



AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of Meeting Monday, March 3, 2025 at 5:30 PM

Place of Meeting The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464
(voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting

Meeting ID: 853 4047 4483

Passcode: 4560651

1. MEETING CONVENED

- a) Meeting Called to Order
- b) Roll Call
- c) Invocation
- d) Flag Salute
- e) **Public Notice:** A Public Notice of meeting was provided on December 19, 2024, at 9:10 a.m. to the OK Secretary of State and an additional notice was provided on February 24, 2025, at 12:48 p.m. at 111 S. Cherokee Ave. Tahlequah, OK 74464.

2. PUBLIC INSTRUCTIONS

If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

3. PUBLIC COMMENTS

Comments will be accepted from the public and individuals will be limited to 3 minutes of speaking time. The total of all comments should not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

4. ANNOUNCEMENTS AND PRESENTATIONS

- a) Anthis-Brennan Expansion Project update. [Special Projects Coordinator Ray Hammons](#)

- b) Presentation from Northeastern State University President Dr. Rodney Hanley regarding Senate Bill - 701.
- c) Presentation from Tahlequah Farmer's Market.

5. CONSENT AGENDA

These items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) Approve the minutes from the February 3, 2025, City Council meeting.
- b) Acknowledge receipt of the January 2025 General Fund Executive Summary.
- c) Acknowledge receipt of the January 2025 Investment Schedule.
- d) Acknowledge receipt of the February 2025 Check Register.
- e) Acknowledge receipt of the February 2025 Purchasing Card Statement.
- f) Acknowledge receipt of the February 2025 Open PO Report.
- g) Acknowledge receipt of the 2023-2024 Tahlequah Hospital Authority Board audit.
- h) Acknowledge receipt of the Tahlequah Regional Development Authority February 2025 report.
- i) Acknowledge receipt of the Tahlequah Area Chamber of Commerce February 2025 report.
- j) Acknowledge receipt of the February 2025 Tourism report.
- k) Accept a donation from Walmart in the amount of \$1,000.00 for the Police Department and amend the budget accordingly.
- l) Accept the donation from PetCo Love in the amount of \$3,000.00 for the Animal Shelter and amend the budget accordingly.
- m) Approve a budget amendment for the 2024-2025 fiscal year for the Tahlequah Regional Development Authority.
- n) Acknowledge receipt of the Purple Wave Surplus Auction proceeds dated January 21, 2025, resulting in a deposit of \$17,860.00.
- o) Approve the withdrawal of the hangar construction lease for Site FH23 to Tom Farmer.
- p) Approve construction lease for Young Farms Partnership for a 50' x 60' hangar on site FH23.
- q) Hire Elianah Auguston, Madison Sherron, Kennedy Baker, and Libby Baker as Lifeguards in the Parks and Recreation Department at \$12.00 per hour, effective May 1, 2025.
- r) Reinstate/rehire Justin Jackson as a dispatcher in the police department at \$16.96 per hour, effective January 21, 2025.
- s) Promote Dustin Jackson from PT Laborer in the Parks and Recreation Department to Full-Time Laborer in the Parks and Recreation Department at \$15.00 per hour, effective March 3, 2025, and amend the budget accordingly.
- t) Accept the resignations of Daniel Sosa and Noe Sosa, Lifeguards in the Parks and Recreation Department, effective February 24, 2025.

- u) Accept the resignation of Dulce Melo, PT Laborer/Concessions in the Parks and Recreation Department, effective February 24, 2025.

6. REGULAR SESSION

- a) Discussion and possible action on items removed from the consent agenda.
- b) Discussion and possible action to approve, approve with modifications, or deny authorization for the Mayor to enter into an agreement between the City of Tahlequah and the Tahlequah Farmer's Market for the use of the facilities for market seasons 2025 through 2026. City Administrator Taylor Tannehill
- c) **2nd Reading.** Discussion and possible action to approve, approve with modification, or deny **Ordinance No. 1384-2025**. An ordinance establishing the 2025 Street Improvement Sales Tax, assessing and levying an excise tax on one-half of one percent (.5%), commencing January 1, 2026, through December 31, 2030. City Administrator Taylor Tannehill/Mayor Suzanne Myers

