENT REPORT

DOWNTOWN TAHLEQUAH



TAHLEQUAHMAINSTREET.COM

- Goingsnake Records- Coming Soon
- New CPA coming soon - September
- Lena's Italian Kitchen- December
- 127 n. Muskogee Ave. - Renovation working
- Elizabeth's Craft Mercantile Chandlery and Artisan Boutique- Coming Soon
- 131 N. Water- renovation working
- 214 N. Muskogee - renovation working
- River and Word Arts Collective- opening soon



Tahlequah City Council AGENDA ITEM REPORT

Item No.	5i
Meeting Date	11/3/2025
Initiator	Nathan Reed, President/CEO
Office / Department	City of Tahlequah Authorities or Boards

Item Title

Acknowledge receipt of the October 2025 Tahlequah Regional Development Authority Report.

Background

Monthly report.

Exhibits

1. October 2025 TRDA Report

Funding Source

Request

HAMMRC

1. Working with CN on marketing and storytelling videos for website and other areas to market.
2. Updated agreements to gain traction and momentum on marketing, especially once the videos are complete!

Provalus

1. Well underway now, final design is good and engineers are moving forward with fitting the MEP into the design; looks like end of October, first of November for engineering to be completed and will then be able to go out to bid mid-end of November.

Business and Technology Park

1. Prep Grant for roads and Woodard Bridge complete, Wastewater project complete with one more reimbursement to process, looking at a change in scope for the stormwater grant, but will be a better alternative from engineering plans; extension for grants approved, change in scope approved as well so we can purchase land now for an offsite detention pond.
2. Land sale with TPWA being worked through, believe we may have a site ready that works for both groups finally.
3. RFP for Park listing discussed at the August 12th meeting; will continue at the October meeting.

Other items

1. After Planning Session in November, Board requested short and long term goals surrounding certain opportunities that may exist for TRDA including housing, spec buildings, build to suit options at the Park, land purchase and prepare for development, and small business support (including possible grants/loans). Goals ready to present as a draft, admin has looked through a couple times.
2. Cross Industries has 9 employees and will be firing on all cylinders soon.
3. Anthis Brennan almost complete, finishing City pieces like concessions and dugouts now.
4. Multiple meetings recently on the Ferguson property to move it forward; waiting on Glen to get full proposal to us and will then pull the TIF recommendation committee together.
5. Scholarship awarded for IEDC courses; trainings scheduled for Oct 2 & 3 (completed successfully), Oct 30 & 31, and Dec 2 & 3.
6. Developer and Investor came to town and did a tour with Taylor and I, has since come back and we are working on a partnership to create space for businesses looking to move/expand to our B&T Park; another follow up and is extremely interested in a development in Tahlequah; have seen site plan possibilities and it would be a huge investment in our area!
7. Nathan and Josh attended IEDC Rural Conference, great takeaways! Submitted to host the 2026 or 2027 conference in Tahlequah.
8. NORA Annual Summit on October 21st, focus on housing and health, I will lead a panel discussion, attend if you can!

Chamber Partnership

1. Planning on what the next fiscal year of events looks like is in the process with the Chamber partnership; Small Business Skills series – starts November 18th with a canva design class, several more in the works like marketing strategy, networking; Small Business Summit – February 4th and will be “Integrating AI” focus; Startup Bootcamp (may shift to a small business bootcamp) – Feb 10 – Mar 10; Pitch Contest – Mar 31st; looking at small luncheons and other events throughout the year as well.
2. New website out and will be receiving analytics moving forward; continue to see growth in website traffic, small now but has increased every month since moving over; Chamber team helping fix some of the graphs and items that were outdated; social media back on track and having success.
3. One pagers ready for use, let me know if you need one!
4. Social media plan in place and being implemented.
5. Arauna and I are creating a comprehensive marketing strategy for advertising that we can use for recruitment.



Tahlequah City Council **AGENDA ITEM REPORT**

Item No. 5j
Meeting Date 11/3/2025
Initiator kim dorr
Office / Department City of Tahlequah Authorities or Boards

Item Title

Acknowledge receipt of the October 2025 Tahlequah Public Works Authority Report.

Background

Monthly report.

Exhibits

1. Report for City Oct 2025

Funding Source

Request



P. O. Box 29
Tahlequah, OK 74465

OCTOBER REPORT:

- Electric** Currently 7300+ new AMI meters are installed; this is a work in progress until all meters are installed. MidAmerica Line Solutions is replacing poles and upgrading wires for the 477 Reconductor Project. Approximately $\frac{3}{4}$ of the way down Park Hill Rd. Jack Brown line is about $\frac{3}{4}$ of the line is built and hoping to start underground service soon.
- Water** Distribution: Repaired leaks throughout the city. Cleared 24" line with mulcher head. Will be spotting line for stormwater drainage on White Ave. for Phase II then they will be changing over everyone's services to the new line. Waterline extension behind Whataburger in progress. Re-routed line in Jack Brown completed. Locating waterline at Park Hill Rd & Willis Rd for River Valley Church construction.
- Plants: Slope mower was used and works as intended. Tenkiller had technology issues over the weekend, but repairs are being made. Engineer has put out a request for bid on the residual ponds clean out.
- Wastewater** Collections: New line behind Whataburger is progressing. Barry & Nick are attending the OMAG Sewer Expo Oct 27-29.
- Plant: Waiting for UV Disinfecting equipment to arrive. Cook Consulting will be finishing the work left uncompleted by HCCCO.
- Administration:** Audit should be completed for November Board Meeting. Derek Gibson was promoted to Special Services Director. GIS mapping crew is working on updating underground electric lines. TPWA will be participating in the Trunk or Treat on Thursday.

Engineer's Report:

Mr. Steve Tolar updated the Board on the following projects:

- WWTP Rehabilitation: Bonding company for HCCCO stated they will no longer be completing the project. HCCCO lacks concrete repairs and hauling away a spoils pile. Cook Consulting will complete the project, and the cost will be deducted from the final payment to HCCCO.
- Southside Water/Sewer Phase II: Progressing as planned.
- Teehee WTP Phase 2: The design process is still proceeding as expected.
- Westside High-Elevation Pressure Zone: Issues with the FFA have been resolved and application for permit has been filed. Permit is expected before the TPWA November Board.
- Other: HUB has been asked to advertise for bids on sludge removal at Tenkiller WTP and that should have been sent out. Bids should be received before the next meeting. Sludge removal will be budgeted annually going forward.



Tahlequah City Council **AGENDA ITEM REPORT**

Item No. 5k
Meeting Date 11/3/2025
Initiator Amanda Gray, Executive Assistant
Office / Department City of Tahlequah Authorities or Boards

Item Title

Acknowledge receipt of the October 2025 Tahlequah Hospital Authority Board Report.

Background

Monthly report.

Exhibits

1. 10. October Hospital Report

Funding Source

Request

MEMORANDUM

DATE: OCTOBER 13, 2025

TO: THA BOARD OF TRUSTEES AND MEDICAL STAFF

FROM: JIM BERRY, HOSPITAL CEO 

RE: HOSPITAL MONTHLY REPORT – OCTOBER 2025

I. PEOPLE

A. MEDICAL STAFF

1. Recruitment
 - a. Oncology – Independent Contractor Agreement, Professional Services Agreement, and Business Associate Agreement with RKVasireddy, LLC. The term of the agreement is 3 years.
2. Residency
 - a. OMECO Review – A special review committee presented its findings to Residents, Attending Physicians, and Administration with a list of improvements for the future of graduate medical education at NHS.
 - i. Recruitment Focus – Always recruiting for next year’s Residents. Better coordination of medical student rotations, focusing on their experience. Reprioritize: Proximity. Increase face to face interaction. Audition rotations. Both OSUCOM and ARCOM have residency fairs for medical students in October which will be attended by residency staff representing NHS.
 - ii. Revamping Didactics – Increase Attending Physician participation in formal medical education through topical presentations according to scheduled classroom experiences. Return and development of an annual didactic schedule.
 - b. Program Coordinator Change – Jacob Boston has replaced Abby McCollum as the GME Program Coordinator. Abby resigned to take a position with the Arkansas College of Osteopathic Medicine. We wish her well.

