

**MINUTES
TAHLEQUAH CITY COUNCIL
REGULAR MEETING – AUGUST 4, 2014 - 7:00 PM**

1. MEETING CONVENED

Meeting **called to order** – Mayor Nichols at 7:00 pm.
The City Clerk, Deb Corn, called **the roll** as follows:

Present:	Councilor Ward I	Diane Weston
	Councilor Ward II	Dr. Charles Carroll
	Councilor Ward III	Maurice Turney
	Councilor Ward IV	Linda Spyres

Others present: City Attorney Park Medearis, City Treasurer Lanny Williams, Assistant City Administrator Kevin Smith, Administrative Assistant Amy Scott, Human Resource Director Jessica Petty, Police Chief Nate King, Street Commissioner Mike Corn, Rec Director Melissa Harris, Solid Waste Services Superintendent Les Ford, Fire Chief Ray Hammons, Emergency Management Director Gary Dotson, News Media Josh Newton.

Invocation – Councilor Maurice Turney.
Flag salute.

2. PUBLIC COMMENTS

There were no comments from the public.

3. CONSENT AGENDA

Councilor Spyres requested removal of the item to **Acknowledge change orders** #1 and #2 (swimming pool building for \$4,305.00 and \$13,441.00), change order #2 (swimming pool for \$2,860.00), and change order #1 (splash pad for \$8,665.00) and discuss it in regular session. Councilor Carroll made the motion and Councilor Turney seconded to approve the remaining consent agenda as follows:

Approve the **minutes** of the July 7, 17 and 21, 2014 City Council Meetings

Acknowledge receipt of June 2014 **Financial Report**

Approve a General Fund Budget **Reallocation** in the amount of \$9,283.07, for the July 2014 step raises

Transfer Darrell Deckard from Parks Department **to Maintenance** Department at Grade 5, Step 7 and a salary of \$33,714.00

Promote Chad Harland from a part-time 999-hour laborer in the **Parks Department** to a full-time laborer in the Parks Department, at a grade 2, Step 1 and a salary of \$20,031.00

Accept the **resignation** of Allyson Pogue from **Managerial**

Approve Standard **Operating Procedures** # 29 and # 30 for the **Police** Department
Declare a 1983 Ford Fire Truck as **surplus**

Vote: Ayes: Carroll, Turney, Spyres, Weston Nays: none Motion carried.

4. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

Awards Presentation from Chief Nate King to Dispatcher Nick Perkins and Patrolman Pam Bell.
Report from Library.

Report from Main Street Association.

Report from Chamber of Commerce.

Report from the Tourism Council.

Reports from City Departments: Street Department, Fire Department, IT Department, Police Department, Rec Department, Solid Waste Services, Emergency Management

REGULAR SESSION

5. Councilor Carroll made the motion and Councilor Spyres seconded to **Acknowledge** the report of **change orders** #1 and #2 (swimming pool building for \$4,305.00 and \$13,441.00), change order #2 (swimming pool for \$2,860.00), and change order #1 (splash pad for \$8,665.00).

Vote: Ayes: Carroll, Turney, Spyres, Weston Nays: none Motion carried.

6. Councilor Weston made the motion and Councilor Turney seconded to adopt Resolution No. 08-04-14, to **decrease** the **speed limit** in the **Southridge** Subdivision (excluding Southridge Drive) from 25 mph to 15 mph.

Vote: Ayes: Turney, Weston Nays: Spyres, Carroll, Nichols Motion denied.

7. Councilor Spyres made the motion and Councilor Weston seconded to approve **Resolution** No. 08-04-14 (B), adopting the Tahlequah Multi-Jurisdictional Multi-Hazard **Mitigation Plan**.

Vote: Ayes: Spyres, Weston, Carroll, Turney Nays: none Motion carried.

8. Councilor Spyres made the motion and Councilor Weston seconded to approve the **reappointment** of Maurice Turney and Judy Williams to the Tahlequah **City Hospital** Authority.

Vote: Ayes: Weston, Carroll, Turney, Spyres Nays: none Motion carried.

9. Councilor Spyres made the motion and Councilor Carroll seconded to approve the **engagement letter** from the Oklahoma **State Auditor** & Inspector's Office to do an audit of the spending in the Tahlequah Street Department, Mayor's Office and the Tahlequah Hotel/Motel Room Tax for the period from July 1, 2012 until present.

Vote: Ayes: Carroll, Turney, Spyres, Weston Nays: none Motion carried.

10. After some discussion on whether it would be cost effective to hire a Construction/Project Manager to oversee the remaining bond projects the Council took no action on this item.
No action taken by Council.

