

**MINUTES
TAHLEQUAH CITY COUNCIL
REGULAR MEETING – February 3, 2025 - 5:30 PM
111 Cherokee Ave. Tahlequah, OK 74464**

1. MEETING CONVENED

- a. Meeting called to order by Mayor Suzanne Myers at 5:30 pm.
- b. City Clerk, Whitney Shaw, called the roll as follows:

Present: Councilor Ward I Danny Perry
 Councilor Ward III Stephen Highers
 Councilor Ward IV Josh Allen

Absent: Councilor Ward II Keith Baker

Others present: Mayor Suzanne Myers, City Attorney JT Hammons, City Administrator Taylor Tannehill, City Treasurer Marty Hainzinger, City Clerk Whitney Shaw, Deputy City Clerk Amber Payton, and IT Support Kendall Collins

- c. **Invocation:** Mr. Ed Haworth
- d. **Flag salute:** Led by Mayor Suzanne Myers
- e. **Public Notice:** December 19, 2024 at 9:10 a.m. and January 22, 2025 at 11:59 a.m.

2. PUBLIC INSTRUCTIONS

Access Code: 880 9135 6076 **Password:** 4560651

3. PUBLIC COMMENTS

Paige Harjo-Tahlequah Road Safety Day, Kathy Cott-quote, Dr. John Uzzo-THA Audit reports.

4. ANNOUNCEMENTS AND PRESENTATIONS

- a) Recognition for Years of Service Employees: Jimmy Fort, TFD, 20 years
- b) Anthis-Brennan update-Special Projects Director Ray Hammons
- c) Tahlequah Fire Dept. 2024 Report-Fire Chief Casey Baker

5. CONSENT AGENDA

Councilor Allen made a motion and Councilor Perry seconded to approve the consent agenda as follows:

- a) Approve the minutes from the January 6, 2025, City Council meetings.
- b) Acknowledge receipt of the December 2024 Financial Statement.
- c) Acknowledge receipt of the December 2024 Investment Schedule.
- d) Acknowledge receipt of the January 2025 Check Register.

- e) Acknowledge receipt of the January 2025 Purchasing Card Statement.
- f) Acknowledge receipt of the January 2025 Open PO Report.
- g) Acknowledge receipt of the June 2024 Financial Statement.
- h) Accept the donation from Douglas & Jean Coshaw in memory of Jennifer McCrae in the amount of \$75.00 and amend the budget accordingly, placing the funds in the restricted donation accounts to be used for the animal shelter/animal control vaccination clinic.
- i) Accept the donation from Headway Marketing in the amount of \$5,000 and amend the budget accordingly, placing funds in the restricted donation account to be used for the Fire Department.
- j) Close out the 2021 Bullet Proof Vest Grant-Fund 248 and reflect the closeout on the financial statement.
- k) Approve the Tahlequah Police Dept. to surplus used body cameras, charging stations/attachments and sell said items to the Cherokee County Sheriff's office for \$2,000.
- l) Authorize the Mayor to enter into an intergovernmental agreement with the Oklahoma Department of Aerospace and Aeronautics for design services to construct 9-unit T-Hangar, taxi lane, and relocate the AWOS, obligating 5% matching funds in the amount of \$13,845.
- m) Appoint Kane Teague as a Volunteer Firefighter in the Fire Department, effective January 27, 2025.
- n) Appoint Colton Cox as a Volunteer Firefighter in the Fire Department, effective January 27, 2025.
- o) Appoint Cameron Porter as a Volunteer Firefighter in the Fire Department, an unbudgeted position and amend budget accordingly, effective February 4, 2025.
- p) Hire Eli Blackbird and Dakota Dallis as collectors in the Solid Waste Department at \$35,500 annually, effective February 3, 2025.
- q) Accept the resignation of Justin Jackson, Dispatcher in the Police Department, effective January 20, 2025.

Vote: Ayes: Allen, Perry, Highers

Nays: None

Motion carried

6. REGULAR SESSION

6a) No items were removed from the Consent Agenda.

6b) Councilor Highers made a motion and Councilor Allen seconded to approve hosting the 2025 Camp Fierce at the Chief Bob Adrian Regional Fire Training Center on October 10th, 11th, and the 12th.

Vote: Ayes: Highers, Allen, Perry

Nays: none

Motion carried

6c) Councilor Highers made a motion and Councilor Allen seconded to approve authorization for the Mayor to negotiate and enter into an amended agreement between the City of Tahlequah and Tahlequah Sports League.

Vote: Ayes: Highers, Allen, Perry

Nays: none

Motion carried

6d) Councilor Allen made a motion and Councilor Perry seconded to approve authorization of the Mayor to accept beneficial interest in the Cherokee County 911 Authority.

Vote: Ayes: Allen, Perry, Highers

Nays: none

Motion carried

6e) Councilor Allen made a motion and Councilor Perry seconded to authorization for the City Administrator to purchase a 2014 Caterpillar 12M2 Grader in the amount of \$100,00 and waive the City's purchasing policy.

Vote: *Ayes: Allen, Perry, Highers* *Nays: none* *Motion carried*

6f) FIRST READING of Ordinance No. 1384-2025.
No emergency vote taken.

6g) No action taken on Resolution No. 02-03-2025.

6h) FIRST READING of Ordinance No. 1385-2025.
No emergency vote taken.

7) EXECUTIVE SESSION

Councilor Allen made a motion and Councilor Perry seconded to Exit Regular Session and enter Executive Session at 6:15 pm.

Vote: *Ayes: Allen, Perry, Highers* *Nays: None* *Motion carried*

8) RETURN FROM EXECUTIVE SESSION at 8:03 p.m.

a) Action to approve contract amendments for the City Administrator as discussed in Executive Session.

Vote: *Ayes: Allen, Perry, Highers* *Nays: None* *Motion carried*

b) **No action required** pertaining to matters of economic development and the creation of a proposal to entice a business to remain or locate in the jurisdiction of the City of Tahlequah as discussed in Executive Session.

c) **No action required** related to the purchase or appraisal of property located in Downtown Tahlequah as discussed in Executive Session.

d) **No action required** related to confidential communications concerning any pending investigation, claim or action, as discussed in Executive Session.

e) Meeting adjourned at 8:04 p.m.