B. HOSPITAL STAFF

1. Retention
 - a. Employee Health Fair – Two-day employee health fair was held on October 7-8th. 128 employees attended, including 115 attendees who received their flu shot. In 2024, 77 employees attended the health fair.
 - b. UKG Wallet – This feature of payroll went live on Sept 15th. As you remember, UKG Wallet allows employees to work and have access to their wages within the normal two week pay cycle. The system has built in safeguards to ensure that employees do not get overextended.
 - c. Annual Fall Picnic – Friday, October 17th – See Poster Attached
2. Recruitment
 - a. September Contacts
 - 30 via Indeed (15 PT, 15 RN)
 - 234 via email/phone/text (RN, LPN, CST, Paramedic, MLT/MLS, Ultrasound)

- 2 ICTC Health Care Careers Class Tours 40 students
- U of A Career Fair 30 RN Contacts
- 33 New Hires (6 RN)

September Nursing Contract Count – 4 Agency / 11 Internal

- b. Scrub Club – Scrub Club is an early introduction of middle and high school students to careers in healthcare. The program is a collaborative effort between area schools and NHS. It features interactive simulations of procedures and group presentations aimed at familiarity. Recently, NHS hosted 80, 8th and 9th grade students.
3. Recognition
 - a. September Employee of the Month – **Coby Carpenter**, Surgical Clinical Operations Coordinator. A coworker had the following to say about Coby, “Coby consistently goes above and beyond for the Outpatient Surgery Department, ensuring that processes run smoothly for physicians, staff, and—most importantly—patients. Coby’s attention to detail is unmatched, and he excels in high-pressure situations (especially when dealing with high-maintenance physicians). His calm, solutions-focused approach helps keep the department running efficiently no matter the challenge. Most recently, Coby played a key role in streamlining the paperwork process between NEO Health and NHS for our OB/GYN physicians. Before his intervention, the paperwork accuracy rate hovered around 70%. Thanks to Coby’s efforts, we are now on track to reach 99% accuracy—an incredible improvement that benefits everyone involved. Coby’s commitment to excellence and his proactive problem-solving make him an invaluable part of the team.”
 - b. September Rookie of the Month – **Brad Cheromiah**, Maintenance Mechanic. Brad’s nominator had the following to say about him, “Brad is always happy when at work. He says hello to everyone and has been extremely helpful with any request. Brad is a great representation of the NHS Way.”
 - c. September Director of Awesomeness– **Cheri Oglesbee**, Employee Health/Infection Control

II. QUALITY & FINANCE

- A. SHOPP – SHOPP was delayed and reduced by approximately \$1 million versus the budget. The payment reduction was tied to Medicaid downsizing for expansion during the COVID Pandemic. During the Pandemic, Medicaid Eligibility Requirements were relaxed, and coverage was expanded. This is the first quarter for SHOPP where a sizeable contraction has been felt in our reimbursement.
- B. NHS has applied for and received a 3 year Opioid Prevention Grant from the State of Oklahoma. NHS was awarded \$150,000 for each of the next three years.
- C. Blue Cross Blue Shield Renewal – The 2026 health benefit renewal has presented with a 15.7% increase over last year. 13.3% of the increase is attached to actual experience. The remaining 2.4% is due to requested expansion of coverage for the BCBS Employee Assistance Program, TeleDoc Health for Hypertension and Diabetes, 24/7 Nurse Line. Our inhouse EAP which has dissolved as the providers have given notice to NHS regarding their services. For comparison, WebTPA, our prior network, reported a 20% increase in premium.
- D. Billing Challenges & Revenue Cycle Struggles:
 1. Cherokee Blue (BCBS Employees) - A new TPA for BCBS, called Lumineer, has a reported software issue that places NHS out of network for Cherokee Blue patients.
 2. HealthChoice – Claims for services of ARC patients have been denied due to a misinterpretation by HealthChoice regarding billed services. The ARC is an OTP and it bills for daily medication distribution each day similar to visiting your physician. Each visit has a corresponding CPT code. HealthChoice continually denies payment for services, claiming that the benefit should be

managed by its pharmacy benefit manager. All other commercial insurers as well as Medicare and Medicaid, pay via CPT for each visit.

3. CMS/Medicare IP Surgical List Conversion – If you will recall, Medicare announced that 285 surgical DRG will be removed from the inpatient only list. Medicare will determine payment based upon the condition of the patient, their needs and co-morbid conditions. In a managed Medicare environment, additional pressure will be applied to correctly pre-authoring procedures.
4. CMS / Medicare WISER Pilot – Targets Medicare Part B services flagged as high risk for waste, fraud, or abuse. CMS has specifically identified skin substitute products and related wound care services, electrical nerve stimulators, and knee arthroscopies, as initial priority categories. Review process will combine AI-enabled algorithms with traditional nurse/clinician review before claims are approved. Initial implementation will begin January 1, 2026, in six states: Arizona, New Jersey, Ohio, Oklahoma, Texas and Washington. Six-year pilot will run to December 31, 2031, with the potential for national expansion depending on CMS's findings. Providers practicing in participating states will face heightened documentation and compliance requirements and should expect increased claims review times and administrative burden. Delay in payments or not get paid at all.

III. SERVICE

A. Life Safety Updates

1. Annual Sprinkler Inspection is complete and passed.
2. Ambulatory Infusion Pumps – Smith Medical, the manufacturer, issued a recall for this type of pump. NHS owns ten and leases a few more. None of our owned pumps were affected by the recall and any leased pumps will be return to the leasing company for replacement.

B. Clinical Project Updates

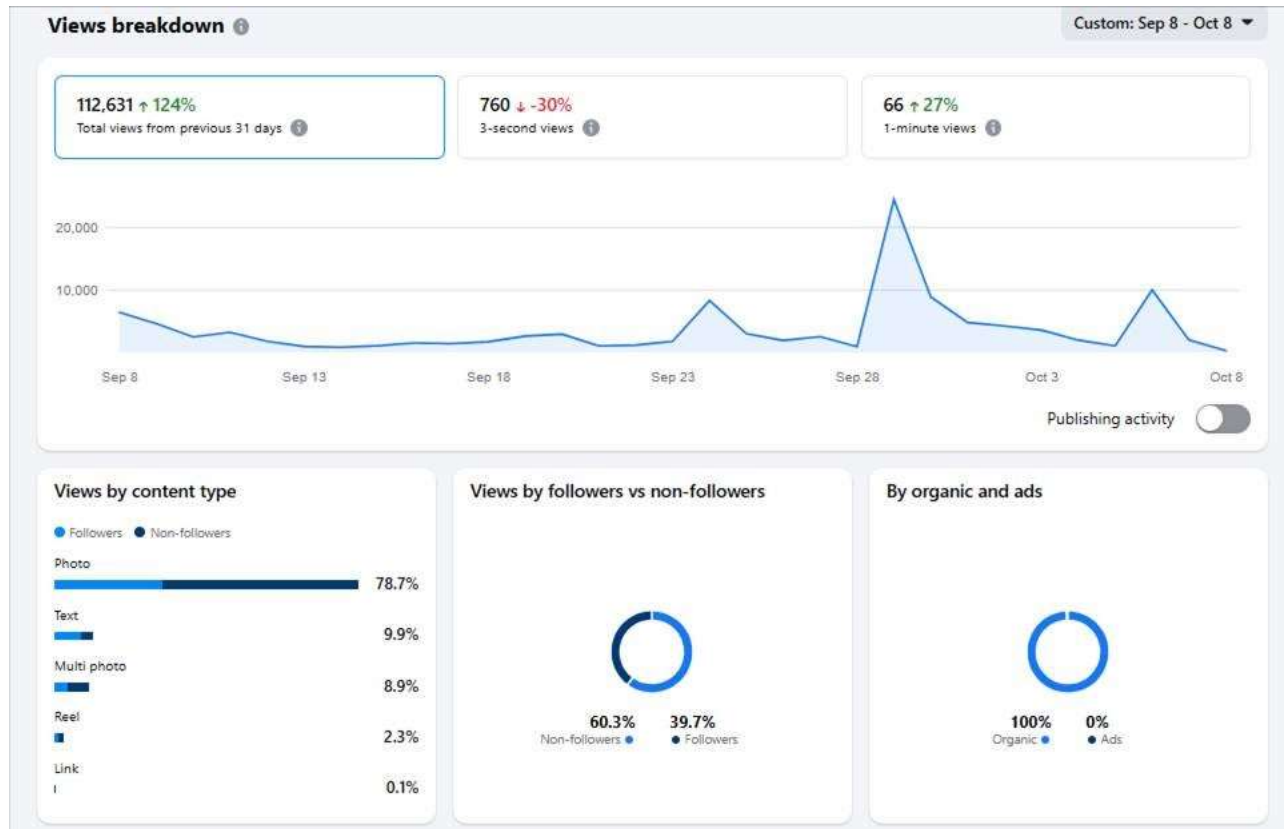
1. Medication Delivery Cabinet Replacement – The process of switching medication cabinets from Rx Station to Omnicell began with the necessary integration and interface work for communication with Cerner. The target for completion is April-May 2026.
2. Linear Accelerator Replacement – Engineering and architectural collaboration for the vault, particularly the floor of the vault, are well underway. Project completion date is September 30, 2026.

