



AGENDA

TAHLEQUAH CITY COUNCIL - SPECIAL MEETING

Date/Time of Meeting Tuesday, June 3, 2025 at 5:30 PM

Place of Meeting The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464
(voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting

Meeting ID: 836 7011 2288

Passcode: 4560651

1. MEETING CONVENED

- a) Meeting Called to Order
- b) Roll Call
- c) Invocation by Josh Hale, Cornerstone Fellowship Church
- d) Flag Salute
- e) **Public Notice:** A Public Notice of meeting was provided on December 19, 2024, at 9:10 a.m. to the OK Secretary of State and an additional notice was provided on **May 22, 2025, at 2:40 p.m.** at 111 S. Cherokee Ave. Tahlequah, OK 74464.

2. PUBLIC INSTRUCTIONS

If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

3. PUBLIC COMMENTS

Comments will be accepted by the public and individuals will be limited to 3 minutes of speaking time. The total of all comments should not exceed 15 minutes. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

4. ANNOUNCEMENTS AND PRESENTATIONS

- a) Recognition for Years of Service Employees:
Chase Reed, 10 years, Police Department
Kendall Hale, 20 years, Parks & Rec Department
- b) Mayor Suzanne Myers on storm response.

- c) Anthis-Brennan Expansion project update. Special Projects Director Ray Hammons
- d) Update on 2013 Bond projects. City Administrator Taylor Tannehill

5. CONSENT AGENDA

These items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) Approve the minutes from the May 5, 2025, and May 21, 2025, City Council meetings.
- b) Acknowledge receipt of the April 2025 General Fund Executive Summary.
- c) Acknowledge receipt of the April 2025 Investment Schedule.
- d) Acknowledge receipt of the April 2025 Check Register.
- e) Acknowledge receipt of the April 2025 Purchasing Card Statement.
- f) Acknowledge receipt of the April 2025 Open PO Report.
- g) Accept the 2025 Contribution from Cherokee Nation in the amount of \$3,500.00, placing the funds in the Fire Department's Restricted Donations account and amending the budget accordingly.
- h) Accept the payment from Cherokee Nation in the amount of \$7,500 and amend the budget accordingly, placing the funds in the restricted donations account to be used for the animal shelter/animal vaccination clinic.
- i) Acknowledge receipt of the Purple Wave Surplus Auction proceeds dated April 15, 2025, resulting in a deposit of \$26,535.00.
- j) Approve agreement with **Cherokee County** for Emergency Management Services for fiscal year 2025-2026.
- k) Approve the Memorandum of Understanding with **Cherokee County Detention Center** for inmate meals beginning July 1, 2025–June 30, 2026.
- l) Approve the renewal contract with **CivicPlus** for the Recreation Management software for the 2025-2026 fiscal year.
- m) Approve the **CODEPAL** Renewal Agreement for fiscal year 2025-2026.
- n) Approve the Subscription Agreement with **Davenport Group, Inc.** for two (2) new Network Servers in the amount of \$36,424.00 from budgeted account 210-50-8601.
- o) Approve the annual contract with **DBT Transportation Services** for aviation support and maintenance services for the 2025-2026 fiscal year.
- p) Approve the Inter-Local Agreement on the handling of juvenile cases with the **District Court** for the 2025-2026 fiscal year.
- q) Approve a Lease Agreement with **DOCServices, Inc.** for senior nutrition at the Senior Citizen's Building for the 2025-2026 fiscal year.
- r) Engage the services of the **Eide Bailly, CPA Firm**, to conduct the Financial Compilation for the FY 2024-2025 audit.
- s) Approve the Service Agreement with **KI BOIS Area Transit System (K.A.T.S.)** for public transportation in the Tahlequah area for the 2025-2026 fiscal year.

- t) Approve the contract for services with **Oklahoma Production Center (OPC)** for city-wide Recycling and Road Litter Pickup for the 2025-2026 fiscal year.
- u) Approve the 2025-2026 contract with **Mike Palmer** for greens maintenance at River Links and Anthis Brennan.
- v) Approve the 2025-2026 contract with **Richard Smith** for the opening/closing of cemetery graves at the cost of \$350.00 per grave.
- w) Engage the services of **St. Pierre, Kimble, & Associates, CPA, PC** to conduct the Financial Audit for the 2024-2025 fiscal year.
- x) Approve the School Resource Officer contract with **Tahlequah Public Schools** for the 2025-2026 fiscal year.
- y) Approve the 2025-2026 Disposal Agreement with **Waste Management of Oklahoma, Inc.**
- z) Approve the Mayor's reappointment of Bob Girdner to the **Board of Adjustment** for a 3-year term, expiring in 2028.
- aa) Approve the Mayor's reappointment of Robert Batson to the **Planning Commission** for a 3-year term, expiring in 2028.
- bb) Approve the Mayor's reappointment of Armondo Duke to the **Planning Commission** for a 3-year term, expiring in 2028.
- cc) Approve the Mayor's appointment of Anita Thompson to the **TRDA Board** for a 3-year term, ending in 2028.
- dd) Approve the Mayor's reappointment of Dower Combs to the **TRDA Board** for a 3-year term, ending in 2028.
- ee) Approve the Mayor's reappointment of Paula Mutzig to the **TRDA Board** for a 3-year term, expiring in 2026.
- ff) Hire Lakyn Adams, Christopher Hetherington, and Isabella Sierra as PT Laborers/Concessions (Pool) in the Parks and Recreation Department at \$10.07 per hour, effective May 5, 2025.
- gg) Hire Shawn Watson as a PT Animal Control Officer in the Compliance Department at \$12.00 per hour, effective May 20, 2025.
- hh) Hire Caleb Crittenden as a Dispatcher in the Police Department at \$16.00 per hour, effective June 2, 2025.
- ii) Hire Samuel Webster and Tony Stayathome as Drivers in the Solid Waste Department at \$40,500.00 Annually, effective June 2, 2025.
- jj) Transfer Margaret Carter, Lifeguard to PT Laborer/Concessions (Pool) in the Parks and Recreation Department at \$10.07 per hour, effective May 13, 2025.
- kk) Promote Logan Hackworth from Volunteer Firefighter to Firefighter in the Fire Department, salary per the Collective Bargaining Agreement, effective June 2, 2025.
- ll) Accept the resignations of Ryan Kirk and Jamen Sims, Lifeguards in the Parks and Recreation Department, effective May 14, 2025.
- mm) Accept the resignation of Alexandrya Corbett, Dispatcher in the Police Department, effective May 21, 2025.
- nn) Accept the resignation of Chance Parson, PT Laborer/Concessions in the Parks & Recreation Department, effective May 5, 2025.

