AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of Meeting	**Monday, December 2, 2024** at **5:30 PM**
Place of Meeting	The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464 (voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting
Meeting ID: 810 6102 8235
Passcode: 4560651

1. MEETING CONVENED

a) Meeting Called to Order

b) Roll Call

c) Invocation by Darrell Christopher, First Christian Church

d) Flag Salute

e) **Public Notice:** A Public Notice of meeting was provided on November 7, 2023, at 11:00 a.m. to the OK Secretary of State and an additional notice was provided on November 22 at 11:15 a.m. at 111 S. Cherokee Ave. Tahlequah, OK 74464.

2. PUBLIC INSTRUCTIONS

If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

3. PUBLIC COMMENTS

Comments will be accepted from the public and individuals will be limited to 3 minutes of speaking time. The total of all comments should not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

4. ANNOUNCEMENTS AND PRESENTATIONS

a) Recognition for Years of Service Employees:
Anthony Margarit, 15 yrs.-Tahlequah Fire Dept.

Joe Enlow Jr., 15 yrs. -Tahlequah Fire Dept.
Travis Miller, 25 yrs.-Tahlequah Fire Dept.
Gary Cacy, 20 yrs.-Tahlequah Fire Dept.
Randy Tanner, 25 yrs.-Tahlequah Police Dept.

b) Anthis-Brennan Expansion Project Update. **Special Projects Director Ray Hammons.**

5. CONSENT AGENDA

These items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

a) Approve the minutes from the November 4 and November 14, 2024, City Council meetings.

b) Acknowledge receipt of the October 2024 Financial Statement.

c) Acknowledge receipt of the October 2024 Investment Schedule.

d) Acknowledge receipt of the November 2024 Check Register.

e) Acknowledge receipt of the November 2024 Purchasing Card Statement.

f) Acknowledge receipt of the November 2024 Open PO Report.

g) Acknowledge receipt of the June 2024 Financial Statement.

h) Acknowledge receipt of the Tahlequah Hospital Authority report for November 2024.

i) Acknowledge receipt of the Tahlequah Area Chamber of Commerce monthly report for November 2024.

j) Acknowledge receipt of the TACC Tourism report for November 2024.

k) Acknowledge receipt of the Tahlequah Regional Development Authority monthly report for November 2024.

l) Acknowledge receipt of the Eastern Oklahoma Library System Board Report for November 2024.

m) Accept the two separate donations from CK Restoration, LLC, both in the amount of $500.00 and amend the budget accordingly.

n) Accept the donation from Shafa Enterprises Inc. (X-press Stop) both in the amount of $1,000.00 and amend the budget accordingly.

o) Acknowledge receipt of the FY 24 TPWA Audit.

p) Acknowledge receipt of the FY 24 TACC (for Tourism) audit.

q) Acknowledge receipt of the FY 24 TEFA Audit.

r) Acknowledge receipt of the FY 24 TPFA Audit.

s) Approve an agreement between the Cherokee County Sales Tax Advisory Board/ Cherokee County and the City of Tahlequah for dispatch services of county fire departments.

t) Approve the 2025 Meeting Schedules for the following Boards, Committees, Trusts, etc. to be submitted to the Oklahoma Secretary of State: Board of Adjustment, Planning Commission.

6. REGULAR SESSION

a) Discussion and possible action on items removed from the consent agenda.

b) Discussion and possible action to approve, approve with modifications, or deny authorizing the Mayor to enter into a Memorandum of Understanding between the City of Tahlequah and Cherokee County 911 for the purpose of purchasing a Computer Aided Dispatch (CAD) system and requiring reimbursement using the "Transfer to Grants Account" in the General Fund and the "Reserve for Property & Right-of-Way Purchase" in the Capital Improvements Fund, amending the budget accordingly. **City Administrator Taylor Tannehill**

c) Discussion and possible action to accept the 2025 Safe Oklahoma Grant from the Oklahoma Attorney General's Office amount of $10,900 and amend the budget accordingly. **Police Chief Nate King**

d) Discussion and possible action to approve a Scope of Services and Cost Estimate for right-of-way acquisition in the amount of $188,200.00 and enter into an agreement with Pinnacle Consulting Management Group, Inc. for right-of-way acquisitions on the Allen Road Street Improvement Project. **City Administrator Taylor Tannehill**

e) Discussion and possible action to approve, approve with modifications, or deny Ordinance No.1382-2024. An ordinance amending the Tahlequah City Code, Part 14, Streets and Public Works; Chapter 14-4, Cemetery, General Provisions; by repealing Section 14-403, Cemetery Board; Providing for Codification, Severability and Repealer, and Declaring an Emergency. **Cemetery Coordinator Jennifer Cruwell/City Attorney JT Hammons**

Declare or Deny Ordinance No. 1382-2024, as an Emergency Ordinance; it being immediately necessary for the preservation of public peace, health, safety, welfare, and morals and should take effect immediately after its publication as provided by law.

f) Discussion and possible action to approve, approve with modifications, or deny Ordinance No. 1383-2024. An ordinance amending the Tahlequah City Code, Part 2, Administration and Government; Chapter 2-4, General Provisions relating to City Officers and Employees; By adding Section 2-413, Financial Disclosure; Providing for Codification, Severability, Repealer, and declaring an emergency. **Councilor Keith Baker/City Attorney JT Hammons**

Declare or Deny Ordinance No. 1383-2024, as an Emergency Ordinance; it being immediately necessary for the preservation of public peace, health, safety, welfare, and morals and should take effect immediately after its publication as provided by law.

g) Discussion and possible action to accept the lowest responsible bid and award contract for Project 2024-6004, Woodard Avenue Bridge. **Street Commissioner Kevin Smith/City Administrator Taylor Tannehill**

h) Discussion and possible action on the appointment and/or organization of the implementation body for the Homelessness Strategic Plan. **Councilor Josh Allen/City Administrator Taylor Tannehill**

7. EXECUTIVE SESSION

Motion to exit Regular Session and enter into Executive Session

a) Pursuant to §25-307(B)(2), Discussion pertaining to the 2024-2025 contract with IAFF Local 4099.

b) Pursuant to §25-307(B)(4) discussion of confidential communications between a public body and its attorney concerning a pending investigation, claim, or action.

c) Pursuant to §25-307(C)(11) discussion on matters pertaining to economic development concerning Project Leaf.

d) Pursuant to §25-307(B)(4) discussion related to Case No. CV-2024-00370, Watts vs. City of Tahlequah.

8. EXIT EXECUTIVE SESSION

Motion and Second to Exit Executive Session

a) Possible action pertaining to the 2024-2025 contract with IAFF Local 4099.

b) Possible action pertaining to confidential communications between a public body and its attorney concerning a pending investigation, claim, or action.

c) Possible action on matters pertaining to Economic Development concerning Project Leaf.

d) Possible action related to Case No. CV-2024-00370, Watts vs. City of Tahlequah.

e) Discussion and possible action on the expenditure/obligation of the American Rescue Fund. **City Administrator Taylor Tannehill**

f) Adjourn.

NOTICE OF MEETING
TAHLEQUAH CITY COUNCIL

REGULAR MEETING

Date/Time of Meeting: **Monday, December 2, 2024, at 5:30 p.m.**
Place of Meeting: The meeting will be held at **111 Cherokee Ave. Tahlequah, OK 74464**

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Members of the public may attend the meeting in person or remotely by Zoom using the instructions for remote attendance, provided below. The remote attendance option is provided to the general public to encourage and facilitate an informed citizenry.

Join "Zoom" Meeting
Meeting ID: 810 6102 8235
Password: 4560651

Videoconference and/or teleconference access instructions for public attendance at the meeting: the Public and City Staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code: 810 6102 8235 Password: 4560651.** If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

Filed in the office of the City Clerk at **11:15 a.m. on November 22, 2024**.

Whitney J Shaw

THE CITY OF TAHLEQUAH
SEAL
OKLAHOMA

THE CITY OF TAHLEQUAH OKLAHOMA

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	5a
Meeting Date	12/2/2024
Initiator	
Office / Department	Administration

Item Title

Approve the minutes from the November 4 and November 14, 2024, City Council meetings.

Background

Exhibits

1. 11.04.2024 Minutes-Unapproved
2. 11.14.20214 Minutes-Unapproved

Funding Source

Request

UNAPPROVED

MINUTES
TAHLEQUAH CITY COUNCIL
REGULAR MEETING – November 4, 2024 - 5:30 PM
111 Cherokee Ave. Tahlequah, OK 74464

1. MEETING CONVENED

a. Meeting called to order by Mayor Suzanne Myers at 5:30 pm.
b. City Clerk, Whitney Shaw, called the roll as follows:

Present:	Councilor Ward II	Keith Baker
	Councilor Ward III	Stephen Highers
	Councilor Ward IV	Josh Allen

Others present: Mayor Suzanne Myers, City Attorney JT Hammons, City Administrator Taylor Tannehill, City Treasurer Marty Hainzinger, City Clerk Whitney Shaw, Deputy City Clerk Amber Payton, and IT Support Mario de La Hoya. **Not Present:** Councilor Ward I Danny Perry

c. **Invocation:** Mike Murray, First Baptist Church
d. **Flag salute:** Led by Mayor Suzanne Myers
e. **Public Notice:** October 21, 2024 at 8:31 a.m.

2. PUBLIC INSTRUCTIONS

Access Code: 839 7344 7837 **Password:** 4566500

3. PUBLIC COMMENTS

Fire Chief Casey Baker thanked the Pi Kappa Alpha fraternity for a donation and their continued support of the Tahlequah Fire Dept.

4. CONSENT AGENDA

Councilor Allen made a motion and Councilor Highers seconded to approve the consent agenda as follows:

a) Approve the minutes from the October 7, 2024, City Council meetings.
b) Acknowledge receipt of the September 2024 Financial Statement.
c) Acknowledge receipt of the September 2024 Investment Schedule.
d) Acknowledge receipt of the October 2024 Check Register.
e) Acknowledge receipt of the October 2024 Purchasing Card Statement.
f) Acknowledge receipt of the October 2024 Open PO Report.
g) Accept the Tahlequah Hospital's Authority monthly report for October 2024.
h) Accept the Tahlequah Area Chamber of Commerce monthly report for October 2024.
i) Accept the TACC-Tour Tahlequah monthly report for October 2024.
j) Accept Tahlequah Regional Development Authority's monthly report for October 2024.

k) Accept a donation from Tim M. Synar in the amount of $500.00 and amend the budget accordingly, placing the funds in the Restricted Donations Account to be used for the Animal Shelter.
l) Accept the $1,000.00 donation from Billie Davis for Decorations for Christmas and amend the budget accordingly, placing the funds in the Restricted Donations Account for Holiday Decorations.
m) Accept the donation from Hellas, Inc in the amount of $5,000 and amend the budget accordingly.
n) Accept the donation from Cherokee Nation in the amount of $41,362.00 and amend the budget accordingly, placing the funds in the Police-Restricted Donations Fund.
o) Approve the 2025 Meeting Schedules for the following Boards, Committees, Trusts, etc. to be submitted to the Oklahoma Secretary of State: Abatement Board, Airport Board, Cemetery Board, Historic Preservation Board, Joint Airport Zoning Board, Tahlequah City Council, Tahlequah Educational Facilities Authority, Tahlequah Hospital Authority, Tahlequah Public Facilities Authority, and Tahlequah Regional Development Authority.
p) Approve overtime pay in lieu of comp time for all City employees who work the Christmas Parade and Red Fern Festival.
q) Approve land lease for hangar construction for Braden Young on site FH47 at Tahlequah Municipal Airport.
r) Approve land lease for hangar construction for Keith Shankle on site FH48 at Tahlequah Municipal Airport.
s) Approve Amendment #01 to the Supplemental Operating Agreement for Detention Services with the Cherokee Nation.Accept the resignation of Alex Wisdom, Mechanic in the Solid Waste Department, effective September 16, 2024.
t) Hire Bradley Hix as a Laborer/Operator in the Street Department with an annual wage of $33,829.88, effective October 21, 2024.
u) Promote Jaide Wilks, PT Laborer in the Parks and Recreation Department at $10.07 per hour to FT Pro Shop Employee in the Parks and Recreation Department at $15.00 per hour, effective October 28, 2024.
v) Accept the resignation of Mario DeLa Hoya, Computer Support Specialist in the IT Department, effective October 18, 2024.
w) Accept the resignation of Martin Falcon, PT Laborer in the Parks and Recreation Department, effective October 26, 2024.

Vote: Ayes: Allen, Baker, Highers Nays: None Motion carried

5. ANNOUNCEMENTS AND PRESENTATIONS

a) Recognition for Years of Service Employees:
Randy Tanner, Tahlequah Police Department, 25 years
Mark Whittmore, Tahlequah Fire Department, 25 years

b) Presentation on the Anthis-Brennan Expansion Project by Special Projects Coordinator Ray Hammons.

6. REGULAR SESSION

6a)

No items were removed from the Consent agenda. No action required.

6b) Councilor Allen made a motion and Councilor Baker seconded to approve with Ordinance No. 1381-2024, with the modification of reducing the per annum amount for City Councilors by $50, making it $7,950.00 and setting an effective date.

Vote: Ayes: Allen, Baker, Highers ***Nays: None*** ***Motion carried***

6c) Councilor Allen made a motion and Councilor Highers seconded to approve Resolution No. 11-04-2024(A), calling for an election on February 11, 2025, to elect Ward 1 Councilor, Ward II Councilor, City Clerk, City Treasurer, Chief of Police, and Street Commissioner.

Vote: Ayes: Allen, Highers, Baker ***Nays: None*** ***Motion carried***

6d) Councilor Highers made a motion and Councilor Allen seconded to approve, Resolution No. 11-04-2024(B), a resolution of support for the appointment of Taylor Tannehill, as representative to the Oklahoma Municipal League Regional Council.

Vote: Ayes: Highers, Allen, Baker ***Nays: None*** ***Motion carried***

6e) Councilor Allen made a motion and Councilor Baker seconded to approve Resolution No. 11-04-2024(C), a resolution to change the zoning from hereinafter described real estate from RS-3 (Single-Family High Density) to I-2 (Industrial Moderate) located at West Choctaw St. between S. West Ave. and S. Morris Ave., Tahlequah, Oklahoma, more particularly described as, the E 70.6' of Lot 2, Lot 3, less southerly 87' of both lots 2 & 3, Block 102, Tahlequah Lots, Cherokee County, Oklahoma.

Vote: Ayes: Allen, Baker, Highers ***Nays: None*** ***Motion carried***

6f) Councilor Allen made a motion and Councilor Highers seconded to approve the authorization of the Mayor to enter into a contract with Kimley-Horn to prepare and develop a Transportation Safety Action Plan for the City of Tahlequah.

Vote: Ayes: Allen, Highers, Baker ***Nays: None*** ***Motion carried***

6g) Councilor Allen made a motion and Councilor Highers seconded to adopt the City of Tahlequah Homelessness Strategic Plan.

Vote: Ayes: Allen, Highers, Baker ***Nays: None*** ***Motion carried***

6h) **No Action Taken**. Discussion only on the development of a Regional Planning Commission.

Vote: Ayes: Allen, Perry, Baker, Highers ***Nays: None*** ***Motion carried***

7) EXECUTIVE SESSION

Councilor Allen made a motion to Exit Regular Session and enter Executive Session at 6:09 pm. Motion seconded by Councilors Higher and Baker.

8) RETURN FROM EXECUTIVE SESSION

Council exits Executive Session and 6:34 pm.

a) No action taken on the discussion pertaining to the 2024-2025 contract with the IAFF.

b) No action taken on the discussion pertaining to Case# CJ-24-64, H & G Paving Contractors, Inc. v. City of Tahlequah.

c) Meeting adjourned at 6:35 p.m.

