



AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of Meeting Monday, August 4, 2025 at 5:30 PM

Place of Meeting The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464
(voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting

Meeting ID: 891 7720 5062

Passcode: 4560651

1. MEETING CONVENED

- a) Meeting Called to Order
- b) Roll Call
- c) Invocation by Associate Pastor Josh Hale, Cornerstone Fellowship Church
- d) Flag Salute
- e) **Public Notice:** Public Notice of meeting was provided on December 19, 2024, at 9:10 a.m. to the OK Secretary of State and an additional notice was provided on July 22, 2025, at 11:15 a.m. at 111 S. Cherokee Ave. Tahlequah, OK 74464.

2. PUBLIC INSTRUCTIONS

If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

3. PUBLIC COMMENTS

Comments will be accepted by the public and individuals will be limited to 3 minutes of speaking time. The total of all comments should not exceed 15 minutes. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

4. ANNOUNCEMENTS AND PRESENTATIONS

- a) **Recognition for Years of Service Employees:** Matt Meredith, 5 yrs, Fire Dept / Jesus Nava, 10 yrs, Fire Dept / Heath Pennington, 10 yrs, Fire Dept / Robert Duncan, 10 yrs, Fire Dept / Jimmy Neugin, 20 yrs, Solid Waste Dept

5. CONSENT AGENDA

These items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) Approve the minutes from the July 7, 2025, City Council meeting.
- b) Acknowledge receipt of the statement regarding the June 2025 General Fund Executive Summary.
- c) Acknowledge receipt of the Investment Schedule.
- d) Acknowledge receipt of the June 2025 Check Register.
- e) Acknowledge receipt of the June 2025 Purchasing Card Statement.
- f) Acknowledge receipt of the June 2025 Open PO Report.
- g) Acknowledge receipt of the July 2025 Chamber of Commerce Report.
- h) Acknowledge receipt of the July 2025 Tahlequah Regional Development Authority report.
- i) Acknowledge receipt of the July 2025 Tourism Report.
- j) Acknowledge receipt of Tahlequah Main Street Association July 2025 monthly report.
- k) Accept the payment from PetSmart for donation fees in the amount of \$265.00, placing the funds in the Animal Shelters restricted donations account and amend the budget accordingly.
- l) Accept the contractual payment from Cherokee Nation in the amount of \$4,110 and amend the budget accordingly, placing the funds in the restricted donations account to be used for the animal shelter/animal clinic.
- m) Accept the donation from ServPro in the amount of \$500 for the 2025 Trunk or Treat, placing the funds in the Trunk or Treat Restricted Donations account and amend the budget accordingly.
- n) Acknowledge receipt of and allow the Mayor to sign Hellas closeout documents for softball fields only.
- o) Approve the Mayor's re-appointment of Peggy Glenn to the Eastern Oklahoma Library System Board of Trustees, term ending June 30, 2028.
- p) Waive the City of Tahlequah purchasing policy to allow the budgeted purchase from GL#115-65-8701 by the Solid Waste Department of a Caterpillar 938 Wheel Loader in the amount of \$274,596.00.
- q) Waive the City of Tahlequah purchasing policy and allow the Solid Waste Department, using budgeted GL#115-65-8701, to purchase a 2020 Freightliner packer truck, a 2020 Freightliner roll-off truck, a 2001 International Harvester 4000 compactor, and seventeen (17) dumpsters for a total purchase price of \$300,000 in the OPC buy-out.
- r) Waive the City of Tahlequah purchasing policy to allow the budgeted purchase of a service truck for Solid Waste in the amount of \$60,000 from GL#115-65-8701.
- s) Acknowledge receipt of the Purple Wave Surplus Auction proceeds dated June 24, 2025, resulting in a deposit of \$625.00.

- t) Approve a Memorandum of Understanding between Cherokee County 911 and the Tahlequah Police Department regarding CAD services.
- u) Hire Michael Corn as a Seasonal PT Laborer in the Street Department at \$16.00 per hour, effective July 14, 2025.
- v) Accept the resignation of Noah Lyons, Collector for the Solid Waste Department, effective July 3, 2025.
- w) Accept the resignation of Tacoma Maples, Laborer/Operator in the Street Department, effective July 11, 2025.
- x) Accept the resignation of Sylvie Kruczek, PT Laborer/Concessions in the Parks and Recreation Dept, effective July 11, 2025.
- y) Accept the resignation of Bradley Baker, Patrolman in the Police Department, effective July 23, 2025.
- z) Accept the resignation of Aaron Dorrough, Patrolman in the Police Department, effective August 2, 2025.
- aa) Accept the resignation of Kendall Collins, IT Support Specialist, effective August 8, 2025.
- bb) Accept the resignation of Joshua Blackbird, Solid Waste Department Drive, effective August 1, 2025.