C. Plant Ops Project Updates

1. Hospital Scanning Project is underway.
2. Roofing Projects are complete for the MRI Area, Front Entrance, and ED Entrance.
3. Waiting Room Final Phase – The Waiting Room is operating

IV. GROWTH

A. Facebook Traffic



B. Posts

Preview	Views	Reach	Interactions	Net follows	Impressions	Comments	Distribution
NHS PRESS RELEASE- We Keep Care Moving ... Published • Sep 29 at 6:33 PM	33,763	19,088	220	0	20,971	1	...
Even our tiniest patients get a special welcom... Published • Oct 6 at 8:12 AM	9,423	5,366	86	0	5,859	1	...
Councilman Keith Baker: A Grateful Patient's ... Published • Sep 24 at 12:40 PM	8,685	4,714	66	0	5,366	0	...
October is Breast Cancer Awareness Mont... Published • Sep 27 at 7:00 AM	5,300	2,441	62	0	3,176	0	...
Now Accepting New Patients - Addiction Res... Published • Oct 5 at 6:00 AM	4,235	2,369	52	0	2,830	3	...
New Weekend Hours for Urgent Care St... Published • Sep 19 at 5:42 PM	3,543	2,041	41	0	2,245	1	...
New YouTube Videos Curious about insulin re... Published • Sep 20 at 8:09 AM	2,961	1,652	26	0	1,916	0	...
NHS PRESS RELEASE: We Put Rural Health Tra... Published • Oct 1 at 6:00 AM	2,752	1,716	23	0	1,928	0	...
Very thorough explanations. Not rushed, will... Published • Oct 2 at 10:59 AM	2,500	1,597	29	0	1,723	1	+1.2x

C. Website Traffic



D. Events



Think your chili has what it takes to win the belt?
Contact Shawne Collins or Deb Armstrong
Ext: 2270
shcollins@nhs-ok.org
darmstrong@nhs-ok.org

Join us on the patio
for Burgers!
Chili Cookoff in the
Breezeway!



Tahlequah City Council AGENDA ITEM REPORT

Item No.	51
Meeting Date	11/3/2025
Initiator	Rebecca White, Finance Support
Office / Department	Finance

Item Title

Accept the contractual payment from Cherokee Nation in the amount of \$7,5000.00 and amend the budget accordingly, placing the funds in the Restricted Donations account to be used for the animal shelter/clinic.

Background

Monthly Agenda Item.

Exhibits

1. 20251014_122118

Funding Source

Request



THE CITY OF
TAHLEQUAH
OKLAHOMA

BUDGET AMENDMENT FORM

REQUESTED BY: Becka

DEPARTMENT: Finance

AMENDMENT #: 11-001

FISCAL YEAR: FY 2025 - 2026

Account #	Account Name	Increase	Decrease
425-46-1002	Restricted Donations Animal Shelter	\$7,500.00	
TOTALS		\$7,500.00	

Reason for Budget Amendment:

Accept the contractual payment from Cherokee Nation and amend the budget
accordingly.

City Administrator Signature

Date Signed

Governing Body Signature

Date Signed



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	5m
Meeting Date	11/3/2025
Initiator	Rebecca White, Finance Support
Office / Department	Finance

Item Title

Accept the annual contractual payment from Cherokee County in the amount of \$1,200.00 and amend the budget accordingly, placing the funds in the Restricted Donations account to be used for the animal shelter/clinic.

Background

Annual agenda item.

Exhibits

1. 2025-2026, 11-002

Funding Source

Request



THE CITY OF
TAHLEQUAH
OKLAHOMA

BUDGET AMENDMENT FORM

REQUESTED BY: Becka

DEPARTMENT: Finance

AMENDMENT #: 11-002

FISCAL YEAR: FY 2025 - 2026

Account #	Account Name	Increase	Decrease
425-46-1002	Restricted Donations Animal Shelter	\$1,200.00	
TOTALS		\$1,200.00	

Reason for Budget Amendment:

Accept the annual contractual payment from Cherokee County and amend
the budget accordingly.

City Administrator Signature

Date Signed

Governing Body Signature

Date Signed



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	5n
Meeting Date	11/3/2025
Initiator	Rebecca White, Finance Support
Office / Department	Finance

Item Title

Accept a donation from Brookshire Grocery Co. DBA Reasors in the amount of \$2,000.00 and amend the budget accordingly, placing funds in the Restricted Donations account to be used for the Police Department.

Background

Donation to the Police Department from the local Reasor's store.

Exhibits

1. 2025-2026, 11-003

Funding Source

Request



THE CITY OF
TAHLEQUAH
OKLAHOMA

BUDGET AMENDMENT FORM

REQUESTED BY: Becka

DEPARTMENT: Finance

AMENDMENT #: 11-003

FISCAL YEAR: FY 2025 - 2026

Account #	Account Name	Increase	Decrease
425-46-1004	Restricted Donations Police Donations	\$2,000.00	
TOTALS		\$2,000.00	

Reason for Budget Amendment:

Accept a donation from Brookshire Grocery Co dba Reasors and amend
the budget accordingly.

City Administrator Signature

Date Signed

Governing Body Signature

Date Signed



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	50
Meeting Date	11/3/2025
Initiator	Rebecca White, Finance Support
Office / Department	Finance

Item Title

Accept a donation from Brookshire Grocery Co. DBA Reasors in the amount of \$2,000.00 and amend the budget accordingly, placing funds in the Restricted Donations account to be used for the Fire Department.

Background

Donation to the Fire Department from the local Reasor's store.

Exhibits

1. 2025-2026, 11-004

Funding Source

Request



THE CITY OF
TAHLEQUAH
OKLAHOMA

BUDGET AMENDMENT FORM

REQUESTED BY: Becka

DEPARTMENT: Finance

AMENDMENT #: 11-004

FISCAL YEAR: FY 2025 - 2026

Account #	Account Name	Increase	Decrease
425-46-3001	Restricted Donations Fire Donations	\$2,000.00	
TOTALS		\$2,000.00	

Reason for Budget Amendment:

Accept a donation from Brookshire Grocery Co dba Reasors and amend
the budget accordingly.

City Administrator Signature

Date Signed

Governing Body Signature

Date Signed



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	5p
Meeting Date	11/3/2025
Initiator	Rebecca White, Finance Support
Office / Department	Finance

Item Title

Accept the pet donations in the amount of \$100.00 and amend the budget accordingly, placing the funds in the Restricted Donations/Animal Shelter account.

Background

Donation

Exhibits

1. Budget Amendment

Funding Source

Request



THE CITY OF
TAHLEQUAH
OKLAHOMA

BUDGET AMENDMENT FORM

REQUESTED BY: Becka

DEPARTMENT: Finance

AMENDMENT #: 11-005

FISCAL YEAR: FY 2025 - 2026

Account #	Account Name	Increase	Decrease
425-46-1002	Restricted Donations - Animal Shelter	\$100.00	
TOTALS		\$100.00	

Reason for Budget Amendment:

Accept cat donation fees and amend the budget accordingly.

City Administrator Signature

Date Signed

Governing Body Signature

Date Signed



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	5q
Meeting Date	11/3/2025
Initiator	Ray Hammons, Special Projects Director
Office / Department	Administration

Item Title

Approve Hellas change orders as follows: Change Order #1, an addition of \$11,800.00; Change Order #2, an addition of \$24,061.00; and Change Order #3, a deduction of \$64,972.00. The combined total results in a net deduction of \$29,111.00.

Background

Multiple change orders for the Anthis-Brennan Sports Complex: \$11,800 for the installation of Full Field Surge Protection and to repair damaged Contactors/Transformers inside distribution boxes, \$24,061 for Form/Sidewalk at Batting Cage and to provide and install bedding stone on the North side of the proposed parking lot. -\$64,972 for the Descope of Utility Work for the Concession Building and Descope ~11,731 SF of Concrete Flat Work.

Exhibits

1. Hellas Change Orders 1-3

Funding Source

Change orders #1 and #2 will be covered through the credit given on Change order #3.

Request

Approve all three change order requests.



Proposal

Think Safety!

12000 West Parmer Lane

Phone: 512-250-2910 Fax: 512-250-1960

Project Name: South Anthis Sports Complex

Date 9/25/2025

CO #1 - Surge

Proposal #: Protection

Ryan D. - Project

Estimator: Manager

830-832-9764

Type of Field:	Soccer
----------------	--------

Quantity:	Description:
1	Installation of Full Field Surge Protection
1	Repair Damaged Contactors/Transformers inside distribution boxes

\$ 11,800.00

Project Notes:

* Customer shall pay all taxes, duties, levies or fees.

* Based on having full access to the field



SPORTS LIGHTING DIVISION
BUILDING FOR SPORTS FROM START TO FINISH

HELLAS CONSTRUCTION, INC.
12000 West Parmer Lane
Austin, TX 78613
PH: 512-250-2910 FAX: 512-250-1960

Project Name: South Anthis Brennan Complex - BB Fields

Change Order Number: **CO#2**

Hellas Project Number: 20240714

Architect/Eng/Owner Project Number:

Architect/Engineer

Address:

City:

State/Zip:

Phone & Fax:

CHANGE ORDER

RE: Field Improvements

Owner/CM: City of Tahlequah

Address: 111 S Cherokee

City: Tahlequah

State/Zip: Texas 74464

Phone & Fax

[illegible]

This Change Order is an amendment of the Contract Documents between Contractor and the Owner, and all contract provisions shall apply unless specifically exempted. The amount and time change designated are the maximum agreed to by both the Owner and the Contractor for this change.