UNAPPROVED

MINUTES
TAHLEQUAH CITY COUNCIL
SPECIAL MEETING – November 14, 2024 – 3:30 PM
111 Cherokee Ave. Tahlequah, OK 74464

1. MEETING CONVENED

a) Meeting called to order by Mayor Suzanne Myers at 3:32 p.m.
b) City Clerk, Whitney Shaw, called the roll as follows:

Present:	Councilor Ward I	Danny Perry
	Councilor Ward II	Keith Baker
	Councilor Ward IV	Josh Allen
Not Present:	Councilor Ward III	Stephen Highers

Others present: Mayor Suzanne Myers, City Administrator Taylor Tannehill, City Clerk Whitney Shaw, Deputy City Clerk Amber Payton, and IT Support Kendall Collins

c) A Public Notice of Meeting was provided on November 12, 2024, at 2:41 p.m. at 111 S. Cherokee Ave., Tahlequah, OK 74464 as well as the City of Tahlequah website.

2. REGULAR SESSION

a) Councilor Baker made a motion and Councilor Perry seconded to approve the authorization to use the American Rescue Fund for a one-time cost of living stipend of $500.00 for all fulltime employees.

Vote: Ayes: Baker, Perry, Allen ***Nays: None*** ***Motion carried***

b) Meeting adjourned at 3:37 p.m.

Tahlequah City Council
AGENDA ITEM REPORT

Item No.	5b
Meeting Date	12/2/2024
Initiator	Rebecca White, Finance Support
Office / Department	Finance

Item Title

Acknowledge receipt of the October 2024 Financial Statement.

Background

Monthly agenda item.

Exhibits

1. Mos digi financial attachment

Funding Source

Request

THE CITY OF
TAHLEQUAH
OKLAHOMA

DUE TO SIZE, CONSENT ITEM "5b" IS AVAILABLE IN DIGITAL FORMAT ON THE CITY WEBSITE UNDER

"Government"

"Departments"

"Finance"

"2024"

"Monthly Financial Statements"

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	5c
Meeting Date	12/2/2024
Initiator	Rebecca White, Finance Support
Office / Department	Finance

Item Title

Acknowledge receipt of the October 2024 Investment Schedule.

Background

Monthly agenda item.

Exhibits

1. Invest Schedule 10.31.2024

Funding Source

Request

City of Tahlequah Working Fund Investments as of October 31, 2024

BANK	AMOUNT	PERCENTAGE	
Bank Accounts			
Reserve Operating Armstrong	$2,976,600.98	4.25%	
Streets & Sidewalks Armstrong	$5,449,509.69	4.25%	
General Fund Sweep Bank First	$4,661,954.97	4.41%	
Anthis-Brennan Local Bank	$7,048,498.22	4.69%	
BANK	**MATURITY VALUE**	**PERCENTAGE**	**MATURITY DATE**
Edward Jones			
CASH	$31,000.00		
Bank Amer Na Charlotte NC	$124,000.00	4.80%	3/16/2026
Bmo Harris Bk Natl Assn	$244,000.00	4.45%	5/24/2028
BMW Bk North Amer Salt Lake	$245,000.00	3.45%	9/9/2025
Cibc Bk USA Chicago IL	$244,000.00	4.25%	2/24/2026
Citizens Bk & Tr Co of Ardmore	$244,000.00	4.60%	9/21//2029
Discover Bk Greenwood Del	$244,000.00	4.80%	8/24/2026
Great Southn Bk Reeds Spring	$249,000.00	4.65%	2/28/2025
Merchants Coml Bk St Thomas VI	$128,000.00	4.60%	5/22/2028
Mizrahi Tefahot Bk Ltd Los	$200,000.00	4.50%	3/7/2030
Morgan Stanley Bk N A Salt	$245,000.00	3.60%	9/15/2026
Pacific Premier Bk Irvine	$124,000.00	5.00%	9/15/2025
Reliabank Dakota Estelline SD	$200,000.00	5.20%	1/10/2025
State Bk India	$214,000.00	4.00$	8/28/2026
State Bk India Chicago Ill	$245,000.00	3.65%	9/20/2027
Synchrony Bk Retail Ctf Dep	$243,000.00	5.25%	9/22/2025
Toyota FINL Svgs Bk Hend NV	$150,000.00	4.60%	5/24/2029
Univest Natl Bk Tr Souderton	$249,000.00	4.50%	5/17/2027
Wells Fargo Bk N A Sioux Falls	$238,000.00	5.05%	11/15/2027
Cash			
TOTAL	**$3,861,000.00**		

THE CITY OF TAHLEQUAH OKLAHOMA

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	5d
Meeting Date	12/2/2024
Initiator	Rebecca White, Finance Support
Office / Department	Finance

Item Title

Acknowledge receipt of the November 2024 Check Register.

Background

Regular monthly agenda item

Exhibits

1. 12.02.2024 November Check Register

Funding Source

Request

Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
11/24	11/07/2024	59965	158572	Active911 Inc	110202000	3,374.50
11/24	11/07/2024	59966	158015	Capes Lawn Care	110202000	2,800.00
11/24	11/07/2024	59967	2700	Casey Baker	110202000	100.23
11/24	11/07/2024	59968	2795	Chamber of Commerce	110202000	1,250.00
11/24	11/07/2024	59969	158642	City of Tahlequah Anthis Expansion	110202000	560,066.00
11/24	11/07/2024	59970	3520	CLEET	110202000	8,662.01
11/24	11/07/2024	59971	4640	Dell Marketing L.P.	110202000	5,583.85
11/24	11/07/2024	59972	158237	Dickson Equipment Co. Inc.	110202000	22,772.16
11/24	11/07/2024	59973	5090	Dub Ross Co	110202000	19,478.80
11/24	11/07/2024	59974	158178	Enterprise Fleet Management, Inc.	110202000	28,039.65
11/24	11/07/2024	59975	6080	Fuelman of Oklahoma	110202000	3,693.79
11/24	11/07/2024	59976	158459	Hammons, Hamby, and Price PLLC	110202000	4,291.67
11/24	11/07/2024	59977	9050	Kelly Engineering & Assoc, Inc	110202000	1,000.00
11/24	11/07/2024	59978	9090	Kenneth Barnes	110202000	100.23
11/24	11/07/2024	59979	9400	Lake Region Electric	110202000	2,548.02
11/24	11/07/2024	59980	157846	Lake Region Electric-Telecom	110202000	286.82
11/24	11/07/2024	59981	158388	LawnStars Landscaping, LLC	110202000	1,890.00
11/24	11/07/2024	59982	158595	Local Government Testing Consortium, LLC	110202000	650.00
11/24	11/07/2024	59983	158383	Macquarie Equipment Capital Inc.	110202000	374.00
11/24	11/07/2024	59984	158631	Matt Cloud	110202000	1,250.00
11/24	11/07/2024	59985	10580	Mike Palmer	110202000	1,695.20
11/24	11/07/2024	59986	157829	NOPFA Gas/Utilities	110202000	534.71
11/24	11/07/2024	59987	12275	Ok Uniform Building Code Com	110202000	104.00
11/24	11/07/2024	59988	157851	One Source Water, LLC	110202000	249.64
11/24	11/07/2024	59989	12380	Osman Equipment	110202000	668.61
11/24	11/07/2024	59990	12390	OTA	110202000	45.45
11/24	11/07/2024	59991	13880	Richard Smith	110202000	2,450.00
11/24	11/07/2024	59992	14230	Sadler Paper Supply	110202000	280.10
11/24	11/07/2024	59993	158622	Susan Niehus LLC	110202000	1,200.00
11/24	11/07/2024	59994	15592	Syn-Tech Systems, INC.	110202000	550.00
11/24	11/07/2024	59995	15870	Tahlequah Main Street Assoc.	110202000	3,000.00
11/24	11/07/2024	59996	16985	UniFirst Holdings Inc	110202000	96.75
11/24	11/07/2024	59997	17510	Waste Management	110202000	31,463.97
11/24	11/07/2024	59998	17803	William Marvin Johnson LLC	110202000	300.00
11/24	11/14/2024	60010	158606	A+ Pest Guard LLC	110202000	100.00
11/24	11/14/2024	60011	550	Advanced Workzone Services	110202000	2,800.00
11/24	11/14/2024	60012	158045	Ascentis Corporation (Prior- Novatime)	110202000	759.52
11/24	11/14/2024	60013	225	AT&T (Landline Bills)	110202000	370.44
11/24	11/14/2024	60014	157971	AT&T Mobility II LLC	110202000	1,814.62
11/24	11/14/2024	60015	240	AT&T Mobility II LLC (POLICE)	110202000	1,572.37
11/24	11/14/2024	60016	2415	Bull Tuff Mud Company Ready Mix	110202000	13,818.00
11/24	11/14/2024	60017	2794	Chamber of Commerce	110202000	40,333.34
11/24	11/14/2024	60018	3020	Cherokee County Clerk	110202000	148.00
11/24	11/14/2024	60019	158587	Cheryl Ann Leeds	110202000	182.40
11/24	11/14/2024	60020	3380	Cintas Corp #2	110202000	1,145.68
11/24	11/14/2024	60021	158083	City of Tahlequah-Street & Sidewalk Fund	110202000	185,809.49
11/24	11/14/2024	60022	157988	Consolidated Communications	110202000	1,260.14
11/24	11/14/2024	60023	158573	Crowe & Dunlevy	110202000	15,950.32
11/24	11/14/2024	60024	158634	Emcal Tarp Repair	110202000	1,344.00
11/24	11/14/2024	60025	158489	Freese and Nichols, Inc.	110202000	17,641.39
11/24	11/14/2024	60026	6080	Fuelman of Oklahoma	110202000	4,494.28
11/24	11/14/2024	60027	158325	Housing Auth of the Cherokee Nation	110202000	.00 V
11/24	11/14/2024	60028	10580	Mike Palmer	110202000	1,695.20

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount	
11/24	11/14/2024	60029	11300	Northeast OK Public Facilties	110202000	568.82	
11/24	11/14/2024	60030	158604	Rebecca Reaume	110202000	204.77	
11/24	11/14/2024	60031	14230	Sadler Paper Supply	110202000	1,019.70	
11/24	11/14/2024	60032	14360	Sand Tech Screening LLC	110202000	350.00	
11/24	11/14/2024	60033	158639	Sunny Golloway	110202000	1,250.00	
11/24	11/14/2024	60034	158622	Susan Niehus LLC	110202000	1,957.14	
11/24	11/14/2024	60035	16039	T & K Construction	110202000	6,562.50	
11/24	11/14/2024	60036	15908	Tahlequah Public Facilities Auth	110202000	278,714.23	
11/24	11/14/2024	60037	158022	VIP Voice Services LLC	110202000	2,972.00	
11/24	11/18/2024	60039	3200	Cherokee Nation	110202000	170,000.00	
11/24	11/18/2024	60040	158325	Housing Auth of the Cherokee Nation	110202000	40,000.00	
11/24	11/21/2024	60041	158606	A+ Pest Guard LLC	110202000	130.00	
11/24	11/21/2024	60042	158603	Amber Payton	110202000	121.00	
11/24	11/21/2024	60043	1020	American Lock Shop	110202000	5,885.27	
11/24	11/21/2024	60044	1155	APAC-Central, Inc	110202000	13,615.96	
11/24	11/21/2024	60045	246	AT&T Mobility II LLC (FIRE)	110202000	1,211.37	
11/24	11/21/2024	60046	3140	Cherokee County Treasurer	110202000	733.00	
11/24	11/21/2024	60047	3380	Cintas Corp #2	110202000	354.55	
11/24	11/21/2024	60048	158609	Fleet Fuels LLC	110202000	2,907.60	
11/24	11/21/2024	60049	6080	Fuelman of Oklahoma	110202000	3,531.15	
11/24	11/21/2024	60050	6160	Galls, Inc	110202000	219.31	
11/24	11/21/2024	60051	6740	Greg's Port-A-Potties	110202000	75.00	
11/24	11/21/2024	60052	158567	HELLAS CONSTRUCTION, INC.	110202000	1,317,574.95	
11/24	11/21/2024	60053	158643	JW Designs LLC	110202000	36,425.00	
11/24	11/21/2024	60054	158557	Karen Murphy	110202000	270.68	
11/24	11/21/2024	60055	157846	Lake Region Electric-Telecom	110202000	137.88	
11/24	11/21/2024	60056	10830	Muskogee Communications, Inc	110202000	2,892.00	
11/24	11/21/2024	60057	11920	Ok Municipal Assurance Group	110202000	134,051.50	
11/24	11/21/2024	60058	12910	Pitney Bowes	110202000	171.30	
11/24	11/21/2024	60059	12985	Power Train Inc.	110202000	2,719.42	
11/24	11/21/2024	60060	13150	Professional Turf Products	110202000	242.21	
11/24	11/21/2024	60061	158530	Rhonda Norris RVT	110202000	400.00	
11/24	11/21/2024	60062	14510	Scurlock Industries	110202000	18,837.43	
11/24	11/21/2024	60063	158311	Tahlequah Collision Inc	110202000	1,775.00	
11/24	11/21/2024	60064	158179	THA Hospitality, LLC	110202000	8,393.07	
11/24	11/21/2024	60065	158472	Tim M Synar	110202000	1,400.00	
11/24	11/21/2024	60066	158648	Todd Ramsell	110202000	186,317.00	
11/24	11/21/2024	60067	15920	TPWA Utilities	110202000	16,330.37	
11/24	11/21/2024	60068	17510	Waste Management	110202000	27,486.21	
11/24	11/14/2024	20241025	1650	BancFirst	110202000	41,624.52	
11/24	11/04/2024	20241101	158577	WEX Bank	110202000	4,927.45	M
11/24	11/12/2024	20241112	158577	WEX Bank	110202000	3,819.79	M
Grand Totals:						3,340,268.50	

THE CITY OF TAHLEQUAH OKLAHOMA

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	5e
Meeting Date	12/2/2024
Initiator	Rebecca White, Finance Support
Office / Department	Finance

Item Title

Acknowledge receipt of the November 2024 Purchasing Card Statement.

Background

Monthly agenda item.