6. REGULAR SESSION

- a) Discussion and possible action on items removed from the consent agenda.
- b) Discussion and possible action to approve, approve with modification(s), or deny **Resolution No. 08-04-2025**, a resolution to adopt the schedule of fees and charges for the City of Tahlequah. City Clerk Whitney Shaw
- c) Discussion and possible action to approve, approve with modification(s), or deny **Resolution No. 08-04-2025A**, a resolution applying for grants and accepting grant offers from the US Dept. of Transportation Federal Aviation Administration (FAA) and the Oklahoma Dept. of Aerospace and Aeronautics (ODAA) for the construct T-Hangar building. Municipal Airport Director Brian Lambert/Special Projects Director Ray Hammons
- d) Discussion and possible action to approve or deny **Resolution No. 08-04-2025B**, a resolution supporting participation in the 2025-2026 Oklahoma Main Street Center. Tahlequah Main Street Association
- e) Discussion and possible action to approve, approve with modification(s), or deny **Ordinance No. 1391-2025**, and Ordinance of the City of Tahlequah providing an easement closure located at 1547 Echota Ave., Tahlequah, OK. Planning & Development Director Paige Harjo
- f) Discussion and possible action to approve, approve with modification(s), or deny the best or lowest bid for the Cherokee Fields Baseball concession stand project. Special Projects Director Ray Hammons
- g) Discussion and possible action to approve, approve with modification(s), or deny replacing a yield sign with a stop sign at the intersection of Jamestown St. and Joe Carrol St. as well as place a second stop sign on Jamestown Drive coming southbound onto Jamestown Street. Planning & Development Director Paige Harjo
- h) Discussion and possible action to approve or deny an easement/right-of-way closure located at 807 W. Choctaw, Tahlequah, Oklahoma. Lot 4, Block 2, Thompson Addition, City of Tahlequah, Oklahoma. Planning & Development Director Paige Harjo

- i) Discussion and possible action to approve or deny a lot combination for 4 tracts. Planning & Development Director Paige Harjo

Tract #1: Beginning at a point of 172' S of NE/C of the NW/4 NE/4 NE/4 of Section 34, T17N, R22E, Cherokee County, Oklahoma, thence W 118'; thence S 85'; thence E 118'; thence N 85' to the POB, LESS the W 25' for road easement.

AND

A tract of land in the NW/4 NE/4 NE/4 of Section 34, T17N, R22E, more particularly described as follows, to-wit: Beginning at the NE/C of the NW/4 NE/4 NE/4 of said Section 34; Thence W 118'; Thence S 172'; Thence E 118'; Thence N 172' to POB, LESS AND EXCEPT the W25' thereof.

Tract #2: A tract of land in the NW/4 NE/4 NE/4 of Section 34, T17N, R22E, Cherokee County, Oklahoma, more particularly described as follows, to-wit: Beginning at a point 257'S of NE/C of NW/4 NE/4 NE/4 of Section 34; thence W118'; thence S93'; thence E118'; thence N93' to the POB.

AND

A parcel of land located in the NW/4 NE/4 NE/4 of Section 34, T17N, R22#, Cherokee County, Oklahoma, more particularly described as follows, to-wit: Commencing at a point 35'E of the NW/C of said NW/4 NE/4 NE/4; thence E507' to the POB; thence S350'; thence W32'; thence N20'; thence Northeasterly and on a straight line to a point 10' West of the POB.

Tract #3: The E/2 of the N/2 of the NE/4 NE/4 NE/4 of Section 34, T17N, R22E, Cherokee County, Oklahoma.

AND

The W/2 of the N/2 of the NE/4 NE/4 NE/4 of Section 34, T17N, R22E, Cherokee County, Oklahoma.

Tract #4: The W 25' of the N 257' of the E 118' of the NW/4 NE/4 NE/4 of Section 34, T17N, R22E, Cherokee County, Oklahoma.

- j) Discussion and possible action to approve, approve with modification(s), or deny an agreement between the City of Tahlequah and James W. Murray II to construct within the City's right-of-way. City Attorney JT Hammons/Mayor Suzanne Myers
- k) Adjourn.