6. REGULAR SESSION

- a) Discussion and possible action on items removed from the consent agenda.
- b) **Discussion:** Public Hearing on the proposed **2025-2026 City Budget**.
(A copy of the proposed budget is available on the City website)
- c) Motion to approve, approve with modifications, or deny **Resolution No. 06-02-2025A**, a resolution approving the City of Tahlequah, Oklahoma budget for the 2025-2026 fiscal year and establishing budget amendment authority. Finance Director Michele Collins/City Treasurer Marty Hainzinger
- d) Discussion and possible action to authorize or deny the Mayor entering into an agreement with James Murray, property owner at 334 N Muskogee Avenue, to construct a balcony on the City right-of-way. City Administrator Taylor Tannehill
- e) Discussion and possible action to approve, approve with modification, or deny **Resolution No. 06-03-2025A**, a resolution changing zoning from RS-2 (Single-Family Medium Density) to RM-2 (Multi-Family Medium Density) located at 628 Garden Road, Tahlequah, Oklahoma. A part of the land located in the SW/4 NW/4 SW/4 of Section 34, T17N, R22E, more particularly described as follows, beginning at a point 30'W & 564'S of NW/C of said 10 Acres; thence S96', thence W145', thence N96', thence E145' to POB, Cherokee County, Oklahoma. Planning & Development Director Paige Harjo
- f) Discussion and possible action to approve, approve with modification, or deny **Ordinance No. 1388-2025**, an Ordinance of the City of Tahlequah, amending the Tahlequah City Code, Part 14, Complete Streets, by repealing Chapter 14-801 through 14-804 and amending Chapter 14-801, creation of review body for the Complete Streets Policy, providing for codification, severability, repeater, and declaring an emergency. Planning & Development Director Paige Harjo.

Declare **Ordinance 1388-2025** as an Emergency Ordinance; it being immediately necessary for the preservation of public peace, health, safety, welfare, and morals and should take effect immediately after its publication as provided by law.
- g) Discussion and possible action to approve, approve with modifications, or deny **Ordinance No. 1389-2025**, an ordinance of the City of Tahlequah, Oklahoma, amending the Code of Ordinances of the City of Tahlequah, Part 7, Finance and Taxation; Chapter 7-1, Finance and Budget Administration; Section 7-114, Reserve Funds; Providing for Codification; Severability; Repealing, and Declaring an Emergency. City Administrator Taylor Tannehill.

Declare **Ordinance No. 1389-2025** an Emergency Ordinance; it being immediately necessary for the preservation of public peace, health, safety, welfare, and morals and should take effect immediately after its publication as provided by law.

7. EXECUTIVE SESSION

- a) Pursuant to §25.307(B)(2), discussion related to negotiations with Fraternal Order of Police Lodge No. 201, and if necessary, take appropriate action in open session.
- b) Pursuant to §25.307(B)(2), discussion related to negotiations with the International Association of FireFighters Local 4099, and if necessary, take appropriate action in open session.
- c) Pursuant to 25 § 307(B)(4), confidential communications pertaining to case #CJ-24-64, Cherokee County, and if appropriate, take necessary action in open session.

- d) Pursuant to 25 § 307(C)(11), discussion related to economic development to entice businesses to remain or locate within the City of Tahlequah, and if necessary, take appropriate action in open session.

8. RECONVENE INTO REGULAR SESSION

- a) Discussion and possible action related to negotiations with Fraternal Order of Police Lodge No. 201, as discussed in the Executive Session.
- b) Discussion and possible action related to negotiations with the International Association of FireFighters Local 4099, as discussed in the Executive Session.
- c) Discussion and possible action pertaining to case #CJ-24-64, Cherokee County, as discussed in the Executive Session.
- d) Discussion and possible action related to economic development to entice businesses to remain or locate within the City of Tahlequah, as discussed in the Executive Session.
- e) Adjourn.