Exhibits

1. November Pcard Statement 24

Funding Source

Request

Elan

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO ND 58125-6343

ACCOUNT NUMBER	[redacted]
STATEMENT DATE	11-25-2024
AMOUNT DUE	$38,378.71
NEW BALANCE	$38,378.71

PAYMENT DUE ON RECEIPT

000152439 02 SP 106481186959505 S
CITY OF TAHLEQUAH
ATTN MARTY HAINZINGER
111 S CHEROKEE AVE
TAHLEQUAH OK 74464-3801

AMOUNT ENCLOSED
$

Please make check payable to
CORPORATE PAYMENT SYSTEMS

CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

[redacted]

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY

CITY OF TAHLEQUAH [redacted]	Previous Balance	+ Purchases And Other Charges	+ Cash Advances	+ Cash Advance Fees	+ Late Payment Charges	- Credits	- Payments	= New Balance
Company Total	$96,349.06	$39,103.41	$0.00	$.00	$0.00	$724.70	$96,349.06	$38,378.71

CORPORATE ACCOUNT ACTIVITY

CITY OF TAHLEQUAH
[redacted]

TOTAL CORPORATE ACTIVITY
$96,349.06 CR

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-05	11-05	74715114310431000000747	PAYMENT-THANK YOU Q	54,724.54 PY
11-14	11-14	74715114319431900000707	PAYMENT-THANK YOU Q	41,624.52 PY

NEW ACTIVITY

RICKY HICKS [redacted]	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$56.71	$0.00	$56.71

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-07	11-06	24431054312062413321216	O'REILLY 187 TAHLEQUAH OK	21.99
11-13	11-12	24226384317003916000019	WAL-MART #0010 TAHLEQUAH OK	18.46
11-18	11-15	24445004321400201237541	WM SUPERCENTER #10 TAHLEQUAH OK	16.26

CUSTOMER SERVICE CALL

800-344-5696

ACCOUNT NUMBER

[redacted]

STATEMENT DATE	DISPUTED AMOUNT
11/25/24	.00

SEND BILLING INQUIRIES TO:

CORPORATE PAYMENT SYSTEMS
P.O. Box 6335
Fargo, ND 58125-6335

AMOUNT DUE

38,378.71

ACCOUNT SUMMARY	
PREVIOUS BALANCE	96,349.06
PURCHASES & OTHER CHARGES	39,103.41
CASH ADVANCES	.00
CASH ADVANCE FEES	.00
LATE PAYMENT CHARGES	.00
CREDITS	724.70
PAYMENTS	96,349.06
ACCOUNT BALANCE	**38,378.71**

Company Name: CITY OF TAHLEQUAH
Corporate Account Number: [redacted]
Statement Date: 11-25-2024

NEW ACTIVITY

DEXTER K SCOTT	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[redacted]	$341.37	$4,797.18	$0.00	$4,455.81

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-05	11-04	24137464309300712499058	SOUTHERN TIRE MART #349 601-424-3200 AR	1,103.92
11-05	11-04	24431054310061498488157	O'REILLY 187 TAHLEQUAH OK	311.43
11-06	11-05	24431054311061949442513	O'REILLY 187 TAHLEQUAH OK	16.99
11-06	11-05	24801974311142323446527	H & H AUTO TAHLEQUAH OK	7.50
11-06	11-05	24801974311142323446535	H & H AUTO TAHLEQUAH OK	10.00
11-06	11-05	24801974311142323446543	H & H AUTO TAHLEQUAH OK	35.00
11-06	11-05	24801974311142323446550	H & H AUTO TAHLEQUAH OK	55.00
11-06	11-05	24801974311142323446568	H & H AUTO TAHLEQUAH OK	55.00
11-06	11-05	24801974311142323446576	H & H AUTO TAHLEQUAH OK	981.15
11-07	11-06	24431054312062413321224	O'REILLY 187 TAHLEQUAH OK	119.99
11-13	11-12	74801974317148918311918	H & H AUTO TAHLEQUAH OK	341.37 CR
11-13	11-12	24801974317148918311897	H & H AUTO TAHLEQUAH OK	40.00
11-13	11-12	24801974317148918311905	H & H AUTO TAHLEQUAH OK	55.00
11-13	11-12	24801974317148918311921	H & H AUTO TAHLEQUAH OK	806.37
11-14	11-13	24540454318182500018550	CHEROKE COUNTY TAG 918-4532889 OK	175.07
11-20	11-19	24431054325068331350869	O'REILLY 187 TAHLEQUAH OK	21.42
11-22	11-21	24416064326900014100012	REACTION WRAPS FORT GIBSON OK	675.94
11-22	11-21	24431054327069280441202	O'REILLY 187 TAHLEQUAH OK	21.77
11-22	11-21	24431054327069280441210	O'REILLY 187 TAHLEQUAH OK	203.06
11-25	11-22	24000974327724804459151	THE UPS STORE 7116 918-8030815 OK	18.07
11-25	11-22	24801974327159312340588	H & H AUTO TAHLEQUAH OK	84.50

DARRYL D DECKARD	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[redacted]	$0.00	$3,895.17	$0.00	$3,895.17

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-28	10-25	24000974299565500021595	LOCKE SUPPLY TAHLEQUAH 918-4568839 OK	13.26
10-28	10-25	24000974299565501449779	LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK	15.28
10-29	10-28	24137464302300711068323	FASTENAL COMPANY 01OKTAH TAHLEQUAH OK	18.45
10-30	10-29	24000974303586803036878	LOCKE SUPPLY TAHLEQUAH 918-4568839 OK	41.03
11-01	10-31	24692164305100073849645	SQ *COKE REFRIGERATION LL TAHLEQUAH OK	312.65
11-11	11-08	24639234313900017900371	ADMIRAL EXPRESS , LLC 505-3414900 OK	209.95
11-11	11-08	24639234313900017900389	ADMIRAL EXPRESS , LLC 505-3414900 OK	209.95
11-13	11-12	24011344317000073787761	NOVALCO, INC 188-87211115 OK	2,247.74
11-15	11-14	24226384319003975000023	WAL-MART #0010 TAHLEQUAH OK	38.74
11-19	11-18	24000974323701202769245	LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK	106.08
11-20	11-19	24000974324707102455263	LOCKE SUPPLY TAHLEQUAH 918-4568839 OK	8.34
11-20	11-19	24000974324707103787151	LOCKE SUPPLY TAHLEQUAH 918-4568839 OK	176.04
11-21	11-20	24000974325713000240624	LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK	120.46
11-22	11-21	24000974326718901916387	LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK	24.80
11-25	11-22	24000974327724800679059	LOCKE SUPPLY TAHLEQUAH 918-4568839 OK	21.88
11-25	11-22	24000974327724800679067	LOCKE SUPPLY TAHLEQUAH 918-4568839 OK	2.07
11-25	11-23	24692164328109969593269	CARHARTT 877-335-4272 MI	328.45

BRAD HALE	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[redacted]	$0.00	$416.30	$0.00	$416.30

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-11	11-08	24692164313107309711796	IN *EMERSON ENTERPRISES L 918-9311051 OK	275.00
11-12	11-11	24692164316109795717896	LOWES #01818* TAHLEQUAH OK	141.30

Company Name: CITY OF TAHLEQUAH
Corporate Account Number: [redacted]
Statement Date: 11-25-2024

NEW ACTIVITY

RYAN D YOUNG [redacted]	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$11.98	$0.00	$11.98

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-31	10-30	24231684305136092000484	HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK	11.98

CITY OF D TAHLEQUAH [redacted]	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$21.57	$1,239.39	$0.00	$1,217.82

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-01	10-31	24445004306001064971264	DOLLAR GENERAL #19882 TAHLEQUAH OK	16.25
11-14	11-13	24055234319150474695093	AT HOME STORE #15 TULSA OK	421.93
11-14	11-13	24445004319400177555920	SAMS CLUB #6342 TULSA OK	249.92
11-14	11-13	24445004319400177556001	SAMS CLUB #8263 TULSA OK	429.05
11-15	11-13	24137464319200285506792	HOBBY-LOBBY #0109 BROKEN ARROW OK	21.57
11-18	11-16	24137464322200215303307	HOBBY-LOBBY #0006 MUSKOGEE OK	80.77
11-18	11-16	24137464322200215303489	HOBBY-LOBBY #0006 MUSKOGEE OK	19.90
11-19	11-16	74137464322200235885429	HOBBY-LOBBY #0006 MUSKOGEE OK	21.57 CR

TIFFANY D SIEN [redacted]	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$35.92	$1,214.51	$0.00	$1,178.59

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-29	10-27	24692164302107236605460	LOWES #01818* TAHLEQUAH OK	35.92
10-29	10-28	24692164303107747216608	LOWES #01818* TAHLEQUAH OK	98.68
11-01	10-31	24455014305141000008644	WAL-MART #0010 TAHLEQUAH OK	119.31
11-05	11-04	74692164309103588116295	LOWES #01818* TAHLEQUAH OK	35.92 CR
11-06	11-05	24692164310104516783505	AMAZON MKTPL*N29WD7TG3 AMZN.COM/BILL WA	339.98
11-07	11-06	24692164311105013563562	AMAZON MKTPL*3R1I42K93 AMZN.COM/BILL WA	30.90
11-08	11-07	24226384312003747000027	WAL-MART #0010 TAHLEQUAH OK	177.84
11-13	11-12	24692164317100693584818	AMAZON MKTPL*YX8VC7003 AMZN.COM/BILL WA	73.99
11-14	11-13	24445004319400177562108	WM SUPERCENTER #10 TAHLEQUAH OK	39.88
11-20	11-19	24445004325400183501381	WM SUPERCENTER #10 TAHLEQUAH OK	79.38
11-25	11-22	24455014327141000024124	WAL-MART #0010 TAHLEQUAH OK	128.64
11-25	11-24	24692164329100912504387	AMAZON MKTPL*9F57R7C23 AMZN.COM/BILL WA	89.99

ROCKIE S NEUGIN [redacted]	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$3.96	$305.91	$0.00	$301.95

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-28	10-25	24000974299565500021553	LOCKE SUPPLY TAHLEQUAH 918-4568839 OK	52.00
10-28	10-25	24000974299565501542052	LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK	2.46
11-07	11-06	74692164311105404315783	LOWES #01818* TAHLEQUAH OK	3.96 CR
11-07	11-06	24692164311105313638056	LOWES #01818* TAHLEQUAH OK	109.46
11-07	11-06	24692164311105404315655	LOWES #01818* TAHLEQUAH OK	45.60
11-08	11-07	24692164312106189745586	LOWES #01818* TAHLEQUAH OK	69.94
11-22	11-21	24801974326158378067862	TAHLEQUAH LUMBER TAHLEQUAH OK	6.49
11-25	11-22	24231684328159779331439	HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK	19.96

Company Name: CITY OF TAHLEQUAH
Corporate Account Number [redacted]
Statement Date: 11-25-2024

NEW ACTIVITY

JOHN N KING	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[redacted]	$89.99	$414.92	$0.00	$324.93

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-01	10-30	24793384305002352911066	GREYHOUND LOS ANGELES CA	152.97
11-06	11-05	24692164310104627351911	AMAZON.COM*BL4GH0B13 AMZN.COM/BILL WA	25.98
11-11	11-08	24431054314063378560341	O'REILLY 187 TAHLEQUAH OK	145.98
11-11	11-08	24692164313107141522203	AMAZON.COM*WI86M65O3 AMZN.COM/BILL WA	89.99
11-22	11-21	74692164326108418807491	AMAZON.COM AMZN.COM/BILL WA	89.99 CR

ERIC LAMONS	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[redacted]	$0.00	$872.31	$0.00	$872.31

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-31	10-30	24692164304109313411331	LOWES #01818* TAHLEQUAH OK	116.90
11-11	11-08	24193044314000019910278	WELDON PARTS MUSKOGEE MUSKOGEE OK	333.75
11-14	11-13	24275394318900014751682	ASCO TULSA 806-7452000 OK	130.58
11-20	11-19	24270744324061073001627	OKLAHOMA MUNICIPAL LEAG OKLAHOMA CITY OK	95.00
11-25	11-22	24193044328000011112737	WELDON PARTS MUSKOGEE MUSKOGEE OK	196.08

AARON D GARRETT	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[redacted]	$0.00	$968.99	$0.00	$968.99

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-18	11-15	24036294320742993761664	ADOBE *ADOBE 408-536-6000 CA	19.99
11-21	11-20	24013394325004247016209	ALABAMA FIRE COLLEGE AND 205-3913775 AL	600.00
11-22	11-20	24001754326017697020172	WCU CONTINUING EDUCATION BPROFFITT@EMA NC	349.00

RICHARD S COFFRON	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[redacted]	$0.00	$178.17	$0.00	$178.17

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-29	10-28	24692164303107860372394	SQ *OKLAHOMA FLOODPLAIN M TULSA OK	50.00
10-30	10-29	24431064303082818039395	NSU COPY ZONE TAHLUQUAH OK	56.25
11-21	11-20	24692164325107610265272	LOWES #01818* TAHLEQUAH OK	71.92

BRIAN F SPEAKE	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[redacted]	$18.93	$1,348.80	$0.00	$1,329.87

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-28	10-25	24692164299104787069837	SQ *CHEROKEE COUNTY WRECK TAHLEQUAH OK	105.00
11-01	10-31	24793384305002779236097	SHERWIN-WILLIAMS707450 TAHLEQUAH OK	75.84
11-07	11-06	74692164311105313638119	LOWES #01818* TAHLEQUAH OK	18.93 CR
11-07	11-06	24692164311105313638064	LOWES #01818* TAHLEQUAH OK	218.21

Company Name: CITY OF TAHLEQUAH	
Corporate Account Number: [redacted]	
Statement Date: 11-25-2024	

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-08	11-07	24145724312900014900018	ROBB DIESEL AND AUTOMOTIV TAHLEQUAH OK	701.17
11-20	11-19	24000974324707103182320	LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK	172.74
11-20	11-19	24692164324106676292510	LOWES #01818* TAHLEQUAH OK	15.98
11-22	11-21	24692164326108502214286	LOWES #01818* TAHLEQUAH OK	59.86

RICK DYE	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[redacted]	$56.00	$4,095.28	$0.00	$4,039.28

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-28	10-25	24431054300057150493909	O'REILLY 187 TAHLEQUAH OK	238.08
10-29	10-28	24692164302107586186012	SQ *ALL DESIGNS 877-417-4551 OK	135.00
10-30	10-29	24431064304083012008706	PTG OF TULSA 918-445-5300 OK	87.99
11-06	11-05	24055224310141913724321	X-PRESS EQUIPMENT RENTAL TAHLEQUAH OK	626.88
11-07	11-06	74431054312062413321237	O'REILLY 187 TAHLEQUAH OK	56.00 CR
11-11	11-08	24431054314063378560358	O'REILLY 187 TAHLEQUAH OK	70.92
11-12	11-11	24801974316148041983563	TAHLEQUAH LUMBER TAHLEQUAH OK	94.96
11-13	11-11	24733094317026280693425	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	159.96
11-13	11-11	24733094317026280693805	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	159.96
11-18	11-14	24941664320066137501002	DAVIS OIL CO., INC. TAHLEQUAH OK	857.69
11-21	11-21	24801974326157652788375	MORGAN TOWING & RECOVERY 918-990-2822 OK	1,663.84

WHITNEY G SHAW	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[redacted]	$0.00	$60.40	$0.00	$60.40

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-11	11-08	24744004313900013859281	TAHLEQUAH DAILY PRESS 918-4568833 OK	60.40

CASEY D BAKER	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[redacted]	$0.00	$1,042.27	$0.00	$1,042.27

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-28	10-25	24055224300131204247969	OSAGE CASINOS TULSA- HOT TULSA OK 40766 ARRIVAL: 10-23-24	201.16
10-28	10-25	24055224300131204247977	OSAGE CASINOS TULSA- HOT TULSA OK 40772 ARRIVAL: 10-23-24	201.16
10-30	10-29	24692164304108642317417	AMAZON MKTPL*I32SI6QT3 AMZN.COM/BILL WA	23.99
10-30	10-29	24755424303263031136598	ID SPECIALISTS INC 405-5624144 OK	138.65
11-04	11-03	24692164308102816337075	AMAZON.COM*N572I8O83 AMZN.COM/BILL WA	214.99
11-14	11-13	24000974318672803996304	THE UPS STORE 7116 918-8030815 OK	18.57
11-14	11-13	24431054319065605387476	O'REILLY 187 TAHLEQUAH OK	69.99
11-14	11-13	24692164318101441297967	AMAZON MKTPL*0Z7JH90L3 AMZN.COM/BILL WA	89.80
11-15	11-14	24231684320151478467919	HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK	3.98
11-19	11-18	24692164323106020681351	AMZN MKTP US*QC3SM7A93 AMZN.COM/BILL WA	79.98

VICKY E GREEN	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[redacted]	$0.00	$274.75	$0.00	$274.75

Company Name: CITY OF TAHLEQUAH
Corporate Account Number: [redacted]
Statement Date: 11-25-2024

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-31	10-30	24137464305001634482024	TRACTOR SUPPLY #1173 TAHLEQUAH OK	31.97
11-07	11-06	24692164311105358118261	SQ *TAHLEQUAH GLASS COMPA TAHLEQUAH OK	60.00
11-11	11-08	24445004313300632341211	FSP*CHRIS'S QUICK LUBE TAHLEQUAH OK	59.42
11-11	11-08	24445004313300632341393	FSP*CHRIS'S QUICK LUBE TAHLEQUAH OK	59.42
11-15	11-14	24137464320001507667496	TRACTOR SUPPLY #1173 TAHLEQUAH OK	63.94

KAREN D MURPHY [redacted]	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$1,342.93	$0.00	$1,342.93

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-28	10-26	24692164300105712663567	AMAZON MKTPL*PM8N69TX3 AMZN.COM/BILL WA	22.97
10-29	10-28	24455014302141000018182	WAL-MART #0010 TAHLEQUAH OK	299.51
10-30	10-28	24121574303000302280526	NEXT DAY DISPLAY 866-7186398 CA	75.00
10-30	10-29	24137464304001542089045	REASORS #2 TAHLEQUAH OK	36.95
10-30	10-29	24431064303082818039411	NSU COPY ZONE TAHLUQUAH OK	100.71
10-30	10-29	24692164303108486206339	LOWES #01818* TAHLEQUAH OK	44.92
10-31	10-30	24455014304141000022174	WAL-MART #0010 TAHLEQUAH OK	24.46
11-01	10-30	24121574305000304300445	NEXT DAY DISPLAY 866-7186398 CA	50.00
11-01	10-31	24204294305000803122063	FACEBK *DLNG9E4LL2 650-5434800 CA	49.67
11-01	10-31	24270744305060793003122	OKLAHOMA MUNICIPAL LEAG OKLAHOMA CITY OK	500.00
11-08	11-07	24607944312143780857626	CROWN AWARDS INC 800-227-1557 NY	28.74
11-11	11-08	24801974314145590107182	BEST WESTERN PLUS CHICKA CHICKASHA OK 96795 ARRIVAL: 11-07-24	110.00