RECOMMENDED	APPROVED	APPROVED
	<i>Yasir Abdelrazig</i>	<i>[Signature]</i>
Signature, Architect/Engineer	Signature, Contractor	Signature, Owner/CM
	Yasir Abdelrazig, PMP	<i>Ray Haman</i>
Printed Name	Printed Name	Printed Name
	8/12/2025	<i>10-26-25</i>
(Date)	(Date)	(Date)



A TENCATE COMPANY
Hellas Construction, Inc.
15000 N. Highway 100
Austin, TX 78743
HellasConstruction.com
(512) 255-5880
(512) 255-5880

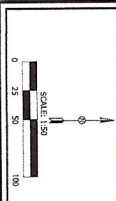
City of Tahlequah
3005 W. Main St.
Tahlequah, OK 74464

PROJECT:
SYNTHETIC TURF BASEBALL &
SOFTBALL FIELDS - CONSTRUCTION
PROJECT LOCATION:
TAHLEQUAH, OKLAHOMA



COMMENTS:
Drawing scale accurate ONLY when printed on A240s paper.
DRAWN BY: CS
REV BY: JA
DATE:
January 17, 2025
REVISION LIST:
NO. DATE DESCRIPTION

ALL drawings and written material appearing herein constitute a contract and shall be read and understood in accordance with the contract documents of Hellas Construction, Inc.
SHEET NUMBER:
C3.0
LAYOUT SITE PLAN - B8



MATERIAL QUANTITIES	
SYNTHETIC TURF AT FIELDS	407,044 SQ. FT.
LANDSCAPE TURF AT PLAYGROUND (BY OTHERS)	2,839 SQ. FT.
SYNTHETIC TURF AT PARKING GARAGE	4,200 SQ. FT.
500 GRASS AT AREAS BETWEEN FIELDS	51,661 SQ. FT.
2"X4" ECONOMER	6,430 LF
12"X12" CONC. CURB	5,043 LF
BRICK/PIE TOPPL	284 YD
5" CONCRETE BATTING CUSH. SLAB	4,465 SQ. FT.
5" CONCRETE PLAYMATH	26,880 SQ. FT.
5" CONCRETE BUILDING SLAB	1,946 SQ. FT.
5" CONCRETE DIVIDERS (BY OTHERS)	3,200 SQ. FT.
6" CHAIN LINK BLACK VINYL FENCE	5,463 LF
10'X10' CHAIN LINK BLACK VINYL FENCE	235 LF
ASPHALT PAVEMENT AT PARKING (BY OTHERS)	42,548 SQ. FT.
SMALL CURT	16 EA
SMALL CURT	6 EA
SMALL CURT	18 EA

NOTES:
1. SET 6" BASEBALL/SOFTBALL BASES.
2. 10'X10' CHAIN LINK BLACK VINYL FENCE.
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Point #	Latitude	Longitude	Elevation
1	35.0842	-108.0422	574 MSL BM
2	35.0842	-108.0422	574 MSL BM
3	35.0842	-108.0422	574 MSL BM

Handwritten signature and date: 10-2-25



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	5r
Meeting Date	11/3/2025
Initiator	M'Lynn Pape, Director
Office / Department	Human Resources

Item Title

Approve 2026 City of Tahlequah Holiday Schedule.

Background

Proposed 2026 Holiday Schedule for the City of Tahlequah.

Exhibits

1. Tahlequah City Holidays 2026

Funding Source

Request

Approve schedule.



Tahlequah City Holidays 2026

- | | |
|--------------------------------|------------------------------|
| 1. New Year's Day | Thursday, January 1, 2026 |
| 2. Martin Luther King, Jr. Day | Monday, January 19, 2026 |
| 3. Presidents' Day | Monday, February 16, 2026 |
| 4. Good Friday | Friday, April 3, 2026 |
| 5. Memorial Day | Monday, May 25, 2026 |
| 6. Juneteenth | Friday, June 19, 2026 |
| 7. Independence Day | Friday, July 3, 2026 |
| 8. Labor Day | Monday, September 7, 2026 |
| 9. Indigenous Peoples' Day | Monday, October 12, 2026 |
| 10. Veterans Day | Wednesday, November 11, 2026 |
| 11. Thanksgiving | Thursday, November 26, 2026 |
| 12. Thanksgiving | Friday, November 27, 2026 |
| 13. Christmas | Thursday, December 24, 2026 |
| 14. Christmas | Friday, December 25, 2026 |



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	5s
Meeting Date	11/3/2025
Initiator	Taylor Tannehill, City Administrator
Office / Department	Administration

Item Title

Approve agreement between the City of Tahlequah and the Eastern Oklahoma Library System with respect to the Tahlequah Public Library.

Background

Annual agreement between the City of Tahlequah and the Eastern Oklahoma Library System for facilities and maintenance of the Tahlequah Public Library.

Exhibits

1. Town _ City Contract

Funding Source

N/A

Request

Approve agreement.

**AGREEMENT FOR LIBRARY SERVICES, FACILITIES AND MAINTENANCE
2025-2026**

This Agreement is made and entered into this ____ day of _____, 2025, by and between the Eastern Oklahoma Library System (the “System”) and the City of Tahlequah (the “City”) to set forth all rights and obligations of the parties with respect to the Tahlequah Public Library (the “Library”).

WITNESSETH:

WHEREAS, the System is a multi-county library system organized under 65 O.S § 4.101 et seq. operating public libraries in Adair, Cherokee, Delaware, McIntosh, Muskogee, and Sequoyah Counties; and

WHEREAS, the Library has been a member of the System operated by the Eastern Oklahoma Library System since ____; and

WHEREAS, the Library is located within Cherokee County (the “County”), and the voters of the County have approved ad valorem mileage authorized by Art. X, Section 10A of the Oklahoma Constitution to support library services provided by the System, including the 4 mill levy; and

WHEREAS, the City owns real property located at 120 S. College Ave, Tahlequah, Oklahoma, upon which the Library is located; and

WHEREAS, the System has agreed to provide all services necessary to operate the Library in conformance with the standards promulgated by the Oklahoma Department of Libraries at the Library facility; and

WHEREAS, the City will include estimated appropriations within its 2025-2026 fiscal year budget for all expenses it is obligated to pay in connection with this agreement; and

WHEREAS, the parties wish to update and refine the delineation of the duties each has assumed with respect to provision of library services at the Library facilities.

NOW, THEREFORE, in consideration of the mutual promises contained herein, and upon the conditions and under the terms stated herein, the parties agree as follows:

A. The City of Tahlequah Obligations:

1. The City will suggest at least one member to serve on the Eastern Oklahoma Library System Board of Trustees as provided by Oklahoma Law.
2. The City shall provide suitable buildings in which the Library services may be provided in an appropriate, easily accessible location with sufficient paved parking adjacent to the Library facility, central heat and air conditioning with temperature control, gas, water, and electricity to meet lighting and climate control needs, carpeting and appropriate hard surface flooring, public restrooms, exterior signage, equipment appropriate to building design and library function, and related equipment for the security of the facility and

customers. Access to the building will comply with State and Federal guidelines for disabled accessibility and safety, as may be amended from time to time.

3. The City shall be responsible for the monthly utilities and maintenance associated with the buildings as outlined below. Maintenance and operations consist of maintaining the interior and exterior of the buildings and the paved parking areas. Utilities, operations, and maintenance covered by this Agreement include:
 - a. Gas, water, and electricity.
 - b. Custodial services, including implementation of cleaning protocols recommended by the floor covering manufacturers
 - c. Building maintenance (including all fixtures and equipment purchased by the Town)
 - d. Water, sewer, trash service

The City shall consult with the System annually about the scope and character of these services.

4. The City shall provide the landscaping and maintenance of the Library grounds; and be responsible for all expenditures for damage to the exterior of the building, plate glass windows, parking lots, air conditioning and heating, structure, and structural equipment and fixtures of said Library facility.
5. The City shall provide fire and extended coverage insurance on the Library facility, and further provide public liability insurance for said Library facility and grounds.
6. The Town shall assume responsibility for all aspects of maintaining the Library facility as specified hereinabove from the date of this contract forward, and for all time previous to the adoption of this contract.

B. Eastern Oklahoma Library System's Obligations:

1. Provide a collection of materials and programming services at the Library.
2. Provide local and administrative staff to plan and implement library services in accordance with standards promulgated by the Oklahoma Department of Libraries. Said staff shall be employed by the System, not the Town or City. Further, Library staff shall not be considered to be employees of the Town, and employees of the Town shall not be considered to be employees of the System. The System will, in its discretion, employ and hire such staff as it deems advisable for the operation of the Library. All decisions regarding the supervision, compensation, promotion, terms and conditions of employment, and discharge of such employees shall be made solely by the System. The System shall maintain worker's compensation insurance for all of its employees working at the Library in accordance with the applicable law of the State of Oklahoma.
3. Provide trained library staff to implement library services, including but not limited to, reference services, technology and training, reading guidance, library programs, and administrative services.