Declare **Ordinance No. 1384-2025** as an Emergency Ordinance; it being immediately necessary for the preservation of public peace, health, safety, welfare, and morals and should take effect immediately after its publication as provided by law.
- d) Discussion and possible action to approve or deny **Resolution No. 02-03-2025**. A resolution authorizing the calling and holding of a Special Election in the City of Tahlequah, Cherokee County, State of Oklahoma, on Tuesday, the 13th day of May 2025, for the purpose of submitting to the qualified electors of the City of Tahlequah, Cherokee County, State of Oklahoma, the question of their approval or rejection of the proposed 2025 Street Improvement Sales Tax Ordinance, and for other purposes. City Administrator Taylor Tannehill/Mayor Suzanne Myers
- e) **2nd Reading.** Discussion and possible action to approve, approve with modification, or deny **Ordinance No. 1385-2025**. An Ordinance detaching certain property from the City of Tahlequah City Limits located south of West Fox Street, West of Highway 51. City Attorney JT Hammons/City Administrator Taylor Tannehill

Declare **Ordinance No. 1385-2024** as an Emergency Ordinance; it being immediately necessary for the preservation of public peace, health, safety, welfare, and morals and should take effect immediately after its publication as provided by law.
- f) Discussion and possible action to appoint an individual to represent the City of Tahlequah on a board to implement the Homelessness Study. Councilman Josh Allen
- g) Discussion and possible action to approve or deny the appointment of Danny Perry to a vacant seat on the Municipal Utility Board/Tahlequah Public Works Authority, fulfilling a term expiring in March 2030. Mayor Suzanne Myers

- h) Discussion and possible action to approve or deny the reappointment of Scott Wright to the Municipal Utility Board/Tahlequah Public Works Authority, fulfilling a term expiring in March 2030. Mayor Suzanne Myers
- i) Discussion and possible action to accept the lowest responsible bid for the Concession Building Project, or reject all bids. Special Projects Coordinator Ray Hammons.
- j) Discussion and possible action to approve or deny Change Order #1 for the Woodard Bridge Project, in the amount of \$5,000. Street Commissioner Kevin Smith/City Administrator Taylor Tannehill
- k) Discussion and possible action to approve or deny the City Administrator authorization to award a competitive bid for concrete work related to the White Avenue Street Project. City Administrator Taylor Tannehill
- l) Discussion and possible action to approve, approve with modifications, or deny **Resolution No. 03-03-2025**, a resolution to change the zoning from the hereinafter described real estate from RS-3 (Single-Family High Density) to C-3 (Regional Commercial) located at 717 West Choctaw St., Tahlequah, Oklahoma, more particularly described as, Lot 1 and the W 30' of Lot 2, Block 102, Tahlequah Lots, Cherokee County, Oklahoma. City Administrator Taylor Tannehill for Planning & Development Director Paige Harjo
- m) Discussion and possible action to approve, approve with modification, or deny the Mayor authorization to enter into a contract with HSE Architects for architectural and engineering services for a parking garage, retaining wall, pedestrian bridge and sidewalks, and storm water detention in the City of Tahlequah, an amount not to exceed \$449,495. City Administrator Taylor Tannehill for Planning & Development Director Paige Harjo

7. EXECUTIVE SESSION

Motion to exit Regular Session and enter into Executive Session

- a) Pursuant to 25 § 307(B)(3), discussion related to the purchase or appraisal of property located in Downtown Tahlequah.
- b) Pursuant to §25-307(B)(2), discussion related to negotiations with Fraternal Order of Police Lodge No. 201, and if necessary, take appropriate action in open session.
- c) Pursuant to §25-307(B)(2), discussion related to negotiations with International Association of FireFighters Local 4099, and if necessary, take appropriate action in open session.
- d) Pursuant to 25 § 307(B)(3), discussion related to the purchase or appraisal of property located near the Tahlequah City Airport.

8. RETURN FROM EXECUTIVE SESSION & ENTER REGULAR SESSION

- a)** Possible action related to the purchase or appraisal of real property located in Downtown Tahlequah as discussed in the Executive Session.
- b)** Possible action related to negotiations with Fraternal Order of Police Lodge No. 201, as discussed in the Executive Session.
- c)** Possible action related to negotiations with the International Association of FireFighters Local 4099, as discussed in the Executive Session.
- d)** Possible action related to the purchase or appraisal of property located near the Tahlequah City Airport.
- e)** Adjourn.