KENNETH D BARNES [redacted]	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$59.45	$0.00	$59.45

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-22	11-20	24692164326108072079325	LOWES #01818* TAHLEQUAH OK	25.49
11-25	11-23	24733094329028511744544	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	33.96

RANDY POWELL [redacted]	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$1,417.95	$0.00	$1,417.95

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-28	10-25	24692164299104793890572	AMZN MKTP US*AS7285ZH3 AMZN.COM/BILL WA	34.99
10-28	10-27	24692164301106391284161	AMAZON MKTPL*B68SH7HJ3 AMZN.COM/BILL WA	67.99
10-29	10-28	24692164302107530385066	AMAZON MKTPL*G55450W83 AMZN.COM/BILL WA	66.00
10-29	10-28	24692164302107649911273	AMZN MKTP US*7L3CL5BL3 AMZN.COM/BILL WA	74.65
11-01	10-31	24692164305100072463067	AMZN MKTP US*S822O5FP3 AMZN.COM/BILL WA	74.65
11-01	10-31	24692164305109835168939	AMAZON.COM*3O7CV3O03 AMZN.COM/BILL WA	54.99
11-04	11-01	24692164307101303398500	AMAZON MKTPL*Y06JH2493 AMZN.COM/BILL WA	47.00
11-04	11-02	24692164308102160547758	AMAZON.COM*1Y3093R83 AMZN.COM/BILL WA	16.99
11-08	11-07	24414954312031786625711	ANYDESK AMERICAS INC 225-8924227 FL	274.80
11-11	11-08	24692164313107082866155	AMZN MKTP US*M51DM0HO3 AMZN.COM/BILL WA	165.04
11-11	11-10	24692164315108656699756	AMAZON MKTPL*568QQ9YA3 AMZN.COM/BILL WA	25.99
11-12	11-11	24692164316109655457930	AMAZON MKTPL*Y49BL0SC3 AMZN.COM/BILL WA	158.00
11-13	11-12	24692164317100459056795	AMZN MKTP US*KI5V22WP3 AMZN.COM/BILL WA	151.00
11-14	11-13	24692164318101525294476	AMAZON MKTPL*O77WB9ZN3 AMZN.COM/BILL WA	37.98

Company Name: CITY OF TAHLEQUAH
Corporate Account Number [redacted]
Statement Date: 11-25-2024

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-25	11-22	74083424327500007353222	HOSTPAPA WEB HOSTING BURLINGTON ON	167.88

ELLIOT REIF
[redacted]

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$0.00	$1,064.32	$0.00	$1,064.32

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-28	10-26	24692164300105859905375	AMAZON MKTPL*J266T3PN3 AMZN.COM/BILL WA	137.60
10-28	10-25	24744004299900012355867	TAHLEQUAH DAILY PRESS 918-4568833 OK	41.15
10-29	10-28	24692164302107090281283	AMAZON MKTPL*C57U64CS3 AMZN.COM/BILL WA	39.98
10-29	10-28	24692164302107618567031	AMAZON MKTPL*VP59R4ZC3 AMZN.COM/BILL WA	123.59
10-29	10-28	24744004302900012656467	TAHLEQUAH DAILY PRESS 918-4568833 OK	49.55
11-06	11-05	24421144310900017200018	SAND TECH SCREENING LLC TAHLEQUAH OK	10.38
11-07	11-05	24198804311444480552091	PAYPAL *OKLAHOMAMUN 4055287515 OK	300.00
11-15	11-14	24455014319141000022425	WAL-MART #0010 TAHLEQUAH OK	32.07
11-21	11-20	24011344325000051733894	SP VINYL DISORDER HTTPSVINYLDIS CA	330.00

LARRY P BLACKMAN
[redacted]

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$0.00	$462.91	$0.00	$462.91

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-31	10-29	24733094304023900722788	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	36.56
11-04	11-01	24733094307024482921589	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	54.77
11-11	11-08	24431054314063378560366	O'REILLY 187 TAHLEQUAH OK	27.99
11-13	11-12	24801974317149056945652	TAHLEQUAH LUMBER TAHLEQUAH OK	39.99
11-14	11-12	24733094318026482697421	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	38.99
11-15	11-13	24733094319026674707771	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	86.11
11-18	11-14	24733094320026868731683	ATWOOD 40 TAHLEQUAH TAHLEQUAH OK	13.57
11-19	11-18	24275394323900017933744	KEMP STONE HQ AND FAIRLAN 918-8253370 OK	164.93

JOHN W SUTTON
[redacted]

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$0.00	$780.90	$0.00	$780.90

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-28	10-25	24231684300130984440184	HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK	218.97
10-28	10-25	24801974299130649304609	TAHLEQUAH LUMBER TAHLEQUAH OK	21.00
11-13	11-12	24000974317666900278427	LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK	317.53
11-20	11-19	24000974324707103182304	LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK	178.50
11-20	11-19	24801974324156287973628	TAHLEQUAH LUMBER TAHLEQUAH OK	44.90

WILLIAM HARRIS
[redacted]

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$99.71	$2,163.44	$0.00	$2,063.73

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-28	10-25	24326884300013062686047	ADVANCE AUTO PARTS #8116 TAHLEQUAH OK	41.40

Company Name: CITY OF TAHLEQUAH	
Corporate Account Number: [redacted]	
Statement Date: 11-25-2024	

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount	
10-28	10-25	24801974299130649304591	TAHLEQUAH LUMBER TAHLEQUAH OK	34.35	
10-28	10-25	24999894299900015900079	TOMMY NIX AUTO GROUP TAHLEQUAH OK	333.97	
10-29	10-28	24801974302133677960636	TAHLEQUAH LUMBER TAHLEQUAH OK	11.99	
10-29	10-28	24801974302133677960792	TAHLEQUAH LUMBER TAHLEQUAH OK	10.07	
10-29	10-28	24801974302133677960800	TAHLEQUAH LUMBER TAHLEQUAH OK	131.94	
10-30	10-29	24801974303134706005095	TAHLEQUAH LUMBER TAHLEQUAH OK	6.00	
11-05	11-04	24326884310014066438524	ADVANCE AUTO PARTS #8116 TAHLEQUAH OK	47.92	
11-06	11-05	24431054311061949442521	O'REILLY 187 TAHLEQUAH OK	88.34	
11-06	11-05	24801974310141898006956	TAHLEQUAH LUMBER TAHLEQUAH OK	29.98	
11-07	11-06	74431054312062413321252	O'REILLY 187 TAHLEQUAH OK	98.49	CR
11-07	11-06	74999894311900016900051	TOMMY NIX AUTO GROUP TAHLEQUAH OK	1.22	CR
11-07	11-06	24431054312062413321240	O'REILLY 187 TAHLEQUAH OK	98.49	
11-11	11-08	24431054314063378560374	O'REILLY 187 TAHLEQUAH OK	26.99	
11-11	11-08	24801974313145019283185	TAHLEQUAH LUMBER TAHLEQUAH OK	374.57	
11-14	11-13	24801974318150088988016	TAHLEQUAH LUMBER TAHLEQUAH OK	26.99	
11-15	11-13	24055224319150800768326	X-PRESS EQUIPMENT RENTAL TAHLEQUAH OK	61.55	
11-15	11-13	24251384319030048141565	KEYS LAWN AND GARDEN PARK HILL OK	26.78	
11-15	11-14	24801974319151151045972	TAHLEQUAH LUMBER TAHLEQUAH OK	46.00	
11-15	11-14	24801974319151151046202	TAHLEQUAH LUMBER TAHLEQUAH OK	21.99	
11-18	11-15	24431054321066573573903	O'REILLY 187 TAHLEQUAH OK	24.63	
11-18	11-15	24692164321103509645751	STUTEVILLE FORD TAHLEQUAH OK	3.08	
11-19	11-18	24275394323900015052125	ASCO TULSA 806-7452000 OK	163.50	
11-19	11-18	24416064323900014205426	QUANTIE AUTO SUPPLY LOCUST GROVE OK	38.99	
11-19	11-18	24801974323155284962593	TAHLEQUAH LUMBER TAHLEQUAH OK	26.48	
11-19	11-18	24801974323155284962684	TAHLEQUAH LUMBER TAHLEQUAH OK	4.49	
11-20	11-19	24000974324707103811340	LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK	97.72	
11-21	11-20	24332394326050628184721	HUGG & HALL-SPRING OTHER 479-3611262 AR	291.22	
11-22	11-21	24275394326900015352407	ASCO TULSA 806-7452000 OK	65.57	
11-22	11-21	24801974326158378067839	TAHLEQUAH LUMBER TAHLEQUAH OK	28.44	

BRIAN L LAMBERT	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[redacted]	$0.00	$598.26	$0.00	$598.26

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-14	11-12	24639234318900013500105	FLIGHT LIGHT INC. 916-3942800 CA	598.26

CHRIS L ARMSTRONG	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[redacted]	$0.00	$2,150.47	$0.00	$2,150.47

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-28	10-25	24416064299900012800012	SPRINGWATER FENCE CO 918-3937383 OK	504.37
10-28	10-25	24829014299900016600018	FLEET FUELS LLC - MAIN OF 816-6812761 MO	934.60
11-01	10-31	24431054306059786377492	O'REILLY 187 TAHLEQUAH OK	215.49
11-01	10-31	24455014305141000011267	WAL-MART #0010 TAHLEQUAH OK	127.09
11-15	11-14	24453884320006261301872	RIVER CITY HYDRAULICS 501-7492218 AR	332.51
11-21	11-20	24445004326400186710871	WM SUPERCENTER #10 TAHLEQUAH OK	36.41

VICKI JOHNSON	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[redacted]	$37.25	$2,798.95	$0.00	$2,761.70

Company Name: CITY OF TAHLEQUAH
Corporate Account Number: [redacted]
Statement Date: 11-25-2024

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-30	10-29	24326884304013454414426	ADVANCE AUTO PARTS #8116 TAHLEQUAH OK	63.63
11-01	10-31	24326884306013663420063	ADVANCE AUTO PARTS #8116 TAHLEQUAH OK	14.77
11-01	10-31	24431054306059786377500	O'REILLY 187 TAHLEQUAH OK	10.58
11-01	10-31	24431054306059786377518	O'REILLY 187 TAHLEQUAH OK	124.61
11-01	10-31	24431054306059786377526	O'REILLY 187 TAHLEQUAH OK	151.63
11-01	10-31	24755424305263057940525	P AND K EQUIPMENT MUSKOGE 918-6823881 OK	191.29
11-04	11-01	24326884307013775671933	ADVANCE AUTO PARTS #8116 TAHLEQUAH OK	94.74
11-04	11-01	24326884307013775671941	ADVANCE AUTO PARTS #8116 TAHLEQUAH OK	358.77
11-04	11-01	24941664306060121039861	DAVIS OIL CO., INC. TAHLEQUAH OK	1,452.99
11-07	11-06	74431054312062413321260	O'REILLY 187 TAHLEQUAH OK	37.25 CR
11-15	11-14	24915074320151625066678	PLTPAYWEB 405-936-3600 OK	1.35
11-15	11-14	24915074320151625066686	PLTPAYWEB 405-936-3600 OK	1.75
11-20	11-19	24493984325048182100343	RUSH TRK CTR TULSA TULSA OK	260.00
11-21	11-20	24193044326000010912311	WELDON PARTS MUSKOGEE MUSKOGEE OK	72.84

JOE ENLOW JR	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[redacted]	$0.00	$48.30	$0.00	$48.30

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-30	10-29	24750764303900013600018	DANNY'S MUFFLER & TIRE IN TAHLEQUAH OK	20.00
11-08	11-07	24445004313400192747664	WM SUPERCENTER #10 TAHLEQUAH OK	27.38
11-08	11-07	24692164312106189745537	LOWES #01818* TAHLEQUAH OK	0.92

MARK WHITTMORE	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[redacted]	$0.00	$2,979.22	$0.00	$2,979.22

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-30	10-29	24431054304058858314351	O'REILLY 187 TAHLEQUAH OK	18.99
10-30	10-29	24431054304058858314369	O'REILLY 187 TAHLEQUAH OK	64.15
11-01	10-31	24412954305059707030829	CONRAD FIRE EQUIPMENT 913-780-5521 KS	243.14
11-13	11-12	24412954317065050029447	CONRAD FIRE EQUIPMENT 913-780-5521 KS	1,609.01
11-13	11-12	24412954317065050029454	CONRAD FIRE EQUIPMENT 913-780-5521 KS	87.99
11-20	11-19	24183104324900016300047	SPECIAL OPS UNIFORMS - TU TULSA OK	220.95
11-21	11-19	24656044325030034452433	A&C FIRE EXTINQUISHER CO YUKON OK	517.50
11-22	11-21	24412954326069204061545	CONRAD FIRE EQUIPMENT 913-780-5521 KS	217.49

KAREN D MURPHY	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[redacted]	$20.00	$2,043.27	$0.00	$2,023.27

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-13	11-13	74715112431899999999999	OVERNIGHT CARD DELIVERY	20.00
11-14	11-14	74715114319319111111126	MISC CREDIT	20.00 CR
11-15	11-14	24744004319900014460760	TAHLEQUAH DAILY PRESS 918-4568833 OK	500.00
11-18	11-14	24226384320004005049995	SAMSCLUB.COM 888-746-7726 AR	369.74
11-19	11-18	24011344323000090256891	AMAZON RETA* ZO8XF1IW0 WWW.AMAZON.CO WA	255.99
11-20	11-19	24270744324900012151482	TAHLEQUAH AREA CHAMBER 918-4563742 OK	825.00
11-25	11-21	24121574327000326210436	NEXT DAY DISPLAY 866-7186398 CA	72.54

THE CITY OF TAHLEQUAH OKLAHOMA

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	5f
Meeting Date	12/2/2024
Initiator	Rebecca White, Finance Support
Office / Department	Finance

Item Title

Acknowledge receipt of the November 2024 Open PO Report.