4. Provide a collection of materials to include, but not limited to, both fiction and nonfiction and present the collection in a variety of formats. The collection will include materials for customers of all ages, including children, teens, and adults.
5. Provide library services to include, but not be limited to, programming determined by library floor space, staff availability, and community need.
6. Provide library services to include but not be limited to, sharing of materials among the System, the Library, and the other branch libraries within the System and libraries outside the System, and regularly scheduled delivery of library materials and business communications among the System administrative and branch locations.
7. Provide staff training in the areas of library automation systems, reading guidance, reference services, programming and customer services, and other library and community services.
8. Provide electronic systems for circulation and cataloging of materials and for communication among the branch libraries and administrative staff.
9. Establish hours of operation at the Library in compliance with standards set by the System and the Oklahoma Department of Libraries.
10. The System shall own, and maintain where needed, all materials and equipment purchased by the System which shall remain the property of the System. Property of the System shall comply with State and Federal guidelines for disabled accessibility and safety, as may be amended from time to time. The System shall insure the property it owns in such amounts and on such terms as determined by the System and shall maintain liability insurance covering claims in amounts not less than the limits of liability for governmental entities under the Oklahoma Governmental Tort Claims Act. The System shall provide the Town with a certificate documenting that it holds personal property insurance and liability insurance as provided herein. Said documentation shall be provided to the Town annually upon renewal of this agreement.
11. By December 31 of each year, the System shall provide to the Town a list of all building and/or property improvements the System is requesting the Town to make. The Town may provide funding for said improvements as authorized by budgeted appropriations for said purposes.
12. Provide all technology the System determines to be necessary, including internet access and computers, at no cost to the Town to operate and maintain the Library.
13. Make a good faith effort to minimize all operation and any maintenance costs to be paid for by the Town.
14. The System shall provide notice to the Town of any damages to the real and personal property and need for repairs. Any repairs that require immediate action such as, but not limited to, sewer backups, water leaks, or roof leaks, require notice to be given to the Town within twenty-four (24) hours. For those repairs not requiring immediate action, the System shall provide notice to the Town within fourteen (14) days. The System shall

have a duty to use reasonable care to discover any damage or need for repairs to the Library.

15. Comply with all ordinances of the Town, laws of the State of Oklahoma, and laws of the United States of America relating or pertaining in any manner to this Agreement.

C. Further Mutually Understood And Agreed:

1. That title to all real estate and the improvements thereon which are the subject of this agreement shall remain in the Town and shall not be affected by this agreement; and
2. That the Town or City maintains the right to enter the Library at any time during normal business hours of Library for the purpose of making inspections of the premises; and
3. The System will have the right and privilege, subject to prior written approval of the Town, to perform nonstructural redecoration and remodeling to the Library from time to time as it will see fit; and
4. The System represents and agrees it is the System's policy, and shall remain the System's policy, to operate the Library so as not to discriminate against any employee, applicant for employment, or user of public services provided by the System on the basis of race, color, religion, ancestry, national origin, age, place of birth, disability, sex, sexual orientation, gender identity or expression, familial status, or marital status, including marriage to a person of the same sex, pregnancy, military status, or on any basis protected by federal or state laws; and
5. The term of this agreement shall be July ____, 20__, through June 30, 20__, and renew annually unless one of the parties provides written notice as outlined in C6 of this contract.
6. This agreement may be terminated by either party upon ninety (90) days prior written notice should either party fail substantially to perform in accordance with the agreement terms through no fault of the party initiating the termination after due notice and forty-five (45) days within which to correct the fault. This Agreement may be terminated with or without cause upon giving 120 days written notice to the other party.
7. Upon the expiration or termination of this agreement to peaceably quit and surrender possession to the Town of the Library facility, fixtures, equipment, and library materials owned by the Town or City in as good a condition as reasonable use and wear thereof would permit in accordance with Oklahoma Statute 65, 4-105 Paragraph 12c.

D. Agreement and Amendments:

1. This written Agreement between the Town and the System constitutes the entire understanding between the parties and no other documents or oral discussions shall modify this written Agreement. Should it become the desire of both parties to amend this Agreement, such agreement shall be in writing and must be signed by both parties in order to have legal effect.

2. The failure of either party, at any time or times hereafter, to require strict performance by the other party of any provision of the Agreement will not constitute a waiver or affect or diminish any right of any party thereafter to demand strict compliance and performance of the Agreement. Any suspension or waiver by the party of a default of any condition under this Agreement will not suspend, constitute a waiver or affect any other default by the other party.
3. If any one or more of the covenants, agreements or provisions of this Agreement shall be determined by a court of competent jurisdiction to be invalid, the invalidity of such covenants, agreements and provisions shall in no way affect the validity or effectiveness of the remainder of this Agreement and this Agreement shall continue in force to the fullest extent permitted by law.

E. Notices:

For the purpose of notice given under this Agreement, the parties may be notified as follows.

Town:

City of Tahlequah
111 S Cherokee
Tahlequah, OK 74464
918-456-0651

The System:

Eastern Oklahoma Library System
14 East Shawnee Bypass
Muskogee, Oklahoma 74403
(918) 683-2846
info@eols.org

This Agreement reflects all terms of the agreement between the parties. It may not be amended or modified in any way except by an instrument in writing signed by all parties.

IN WITNESS WHEREOF, Eastern Oklahoma Library System and the Town or City have executed and entered into this Agreement as of the day and year first written above.

ATTEST:

TOWN OF _____, OKLAHOMA

TOWN OR CITY CLERK

By _____
MAYOR / TOWN OR CITY MANAGER

REVIEWED AS TO FORM AND LEGALITY:

TOWN ATTORNEY

ATTEST:

BOARD OF TRUSTEES OF THE EASTERN
OKLAHOMA LIBRARY SYSTEM

SECRETARY

By _____
CHAIR, BOARD OF TRUSTEES



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	5t
Meeting Date	11/3/2025
Initiator	Mark Whittmore, Asst Fire Chief
Office / Department	Tahlequah Fire Department

Item Title

Approve the Tahlequah Fire Department Mutual Assistance Agreement with the Lowrey Fire Department.

Background

Exhibits

1. Mutual Aid-Lowrey

Funding Source

Request

**MUTUAL FIRE ASSISTANCE AGREEMENT
BY AND BETWEEN**

TAHLEQUAH FIRE DEPARTMENT

AND

Lowrey FIRE DEPARTMENT

This Mutual Assistance Agreement is entered into on November 3, 2025 as hereinafter set forth by and between Tahlequah Fire Department and Lowrey Fire Department.

WHEREAS, 74 OS§ 1008 and 11 OS§ 29-105 authorizes this Agreement in which each entity is securing benefits of mutual aid in the protection of life and property from fire, and in firefighting.

NOW, THEREFORE, the parties agree to the following provisions:

Section 1. Terms and Conditions

- A. This Mutual Assistance Agreement entered into by and between the Tahlequah Fire Department and the Lowrey Fire Department shall be effective on the day of signing by both parties.
- B. On request to an authorized representative of the Lowrey Fire Department by an authorized representative of the Tahlequah Fire Department upon approval by the authorized representative of the Lowrey Fire Department, firefighting equipment and personnel of the Lowrey Fire Department will be dispatched to any location, as designated by the authorized representative of the Tahlequah Fire Department, within the area for which the Tahlequah Fire Department normally provides fire protection services.
- C. On request to an authorized representative of the Tahlequah Fire Department, by an authorized representative of the Lowrey Fire Department, upon approval by the authorized representative of the Tahlequah Fire Department, firefighting equipment and personnel of the Tahlequah Fire Department will be dispatched to any location, as designated by the authorized representative of the Lowrey Fire Department, within the area for which the Lowrey Fire Department normally provides fire protection services
- D. Any dispatch of equipment and personnel pursuant to the Agreement is subject to the following conditions:
 - 1. The responding party's ability to provide available personnel and equipment to the requesting party.
 - 2. Any request for aid hereunder shall include a statement of the amount and type of equipment and personnel requested and shall specify the location to which the equipment and personnel are to be dispatched, the amount and type of equipment and number of personnel to be furnished shall be determined by a representative of the responding organization.

3. The responding organization shall report to the officer in charge of the requesting organization at the location to which the equipment was dispatched and shall be subject to the orders of that official.
4. A responding organization shall be released by the requesting organization when the services of the responding organization are no longer required or when the responding organization is needed within the area for which it normally provides fire protection, as determined by the authorized representative of the responding organization.
5. Each party waives all claims against the other party for compensation for any loss, damage, personal injury, or death occurring as a consequence of this Agreement.
6. All equipment used by Tahlequah Fire Department and Lowrey Fire Department all times will be owned by or under the jurisdiction of the Tahlequah Fire Department and the Lowrey Fire Department respectively; and all personnel acting for the Tahlequah Fire Department and the Lowrey Fire Department under this Agreement will, at the time of such action, be an employee or volunteer member of their respective Fire Department. All firefighters, fully paid or volunteer, responding to the request for mutual assistance performing firefighting, rescue, resuscitation, first aid or other official work as assigned by the requesting agency as provided in herein shall be considered as serving in their regular line of duty as if they were setting within the limits of their own area of responsibility; but said firefighters whether fully paid or volunteer shall receive no additional compensation. All such firefighters shall be entitled to all the benefits of any pension fund, firemen's relief and pension fund in the same manner as if the firefighting, rescue, resuscitation, first aid, or other official work has if it had been performed within the limits of the firefighters own area of responsibility.
(11 O.S. 29-107)

Section 2. Training

The parties hereto agree to the extent feasibly possible to train to provide a better coordinated response to firefighting situations where the parties will be jointly responding to learn the other party's capabilities. If joint training is determined feasible each party to this agreement is responsible for the cost of the training for their individual members including but not limited to compensation, cost of training materials, use of equipment and/or the wear and tear of equipment and supplies. If Tahlequah Fire Department provides the training at its facilities the Lowrey Fire Department shall reimburse the Tahlequah Fire Department the cost of providing the training. If Lowrey Fire Department provides the training at its facilities the Tahlequah Fire Department shall reimburse the Lowrey Fire Department the cost of providing the training.

