



Amended AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of Meeting Monday, January 6, 2025 at 5:30 PM

Place of Meeting The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464
(voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting

Meeting ID: 885 0134 7465

Passcode: 4560651

1. MEETING CONVENED

- a) Meeting Called to Order
- b) Roll Call
- c) Invocation by Pastor Shana Dry, First United Methodist Church
- d) Flag Salute
- e) **Public Notice:** A Public Notice of meeting was provided on November 5, 2024, at 9:57 a.m. to the OK Secretary of State and an additional notice was provided on December 19, 2024, at 9:10 a.m. at 111 S. Cherokee Ave. Tahlequah, OK 74464.

2. PUBLIC INSTRUCTIONS

If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

3. PUBLIC COMMENTS

Comments will be accepted from the public and individuals will be limited to 3 minutes of speaking time. The total of all comments should not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

4. ANNOUNCEMENTS AND PRESENTATIONS

- a) Recognition for Years of Service Employees: Brian Swim, 20 years, Tahlequah Police Dept.

- b) Recognition of the Oklahoma Municipal League 25 Years of Service Honor Roll of Service.
M'Lynn Pape and Mike Fina, OML Executive Director.
- c) Presentation by Kristy Woodard, Cherokee Nation Office of Veteran Affairs.

5. CONSENT AGENDA

These items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) Approve the minutes from the December 2 and December 18, 2024, City Council meetings.
- b) Acknowledge receipt of the November 2024 Financial Statement.
- c) Acknowledge receipt of the November 2024 Investment Schedule.
- d) Acknowledge receipt of the December 2024 Check Register.
- e) Acknowledge receipt of the December 2024 Purchasing Card Statement.
- f) Acknowledge receipt of the December 2024 Open PO Report.
- g) Accept the payment from Cherokee Nation in the amount of \$7,500 and amend the budget accordingly, placing the funds in the restricted donation account to be used for the animal shelter/animal control vaccination clinic.
- h) Accept the donation from Kelly Collins in the amount of \$3,000 and amend the budget accordingly, placing the funds in the restricted donation account to be used for the animal shelter.
- i) Accept the donation from Kelly Collins in the amount of \$1,000 and amend the budget accordingly, placing the funds in the restricted donation account to be used for the Police Department.
- j) Approve the amended agreement between the City of Tahlequah and Cherokee County 911. This amendment changes the end date from December 31st, to June 30th.
- k) Approve the Municipal Court's use of the "Fresh Start Program" for the 5th year, beginning February 1, 2025 and ending April 30, 2025.
- l) Promote Jacob Bigam, Volunteer Firefighter in the Fire Department to Full Time Dispatcher in the Police Department at \$16.00 per hour, effective January 7, 2025.
- m) Accept the resignation of Adam Gaudreau, Collector in the Solid Waste Department, effective December 19, 2024.
- n) Accept the resignation (retirement) of Robert Sturm, Foreman in the Street Department, effective December 6, 2024.
- o) Accept the resignation from Bradley Hix, Labor/Operator in the Street Department, effective January 1, 2025.

6. REGULAR SESSION

- a) Discussion and possible action on items removed from the consent agenda.

- b) Discussion and possible action to affirm the appointment of Stephen Highers to the Municipal Utility Board/Tahlequah Public Works Authority.
- c) Discussion and possible action to reappoint Sherry Baker to the Municipal Utility Board/Tahlequah Public Works Authority to an additional 5-year term.
- d) Discussion and possible action to reappoint Mark Gish to the Municipal Utility Board/Tahlequah Public Works Authority to an additional 5-year term.
- e) Discussion and possible action to reappoint Scott Wright to the Municipal Utility Board/Tahlequah Public Works Authority to an additional 5-year term.
- f) Discussion and Possible Action to approve, approve with modifications, or deny authorizing the Mayor to enter into Professional Services Agreement between the City of Tahlequah and Freese & Nichols, Inc. for the purpose of including additional tasks to the current City-wide Drainage Master Plan Study being conducted. Additional Tasks include Pecan Creek Drainage Analysis, Downtown Drainage Analysis, and Drainage Criteria Update. **Planning & Development Director Paige Harjo**
- g) Discussion and Possible Action to approve, approve with modifications, or deny authorizing the Mayor to enter into a Memorandum of Agreement between the City of Tahlequah and the Cherokee Nation for the purpose of submitting a road/bridge improvement request in accordance with the guidelines established by the NATION; and, upon written notification of approval by the NATION, the CITY agrees to construct road and/or bridge projects with CITY forces and agrees to be reimbursed by the NATION for the cost of the materials upon satisfactory completion of the work from the funds allocated by the NATION for said projects. **Planning & Development Director Paige Harjo**
- h) Discussion and possible action to approve, approve with modifications, or deny authorizing the Mayor to enter into a Memorandum of Agreement between the City of Tahlequah and the Oklahoma Department of Transportation for the purpose of pedestrian/bike improvements along South Muskogee Street from Chickasaw Street to Goingsnake Street. **Planning & Development Director Paige Harjo**
- i) Discussion and possible action to approve, approve with modifications, or deny accepting the bid amount of \$3,295.00 per mowing from Kirk Lawn Care for the mowing of the specified City properties. **Parks & Recreation Superintendent Brian Speake**
- j) Discussion and possible action to approve, approve with modifications, or deny Resolution No. 01-06-2025. A Resolution to support the appointment of Taylor Tannehill to the District #2 Seat of the Board of Directors of the Oklahoma Municipal League. **City Administrator Taylor Tannehill**
- k) Discussion and possible action to approve, approve with modifications or deny authorizing the Mayor to sign a Quit Claim Deed, deeding a property located at 612 and 630 Guinn Avenue to William Berry. More particularly described as

follows: The Easterly 80 feet of Lots 3 & 4 in Block 2 Guinn Addition, City of Tahlequah, Cherokee County, State of Oklahoma. **Special Projects Director Ray Hammons**

7. EXECUTIVE SESSION

- a) Pursuant to §25-307(B)(4), confidential communications pertaining to Case # CIV-24-303-GLJ, Deboraugh Rodgers v. City of Tahlequah.
- b) Pursuant to §25-307(B)(4), confidential communications pertaining to case # CJ-24-225, Cherokee County.

8. EXIT EXECUTIVE SESSION

- a) Discussion and possible action pertaining to Case # CIV-24-303-GLJ, Deboraugh Rodgers v. City of Tahlequah. **City Attorney JT Hammons**
- b) Discussion and possible action pertaining to case # CJ-24-225, Cherokee County. **City Attorney JT Hammons**
- c) Adjourn.