Background

Regular monthly agenda item

Exhibits

1. 12.02.2024 November Open PO Report

Funding Source

Request

PO Number	Vendor Name	Vendor Number	Req No	PO Date	PO Amount	Invoice Amount	Adjustments	Open Amount	Received
AIRPORT									
86073	William Marvin Johnson LLC	17803	500387	07/01/2024	3,600.00	1,500.00	.00	2,100.00	No
86074	Aviation Insurance Managers Inc	1480	500388	07/01/2024	2,844.00	.00	.00	2,844.00	No
86473	BancFirst	1650	500777	09/27/2024	5,000.00	.00	.00	5,000.00	No
86575	OAOA	157860	500874	11/05/2024	500.00	.00	.00	500.00	No
Total AIRPORT:					11,944.00	1,500.00	.00	10,444.00	
CEMETERY									
86051	Greg's Port-A-Potties	6740	500365	07/01/2024	900.00	375.00	.00	525.00	No
86058	Richard Smith	13880	500372	07/01/2024	35,000.00	9,800.00	.00	25,200.00	No
86284	BancFirst	1650	500597	07/31/2024	5,000.00	.00	.00	5,000.00	No
86374	GKC Construction Services LLC	6460	500683	08/27/2024	225.00	.00	.00	225.00	No
86468	Cintas Corp #2	3380	500772	09/26/2024	464.88	195.66	.00	269.22	No
Total CEMETERY:					41,589.88	10,370.66	.00	31,219.22	
CITY CLERK									
86551	CivicPlus, Inc.	3465	500852	10/28/2024	9,056.25	.00	.00	9,056.25	No
86554	BancFirst	1650	500855	10/28/2024	2,000.00	.00	.00	2,000.00	No
Total CITY CLERK:					11,056.25	.00	.00	11,056.25	
Compliance									
86066	County Records, Inc	3930	500380	07/01/2024	198.00	99.00	.00	99.00	No
86128	B&B Services	157967	500442	07/02/2024	100.00	.00	.00	100.00	No
86556	BancFirst	1650	500857	10/28/2024	10,000.00	.00	.00	10,000.00	No
86592	Junk Removal MD	158610	500890	11/06/2024	300.00	.00	.00	300.00	No
86619	Tahlequah Collision Inc	158311	500917	11/20/2024	5,000.00	.00	.00	5,000.00	No
Total Compliance:					15,598.00	99.00	.00	15,499.00	
EMERGENCY MANAGEMENT									
86088	BancFirst	1650	500402	07/01/2024	2,500.00	.00	.00	2,500.00	No
86571	Advance Auto Parts	510	500870	11/05/2024	171.50	.00	.00	171.50	No
Total EMERGENCY MANAGEMENT:					2,671.50	.00	.00	2,671.50	
FIRE									
86093	ESO Solutions, Inc.	158477	500407	07/01/2024	4,075.00	.00	.00	4,075.00	No
86094	Lexipol LLC	158089	500408	07/01/2024	1,396.08	.00	.00	1,396.08	No
86095	Ok St Firefighters Assn	12080	500409	07/01/2024	2,240.00	.00	.00	2,240.00	No
86107	Pro Lawn & Landscape	13085	500421	07/02/2024	1,600.00	.00	.00	1,600.00	No
86109	Structural Technology, Inc	15445	500423	07/02/2024	700.00	.00	.00	700.00	No
86156	Galls, Inc	6160	500470	07/08/2024	472.14	354.37	.00	117.77	No
86196	Galls, Inc	6160	500511	07/15/2024	450.00	320.91	.00	129.09	No
86215	Galls, Inc	6160	500529	07/16/2024	415.92	395.64	.00	20.28	No
86216	Galls, Inc	6160	500530	07/16/2024	492.04	429.16	.00	62.88	No
86218	Galls, Inc	6160	500532	07/16/2024	513.08	446.75	.00	66.33	No
86236	Galls, Inc	6160	500550	07/19/2024	407.00	338.04	.00	68.96	No
86297	NAFECO	10990	500610	08/02/2024	3,483.00	.00	.00	3,483.00	No
86361	NAFECO	10990	500670	08/22/2024	23,582.50	.00	.00	23,582.50	No
86439	NAFECO	10990	500744	09/16/2024	5,012.00	.00	.00	5,012.00	No
86475	BancFirst	1650	500779	09/27/2024	10,000.00	.00	.00	10,000.00	No

PO Number	Vendor Name	Vendor Number	Req No	PO Date	PO Amount	Invoice Amount	Adjustments	Open Amount	Received
Total FIRE:					54,838.76	2,284.87	.00	52,553.89	
HOTEL MOTEL FUND									
86246	Chamber of Commerce	2794	500559	07/23/2024	79,916.00	33,298.35	.00	46,617.65	No
86246	Chamber of Commerce	2794	500559	07/23/2024	4,000.00	1,666.67	.00	2,333.33	No
86246	Chamber of Commerce	2794	500559	07/23/2024	7,000.00	2,916.66	.00	4,083.34	No
86246	Chamber of Commerce	2794	500559	07/23/2024	1,500.00	625.00	.00	875.00	No
86246	Chamber of Commerce	2794	500559	07/23/2024	108,774.00	45,322.50	.00	63,451.50	No
86246	Chamber of Commerce	2794	500559	07/23/2024	12,010.00	5,004.16	.00	7,005.84	No
86246	Chamber of Commerce	2794	500559	07/23/2024	4,800.00	2,000.00	.00	2,800.00	No
86246	Chamber of Commerce	2794	500559	07/23/2024	24,000.00	10,000.01	.00	13,999.99	No
Total HOTEL MOTEL FUND:					242,000.00	100,833.35	.00	141,166.65	
IT									
86118	Generator Supercenter	158418	500432	07/02/2024	325.00	.00	.00	325.00	No
86119	PDQ.com Corporation	157987	500433	07/02/2024	637.50	.00	.00	637.50	No
86426	BancFirst	1650	500732	09/11/2024	5,000.00	.00	.00	5,000.00	No
Total IT:					5,962.50	.00	.00	5,962.50	
LAW ENFORCEMENT									
86035	Galls, Inc	6160	500349	07/01/2024	880.00	.00	.00	880.00	No
86040	TYR Tactical LLC	158467	500354	07/01/2024	61,708.92	.00	.00	61,708.92	No
86114	Cintas Corp #2	3380	500428	07/02/2024	1,032.00	258.00	.00	774.00	No
86115	DroneSense, Inc	158390	500429	07/02/2024	3,400.00	.00	.00	3,400.00	No
86121	Northwest Fire Protection, Inc.	158372	500435	07/02/2024	255.00	.00	.00	255.00	No
86122	Ok Dept of Public Safety	11760	500436	07/02/2024	6,600.00	.00	.00	6,600.00	No
86249	Indian Capital Technology Center	7780	500562	07/23/2024	75.00	45.00	.00	30.00	No
86349	Cherokee County Detention	3050	500657	08/15/2024	1,500.00	.00	.00	1,500.00	No
86370	Bill's Body Shop	2010	500679	08/26/2024	9,645.15	.00	.00	9,645.15	No
86422	Bill's Body Shop	2010	500725	09/11/2024	2,525.40	.00	.00	2,525.40	No
86437	Ultimate Training Munitions, Inc	158624	500742	09/16/2024	5,774.69	.00	.00	5,774.69	No
86472	BancFirst	1650	500776	09/27/2024	10,000.00	.00	.00	10,000.00	No
86493	Cherokee County Detention	3050	500798	10/04/2024	1,500.00	.00	.00	1,500.00	No
86547	Northeastern State University	11320	500848	10/28/2024	1,200.00	.00	.00	1,200.00	No
86559	BancFirst	1650	500860	10/28/2024	10,000.00	.00	.00	10,000.00	No
86574	Cherokee County Detention	3050	500873	11/05/2024	1,500.00	.00	.00	1,500.00	No
Total LAW ENFORCEMENT:					117,596.16	303.00	.00	117,293.16	
MAINTENANCE									
86558	BancFirst	1650	500859	10/28/2024	10,000.00	.00	.00	10,000.00	No
86615	Sadler Paper Supply	14230	500913	11/20/2024	430.25	.00	.00	430.25	No
Total MAINTENANCE:					10,430.25	.00	.00	10,430.25	
MANAGERIAL									
85317	Arledge & Associates	1235	499675	10/18/2023	44,225.00	40,603.00	.00	3,622.00	No
86044	Ascentis Corporation (Prior- Novat	158045	500358	07/01/2024	9,696.00	4,569.56	.00	5,126.44	No
86045	BenefitScape	158195	500359	07/01/2024	2,245.00	1,122.50	.00	1,122.50	No
86048	Consolidated Communications	157988	500362	07/01/2024	14,015.40	5,936.86	.00	8,078.54	No
86055	Pitney Bowes	12910	500369	07/01/2024	685.20	342.60	.00	342.60	No
86062	Hammons, Hamby, and Price PLL	158459	500376	07/01/2024	51,500.04	17,166.68	.00	34,333.36	No
86071	Your Health, LLC	158277	500385	07/01/2024	1,300.00	500.00	.00	800.00	No

PO Number	Vendor Name	Vendor Number	Req No	PO Date	PO Amount	Invoice Amount	Adjustments	Open Amount	Received
86079	ECA-AST, LLC	5270	500393	07/01/2024	175.00	.00	.00	175.00	No
86079	ECA-AST, LLC	5270	500393	07/01/2024	660.00	.00	.00	660.00	No
86099	Ok Municipal Assurance Group	11920	500413	07/01/2024	93,226.00	70,836.50	.00	22,389.50	No
86100	Tahlequah Main Street Assoc.	15870	500414	07/01/2024	95,000.00	44,500.00	.00	50,500.00	No
86101	Chamber of Commerce	2795	500415	07/01/2024	7,500.00	3,125.00	.00	4,375.00	No
86200	Cook Construction	3880	500515	07/15/2024	10,891.45	.00	.00	10,891.45	No
86227	Freese and Nichols, Inc.	158489	500541	07/17/2024	439,964.21	152,086.03	.00	287,878.18	No
86229	Guy Engineering Services, Inc.	6840	500543	07/17/2024	19,440.45	5,633.98	.00	13,806.47	No
86254	Green Country Abstract & Title Co	157844	500566	07/24/2024	500.00	.00	.00	500.00	No
86258	A T & T	215		07/25/2024	1,497.00	514.49	.00	982.51	No
86263	Local Government Testing Consor	158595	500573	07/29/2024	4,000.00	650.00	.00	3,350.00	No
86264	Local Government Testing Consor	158595	500574	07/29/2024	2,800.00	.00	.00	2,800.00	No
86346	Elijah Spray VT	158596	500654	08/15/2024	200.00	.00	.00	200.00	No
86381	Susan Niehus LLC	158622	500689	08/28/2024	5,000.00	3,157.14	.00	1,842.86	No
86402	Broken Arrow Electric Supply	2355	500709	09/04/2024	789.18	.00	.00	789.18	No
86452	Arledge & Associates	1235	500757	09/20/2024	10,000.00	.00	.00	10,000.00	No
86489	Direct Allied Agency LLC	158628	500794	10/03/2024	4,600.00	.00	.00	4,600.00	No
86494	James R Childers Architect Inc	158629	500799	10/07/2024	31,780.00	.00	.00	31,780.00	No
86505	Matt Cloud	158631	500810	10/09/2024	11,250.00	1,250.00	.00	10,000.00	No
86506	Terracon Consultants, Inc	158630	500811	10/09/2024	2,800.00	.00	.00	2,800.00	No
86508	Kelly Engineering & Assoc, Inc	9050	500813	10/09/2024	82,460.00	.00	.00	82,460.00	No
86520	Kemp Stone Co, Inc	9080	500826	10/21/2024	2,955.00	.00	.00	2,955.00	No
86527	Building & Earth Sciences Inc	158635	500830	10/21/2024	12,195.50	867.50	.00	11,328.00	No
86544	Muskogee Sand Company, Inc	10920	500845	10/25/2024	2,280.00	.00	.00	2,280.00	No
86549	Rhonda Norris RVT	158530	500850	10/28/2024	600.00	.00	.00	600.00	No
86550	Tim M Synar	158472	500851	10/28/2024	35.00	.00	.00	35.00	No
86557	BancFirst	1650	500858	10/28/2024	10,000.00	.00	.00	10,000.00	No
86570	Cook & Associates Engineering In	3879	500869	11/05/2024	2,500.00	.00	.00	2,500.00	No
86577	Cherokee Steel Fabricators LLC	158641	500876	11/05/2024	16,313.55	.00	.00	16,313.55	No
86590	Building & Earth Sciences Inc	158635	500888	11/06/2024	13,000.00	.00	.00	13,000.00	No
86596	Crowe & Dunlevy	158573	500896	11/08/2024	30,000.00	.00	.00	30,000.00	No
86600	Sunny Golloway	158639	500900	11/12/2024	11,250.00	1,250.00	.00	10,000.00	No
86605	Housing Auth of the Cherokee Nat	158325	500903	11/13/2024	130,000.00	.00	.00	130,000.00	No
86605	Housing Auth of the Cherokee Nat	158325	500903	11/13/2024	40,000.00	.00	.00	40,000.00	No
86616	Kimley-Horn and Associates Inc	158647	500914	11/20/2024	200,000.00	.00	.00	200,000.00	No
86623	Tim M Synar	158472	500920	11/21/2024	308.08	.00	.00	308.08	No
86624	HELLAS CONSTRUCTION, INC.	158567	500921	11/21/2024	10,054,351	1,317,574.95	.00	8,736,776.05	No
Total MANAGERIAL:					11,473,988	1,671,686.79	.00	9,802,301.27	
Multi-Departmental									
86047	Cherokee County Clerk	3020	500361	07/01/2024	1,782.00	306.00	.00	1,476.00	No
86047	Cherokee County Clerk	3020	500361	07/01/2024	1,000.00	132.00	.00	868.00	No
86060	Northeast OK Public Facilties	11300	500374	07/01/2024	25,000.00	2,451.94	.00	22,548.06	No
86060	Northeast OK Public Facilties	11300	500374	07/01/2024	300.00	.00	.00	300.00	No
86060	Northeast OK Public Facilties	11300	500374	07/01/2024	400.00	94.06	.00	305.94	No
86061	A & C Fire Extinguisher, Inc	170	500375	07/01/2024	100.00	.00	.00	100.00	No
86061	A & C Fire Extinguisher, Inc	170	500375	07/01/2024	366.00	.00	.00	366.00	No
86064	Macquarie Equipment Capital Inc.	158383	500378	07/01/2024	3,801.72	1,636.03	.00	2,165.69	No
86064	Macquarie Equipment Capital Inc.	158383	500378	07/01/2024	228.72	147.28	.00	81.44	No
86064	Macquarie Equipment Capital Inc.	158383	500378	07/01/2024	228.72	147.28	.00	81.44	No
86064	Macquarie Equipment Capital Inc.	158383	500378	07/01/2024	228.84	147.31	.00	81.53	No
86070	OTA	12390	500384	07/01/2024	100.00	7.20	.00	92.80	No
86070	OTA	12390	500384	07/01/2024	50.00	4.70	.00	45.30	No
86070	OTA	12390	500384	07/01/2024	100.00	15.00	.00	85.00	No
86070	OTA	12390	500384	07/01/2024	100.00	19.00	.00	81.00	No

