



AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of Meeting Monday, February 3, 2025 at 5:30 PM

Place of Meeting The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464
(voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting

Meeting ID: 880 9135 6076

Passcode: 4560651

1. MEETING CONVENED

- a) Meeting Called to Order
- b) Roll Call
- c) Invocation by
- d) Flag Salute
- e) **Public Notice:** A Public Notice of meeting was provided on December 19, 2024, at 9:10 a.m. to the OK Secretary of State and an additional notice was provided on January 22, 2025, at 11:59 .m. at 111 S. Cherokee Ave. Tahlequah, OK 74464.

2. PUBLIC INSTRUCTIONS

If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

3. PUBLIC COMMENTS

Comments will be accepted from the public and individuals will be limited to 3 minutes of speaking time. The total of all comments should not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

4. ANNOUNCEMENTS AND PRESENTATIONS

- a) Recognition for Years of Service Employees: Jimmy Fort, 20 yrs., Tahlequah Fire Dept.
- b) Presentation on the Anthis-Brennan Expansion Project. Special Projects Director Ray Hammons

- c) Presentation of the 2024 Fire Department report to the Mayor and City Council. Fire Chief Casey Baker

5. CONSENT AGENDA

These items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) Approve the minutes from the January 6, 2025, City Council meeting.
- b) Acknowledge receipt of the December 2024 Financial Statement.
- c) Acknowledge receipt of the December 2024 Investment Schedule.
- d) Acknowledge receipt of the January 2025 Check Register.
- e) Acknowledge receipt of the January 2025 Purchasing Card Statement.
- f) Acknowledge receipt of the January 2025 Open PO Report.
- g) Accept the donation from Douglas & Jean Coshaw in Memory of Jennifer McCrae in the amount of \$75.00 and amend the budget accordingly, placing the funds in the restricted donation account to be used for the animal shelter/animal control vaccination clinic.
- h) Accept the donation from Headway Marketing in the amount of \$5,000 and amend the budget accordingly, placing the funds in the restricted donation account to be used for the Police Department.
- i) Accept the donation from Cherokee Nation in the amount of \$31,842.60 and amend the budget accordingly, placing the funds in the restricted donation account to be used for the Fire Department.
- j) Close out the 2021 Bullet Proof Vest Grant - Fund 428 and reflect the close out on the financial statement.
- k) Approve the Tahlequah Police Department to surplus used body cameras, charging stations/attachments and sell said items to the Cherokee County Sheriff's office for \$2,000.
- l) Authorize the Mayor to enter into an intergovernmental agreement with Oklahoma Department of Aerospace and Aeronautics for design services to construct 9-unit T-hangar, taxi lane, and relocate the AWOS, obligating 5% matching funds in the amount of \$13,845.
- m) Appoint Kane Teague as a volunteer Firefighter in the Fire Department, effective January 27, 2025.
- n) Appoint Colton Cox as a Volunteer Firefighter in the Fire Department, effective January 27, 2025.
- o) Appoint Cameron Porter as a Volunteer Firefighter in the Fire Department, an unbudgeted position and amend the budget accordingly, effective February 4, 2025.
- p) Hire Eli Blackbird and Dakota Dallis as collectors in the Solid Waste Department at \$35,500 annually, effective February 3, 2025.

- q) Accept the resignation from Justin Jackson, Dispatcher in the Police Department, effective January 20, 2025.

6. REGULAR SESSION

- a) Discussion and possible action on items removed from the consent agenda.
- b) Discussion and possible action to approve or deny hosting the 2025 Camp Fierce at the Chief Bob Adrian Regional Fire training center on October 10th, 11th, and 12th. Fire Chief Casey Baker
- c) Discussion and possible action to approve, approve with modifications or deny authorizing the Mayor to negotiate and enter into an amended agreement between the City of Tahlequah and Tahlequah Sports League. City Administrator Taylor Tannehill/Anthis-Brennan Park Coordinator Clay Davis
- d) Discussion and possible action to approve, approve with modifications or deny authorizing the Mayor to accept beneficial interest in the Cherokee County 911 Authority. City Attorney John Tyler Hammons
- e) Discussion and possible action to approve, approve with modifications or deny authorizing the City Administrator to purchase a 2014 Caterpillar 12M2 Grader in the amount of \$100,000 and waive the City's purchasing policy. Street Commissioner Kevin Smith/City Administrator Taylor Tannehill
- f) First Reading and discussion and possible action to approve, approve with modifications, or deny **Ordinance No. 1384-2025**. An ordinance establishing the 2025 Street Improvement Sales Tax, assessing and levying an excise tax of one-half of one percent (.05%), commencing January 1, 2026, through December 31, 2030. City Administrator Taylor Tannehill/Mayor Suzanne Myers
Declare Ordinance No. 1384-2025 as an Emergency Ordinance; it being immediately necessary for the preservation of public peace, health, safety, welfare, and morals and should take effect immediately after its publication as provided by law.
- g) Discussion and possible action to approve **Resolution No. 02-03-2025**. A resolution authorizing the calling and holding of a special election in the City of Tahlequah, Cherokee County, State of Oklahoma, on Tuesday, the 1st day of April, 2025, for the purposes of submitting to the qualified electors of the City of Tahlequah, Cherokee County, State of Oklahoma, the question of their approval or reject of the proposed 2025 street improvement sales tax ordinance, and for other purposes. City Administrator Taylor Tannehill/Mayor Suzanne Myers
- h) First Reading and discussion and possible action to approve, approve with modifications, or deny **Ordinance No. 1385-2025**. An Ordinance detaching certain property from City of Tahlequah City Limits located South of West Fox Street West of the Highway 51. City Administrator Taylor Tannehill/Mayor Suzanne Myers
Declare Ordinance No. 1385-2024 as an Emergency Ordinance; it being immediately necessary for the preservation of public peace, health, safety, welfare, and morals and should take effect immediately after its publication as provided by law.

7. EXECUTIVE SESSION (MOTION AND SECOND)

- a) Discussion related to the City Administrator's evaluation, as provided by 25 O.S. § 307(B)(1).
- b) Discussion related to matters of economic development and the creation of a proposal to entice a business to remain or locate in the the jurisdiction of the City of Tahlequah, pursuant to 25 O.S. § 307(C)(11).

- c) Discussion related to the purchase or appraisal of property located in Downtown Tahlequah, pursuant to 25 O.S. § 307(B)(3).
- d) Discussion of confidential communications between the public body and its attorney concerning any pending investigation, claim or action, pursuant to 25 O.S. § 307(B)(4)

8. RETURN FROM EXECUTIVE SESSION & ENTER REGULAR SESSION

- a) Possible action related to the City Administrator's Evaluation as discussed in Executive Session.
- b) Possible action related to matters of economic development and the creation of a proposal to entice a business to remain or locate in the jurisdiction of the City of Tahlequah as discussed in Executive Session.
- c) Possible action related to the purchase or appraisal of property located in Downtown Tahlequah as discussed in Executive Session.
- d) Discussion and possible action pertaining to confidential communications concerning any pending investigation, claim or action, as discussed in Executive Session.
- e) Adjourn.