# MINUTES
# TAHLEQUAH CITY COUNCIL
# REGULAR MEETING – SEPTEMBER 2, 2014 - 7:00 PM

## 1. MEETING CONVENED

Meeting **called to order** – Mayor Nichols at 7:04 pm.
The City Clerk, Deb Corn, called **the roll** as follows:

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| **Present**: | Councilor Ward I | Diane Weston |
| | Councilor Ward II | Dr. Charles Carroll |
| | Councilor Ward III | Maurice Turney |
| **Absent:** | Councilor Ward IV | Linda Spyres |

**Others present**: City Attorney Park Medearis, City Treasurer Lanny Williams, Assistant City Administrator Kevin Smith, Administrative Assistant Amy Scott, Human Resource Director Jessica Petty, Police Chief Nate King, Street Commissioner Mike Corn, Rec Director Melissa Harris, Solid Waste Services Superintendent Les Ford, Emergency Management Director Gary Dotson, News Media Josh Newton.

**Invocation –** Tahlequah Police Department Chaplain Edgar Lucereo.

**Flag salute**.

## 2. PUBLIC COMMENTS

Kent Presley complained about the street department not picking up his brush.
Jerry Gay complimented the new Splash Pad, Aquatic Center and other recent projects.

## 3. CONSENT AGENDA

Councilor Weston requested that the following item be removed from consent for further explanation: Approve Capital Improvement Fund **Budget Amendment** # 03 in the amount of $14,640.00, from Cherokee Nation to sponsor rescue equipment for the Tahlequah Fire Department

Councilor Carroll made the motion and Councilor Turney seconded to approve the remaining consent agenda as follows:

Approve the **minutes** of the August 4 and 18, 2014 City Council Meetings

Acknowledge receipt of July 2014 **Financial Report**

Approve an **Agreement** with Tahlequah Recreation **Soccer** Club for the use of the Soccer Fields from August 1, 2014 thru July 31, 2015

Approve an **Agreement** with Cherokee County **Softball** League for the use of the Softball Fields from August 1, 2014 thru October 31, 2014

Accept the Drainage and Utility **Easements** from John Wofford and George and Glennis Parker located on White Avenue

Approve General Fund Budget **Reallocation** in the amount of $7,108.01, for the August 2014 step raises

**Hire** Katlyn Leach as a 490-hour lifeguard in the **Rec** Department with a salary of $8.90 an hour

**Hire** Stevan Jamison as a 490-hour lifeguard in the **Rec** Department with a salary of $8.90 an hour

Accept the **self demotion** of Jordan Whitekiller from 490-hour Head Lifeguard paying $9.90 an hour to a 999-hour Laborer paying $8.95 per hour in the **Rec** Department

Accept the **promotion** of Krystal Herrin to a 999-hour laborer in the **Rec** Department with a salary of $8.95 an hour

Vote: Ayes: Carroll, Turney, Weston Nays: none Motion carried.

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4. **ANNOUNCEMENTS, PRESENTATIONS AND REPORTS**

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Report from Library.

Report from Main Street Association – requested to wait until mid-month meeting.

Report from Chamber of Commerce – requested to wait until mid-month meeting.

Report from the Tourism Council – requested to wait until mid-month meeting.

Reports from City Departments: Street Department, IT Department, Police Department, Rec Department, Solid Waste Services.

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## REGULAR SESSION

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5. Councilor Weston made the motion and Councilor Carroll seconded to approve Capital Improvement Fund **Budget Amendment** # 03 in the amount of $14,640.00, from Cherokee Nation to sponsor rescue equipment for the Tahlequah Fire Department.

Vote: Ayes: Weston, Carroll, Turney Nays: none Motion carried.

6. Councilor Carroll made the motion and Councilor Weston seconded to approve **Resolution** No. 09-02-14, approving the **appointment** of Jason Nichols to the Board of Directors of the Oklahoma Municipal League.

Vote: Ayes: Turney, Weston, Carroll Nays: none Motion carried.

7. Councilor Weston made the motion and Councilor Turney seconded to approve a **Lease/Purchase** Agreement with Welch State Bank and Resolution for the purchase of a 2014 Freightliner Coronado Tractor **Truck** for **Solid Waste** Services.

Vote: Ayes: Weston, Carroll, Turney Nays: none Motion carried.

8. Councilor Carroll made the motion and Councilor Turney seconded to approve **Change Order** Number One with JLT Contracting in the amount of $31,733.30 due to overruns in Borrow Excavation, Bituminous Surface Course and Bituminous Prime Coat.

Vote: Ayes: Carroll, Turney, Weston Nays: none Motion carried.

9. Councilor Weston made the motion and Councilor Carroll seconded to approve a **cash loan** from General Fund to TMA-FAA **Grant Fund** in the amount of $31,733.30 to cover the cost of change order number one with JLT Contracting.

Vote: Ayes: Carroll, Turney, Weston Nays: none Motion carried.

10. Councilor Turney made the motion and Councilor Weston seconded to approve 10% **cash match** on additional funds of $31,733.30 needed for TMA-FAA Grant Fund due to additional costs as reflected on **change order** number one with JLT Contracting.

Vote: Ayes: Turney, Weston, Carroll Nays: none Motion carried.

11. Councilor Weston made the motion and Councilor Carroll seconded to approve **Mayor** Jason Nichols to **sign** contract **documents** with the Federal Aviation Administration for **Grant** # 3-40-0093-11-2014 in the amount of $743,572.00, which represents ninety percent (90%) with matching funds by the City of Tahlequah in the amount of $82,619.13, which is ten percent (10%).

Vote: Ayes: Weston, Carroll, Turney Nays: none Motion carried.

12. Councilor Weston made the motion and Councilor Carroll seconded to **Promote** Marcie Gilliam to Finance Director in the **Managerial** Department at Grade 10, Step 2 and a salary of $44,709.06.

Vote: Ayes: Weston, Carroll, Turney Nays: none Motion carried.

13. The **mid-month** special **meeting** will be on September 15, 2014 at 7:00 pm.

No action taken.

14. Councilor Turney made the motion and Councilor Weston seconded to **adjourn** at 7:49 pm.

Vote: Ayes: Carroll, Turney, Weston Nays: none Motion carried.