PO Number	Vendor Name	Vendor Number	Req No	PO Date	PO Amount	Invoice Amount	Adjustments	Open Amount	Received
86070	OTA	12390	500384	07/01/2024	100.00	8.15	.00	91.85	No
86070	OTA	12390	500384	07/01/2024	30.00	.60	.00	29.40	No
86070	OTA	12390	500384	07/01/2024	100.00	.30	.00	99.70	No
86070	OTA	12390	500384	07/01/2024	30.00	22.80	.00	7.20	No
86070	OTA	12390	500384	07/01/2024	30.00	.00	.00	30.00	No
86070	OTA	12390	500384	07/01/2024	150.00	91.75	.00	58.25	No
86078	Ok Dept of Labor	11740	500392	07/01/2024	225.00	.00	.00	225.00	No
86078	Ok Dept of Labor	11740	500392	07/01/2024	225.00	.00	.00	225.00	No
86098	Ok Municipal Assurance Group	11920	500412	07/01/2024	123,339.20	99,613.20	.00	23,726.00	No
86098	Ok Municipal Assurance Group	11920	500412	07/01/2024	30,834.80	24,903.30	.00	5,931.50	No
86102	Wight Office Machines	17750	500416	07/01/2024	500.00	89.55	.00	410.45	No
86102	Wight Office Machines	17750	500416	07/01/2024	500.00	50.68	.00	449.32	No
86104	VIP Voice Services LLC	158022	500418	07/01/2024	10,188.00	4,245.00	.00	5,943.00	No
86104	VIP Voice Services LLC	158022	500418	07/01/2024	360.00	150.00	.00	210.00	No
86104	VIP Voice Services LLC	158022	500418	07/01/2024	5,736.00	2,390.00	.00	3,346.00	No
86104	VIP Voice Services LLC	158022	500418	07/01/2024	8,640.00	3,600.00	.00	5,040.00	No
86104	VIP Voice Services LLC	158022	500418	07/01/2024	732.00	305.00	.00	427.00	No
86104	VIP Voice Services LLC	158022	500418	07/01/2024	2,328.00	970.00	.00	1,358.00	No
86104	VIP Voice Services LLC	158022	500418	07/01/2024	1,596.00	665.00	.00	931.00	No
86104	VIP Voice Services LLC	158022	500418	07/01/2024	2,028.00	845.00	.00	1,183.00	No
86104	VIP Voice Services LLC	158022	500418	07/01/2024	2,892.00	1,205.00	.00	1,687.00	No
86104	VIP Voice Services LLC	158022	500418	07/01/2024	1,164.00	485.00	.00	679.00	No
86110	TK Elevator	16370	500424	07/02/2024	6,838.80	3,419.40	.00	3,419.40	No
86110	TK Elevator	16370	500424	07/02/2024	650.00	.00	.00	650.00	No
86110	TK Elevator	16370	500424	07/02/2024	5,594.64	2,797.32	.00	2,797.32	No
86110	TK Elevator	16370	500424	07/02/2024	650.00	.00	.00	650.00	No
86111	EPIC Office Solutions	158436	500425	07/02/2024	1,500.00	.00	.00	1,500.00	No
86111	EPIC Office Solutions	158436	500425	07/02/2024	75.00	.00	.00	75.00	No
86111	EPIC Office Solutions	158436	500425	07/02/2024	500.00	.00	.00	500.00	No
86111	EPIC Office Solutions	158436	500425	07/02/2024	360.00	.00	.00	360.00	No
86113	A+ Pest Guard LLC	158606	500427	07/02/2024	780.00	325.00	.00	455.00	No
86113	A+ Pest Guard LLC	158606	500427	07/02/2024	780.00	325.00	.00	455.00	No
86113	A+ Pest Guard LLC	158606	500427	07/02/2024	1,200.00	200.00	.00	1,000.00	No
86113	A+ Pest Guard LLC	158606	500427	07/02/2024	1,200.00	65.00	.00	1,135.00	No
86188	Ok Municipal Assurance Group	11920	500503	07/11/2024	771.20	578.40	.00	192.80	No
86188	Ok Municipal Assurance Group	11920	500503	07/11/2024	5,557.36	4,168.02	.00	1,389.34	No
86188	Ok Municipal Assurance Group	11920	500503	07/11/2024	19.52	14.64	.00	4.88	No
86188	Ok Municipal Assurance Group	11920	500503	07/11/2024	66.60	49.95	.00	16.65	No
86188	Ok Municipal Assurance Group	11920	500503	07/11/2024	4,640.76	3,480.57	.00	1,160.19	No
86188	Ok Municipal Assurance Group	11920	500503	07/11/2024	203.68	152.76	.00	50.92	No
86188	Ok Municipal Assurance Group	11920	500503	07/11/2024	3,691.24	2,768.43	.00	922.81	No
86188	Ok Municipal Assurance Group	11920	500503	07/11/2024	50,685.36	38,014.02	.00	12,671.34	No
86188	Ok Municipal Assurance Group	11920	500503	07/11/2024	83,954.36	62,965.77	.00	20,988.59	No
86188	Ok Municipal Assurance Group	11920	500503	07/11/2024	17,303.60	12,977.70	.00	4,325.90	No
86188	Ok Municipal Assurance Group	11920	500503	07/11/2024	920.00	690.00	.00	230.00	No
86188	Ok Municipal Assurance Group	11920	500503	07/11/2024	54,183.44	40,637.58	.00	13,545.86	No
86188	Ok Municipal Assurance Group	11920	500503	07/11/2024	54,921.76	41,191.32	.00	13,730.44	No
86188	Ok Municipal Assurance Group	11920	500503	07/11/2024	4,072.76	3,054.57	.00	1,018.19	No
86188	Ok Municipal Assurance Group	11920	500503	07/11/2024	16,310.36	12,232.77	.00	4,077.59	No
86241	Lake Region Electric-Telecom	157846		07/19/2024	1,240.92	965.16	.00	275.76	No
86241	Lake Region Electric-Telecom	157846		07/19/2024	653.64	435.76	.00	217.88	No
86241	Lake Region Electric-Telecom	157846		07/19/2024	653.64	435.76	.00	217.88	No
86267	Network Enhancement Systems, I	158614	500578	07/29/2024	2,700.00	1,712.81	.00	987.19	No
86267	Network Enhancement Systems, I	158614	500578	07/29/2024	60.00	23.01	.00	36.99	No
86267	Network Enhancement Systems, I	158614	500578	07/29/2024	270.00	150.77	.00	119.23	No
86267	Network Enhancement Systems, I	158614	500578	07/29/2024	240.00	149.76	.00	90.24	No

PO Number	Vendor Name	Vendor Number	Req No	PO Date	PO Amount	Invoice Amount	Adjustments	Open Amount	Received
86509	Enterprise Fleet Management, Inc	158178	500814	10/09/2024	20,911.52	2,955.70	.00	17,955.82	No
86509	Enterprise Fleet Management, Inc	158178	500814	10/09/2024	18,362.26	2,623.18	.00	15,739.08	No
86509	Enterprise Fleet Management, Inc	158178	500814	10/09/2024	122,500.00	15,903.35	.00	106,596.65	No
86509	Enterprise Fleet Management, Inc	158178	500814	10/09/2024	9,053.45	1,293.35	.00	7,760.10	No
86509	Enterprise Fleet Management, Inc	158178	500814	10/09/2024	30,122.33	4,295.72	.00	25,826.61	No
86509	Enterprise Fleet Management, Inc	158178	500814	10/09/2024	6,778.45	968.35	.00	5,810.10	No
86532	UniFirst Holdings Inc	16985	500834	10/22/2024	2,400.00	166.88	.00	2,233.12	No
86532	UniFirst Holdings Inc	16985	500834	10/22/2024	600.00	80.04	.00	519.96	No
86532	UniFirst Holdings Inc	16985	500834	10/22/2024	576.00	35.79	.00	540.21	No
86532	UniFirst Holdings Inc	16985	500834	10/22/2024	240.00	29.04	.00	210.96	No
86537	Fuelman of Oklahoma	6080	500838	10/23/2024	300.00	.00	.00	300.00	No
86537	Fuelman of Oklahoma	6080	500838	10/23/2024	20,000.00	.00	.00	20,000.00	No
86537	Fuelman of Oklahoma	6080	500838	10/23/2024	120.00	.00	.00	120.00	No
86537	Fuelman of Oklahoma	6080	500838	10/23/2024	18,000.00	.00	.00	18,000.00	No
86537	Fuelman of Oklahoma	6080	500838	10/23/2024	5,000.00	.00	.00	5,000.00	No
86537	Fuelman of Oklahoma	6080	500838	10/23/2024	500.00	.00	.00	500.00	No
86537	Fuelman of Oklahoma	6080	500838	10/23/2024	1,200.00	.00	.00	1,200.00	No
86537	Fuelman of Oklahoma	6080	500838	10/23/2024	3,400.00	.00	.00	3,400.00	No
86537	Fuelman of Oklahoma	6080	500838	10/23/2024	200.00	.00	.00	200.00	No
86537	Fuelman of Oklahoma	6080	500838	10/23/2024	1,200.00	.00	.00	1,200.00	No
86566	Enterprise Fleet Management, Inc	158178	500866	11/01/2024	8,962.08	.00	.00	8,962.08	No
86566	Enterprise Fleet Management, Inc	158178	500866	11/01/2024	22,869.54	.00	.00	22,869.54	No
86566	Enterprise Fleet Management, Inc	158178	500866	11/01/2024	52,500.00	.00	.00	52,500.00	No
86566	Enterprise Fleet Management, Inc	158178	500866	11/01/2024	3,880.05	.00	.00	3,880.05	No
86566	Enterprise Fleet Management, Inc	158178	500866	11/01/2024	12,909.57	.00	.00	12,909.57	No
86566	Enterprise Fleet Management, Inc	158178	500866	11/01/2024	2,905.05	.00	.00	2,905.05	No
86584	One Source Water, LLC	157851	500882	11/06/2024	600.00	.00	.00	600.00	No
86584	One Source Water, LLC	157851	500882	11/06/2024	180.00	.00	.00	180.00	No
86584	One Source Water, LLC	157851	500882	11/06/2024	120.00	.00	.00	120.00	No
86584	One Source Water, LLC	157851	500882	11/06/2024	270.00	.00	.00	270.00	No
86584	One Source Water, LLC	157851	500882	11/06/2024	720.00	.00	.00	720.00	No
Total Multi-Departmental:					916,142.94	407,080.78	.00	509,062.16	
MUNICIPAL JUDGE									
86046	Bill John Baker II	2020	500360	07/01/2024	32,000.00	6,585.00	.00	25,415.00	No
86057	Rachel Dallis	158160	500371	07/01/2024	35,000.00	8,675.00	.00	26,325.00	No
86089	BancFirst	1650	500403	07/01/2024	2,000.00	.00	.00	2,000.00	No
Total MUNICIPAL JUDGE:					69,000.00	15,260.00	.00	53,740.00	
PARKS & RECREATION									
86068	Mike Palmer	10580	500382	07/01/2024	40,684.80	15,256.80	.00	25,428.00	No
86117	A & C Fire Extinguisher, Inc	170	500431	07/02/2024	645.15	.00	.00	645.15	No
86127	Burton Pools and Spas, LLC	2436	500441	07/02/2024	2,343.68	.00	.00	2,343.68	No
86176	Cheryl Ann Leeds	158587	500492	07/10/2024	1,000.00	416.90	.00	583.10	No
86310	Clyde's Tire & Muffler	3570	500620	08/07/2024	200.00	.00	.00	200.00	No
86467	Cintas Corp #2	3380	500771	09/26/2024	1,860.00	428.23	.00	1,431.77	No
86542	Cintas Corp #2	3380	500843	10/24/2024	1,860.00	.00	.00	1,860.00	No
86555	BancFirst	1650	500856	10/28/2024	10,000.00	.00	.00	10,000.00	No
86580	Clear Creek Golf Car & Vehicles L	158633	500879	11/05/2024	2,400.00	.00	.00	2,400.00	No
86581	Springwater Fence LLC	15210	500880	11/05/2024	5,970.00	.00	.00	5,970.00	No
86626	Love Bottling Company	9770	500923	11/21/2024	850.00	.00	.00	850.00	No
Total PARKS & RECREATION:					67,813.63	16,101.93	.00	51,711.70	

PO Number	Vendor Name	Vendor Number	Req No	PO Date	PO Amount	Invoice Amount	Adjustments	Open Amount	Received
SOLID WASTE SERVICES									
86211	ALL Designs LLC	157960	500525	07/16/2024	9,000.00	.00	.00	9,000.00	No
86306	KNL Holdings, LLC	9285	500617	08/06/2024	102,781.00	10,278.10	.00	92,502.90	No
86362	River City Hydraulics Inc	158599	500671	08/22/2024	39,334.35	.00	.00	39,334.35	No
86392	Springwater Fence LLC	15210	500700	09/03/2024	13,525.00	.00	.00	13,525.00	No
86398	ATC Freightliner Group	1350	500705	09/04/2024	172,832.00	.00	.00	172,832.00	No
86483	Ok Production Ctr, Inc	12000	500788	09/30/2024	42,107.94	4,678.66	.00	37,429.28	No
86517	BancFirst	1650	500822	10/16/2024	15,000.00	.00	.00	15,000.00	No
86545	WEX Bank	158577	500846	10/25/2024	15,000.00	8,747.24	.00	6,252.76	No
86608	Fleet Fuels LLC	158609	500906	11/18/2024	2,903.15	.00	.00	2,903.15	No
86611	Uline, Inc.	16945	500909	11/20/2024	3,425.00	.00	.00	3,425.00	No
86611	Uline, Inc.	16945	500909	11/20/2024	1,937.00	.00	.00	1,937.00	No
86613	Waste Management	17510	500911	11/20/2024	480,000.00	27,486.21	.00	452,513.79	No
86614	Cintas Corp #2	3380	500912	11/20/2024	12,000.00	.00	.00	12,000.00	No
Total SOLID WASTE SERVICES:					909,845.44	51,190.21	.00	858,655.23	
STORMWATER MANAGEMENT FUND									
86065	Accurate Environmental LLC	389	500379	07/01/2024	3,300.00	1,100.00	.00	2,200.00	No
86507	Dub Ross Co	5090	500812	10/09/2024	2,076.54	.00	.00	2,076.54	No
Total STORMWATER MANAGEMENT FUND:					5,376.54	1,100.00	.00	4,276.54	
STREET									
86039	Larry's Tires	9437	500353	07/01/2024	150.00	65.00	.00	85.00	No
86202	Adrian Farm Supply LLC	500	500517	07/15/2024	500.00	377.82	.00	122.18	No
86416	Osman Equipment	12380	500723	09/09/2024	3,000.00	.00	.00	3,000.00	No
86458	BancFirst	1650	500761	09/24/2024	10,000.00	.00	.00	10,000.00	No
86482	Larry's Tires	9437	500787	09/30/2024	300.00	150.00	.00	150.00	No
86546	BancFirst	1650	500847	10/25/2024	10,000.00	.00	.00	10,000.00	No
86563	Rush Truck Center, Tulsa	158574	500863	10/30/2024	2,500.00	.00	.00	2,500.00	No
86604	Kirby-Smith Machinery, Inc	9250	500902	11/13/2024	2,876.49	.00	.00	2,876.49	No
86621	Osman Equipment	12380	500919	11/20/2024	3,000.00	.00	.00	3,000.00	No
86628	Osman Equipment	12380	500924	11/22/2024	2,000.00	.00	.00	2,000.00	No
Total STREET:					34,326.49	592.82	.00	33,733.67	
STREET & ALLEY FUND									
86126	Bull Tuff Mud Company Ready Mi	2415	500440	07/02/2024	2,000.00	1,011.00	.00	989.00	No
86242	Cherokee County Board of Comm	3010	500555	07/22/2024	1,500.00	939.15	.00	560.85	No
86432	Bull Tuff Mud Company Ready Mi	2415	500738	09/11/2024	3,400.00	2,204.00	.00	1,196.00	No
86503	Bull Tuff Mud Company Ready Mi	2415	500808	10/08/2024	3,525.00	2,563.50	.00	961.50	No
86553	Hutchens Construction Co. (Emer	7650	500854	10/28/2024	3,250.00	.00	.00	3,250.00	No
86582	Bull Tuff Mud Company Ready Mi	2415	500881	11/05/2024	29,668.50	13,818.00	.00	15,850.50	No
86625	Green Excavation	6725	500922	11/21/2024	7,000.00	.00	.00	7,000.00	No
Total STREET & ALLEY FUND:					50,343.50	20,535.65	.00	29,807.85	
STREETS & SIDEWALKS									
86450	APAC-Central, Inc	1155	500755	09/19/2024	351,000.00	280,175.10	.00	70,824.90	No
86486	Ergon Asphalt & Emulsions, Inc	5505	500791	10/01/2024	2,941.80	1,343.91	.00	1,597.89	No
Total STREETS & SIDEWALKS:					353,941.80	281,519.01	.00	72,422.79	
Grand Totals:					14,394,465	2,580,458.07	.00	11,814,007.6	

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	5g
Meeting Date	12/2/2024
Initiator	Rebecca White, Finance Support
Office / Department	Finance

Item Title

Acknowledge receipt of the June 2024 Financial Statement.

Background

Regular monthly agenda item.

Exhibits

1. 12.02.2024 June Financial Digi

Funding Source

Request

THE CITY OF
TAHLEQUAH
OKLAHOMA

DUE TO SIZE, CONSENT ITEM “5g” IS AVAILABLE IN DIGITAL FORMAT ON THE CITY WEBSITE UNDER

“Government”

“Departments”

“Finance”

“2024”

“Monthly Financial Statements”

Tahlequah City Council
AGENDA ITEM REPORT

Item No.	5h
Meeting Date	12/2/2024
Initiator	Stephen Highers, Councilman Ward 3
Office / Department	City of Tahlequah Authorities or Boards

Item Title

Acknowledge receipt of the Tahlequah Hospital Authority report for November 2024.

Background

Monthly written report for the Tahlequah Hospital Authority Board.

