

MINUTES
TAHLEQUAH CITY COUNCIL
SPECIAL MEETING – AUGUST 4, 2025 - 5:30 PM
111 Cherokee Ave. Tahlequah, OK 74464

1. MEETING CONVENED

- a. Meeting called to order by Mayor Suzanne Myers at 5:30 pm.
- b. City Clerk, Whitney Shaw, called the roll as follows:

Present: Councilor Ward I Danny Perry
 Councilor Ward II Keith Baker
 Councilor Ward IV Josh Allen

Absent: Councilor Ward III Stephen Highers

Others present: City Attorney JT Hammons, Special Project Director Ray Hammons, City Clerk Whitney Shaw, and IT Support Kendall Collins

- c. **Invocation:** Josh Hale, Cornerstone Fellowship Church
- d. **Flag salute:** Led by Mayor Suzanne Myers
- e. **Public Notice:** December 19, 2024 at 9:10 a.m. and July 22, 2025, at 11:15 a.m.

2. PUBLIC INSTRUCTIONS

Access Code: [891 7720 5062](#) **Password:** [4560651](#)

-
- 3. PUBLIC COMMENTS:** Cathy Haddock & Tony Kupsick spoke about traffic on Moccasin/Pendleton.

4. ANNOUNCEMENTS AND PRESENTATIONS

- a) Matt Meredith 5yrs-TFD/Jesus Nava, 10yrs-TFD/Heath Pennington, 10yrs-TFD/Robert Duncan, 10yrs-TFD/Jimmy Neugin, 20yrs-S

5. CONSENT AGENDA

Councilor Allen made a motion and Councilor Perry seconded to approve the consent agenda as follows:

- a) Approve the minutes from the July 7, 2025, City Council meeting.
- b) Acknowledge receipt of the statement regarding the June 2025 General Fund Executive Summary.
- c) Acknowledge receipt of the Investment Schedule.
- d) Acknowledge receipt of the June 2025 Check Register.
- e) Acknowledge receipt of the June 2025 Purchasing Card Statement.
- f) Acknowledge receipt of the June 2025 Open PO Report.
- g) Acknowledge receipt of July 2025 Chamber of Commerce report.
- h) Acknowledge receipt of the July 2025 Tahlequah Regional Development Authority report.
- i) Acknowledge receipt of July 2025 Tourism report.
- j) Acknowledge receipt of Tahlequah Main Street Association July 2025 monthly report.
- k) Accept the payment from PetSmart for donation fees in the amount of \$265.00, placing the funds in the Animal Shelter's restricted donations account and amending the budget accordingly.

- l) Accept the contractual payment from Cherokee Nation in the amount of \$4,110 and amend the budget accordingly, placing funds in the restricted donations account to be used for the animal shelter/animal clinic.
- m) Accept the donation from ServPro in the amount of \$500 for the 2025 Trunk or Treat, placing the funds in the Trunk or Treat restricted donations account and amend the budget accordingly.
- n) Acknowledge receipt of and allow the Mayor to sign Hellas closeout documents for softball fields only.
- o) Approve the Mayor's reappointment of Peggy Glenn to the Eastern Oklahoma Library System Board of Trustees, term ending June 30, 2028.
- p) Waive the City of Tahlequah purchasing policy to allow the budgeted purchase from GL#115-65-8701 by the Solid Waste Department of a Caterpillar 938 Wheel Loader in the amount of \$274,596.00.
- q) Waive the City of Tahlequah purchasing policy and allow the Solid Waste Department, using budgeted GL#115-65-8701, to purchase a 2020 Freightliner packer truck, a 2020 Freightliner roll-off truck, a 2001 International Harvester 4000 compactor, and seventeen (17) dumpsters for a total purchase price of \$300,000 in the OPC buy-out.
- r) Waive the City of Tahlequah purchasing policy to allow the budgeted purchase of a service truck in Solid Waste in the amount of \$60,000 from GL#115-65-8701.
- s) Acknowledge receipt of the Purple Wave Surplus Auction proceeds dated June 24, 2025, resulting in a deposit of \$625.00.
- t) Approve a Memorandum of Understanding between Cherokee County 911 and the Tahlequah Police Department regarding CAD services.
- u) Hire Michael Corn as a Seasonal PT Laborer in the Street Department at \$16.00 per hour, effective July 14, 2025.
- v) Accept the resignation of Noah Lyons, Collector in the Solid Waste Department, effective July 3, 2025.
- w) Accept the resignation of Tacoma Maples, Laborer/Operator in the Street Department, effective July 11, 2025.
- x) Accept the resignation of Sylvie Kruczek, PT Laborer/Concessions in the Parks and Recreation Department, effective July 11, 2025.
- y) Accept the resignation of Bradley Baker, Patrolman in the Police Department, effective July 23, 2025.
- z) Accept the resignation of Aaron Dorrough, Patrolman in the Police Department, effective August 2, 2025.
- aa) Accept the resignation of Kendall Collins, IT Support Specialist, effective August 8, 2025.
- bb) Accept the resignation of Joshua Blackbird, Solid Waste Department driver, effective August 1, 2025.

Vote: *Ayes: Allen, Perry, Baker*

Nays: None

Motion carried

6. REGULAR SESSION

6a) No items were removed from the Consent Agenda.

6b) Councilor Allen made a motion and Councilor Baker seconded to approve Resolution No. 08-04-2025, a resolution to adopt the schedule of fees and charges for the City of Tahlequah.

Vote: *Ayes: Allen, Baker, Perry*

Nays: none

Motion carried

6c) Councilor Perry made a motion and Councilor Baker seconded to approve Resolution No. 07-07-2025A, a resolution applying for grants and accepting grant offers from the US DOT Federal Aviation Administration (FAA) and the OK Department of Aerospace and Aeronautics for the construction of a T-Hangar building.

Vote: *Ayes: Perry, Baker, Allen*

Nays: none

Motion carried

6d) Councilor Allen made a motion and Councilor Baker seconded to approve Resolution No. 08-04-2025B, a resolution supporting participation in the OK Main Street Association.

Vote: *Ayes: Allen, Perry, Baker*

Nays: none

Motion carried

- 6e) Councilor Allen made a motion and Councilor Baker seconded to approve Ordinance No. 1391-2025, an ordinance of the City of Tahlequah, providing an easement closure located at 1547 Echota Ave., Tahlequah, Oklahoma.
Vote: Ayes: Allen, Baker, Perry Nays: none Motion carried
- 6f) Councilor Allen made a motion and Councilor Perry seconded to deny all bids for the Cherokee Fields Baseball Concession Stand project.
Vote: Ayes: Allen, Perry, Baker Nays: none Motion carried
- 6g) No action taken on replacing a yield sign with a stop sign at the intersection of Jamestown St. and Joe Carrol St. as well as placing a second stop sign on Jamestown Drive coming southbound onto Jamestown Street.
- 6h) No action taken on an easement/right-of-way closure located at 807 W. Choctaw, Tahlequah, OK. Lot 4, Block 2, Thompson Addition, City of Tahlequah, OK.
- 6i) Councilor Allen made a motion and Councilor Perry seconded to approve a lot combination of 4 lots.
Vote: Ayes: Allen, Perry, Baker Nays: none Motion carried
- 6j) Councilor Baker made a motion and Councilor Perry seconded to deny an agreement between the City of Tahlequah and James W. Murray II to construct within the City's right-of-way.
Vote: Ayes: Baker, Perry, Allen Nays: none Motion carried
- 6k) Meeting adjourned at 6:06 pm.