Section 3. Termination

This Agreement may be terminated at any time by either party without cause upon tendering in writing, notice of such termination thirty (30) days prior to the effective date of such termination.

Section 4. No Third-Party Beneficiaries.

It is not the intent of this Mutual Assistance Agreement to create any rights in third parties.

Section 5. Authorized Representative.

The Chief of the Fire Department of each entity shall be an authorized representative of said Department and may designate such subordinates within the Department, as deemed necessary, to act as an authorized representative in the Chiefs absence. Each Chief shall provide the counterpart with a list of authorized representative and phone numbers for contact purposes.

Section 6. Not Assignment.

This agreement is not assignable, and any purported assignment is void.

Section 7. Amendments.

This Agreement may not be amended except by express written agreement of all parties hereto.

Section 8. Interpretations.

When any word in this Agreement is used in the singular number, it shall include the plural, and the plural, the singular, except where a contrary intention plainly appears. When any word in this Agreement is used in the masculine, it shall include the feminine, and feminine, the masculine, except where a contrary intention plainly appears.

Section 9. Preservation of Defenses and Right.

Neither party hereto waives any defenses or rights available pursuant to the Governmental Tort Claims Act (51 O.S. § 151 *et seq.*), common law, statutes, or constitutions of the United States or the State of Oklahoma by entering into this agreement.

Section 10. Whole Agreement.

It is mutually understood and agreed by the parties hereto that this Agreement contains all of the covenants, stipulations and provision agreed upon by said parties and no agent or other party to this Agreement has authority to alter or change the terms hereof, except as provided herein, and no party is or shall be bound by any statement or representation not in conformity herewith.

Section 11. Renewal.

This agreement shall be automatically renewed under the same terms and conditions from year to year following the expiration of the initial term unless terminated pursuant to Section 3 hereof

IN WITNESS WHEREOF the parties have signed this agreement on the year and date written above.

Lourey FIRE DEPARTMENT
Harry Watts
Fire Chief

TAHLEQUAH FIRE DEPARTMENT

Fire Chief

CITY OF TAHLEQUAH, OKLAHOMA

Mayor

Attest:

City Clerk

Approved as to form and legality this _____ day of _____, 20_____.

City Attorney



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	5u
Meeting Date	11/3/2025
Initiator	Casey Baker, Fire Chief, Mark Whittmore, Asst Fire Chief
Office / Department	Tahlequah Fire Department

Item Title

Approve the budgeted promotion of Firefighter Jacob Bigham to the position of Firefighter/Driver, with salary adjustment to reflect the rate outlined in the current Collective Bargaining Agreement.

Background

Exhibits

None

Funding Source

Request



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	5v
Meeting Date	11/3/2025
Initiator	M'Lynn Pape, Director
Office / Department	Human Resources

Item Title

Hire Justin Downing, Collector—Solid Waste Department at \$35,500.00 annually, effective October 15, 2025.

Background

Exhibits

None

Funding Source

Request



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	5w
Meeting Date	11/3/2025
Initiator	M'Lynn Pape, Director
Office / Department	Human Resources

Item Title

Accept the resignation of Isabella Sierra, PT Laborer—Parks and Recreation Department, effective September 28, 2025.

Background

Exhibits

None

Funding Source

Request



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	5x
Meeting Date	11/3/2025
Initiator	M'Lynn Pape, Director
Office / Department	Human Resources

Item Title

Accept the resignation of Robert Chanate, Laborer/Operator—Street Department, effective October 22, 2025.

Background

Exhibits

None

Funding Source

Request



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	5y
Meeting Date	11/3/2025
Initiator	M'Lynn Pape, Director
Office / Department	Human Resources

Item Title

Accept the resignation of Joshua Blackbird, Driver—Solid Waste Department, effective October 22, 2025.

Background

Exhibits

None

Funding Source

Request



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	5z
Meeting Date	11/3/2025
Initiator	M'Lynn Pape, Director
Office / Department	Human Resources

Item Title

Accept the resignation of Francisco Federico, Collector—Solid Waste Department, effective October 24, 2025.

Background

Exhibits

None

Funding Source

Request



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	5aa
Meeting Date	11/3/2025
Initiator	M'Lynn Pape, Director
Office / Department	Human Resources

Item Title

Accept the resignation of David Jorgensen, Driver—Solid Waste Department, effective October 31, 2025.

Background

Exhibits

None

Funding Source

Request



Tahlequah City Council AGENDA ITEM REPORT

Item No.	6b
Meeting Date	11/3/2025
Initiator	Taylor Tannehill, City Administrator, Suzanne Myers, Mayor
Office / Department	Administration

Item Title

Discussion and possible action to approve, approve with modifications, or deny **Ordinance No. 1394-2025**, an ordinance of the City of Tahlequah, amending Section 11-103, camping prohibited without consent, fine; and adding Section 11-106 parks closure established; and Section 11-107 Trespass. City Administrator Taylor Tannehill/Mayor Suzanne Myers

Background

Exhibits

1. Park Closure Ordinance 1394-2025

Funding Source

N/A

Request

ORDINANCE NO. 1394-2025

AN ORDINANCE OF THE CITY OF TAHLEQUAH, OKLAHOMA, AMENDING THE TAHLEQUAH CITY CODE, PART 11, PARKS, RECREATION AND CULTURAL AFFAIRS, BY AMENDING SECTION 11-103, CAMPING PROHIBITED WITHOUT CONSENT, FINE; AND BY ADDING SECTION 11-106, PARKS CLOSURE ESTABLISHED; AND SECTION 11-107 TRESPASS; PROVIDING FOR CODIFICATION, SEVERABILITY, REPEALER, AND AN EMERGENCY.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF TAHLEQUAH, OKLAHOMA:

SECTION 1. AMENDATORY. Section 11-103 of the Tahlequah City Code is hereby amended and shall read as follows:

Section 11-103 ~~Overnight~~ Camping Prohibited Without Consent, Fine.

A. The use of the parks and public areas within the corporate limits of the City for ~~overnight~~ camping is prohibited without the consent of the Mayor and Council of this City.

~~B. Any person, firm or association or any member of the firm or association using the areas above defined in a prohibited manner shall be subjected to a fine as provided in Section 1-108 of this Code.~~

C. ~~The installation or stopping of any trailer or the erection of any tent or shelter after one hour before sundown in the areas described in this Section~~ in any parks and public areas within the corporate limits of the City of Tahlequah shall constitute presumptive evidence of the breach of this Code.

SECTION 2. NEW LAW. Chapter 11 of the Tahlequah City Code is hereby amended by adding a new section of law which shall read as follows:

Section 11-106 Parks Closure Established.

A. No person shall enter into or remain upon nor shall any vehicle be left unattended in any park areas or facility between the hours of eleven thirty o'clock (11:30) p.m. and five thirty o'clock (5:30) a.m., unless an earlier or later closure is approved by council and is posted at the park area or facility; provided that use of such park areas or facilities may be allowed during closure hours when a permit has been issued by the city council or the Mayor. Any person violating this section shall, upon conviction, be guilty of a misdemeanor offense, punished by a fine as provided in Section 1-108 of this Code.

Section 11-107 Trespass.

Any individual found guilty of violating any provision of this Code including the rules established by City Council while in any park may be subject to a prohibition of reentry to any park up to one hundred and twenty (120) days from the date of conviction.

SECTION 3. CODIFICATION. The City Clerk is hereby directed to enter the added and amended sections into the appropriate place in the Tahlequah City Code of Tahlequah, Oklahoma, as authorized and approved by this Ordinance.

SECTION 4. SEVERABILITY. If any provision, paragraph, word, section of article of this Ordinance is invalidated by a court of competent jurisdiction, the remaining provisions, paragraphs, words, sections, and chapters shall not be affected and shall continue in full force and effect.

SECTION 5. REPEALER. All other Ordinances and parts of other Ordinances Inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of such inconsistency or conflict.

SECTION 6. EMERGENCY. It being necessary to preserve the public health, safety, welfare, and morals, this Ordinance shall take effect immediately upon passage and publication as required by law.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF TAHLEQUAH, OKLAHOMA, THIS ____ DAY OF _____, 20____.

CITY OF TAHLEQUAH, OKLAHOMA
A Municipal Corporation

Suzanne Myers, Mayor

(SEAL)
ATTEST:

Whitney Shaw, City Clerk

Approved as to form and legality this ____ day of _____, 20____.