11. Councilor Turney made the motion and Councilor Weston seconded to **engage** Barry Spyres, **CPA** to prepare the city's financial statements **for audit** for the fiscal year ending June 30, 2014 for an amount not to exceed \$10,000.00 to come from Professional Services.

Vote: Ayes: Spyres, Weston, Carroll, Turney Nays: none Motion carried.

12. Councilor Spyres asked that, on a recommendation from the Tourism Council, no action be taken to **establish** the Tahlequah Area **Tourism Council** as the sole recipient and **administrator** of the proceeds of the Tahlequah **Hotel/Motel Tax**.

No action taken by Council.

13. Councilor Weston made the motion and Councilor Turney seconded to approve **increase in contract** with T&K **Construction** in the amount of \$7,657.65 due to overrun in quantities.

Vote: Ayes: Carroll, Turney, Spyres, Weston Nays: none Motion carried.

14. Councilor Spyres made the motion and Councilor Carroll seconded to approve an **agreement** with ATC Freightliner to purchase a 2014 **Freightliner** for Solid Waste Services for a quoted price of \$107,100.00.

Vote: Ayes: Turney, Spyres, Weston, Carroll Nays: none Motion carried.

15. Councilor Spyres made a motion to place a speed hump at the location listed in item d. The motion died for lack of a second. After more discussion Councilor Spyres made the motion and Councilor Carroll seconded to approve the **placement of traffic calming devices** in the following locations: d. College Avenue in front of Sequoyah Elementary
There was no action taken on the other locations.

- a. Oklahoma Avenue between Victor Street and Goingsnake
- b. Larry Avenue between Jeffery Street and Ballentine Road
- c. White Avenue
- d. College Avenue in front of Sequoyah Elementary
- e. Stick Ross Mountain Road south of Michael Street
- f. Maple Avenue between Hickory Street and Ross Street

Vote: Ayes: Spyres, Weston, Carroll, Turney Nays: none Motion carried.

16. **PROPOSED EXECUTIVE SESSION** – Councilor Spyres made the motion and Councilor Turney seconded to exit regular session and enter into executive session at 9:19 pm.

Vote: Ayes: Weston, Carroll, Turney, Spyres Nays: none Motion carried.

- ❖ Discussion regarding Article 16 of the collective bargaining **Agreement** with FOP Lodge 201, as provided in O. S. Title 25, Section 307 (B) (2).
- ❖ Discussion to **Promote** Emily Van Dyke from Encumbering Clerk to **Purchasing Agent**, as provided in O. S. Title 25, Section 307 (B) (1).
- ❖ Discussion to **hire** Amanda Brown as **Encumbering Clerk**, as provided in O. S. Title 25, Section 307 (B) (1).

❖ Discussion to **hire** Brooke McFadden as secretary/dispatcher in the **Police Department**, as provided in O. S. Title 25, Section 307 (B) (1).

17. Councilor Spyres made the motion and Councilor Turney seconded to **reconvene regular** meeting at 10:29 pm.
Vote: Ayes: Carroll, Turney, Spyres, Weston Nays: none Motion carried.
18. There was no action taken regarding Article 16 of the collective bargaining **Agreement** with **FOP** Lodge 201.
No action taken by Council.
19. Councilor Spyres made the motion and Councilor Weston seconded to **Promote** Emily Van Dyke from Encumbering Clerk to **Purchasing Agent** at Grade 5, Step 1.
Vote: Ayes: Spyres, Weston, Carroll, Turney Nays: none Motion carried.
20. Councilor Weston made the motion and Councilor Carroll seconded to **hire** Amanda Brown as **Encumbering Clerk** at Grade 3, Step 2 and a salary of \$22,835.00 for the first six months and with a positive evaluation \$23,435.00 and with a positive evaluation \$24,035.00 after one year.
Vote: Ayes: Weston, Carroll, Turney, Spyres Nays: none Motion carried.
21. Councilor Spyres made the motion and Councilor Turney seconded to **hire** Brooke McFadden as secretary/dispatcher in the **Police Department** at Grade 3, Step 1 and a salary of \$22,135.00 for the first six months and with a positive evaluation \$22,735.00 and with a positive evaluation \$23,335.00 after one year, pending passage of physical and drug test.
Vote: Ayes: Carroll, Turney, Spyres, Weston Nays: none Motion carried.
22. The **mid-month special meeting** will be held on August 18, 2014 at 7:00 pm.
No action taken by Council.
23. Councilor Spyres made the motion and Councilor Turney seconded to **adjourn** at 10:39 pm.
Vote: Ayes: Turney, Spyres, Weston, Carroll Nays: none Motion carried.