Exhibits

1. 12.02.2024 Nov Board Report

Funding Source

Request

MEMORANDUM

DATE: NOVEMBER 11, 2024

TO: THA BOARD OF TRUSTEES AND MEDICAL STAFF

FROM: JIM BERRY; HOSPITAL CEO Jim

RE: HOSPITAL MONTHLY REPORT – NOVEMBER 2024

I. PEOPLE

A. MEDICAL STAFF

1. Recruitment – Abishek Shahapurkar, MD – Hospitalist/Nocturnist – Dr. Abhi is a foreign medical graduate and a PGY 3 is in the Harvard Internal Medicine Residency in Boston. He will need a J1 to H1 conversion. NHS would like for Dr. Abhi to participate in an "out rotation" in Tahlequah as a portion of his training. With the initial conversation complete, we will understand soon of his interest in pursuing the opportunity for employment. If successful, Dr. Abhi will complete his training in July 2025.
2. Renewal – Michelle Perry, APRN – Neurosurgery – An Letter of Intent for a 3 year Employment Agreement was presented by NHS to Ms. Perry for her consideration.

B. HOSPITAL STAFF

1. Recruitment
   a. October Contacts
      50 via Indeed (Responses = 8 RN's, 1 RRT, 1 MLS, 1 Nutritionist)
      273 via email/phone/text
      Previous Applicants: 2 RN's MLT/MLS, Scrub Tech, RRT
      47 New Hires
   b. Visits:
      Tulsa Tech LPN Mock Interviews – 30+ LPN students
      NSU Career Fair – 40 + students
      Connors/ICTC Nursing Fair 175 RN's, 100 LPN & Rad Tech
      NSU Muskogee Campus Visit
      ICTC Muskogee Adult Healthcare Careers Class
      ICTC Stilwell LPN Class
   c. Contract Count - 7 Agency / 6 Internal
2. Retention
   a. Benefits
      1. Health Insurance – An agreement with Blue Cross Blue Shield has been executed for the 2025 according to the recommendations of administration and the subsequent action of the board. NHS will offer a PPO and HDHP utilizing the Blue Preferred Network. Employee began the benefit renewal process on November 4^{th}. BCBS offers our insured employees to participate in Member Rewards. Member Rewards is a wellness program that offers discounts; expands Employee Assistance Program; and encourages healthy living through "Well Being" earning rewards for gym membership.

2. Employee Health Fair – Annually NHS provides an employee only health fair with the objective to identify acute and chronic issues early then refer employees to primary or specialty care as appropriate. 77 employees took advantage of the opportunity.
3. Fall Picnic – The Annual Fall Employee Picnic was held on October 18th.

b. Recognition
1. November Employee of the Month – Bryce Smith, PCT – Med/Surg – "Bryce was very gentle and compassionate about her job she was empathetic to my needs and understood my concerns when they were voiced." "Bryce has been a blessing to me. Repeatedly she has gone above and beyond her call of duty. Bryce makes sure I always have fluids, that my urinals are empty, that I and my bedding are always clean, and she does it with a smile on her face. She always has words of encouragement for you. In short, every hospital should have clones of her on staff."
2. November Rookie of the Month – Chandra Burge, Patient Registration – "Dear Chandra, We wanted to say thank you for all you do for helping with our patients. I make patient rounds on several patients a day and you are mentioned nearly every day as being so nice and kind. We have noticed a big change in the registration process with many compliments coming from patients stating the ease and speed of checking in. It has been a noticeable change. The staff in Outpatient Surgery also expressed appreciation with your positive attitude when communicating with you and they have no hesitation making calls asking questions. Thank you for all you do daily. You are making a great impact on patient care and fulfilling our mission as being the regional healthcare provider of choice! Sincerely, Deborah Armstrong, BSN RN CNOR, Clinical Coordinator, Surgical Services – she has truly made a difference in our patient's experience. We are so thankful for her!
3. NHS Tahlequah is the Talking Leaves Job Corp *Work Based Learning Employer of the Year.*

II. QUALITY & SAFETY

A. Performance Improvement
1. Security is providing Code Silver (Active Shooter) Training to hospital staff. To date, 270 employees within 13 departments have received the training.
2. IT is working through continuing hospital operations after a system failure or cyber attack.
3. Patient Financial Services has been working on reducing the initial denial rate on inpatient insurance claims. To date, .02 % are initially denied by payers.

B. Inspection & Certification
1. Fire Alarms & Fire Suppression System
2. Medical Park Elevators
3. Medical Vacuum System

III. SERVICE

A. Construction & Remodel Update
1. Family waiting room is progressing. The NHS Auxiliary will furnishings for the project. Their generous gift of $27,000 is greatly appreciated.
2. Remodeled - Soiled & Clean Utility Rooms on Med Surg East
3. Replacement - Main Coolin Tower Controller; Air Handler 2 steam coils replaced. Air Handlers 1 & 3 are scheduled; Water Lines & Valves – ED , Radiology, Med Surg, Service Hallway
4. Repaired - Back parking lot lights; Helicopter hanger door; Cath Lab doors; Boiler door.

B. Service Line Expansion Update
1. Platte Dialysis JV with DaVita will return nocturnal hemodialysis in the Tahlequah Dialysis Center. The nocturnal sessions were interrupted during the pandemic and will resume in 2025.
2. Cerebelle installation, orientation, and training are complete.
3. PACS System – Fuji implementation is scheduled to start this month.

IV. FINANCE

A. Maintenance Value Plan – Equipment Maintenance Insurance

Most of the equipment that is used in the hospital comes with a service plan to ensure that the equipment is in good working order and that any repairs are discounted from the list price. These contracts are excessively expensive but necessary. Accounting discovered MVP and NHS adopted it in the last few years. MVP is alternate program for the preventative maintenance and repair of hospital equipment. This is the benefit of MVP over the last twelve months:

Prorated Cost of All Vendor Contracts before MVP	$1,034,038	
Prorated Cost of MVP	$ 188,297	
Maximum Aggregate Deductible	$ 676,826	
Maximum Cost of MVP	$ 865,123	
Initial Savings versus Vendor Costs	$ 168,915	16% Savings
Maximum Aggregate Deductible	$ 676,826	
Total Spent on Claims	$ 68,837	
MVP Aggregate Deductible Balance	$ 607,989	
Total Savings Initial Savings and Aggregate Deductible	$ 776,904	75% Savings

V. GROWTH

A. COMMUNITY
1. Sponsorships – NSU Homecoming; Help In Crisis Masquerade Ball
2. City of Tahlequah
   i. Opioid Settlement Funding
   ii. Capital Improvement Committee

B. **MEDIA (10/08/24 – 11/04/24)**
1. Facebook

   People reached **16,921**

   Post Engagements (Reactions, Comments and replies, shares) **5,202**

   Facebook Ads:
   - We Love our Emergency Nurse's (10/9) - 2,780 views
   - Sterile Processing and Patient Accounting Week (10/13) - 855 views
   - Global Handwashing Video short (10/15) 305 views
   - Hiring Ad- Registered Dietician- (10/15) - 1,177 views
   - Prescription Drug Take Back Day- (10/16) 1,068 views
   - Respiratory Care and Healthcare Facilities Engineering Week- (10/20) - 665 views
   - Medical Assistants & National Pharmacy Week- (10/21) - 731 views
   - Medical Ultrasound Awareness Month- (10/23) - 474 views
   - DAISY Honoree Mrittanie Shelly- (10/25) - 5,390 views
   - Thankful for our Auxiliary video- (10/28) - 647 views

• Hiring Ad- ER LPNs- (11/1) - 1,456 views

2. Website:
    - Site Sessions: **8,027**
    - Via website address: **1,990**
    - Via top search engine: Google – **4,504**

3. Digital Billboards
    - Breast Cancer Awareness Month
    - National Physical Therapy Month
    - National Pharmacy Month
    - Happy Fall from NHS

THE CITY OF TAHLEQUAH OKLAHOMA

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	5i
Meeting Date	12/2/2024
Initiator	Nathan Reed, President/CEO
Office / Department	City of Tahlequah Authorities or Boards

Item Title

Acknowledge receipt of the Tahlequah Area Chamber of Commerce monthly report for November 2024.

Background

Monthly report submitted by the Tahlequah Area Chamber of Commerce.

Exhibits

1. 12.02.2024 November Chamber Report

Funding Source

Request

1. Audit complete; QB conversion from Desktop to online underway
2. HVAC work complete, working on plan for fixing pressing issues at the Chamber, Roof being most pressing
3. Strategic plan continues to make progress; this plan will be complete in June 2025 and is well underway to being exceeded in completion.
4. Board Retreat for February 25th; will have regular meeting and then transition into strategic planning session; Chamber team will be completing a staff retreat prior to the board strategic planning session to prepare and will have a solid plan ready for the strategic planning discussion.
5. Tourism team going to Bentonville, AR for discussions before the Tourism Strategic planning session; Team going on January 6th and 7th; Tourism strategic session on February 20th at the CN Innovation Hub.
6. Governance Committee has finished the initial walkthrough of the policies and made needed changes; Bambee is looking at the changes now and will provide feedback; will go to Exec team in December for discussion and then to full Board in January for a vote and possible implementation afterwards.
7. Scholarship received from Select Oklahoma and I plan to use it to finish needed credits to become Certified Economic Developer.
8. Govt Affairs Committee will have a busy January – May as there will be legislative check ups and candidate forums due to City elections, 2 council seats, street commissioner, city clerk, police chief, city treasurer all on the ballot for February special election.

Upcoming Events

a) Monthly Mingle – December 6th at UKB John Hair Cultural Center at 8 am
b) Christmas Parade – December 6th; starts at 6 pm
c) Women in Business – December 11th at 11 am at The Legacy at MK Ranch
d) Leadership Tahlequah – December 12th, City/County day

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	5j
Meeting Date	12/2/2024
Initiator	Alex McBride, Tourism Director
Office / Department	City of Tahlequah Authorities or Boards

Item Title

Acknowledge receipt of the TACC Tourism report for November 2024.

Background

Monthly report submitted by the Tahlequah Area Chamber of Commerce-Tourism.

Exhibits

1. 12.02.2024 November Tourism Report

Funding Source

Request

Tourism Report

Highlights:

- Lt. Governor Summit
- Stake holder outreach continued
- October Social Media Reach: 336,800

Advertising:

- Google Banner Ads (Green Country)
- Geotargeting (Tahlequah Daily Press)
- YouTube Ads (Griffin)
- Streaming Ads (Griffin)
- Radio Ads 92.9 Tulsa (Griffin)
- Ultimate Gift Guide (Nov. 28) (Griffin)
- Green Country website banner and footer ads
- Green Country Shop, Dine, Fun Guide
- Green Country Group Tours Guide
- Green Country Visitor's Guide
- Green Country Attractions Map
- Road Runner Fall Issue
- Road Runner Spring Issue 2025
- Travel OK State Guide 2025
- Travel OK Fishing Guide (ECC)
- OK Today Nov/Dec
- OK Today March/Apr 2025
- Travel OK Website ad
- Greater Tenkiller Area Association Guide
- Texas Rangers Program
- Cotton Bowl Program

Upcoming:

- Classic Christmas Market Dec. 7th & 21st

THE CITY OF TAHLEQUAH OKLAHOMA

Tahlequah City Council
AGENDA ITEM REPORT

Item No.	5k
Meeting Date	12/2/2024
Initiator	Nathan Reed, President/CEO
Office / Department	City of Tahlequah Authorities or Boards

Item Title

Acknowledge receipt of the Tahlequah Regional Development Authority monthly report for November 2024.

Background

Monthly report submitted by the Tahlequah Regional Development Authority.

Exhibits

1. 12.02.2024 November TRDA Report

Funding Source

Request

HAMMRC

1. New Supplier survey has been sent to 20+ of what is considered the top options for information gathering and possible recruitment from a list of vendors from WRMC; will continue to find ones from the list of vendors as they have a strong connection to the area already.
2. Working with CN on marketing and storytelling videos for website and other areas to market.
3. HAMMRC looking at possible recruitment opportunities such as Med show in Atlanta and others to attend and start creating a name for our area and start the recruiting game.

Provalus

1. Workman's site complete and Provalus in.
2. Working with CN on grant for the Foundry site and will start progress there as soon as possible and all items are prepared and ready.

Business and Technology Park

1. Prep Grant has started on roads and engineering for bridge on Woodard, Stormwater engineering bid work to begin soon; submitted for first round of reimbursement for milling and asphalt relay on allen and moccasin streets.
2. SITES Program submission graded and will not be moving forward due to lack of due diligence on site (no environmental, cultural, geotechnical, etc. studies completed) and no interstate access.
3. Planning session to be scheduled to discuss multiple items regarding B&T Park and its future, this will lead to additional items needing completed and more potential for the Park.

Other items

1. Josh Allen and Josh Hutchins leading charge for recurring revenue opportunities; meeting on the 11th discussed best methods for funding and getting multiple supportive parties on the same page.
2. Working with CN Innovation Hub on Childcare workshop in November 2024, Small Business Summit in January 2025; working on small business boot camp for January/February 2025 (kickoff around the Business Summit and finishing at the March Business After Hours with the businesses giving elevator speeches) and startup weekend in the near future as well; NSU has interest in helping with these programs as well; Cybersecurity Summit had 30+ attendees and was very well received from the community.
3. Cross Industries moving slowly, but still moving.
4. Housing discussions within the community and needs continuing; City and TRDA working with NEOCA and COC offices on the COC Builds Grant for possible housing in Tahlequah.
5. Downtown hotel development continues to move forward; purchase contract approved by City Council.
6. Hotel Developer reached out for data this past week; interest in sites at Ferguson Property; 2 other retail development sites have movement as well; Ferguson site held up due to infrastructure needs and the cost to get those to happen, looking for ways to make this one get over the hump.
7. Chic-Fil-A tentatively scheduled to open in early December.
8. Dirt work on Anthis Brennan underway!
9. Multiple meetings with a manufacturer looking to expand; working to recruit to the B&T Park.

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	5l
Meeting Date	12/2/2024
Initiator	Peggy Glenn, City Appointee
Office / Department	City of Tahlequah Authorities or Boards

Item Title

Acknowledge receipt of the Eastern Oklahoma Library System Board Report for November 2024.

Background

Exhibits

1. 12.02.2024 EOLS November Report

Funding Source

Request

Exhibit 1

Eastern Oklahoma Library System Board

Report for November2024

Submitted by: Peggy Glenn, City appointee

Our final board meeting of the year was held on November 19. We reviewed the past three months of financials, prepared with new software that the board approved in the prior fiscal year. The past two payrolls have been successfully processed using this software, turning a 3-day ordeal into a 45-minute process.

After the regular business meeting, board members were sorted into random groups with branch managers and asked to review high-level data from prior years to ascertain trends and resulting financial needs. As might be expected, library usage soars during the summer, when summer programs are in full swing. Digital acquisitions are an increasing part of our system's library service. And some libraries are understaffed or overstaffed, as the calculations for staffing and programs are based on the population of the town where the branch is located. The board will likely review this system in the new year, perhaps creating allocations based on usage or "catchment area" rather than population.

Later that day, Tahlequah Public Library was awarded a grant from the Tahlequah Community Fund for $3,200 that – with additional funds from the Friends of the Library – will be used to install a new creative audio recording studio that will be free for public use!

Be sure to go to Facebook and Instagram and like @TahlequahPublicLibrary, check out their webpage at www.eols.org/tahlequah, get your library card, and download the Libby and Hoopla apps for free movies, television shows, magazines, and audiobooks on demand.

If you have any questions, you can contact me at peggy.glenn@aol.com or at (918) 822-3330.

THE CITY OF TAHLEQUAH OKLAHOMA

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	5m
Meeting Date	12/2/2024
Initiator	Rebecca White, Finance Support
Office / Department	Finance

Item Title

Accept the two separate donations from CK Restoration, LLC, both in the amount of $500.00 and amend the budget accordingly.