John Tyler Hammons, City Attorney



Tahlequah City Council AGENDA ITEM REPORT

Item No.	6b
Meeting Date	11/3/2025
Initiator	Taylor Tannehill, City Administrator, Suzanne Myers, Mayor
Office / Department	Administration

Item Title

Approve or deny a declaration of emergency for Ordinance No. 1394-2025; it being necessary to preserve public health, safety, welfare, and morals. An emergency is hereby declared, a second reading of this ordinance is hereby waived, and this ordinance shall take effect immediately upon publication as required by law.

Background

Declaration by City Council to designate Ordinance 1394-2025 and emergency.

Exhibits

None

Funding Source

Request



Tahlequah City Council AGENDA ITEM REPORT

Item No.	6c
Meeting Date	11/3/2025
Initiator	Paige Harjo, Planning & Development Director
Office / Department	Planning & Development

Item Title

Discussion and possible action to approve, approve with modifications, or deny **Resolution 11-03-2025**, a resolution for a zoning change from RS-3 (Single Family High Density) to O-1 (Office Low Density) located at 225 N. College Ave. Tahlequah, OK; more particularly described as Lot 4, Block 57, Original Townsite of Tahlequah, Cherokee County, Oklahoma. Planning & Development Director Paige Harjo

Background

The applicant is requesting a zoning change to use the property for a business office.

Exhibits

1. Resolution 11.03.2025
2. City Council Zoning_Staff_Report_225 N. College

Funding Source

Request

Approve the zoning change as recommended by the planning commission.

RESOLUTION NO. 11-03-2025

**A RESOLUTION TO CHANGE THE ZONING OF THE HEREINAFTER DESCRIBED
REAL ESTATE.**

WHEREAS, the Tahlequah City Council adopted Ordinance No. 1329-2021 on October 16, 2022. Ordinance No. 1329-2021 established Part 12, Chapter 1 – City of Tahlequah Zoning Ordinance.

WHEREAS, Section 7.D.2.f of the City of Tahlequah Zoning Ordinance authorizes zoning map amendments to be approved by City Council by Resolution.

WHEREAS, the applicant has met all notification requirements for a public hearing held by the Planning Commission of the City of Tahlequah

WHEREAS, the Planning Commission of the City of Tahlequah recommended to approve Case #6-2025-Zoning.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
TAHLEQUAH, OKLAHOMA, THAT** the following described real in Cherokee County,
Oklahoma, to-wit:

LEGAL DESCRIPTION

*225 N. College Ave. Tahlequah, OK; Lot 4, Block 57, Original town site of Tahlequah, Cherokee
County, Oklahoma*

Shall be, and the same is, hereby changed from Residential Single Family High Density District
(RS-3) to Office Low Density District (O-1).

PASSED AND ADOPTED by the City Council of the City of Tahlequah on this 3rd day of
November, 2025, after full compliance with the Oklahoma Open Meeting Act.

CITY OF TAHLEQUAH

Suzanne Myers, Mayor

ATTEST:

Whitney Shaw, City Clerk

[Seal]

City of Tahlequah

PLANNING & DEVELOPMENT STAFF REPORT

TO: City of Tahlequah City Council

FROM: Paige Harjo, Tahlequah Planning & Development Director

DATE: November 3rd, 2025

RE:

Recommendation: Staff Recommends approval of Resolution # . Changing the reference property's zoning from RS-3 to O-1.

Background

Subject Property Address: 225 N. College Tahlequah, OK
Current Zoning: RS-3 Single Family High Density
Proposed Zoning: O-1 Office Low Intensity
Property Owner: 6308 Harber Ave. LLC
Owner Representative: Haden Gilder

Attachments

Zoning/Vicinity Map
Comprehensive Plan Figure 7.10 Housing Plan Map
Comprehensive Plan Figure 7.3 Future Land Use Plan Map
Google Map

Project Summary

The applicant is requesting a zoning change to use the property for a business office.

Existing Context

The table below summarizes the existing content proximate to the subject site:

<i>Existing Land Use</i>	<i>Existing Zoning</i>
Single Family High Density	RS-3
<i>Proposed Land Use</i>	<i>Proposed Zoning</i>
Office Low Intensity	O-1
<i>Surrounding Land Use</i>	<i>Surrounding Zoning</i>
North: Single Family High Density/Office Low Intensity	North: RS-3/O-1
South: Single Family High Density/Office High Intensity	South: RS-3/O-2
East: Multi-Family Low Density/Public/Downtown Mixed Use	East: RM-1/P/DMX
West: Single Family High Density	West: RS-3

Historic Context

The subject property was zoned R2 during an annexation project in 1998. The subject property was designated RS-3 upon the adoption of the updated zoning ordinance and map in 2022.

Relationship with Comprehensive Plan

Within City of Tahlequah's Comprehensive Plan, the subject property is located within the Urban Transitional Neighborhood Area according to both the Housing Plan Map and the Future Land Use Map. Also, the Comprehensive Plan states within the section of Element 2: Community Character, "Urban Transitional surrounds the downtown, which is the node that supports those areas. The more retail variety offered on Muskogee and Downing, the less likely those residents are going to drive south for their goods and services."

The Comprehensive Plan continues under the topic of Element 4: Housing & Neighborhoods, Urban Transitional states that, "An Urban Transitional Neighborhood is characterized by traditional small lots organized along a grid of streets with access along the front along the main road, and potential access along the alleyway as well. A mixed-use designation does not mean that it is appropriate to open a business within the core of a residential neighborhood, but that since the neighborhood is in close proximity to the established commercial center for the city, certain considerations are necessary to ease conflicts between the two uses."

Relationship with Zoning Ordinance

If the zoning change is approved the owner will be required to meet all regulations in the zoning ordinance and the proposed use would be allowed by right.

Staff Comments

- a. *The subject property is in an Urban Transitional Neighborhood according to the current Housing Plan map and the Future Land Use Map.*
- b. *The description of Urban Transitional Neighborhood within the Comprehensive Plan explains that although having a mixed-use designation or opening a business within the core of a residential neighborhood is not always appropriate, since it is within close proximity to already an established commercial (Downtown) area then certain considerations are necessary.*
- c. *The subject property is located next to various zoning districts including Office High Intensity (O-2), Office Low Intensity (O-1), Downtown Mixed-Use (DMX), Multi-Family Low Density (RM-1), Public (P), and Single Family High Density (RS-3) according to the zoning map.*
- d. *The subject property is located 1 block from downtown, a commercial area, and from the busiest intersection in downtown, S. Muskogee Ave. and E Downing St.*
- e. *The owner/owner representative understands they will meet all the required city zoning ordinances.*
- f. *Staff recommends approval for the zoning change of 225 N. College from RS-3 (Single Family High Density) to O-1 (Office Low Intensity)*

Planning Commission Discussion & Recommendation

Planning Commission members asked about parking spaces and ensuring that there will be adequate parking. They also asked if the subject property was going to be changed in any way, but the

representative assured that there will be no changes made. Zoning change was approved with vote of 4-
0.



Tahlequah City Council AGENDA ITEM REPORT

Item No.	6d
Meeting Date	11/3/2025
Initiator	Casey Baker, Fire Chief, Mark Whittmore, Asst Fire Chief
Office / Department	Tahlequah Fire Department

Item Title

Discussion and possible action to approve or deny the creation of three new Lieutenant positions within the Fire Department, not included in the FY 2025–2026 budget. Fire Chief Casey Baker/Assistant Fire Chief Mark Whittmore

Background

The promotion of three current firefighters to the rank of Lieutenant to support operational needs and enhance departmental supervision.

Exhibits

None

Funding Source

Request



Tahlequah City Council AGENDA ITEM REPORT

Item No.	6e
Meeting Date	11/3/2025
Initiator	Paige Harjo, Planning & Development Director
Office / Department	Planning & Development

Item Title

Discussion and possible action to approve, approve with modifications, or deny the recommendation from Holloway, Updike and Bellen, INC. (HUB), an engineering firm, to replace the existing yield sign on westbound Jamestown Street with a stop sign. Planning & Development Director Paige Harjo

Background

Exhibits

1. HUB Letter for Jamestown

Funding Source

Request



ENGINEERS

October 7, 2025

Ray Hammons, Compliance Coordinator
City of Tahlequah
201 East Delaware St.
Tahlequah, Ok 74464

RE: Jamestown Street and Jamestown Drive Intersection Stop Signs

Mr. Hammons,

As requested, an evaluation was conducted for the Y-intersection where Jamestown Drive meets Jamestown Street to determine the appropriate intersection control. The purpose of this review was to address observed driver uncertainty and to enhance overall safety operations at the intersection.

Existing Conditions

The intersection forms a skewed Y-configuration, where Jamestown Drive curves and continues into Jamestown Street, while westbound Jamestown Street intersects at an acute angle.

- Jamestown Street functions as a local collector roadway, accommodating moderate residential traffic volumes.
- Jamestown Drive serves as a lower-volume residential connector.

