



AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of Meeting Tuesday, September 2, 2025 at 5:30 PM

Place of Meeting The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464
(voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting

Meeting ID: 842 2136 5453

Passcode: 4560651

1. MEETING CONVENED

- a) Meeting Called to Order
- b) Roll Call
- c) Invocation by Rev. Shana Dry, First United Methodist Church
- d) Flag Salute
- e) **Public Notice:** A Public Notice of meeting was provided on December 19, 2024, at 9:10 a.m. to the OK Secretary of State and an additional notice was provided on August 25, 2025, at 2:26 p.m. at 111 S. Cherokee Ave. Tahlequah, OK 74464.

2. PUBLIC INSTRUCTIONS

If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

3. PUBLIC COMMENTS

Comments will be accepted by the public and individuals will be limited to 3 minutes of speaking time. The total of all comments should not exceed 15 minutes. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

4. ANNOUNCEMENTS AND PRESENTATIONS

- a) Recognition for Years of Service Employees: Mitchell Sellers, 5 yrs, Police Department / Bruce Gower, 5 yrs, Police Department
- b) Presentation by Jill Zimmer, Director of Talking Leaves Job Corps Center

5. CONSENT AGENDA

Items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) Approve the minutes from the August 4, 2025, City Council meeting.
- b) Acknowledge receipt of the statement regarding the July 2025 General Fund Summary.
- c) Acknowledge receipt of the July 2025 Investment Schedule.
- d) Acknowledge receipt of the July 2025 Check Register.
- e) Acknowledge receipt of the July 2025 Purchasing Card Statement.
- f) Acknowledge the receipt of the July 2025 Open PO Report.
- g) Acknowledge receipt of the August 2025 Tahlequah Regional Development Authority Report.
- h) Acknowledge receipt of the August 2025 Tourism Report.
- i) Acknowledge receipt of August 2025 Tahlequah Main Street Report.
- j) Accept the contractual payment from Cherokee Nation in the amount of \$7,500.00 and amend the budget accordingly, placing the funds in the Restricted Donations account to be used for the animal shelter/clinic.
- k) Accept the grant award from PetCo Love in the amount of \$2,475.00 and amend the budget accordingly, placing the funds in the Restricted Donations account to be used for the animal shelter/clinic.
- l) Approve the continued waiver of business fees, including but not limited to, occupational licenses and alcohol licenses/fees, for businesses located along South Muskogee Avenue within the construction area for the S. Muskogee Improvements project.
- m) Approve a reduction in fees for the following dumpster rentals: from \$450 to \$350 for a 20yd dumpster and from \$500 to \$450 for a 30yd dumpster.
- n) Approve the budgeted purchase of dumpsters ranging from 4yds to 30yds to accommodate Tahlequah growth in the coming year from GL#115-65-830 in the amount of \$72,000.
- o) Approve the purchase of a budgeted automated trash truck in the amount of \$340,750.00 from River City Hydraulics using GL#115-65-8701.
- p) Enter into an Agreement with Clay Davis for Cherokee Fields Tournament Coordination, beginning September 1, 2025.
- q) Hire Robert Chanate, Laborer/Operator in the Street Department at \$34,844.78 annually, effective September 2, 2025.
- r) Hire Joshua Scott, Patrolman II in the Police Department, salary per the Collective Bargaining Agreement, effective September 2, 2025.
- s) Hire Houston Ingram, Patrolman II in the Police Department, salary per the Collective Bargaining Agreement, effective September 2, 2025.
- t) Hire Daniel Goad, Patrolman I in the Police Department, salary per the Collective Bargaining Agreement, effective September 2, 2025.
- u) Hire Jordain Poppino, Computer Support Specialist in the IT Department, at \$37,000 annually, effective September 2, 2025.

- v) Hire Caleb Wofford, Computer Support Specialist in the IT Department, at \$35,000 annually, effective September 2, 2025.
- w) Hire Michael Gonzales, Driver in the Solid Waste Department at \$40,500 annually, effective September 2, 2025.
- x) Accept the resignation of Violet Swearington, PT Laborer in the Parks and Recreation Department, effective August 13, 2025.
- y) Accept the resignation of Nicholas Crittenden, Firefighter, effective September 2, 2025.
- z) Accept the resignation of Clay Davis, Anthis-Brennan Coordinator, effective September 1, 2025.

6. REGULAR SESSION

- a) Discussion and possible action on items removed from the consent agenda.
- b) Discussion and possible action to approve, approve with modifications, or deny the Health Benefit renewal and offerings for the plan year November 1, 2025, to October 31, 2026. Human Resource Director M'lynn Pape
- c) Discussion and possible motion to approve or deny waiving the fees at Riverlinks for a round of golf, a token to the driving range, and a golf cart rental on Friday, October 17, and Saturday, October 18, 2025, and also a discount of 1/2 off membership rates at the Riverlinks Open House Event on those same dates. Parks & Recreation Superintendent Brian Speake
- d) Discussion and possible action to approve or deny a Task Order Agreement with Lochner Engineering to re-package and re-bid the Tahlequah Municipal Airport Ramp Project in the amount of \$45,000.00. Municipal Airport Director Brian Lambert
- e) **First Reading** and possible action to approve, approve with modification, or deny **Ordinance No. 1392-2025**, an Ordinance of the City of Tahlequah, providing an easement/right-of-way located at 807 W. Choctaw, Tahlequah, Oklahoma. Providing for codification; severability; repealer, and declaring an emergency. Planning & Development Director Paige Harjo

Approve or deny a declaration of emergency for **Ordinance No. 1392-2025**; it being necessary to preserve public health, safety, welfare, and morals, an emergency is hereby declared, a second reading of this ordinance is hereby waived, and this ordinance shall take effect immediately upon publication as required by law.
- f) **First Reading** and possible action to approve, approve with modification, or deny **Ordinance No. 1393-2025**, an Ordinance of the City of Tahlequah, providing an easement/right-of-way closure located at 118 W. Morgan St., Tahlequah, OK. Providing for codification; severability, repealer, and declaring an emergency. Planning & Development Director Paige Harjo

Approve or deny a declaration of emergency for **Ordinance No. 1393-2025**; it being necessary to preserve public health, safety, welfare, and morals, an emergency is hereby declared, a second reading of this ordinance is hereby waived, and this ordinance shall take effect immediately upon publication as required by law.
- g) Discussion and possible action to consider the modification or repurposing of the pavilion directly behind SandTech, west side of Creek.

7. EXECUTIVE SESSION (MOTION AND SECOND)

- a) Discussion related to the purchase or appraisal of property located in Tahlequah, OK, pursuant to 25 O.S. §307(B)(3).
- b) Discussion related to pending litigation, claim or action between the City of Tahlequah and James Murray, pursuant to 25 O.S. §307(B)(4).

8. RECONVENE INTO REGULAR SESSION (MOTION AND SECOND)

- a) Possible action related to the purchase or appraisal of property located in Tahlequah as discussed in the Executive Session.
- b) Possible action related to pending litigation, claim or action between the City of Tahlequah and James Murray as discussed in the Executive Session.
- c) Adjourn.