Currently, a YIELD sign (R1-2) controls westbound traffic on Jamestown Street. Although operating speeds and volumes are generally low, the skewed alignment and curved geometry may cause driver confusion regarding right-of-way. Field observations indicate that some westbound vehicles approach the intersection at higher-than-desired speeds, particularly given the limited sight distance through the curve.

Engineering Judgement and MUTCD Guidance

According to the Manual on Uniform Traffic Control Devices (MUTCD):

- Section 2B.07 states that STOP signs are appropriate where a minor road intersects a major road and where it is necessary to clearly assign right-of-way.
- Section 2B.06 allows for STOP control when engineering judgment indicates that intersection geometry, limited visibility, or unusual configurations may justify its use.

Given the skewed intersection layout and uncertainty of right-of-way, a STOP sign provides a more definitive form of control than a YIELD sign. Additionally, requiring vehicles on westbound Jamestown Street to stop will reduce and better regulate approach speeds, improving driver awareness and minimizing potential conflicts with through-traffic on Jamestown Drive.

Recommendation

It is recommended that the existing YIELD sign (R1-2) on westbound Jamestown Street be replaced with a STOP sign (R1-1). Jamestown Drive should remain free-flowing, maintaining continuity along the primary alignment of travel.

818 East Side Boulevard
Post Office Box 1543
Muskogee, OK 74402
P: (918) 682-7811
F: (918) 682-4551



2001 N Willow Avenue
Broken Arrow, OK 74012
P: (918) 251-0717
F: (918) 251-0754
hubengineers.com

ENGINEERS

This modification will:

- Clarify right-of-way assignments.
- Enhance safety at the skewed intersection
- Help reduce and control speeds of westbound vehicles entering the intersection.

The proposed control aligns with MUTCD guidance and represents an appropriate and cost-effective safety improvement.

Please let me know if you have any questions or if additional documentation is needed.

Sincerely,

HOLLOWAY, UPDIKE AND BELLEN, INC.

Wes Stewart, P.E.
Vice President





Tahlequah City Council AGENDA ITEM REPORT

Item No.	6f
Meeting Date	11/3/2025
Initiator	Paige Harjo, Planning & Development Director
Office / Department	Planning & Development

Item Title

Discussion and possible action to approve, approve with modifications, or deny authorizing the Mayor to enter into an agreement with engineering firm Kimley-Horn to design plans for a road at Cherokee Elementary for a smoother process for student pick-up/drop-off. Planning & Development Director Paige Harjo

Background

Exhibits

1. IPO #1 - Tahlequah Cherokee Elementary Drive - 20251008 - KH Signed

Funding Source

Request

INDIVIDUAL PROJECT ORDER NUMBER ONE

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the ENGINEER), and the City of Tahlequah (the CLIENT) in accordance with the terms of the Master Agreement for Continuing Professional Services dated July 2, 2025, which is incorporated herein by reference.

Identification of Project:

Project Name: Cherokee Elementary Study and Driveway Design
KH Project Manager: Daniel C. Murphy, IV, P.E.
Project Number: 060028502

Specific Scope of Basic Services:

Task #1: Project Management and School Pick-Up/Drop-Off Study

- A. Project Management
 - a. General management and coordination, which includes:
 - i. PROJECT initiation and setup.
 - ii. Coordination of the project team.
 - iii. General project communication and coordination with the CLIENT, Tahlequah Public Schools, and the Cherokee Nation.
 - b. Quality control reviews. The ENGINEER will review the results of the design activities and the deliverables prior to submission.
- B. Data Collection and Field Observations
 - a. In the general vicinity of the school, the ENGINEER will perform in-field verification of the existing roadway network and intersection characteristics in the study area.
 - b. During the field visit while school is in session, the ENGINEER will observe and document the queuing on nearby streets (Goingsnake Street, Oklahoma Avenue, and Ward Street), traffic circulation, sight distance constraints, and pedestrian movements during the school drop-off (AM peak school hour) and pick-up period (PM peak school hour) on campus.
- C. Circulation Plan and Access Analysis
 - a. The ENGINEER will review the existing operations and document recommendations for updated site circulation and access for vehicles and pedestrians. The analysis will consider how pick-up/drop-off traffic circulates into and within the site using the existing roadways. The school driveway intersections and surrounding local intersections will be analyzed with *Synchro 12* software in regard to level or service and queuing.
 - b. The ENGINEER will review future conditions with up to two (2) scenarios for roadway improvements.
- D. Recommendations
 - a. The ENGINEER will provide the recommended roadway, signage, and marking improvements for the pick-up/drop-off at Cherokee Elementary School.
- E. Technical Memorandum
 - a. The ENGINEER will provide a technical memorandum the contains the site review, findings, and recommendations.

Task #2: Survey and Preliminary Plans (90%)

- A. Conduct Topographic and Boundary Survey
- B. Prepare Preliminary Plans (90%) for the proposed roadway, consisting of the following items and tasks:
 - a. Prepare preliminary roadway design for the PROJECT.
 - b. Prepare preliminary drainage design for the PROJECT.
 - c. Prepare preliminary signage and marking design for the PROJECT.
 - d. Submit a digital copy of the Preliminary Plans (90%) for CLIENT review.
 - e. Prepare Preliminary (90%) Opinion of Probable Construction Cost.
 - f. Attend a Preliminary (90%) Design Review Meeting with the CLIENT.
- C. Utility Coordination
 - a. Establish any anticipated utility relocations.
 - b. Provide base CADD and/or PDF files to private utility companies once any utility relocations are determined and coordinate relocation corridor.

Task #3: Final Design Phase & Construction Documents (100%)

- A. Prepare Final Design and Construction Documents (100%) for the proposed roadway, including the following items and tasks:
 - a. Prepare the final roadway design for the PROJECT.
 - b. Prepare final drainage design for the PROJECT.
 - c. Prepare final signage and marking design for the PROJECT.
 - d. Submit a digital copy of the Final Design and Construction Documents (100%).
 - e. Submit a Final Opinion of Probable Construction Cost.
- B. Utility Coordination
 - a. Provide a 100% Plan set to private utility companies located within the limits of the PROJECT and finalize relocation location.

Schedule:

Kimley-Horn will perform the services as expeditiously as practicable with the goal of meeting a mutually agreed schedule.

Deliverables:

- Technical memorandum that contains the site review, findings, and recommendations.
- Preliminary (90%) Plans and Opinion of Probable Construction Cost for the proposed roadway.
- Final Design and Construction Documents (100%) for the proposed roadway.

Terms of Compensation:

Task Number & Name		Fee	Type
1	Project Management and School Pick-Up/Drop-Off Study	\$31,000	Lump Sum
2	Survey and Preliminary Plans (90%)	\$22,100	Lump Sum
3	Final Design Phase & Construction Documents (100%)	\$10,500	Lump Sum
Total		\$63,600	

ACCEPTED:

CITY OF TAHLEQUAH

SIGNED _____

PRINTED NAME: _____

TITLE: _____

DATE: _____

KIMLEY-HORN AND ASSOCIATES, INC.

SIGNED:  _____

PRINTED NAME: Luke Schmidt, PE, PTOE

TITLE: Contract Specialist

DATE: October 8, 2025



Tahlequah City Council **AGENDA ITEM REPORT**

Item No. 7c
Meeting Date 11/3/2025
Initiator _____
Office / Department Administration

Item Title

Discussion related to economic development to entice businesses to remain or locate within the City of Tahlequah, pursuant to 25 O.S. §307(C)(11).

Background

Exhibits

None

Funding Source

Request

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE FILING A PETITION FOR
CONDEMNATION AND APPOINTMENT OF APPRAISERS TO OBTAIN
CERTAIN REAL PROPERTY LOCATED IN CHEROKEE COUNTY, STATE OF
OKLAHOMA.**

WHEREAS the City of Tahlequah is a duly constituted and qualified municipality under the laws of the State of Oklahoma and is authorized and empowered by the Constitution and statutes of the State of Oklahoma to acquire by condemnation such lands or parts thereof or rights therein for any necessary public purpose.

WHEREAS the City of Tahlequah has deemed it advisable and necessary to own, in fee simple, certain private properties for the construction of a public roadway as part of the _____ Project.

WHEREAS it is necessary for such purposes for the City of Tahlequah to acquire fee simple title to the following real property, to-wit:

(INSERT LEGAL)

WHEREAS the City of Tahlequah has endeavored in good faith to acquire the subject property from _____, the record owner of the same, by purchase and has given the record owner an opportunity to sell the subject property but said record owner has refused and is unwilling to sell the subject property to the City of Tahlequah.

WHEREAS by reason of the record owner's refusal to sell the subject property to the City of Tahlequah, it is necessary, in order for the City of Tahlequah to acquire fee simple title to the subject property, to exercise its right of condemnation as to the subject property.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAHLEQUAH, OKLAHOMA, that the City Attorney is authorized and directed to file with the Cherokee County District Court appropriate proceedings to exercise its right of condemnation as to the subject property.

DATED this _____ day of _____, 20_____.

CITY OF TAHLEQUAH, OKLAHOMA

Mayor

Attest:

City Clerk