Background

Miscellaneous donations

Exhibits

1. CK Resoration 09.10.2024

Funding Source

Request

City of Tahlequah
111 S Cherokee
Tahlequah OK 74464 918-456-0651

Receipt No: 4.028404 Sep 10, 2024

CK Restoration, LLC

Previous Balance:		.00
Miscellaneous - Trunk or Treat 2024		500.00
110-46-6200 DONATIONS		
Total:		500.00
Check	Check No: 20335	500.00
Total Applied:		500.00
Change Tendered:		.00

09/10/2024 10:50 AM

20335

CK Restoration, LLC
402 W Hwy 62
Fort Gibson, OK 74434
918-913-4490

ARVEST BANK arvest.com
81-87/829

09/05/2024

PAY TO THE ORDER OF City of Tahlequah $ **500.00

Five hundred and 00/100*** DOLLARS

City of Tahlequah
111 S. Cherokee
Tahlequah, OK 74464

BKM

MEMO AUTHORIZED SIGNATURE

⑈020335⑈

CK Restoration, LLC
09/05/2024 **City of Tahlequah** **20335**

Date	Type	Reference	Original Amount	Balance Due	Payment
09/03/2024	Bill	Trunk or Treat 2024	500.00	500.00	500.00
		Check Amount			500.00

110-46-6200

Arvest Bank Check / 500.00

City of Tahlequah
111 S Cherokee
Tahlequah OK 74464 918-456-0651

Receipt No: 4.028517 Sep 17, 2024

CK Restoration, LLC

Previous Balance:		.00
Miscellaneous - Donation for Wellness Fair		500.00
110-46-6200 DONATIONS		
Total:		500.00
Check	Check No: 20369	500.00
Total Applied:		500.00
Change Tendered:		.00

09/17/2024 11:33 AM

20369

CK Restoration, LLC
402 W Hwy 62
Fort Gibson, OK 74434
918-913-4490

ARVEST BANK arvest.com
81-87/829

09/12/2024

PAY TO THE ORDER OF City of Tahlequah $ **500.00

Five hundred and 00/100*** DOLLARS

City of Tahlequah
111 S. Cherokee
Tahlequah, OK 74464

BKim

MEMO AUTHORIZED SIGNATURE

⑈020369⑈

THE CITY OF TAHLEQUAH OKLAHOMA

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	5n
Meeting Date	12/2/2024
Initiator	Rebecca White, Finance Support
Office / Department	Finance

Item Title

Accept the donation from Shafa Enterprises Inc. (X-press Stop) both in the amount of $1,000.00 and amend the budget accordingly.

Background

Monthly agenda item.

Exhibits

1. Xpress Stop 09.13.2024

Funding Source

Request

City of Tahlequah
111 S Cherokee
Tahlequah OK 74464

918-456-0651

Receipt No: 4.028507

Sep 13, 2024

Shafa Enterprises Inc. X-Press Stop

Previous Balance:	.00
Miscellaneous - Trunk-or-Treat Donation	1,000.00
110-46-6200 DONATIONS	
Total:	1,000.00
Check Check No: 2049	1,000.00
Total Applied:	1,000.00
Change Tendered:	.00

09/13/2024 10:46 AM

Shafa Enterprises Inc
X-Press Stop #2
1306 West Choctaw St
Tahlequah, OK 74464

2049
86-783/1031

DATE 09-13-24

PAY TO THE ORDER OF City of Tahlequah. $ 1,000 00/00

One Thousand dollars 00/00 DOLLARS

Local bank

Trunk or Treat [redacted] Sponsorship

⑈002049⑈

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	5o
Meeting Date	12/2/2024
Initiator	Rebecca White, Finance Support
Office / Department	Finance

Item Title

Acknowledge receipt of the FY 24 TPWA Audit.

Background

Monthly agenda item.

Exhibits

1. TPWA 2024 Audit Digi

Funding Source

Request

THE CITY OF TAHLEQUAH OKLAHOMA

DUE TO SIZE, CONSENT ITEM "5o" IS AVAILABLE IN DIGITAL FORMAT ON THE CITY WEBSITE UNDER:

Government

Boards & Committees

Tahlequah Public Works Authority

2024 Annual Audit Report

THE CITY OF TAHLEQUAH OKLAHOMA

Tahlequah City Council
AGENDA ITEM REPORT

Item No.	5p
Meeting Date	12/2/2024
Initiator	Nathan Reed, President/CEO
Office / Department	City of Tahlequah Authorities or Boards

Item Title

Acknowledge receipt of the FY 24 TACC (for Tourism) audit.

Background

As part of the Tourism contract with the City of Tahlequah, TACC completes and submits an audit each year for approval by the City.

Exhibits

1. TACC 2024 Audit Digi

Funding Source

Request

THE CITY OF
TAHLEQUAH
OKLAHOMA

DUE TO SIZE, CONSENT ITEM “5p” IS AVAILABLE IN DIGITAL FORMAT ON THE CITY WEBSITE UNDER:

Government

Boards & Committees

Tour Tahlequah

2024 TACC Annual Audit Report

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	5q
Meeting Date	12/2/2024
Initiator	Rebecca White, Finance Support
Office / Department	Finance

Item Title

Acknowledge receipt of the FY 24 TEFA Audit.

Background

Monthly agenda item

Exhibits

1. TEFA 2024 Audit DIgi

Funding Source

Request

THE CITY OF
TAHLEQUAH
OKLAHOMA

DUE TO SIZE, CONSENT ITEM "5q" IS AVAILABLE IN DIGITAL FORMAT ON THE CITY WEBSITE UNDER:

Government

Boards & Committees

Tahlequah Educational Facilities Authority

2024 Annual Audit Report

THE CITY OF TAHLEQUAH OKLAHOMA

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	5r
Meeting Date	12/2/2024
Initiator	Rebecca White, Finance Support
Office / Department	Finance

Item Title

Acknowledge receipt of the FY 24 TPFA Audit.

Background

Monthly agenda item.

Exhibits

1. TPFA 2024 Audit Digi

Funding Source

Request

THE CITY OF TAHLEQUAH OKLAHOMA

DUE TO SIZE, CONSENT ITEM "5r" IS AVAILABLE IN DIGITAL FORMAT ON THE CITY WEBSITE UNDER:

Government

Boards & Committees

Tahlequah Public Facilities Authority

2024 Annual Audit Report

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	5s
Meeting Date	12/2/2024
Initiator	c Baker, Fire Chief
Office / Department	Tahlequah Fire Department

Item Title

Approve an agreement between the Cherokee County Sales Tax Advisory Board/ Cherokee County and the City of Tahlequah for dispatch services of county fire departments.

Background

Exhibits

1. 911 Agreement

Funding Source

Request

THE CITY OF
TAHLEQUAH
OKLAHOMA

AGREEMENT BETWEEN CHEROKEE COUNTY SALES TAX ADVISORY BOARD AND THE CITY OF TAHLEQUAH

THIS AGREEMENT was entered into as of the ___day of ________________ 2024 between the Cherokee County Sales Tax Advisory Board and the City of Tahlequah.

NOW THEREFORE, in consideration of the mutual promises between the parties, as stated herein, the parties agree as follows:

SERVICES TO BE PROVIDED:

NFPA 1221 compliant dispatch services by trained dispatchers, specifically NFPA 1061 and NIMS, for County Fire Departments for emergency and non-emergency calls for service from the public, as well as enter and process all emergency service personnel's self-initiated calls. The procedures for Fire Call Taking and Fire Call Dispatching are found in Addendum A of this agreement.

As a part of this Agreement, the City of Tahlequah through 911 will provide necessary equipment, services and software to receive incoming 9-1-1 calls for service, and non-emergency calls for service. The City of Tahlequah through 911 will maintain call logs and call history for these events to reflect activities of the Department.

Calls for Service are defined as a single entry record of an emergency or non-emergency incident that an emergency or non-emergency response was initiated, this includes, crime tip information where information from caller is entered for investigations.

City of Tahlequah through 911 will maintain a Computer Aided Dispatch System ("CAD") to provide for dispatching of services of the Department, and maintaining a history of these events to reflect activities of the Department.

The City of Tahlequah will assign and dispatch any calls for service based on the event's geographical locations and any additional criteria agreed upon by the parties.

Once dispatched and assigned to a call the responding Agency may request additional resources or agencies to assist with the call for service, and the City of Tahlequah will make those notifications.

It is the Departments responsibility to notify the Tahlequah Fire Chief and/or the Tahlequah Police Chief of any issues.

Additional services, if any, beyond those listed above may be provided for with addendum to this agreement or in a separate agreement. This contract does not void or nullify contracts or agreements currently in place between the parties unless so specified herein.

DURATION AND TERMINATION:

This Agreement will be in full force and binding upon the parties' execution of the agreement and shall continue in full force and effect until the same shall expire on Sept. 30, 2025.

This Agreement may be terminated by either party upon thirty (30) days written notice by one to the other party.

Payment must be made for services rendered for all months used in the fiscal year upon termination.

EMPLOYMENT STATUS OF PERSONNEL:

All persons employed by the City of Tahlequah shall be and remain City of Tahlequah employees and shall at times be under the direction and control of the City of Tahlequah and its designated supervisors from the Police and Fire Department.

STATUS OF EQUIPMENT:

All equipment and software provided by the City of Tahlequah shall remain the property of the City of Tahlequah.

COST OF SERVICES:

The City of Tahlequah cost for dispatch services shall be determined annually by the City of Tahlequah. Each year the City of Tahlequah will determine the cost of providing operation services by annually budgeting the cost of operations/personnel cost of the dispatcher, but shall not include any special project services or other enterprise services provided specifically to any other City, Town, Agency or County unless specifically agreed to in this Agreement or in an addendum to this Agreement.

Amount Owed will be will be $53,000 per physical year, prorated for this contract in the amount of $142.00 per day ending June 30, 2025.

BILLING AND PAYMENT TERMS:

The City of Tahlequah will each year after adoption of their budget for the Fiscal Year beginning July 1st and ending June 30th, present a statement to the Cherokee County Sales Tax Advisory Board for their annual cost for dispatch services. The amount charged to the Tax Board shall not be changed during the fiscal year without the consent of Tax Board. Should the City of Tahlequah determine a change is necessary the parties will meet and confer on an urgency basis to determine an appropriate new annual charge. The Tax Board recognizes that the City of Tahlequah's ability to provide services may be materially limited if a new appropriate annual charge is not agreed to by the parties.

All amounts due under this agreement shall be billed and paid for in the following manner; (a) City of Tahlequah shall receive a yearly invoice (such invoice to set forth a description of the services provided) for all Services that the City of Tahlequah delivers or causes to be delivered (b) the invoice shall be payable within 60 days after the date of the invoice.

No dispute arising under the contract nor shall interfere with Tax Board prompt payment of invoice.

In the event of nonpayment, the City of Tahlequah's remedy shall be to terminate this Agreement upon thirty (30) days' notice; to discontinue the provision of services hereunder; and file suit to recover unpaid amounts. Before any such termination, the parties shall meet and confer on an urgency basis to resolve any outstanding issues.

Cherokee County Sales Tax Advisory Board is financially responsible for services rendered for all months used in the fiscal year if termination occurs.

The Cherokee County Sales Tax Advisory Board shall be liable for all expenses, including attorneys' fees, relating to the collection of the past due amounts and/or termination of services.

WAIVER:

The waiver by either party of any breach of any term, condition or covenant herein contained shall not be deemed a waiver of any subsequent breach of the same, or any other term, condition or covenant.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands the day and year first above written.

SIGNATURE PAGE

SIGNATURE PAGE

C.C.S.T.A.B. Representative

Signature: ______________

Print: Tyran Hemken

Title: CHAIRMAN

Date: 11-18-24

Highest City Official

Signature: ______________

Print: ______________

Title: ______________

Date: ______________

Highest County Official

Signature: ______________

Print: ______________

Title: ______________

Date: ______________

Tahlequah City Council
AGENDA ITEM REPORT

Item No.	5t
Meeting Date	12/2/2024
Initiator	Whitney Shaw, City Clerk
Office / Department	Administration

Item Title

Approve the 2025 Meeting Schedules for the following Boards, Committees, Trusts, etc. to be submitted to the Oklahoma Secretary of State: Board of Adjustment, Planning Commission.

Background

Exhibits

1. Board of Adjustment 2025
2. Planning Commission 2025

Funding Source

Request

Board of Adjustment

2025 Calendar Year
Schedule of Regular Meetings

Meeting Location: 111 S. Cherokee Tahlequah, OK 74464 and/or videoconference and/or teleconference access, as allowed by law.

Day / Date	Time	Place
Tuesday, January 28, 2025	4:00 p.m.	Council Chambers
Tuesday, February 25, 2025	4:00 p.m.	Council Chambers
Tuesday, March 25, 2025	4:00 p.m.	Council Chambers
Tuesday, April 29, 2025	4:00 p.m.	Council Chambers
Tuesday, May 27, 2025	4:00 p.m.	Council Chambers
Tuesday, June 24, 2025	4:00 p.m.	Council Chambers
Tuesday, July 29, 2025	4:00 p.m.	Council Chambers
Tuesday, August 26, 2025	4:00 p.m.	Council Chambers
Tuesday, September 30, 2025	4:00 p.m.	Council Chambers
Tuesday, October 28, 2025	4:00 p.m.	Council Chambers
Tuesday, November 25, 2025	4:00 p.m.	Council Chambers
Tuesday, December 30, 2025	4:00 p.m.	Council Chambers

Whitney Shaw, City Clerk
111 S. Cherokee, Tahlequah, OK 74464

Filed in the office of the Municipal Clerk at ______________ on ______________________________, 2024.

Signed: ____
Whitney Shaw, City Clerk

(Last Tuesday of each month)

Planning Commission

2025 Calendar Year
Schedule of Regular Meetings

Meeting Location: 111 S. Cherokee Tahlequah, OK 74464 and/or videoconference and/or teleconference access, as allowed by law.

Day Date	Time	Place
Tuesday, January 28, 2025	3:00 p.m.	Council Chambers
Tuesday, February 25, 2025	3:00 p.m.	Council Chambers
Tuesday, March 25, 2025	3:00 p.m.	Council Chambers
Tuesday, April 29, 2025	3:00 p.m.	Council Chambers
Tuesday, May 27, 2025	3:00 p.m.	Council Chambers
Tuesday, June 24, 2025	3:00 p.m.	Council Chambers
Tuesday, July 29, 2025	3:00 p.m.	Council Chambers
Tuesday, August 26, 2025	3:00 p.m.	Council Chambers
Tuesday, September 30, 2025	3:00 p.m.	Council Chambers
Tuesday, October 28, 2025	3:00 p.m.	Council Chambers
Tuesday, November 25, 2025	3:00 p.m.	Council Chambers
Tuesday, December 16, 2025	3:00 p.m.	Council Chambers

Whitney Shaw, City Clerk
111 S. Cherokee, Tahlequah, OK 74464

Filed in the office of the Municipal Clerk at ________ on ____________________________, 2024.

Signed: ____

Whitney Shaw, City Clerk

(Last Tuesday except December)

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	6b
Meeting Date	12/2/2024
Initiator	Taylor Tannehill, City Administrator
Office / Department	Administration

Item Title

Discussion and possible action to approve, approve with modifications, or deny authorizing the Mayor to enter into a Memorandum of Understanding between the City of Tahlequah and Cherokee County 911 for the purpose of purchasing a Computer Aided Dispatch (CAD) system and requiring reimbursement using the "Transfer to Grants Account" in the General Fund and the "Reserve for Property & Right-of-Way Purchase" in the Capital Improvements Fund, amending the budget accordingly. **City Administrator Taylor Tannehill**

Background

The CAD system has been installed for CC911 and they will be doing their final training in mid-December. We previously approved authorizing the Mayor to sign an MOU with CC911 earlier this year during their move to the Police Department, however, the system installation was delayed and the MOU was never generated. Additionally, the motion included using ARPA funds. Now the project is about to wrap up, we're presenting an MOU to be authorized and using other funds for the purpose of the MOU. The funds will be reimbursed upon receipt by CC911.

Exhibits

1. Memorandum Of Understanding

Funding Source

Grant Matching Fund & Purchase of Property and Right-of-way fund.

Request

To authorize the Mayor to sign the MOU and amend the budget accordingly.

MEMORANDUM OF UNDERSTANDING

Between

City of Tahlequah

And

Cherokee County 911

This Memorandum of Understanding (MOU) is entered into on November 21, 2024 by and between:

City of Tahlequah (hereinafter referred to as "City") Cherokee County 911 (hereinafter referred to as “911")

WHEREAS, the City desires to support the enhancement of emergency services in Cherokee County; and

WHEREAS, County 911 seeks to acquire Spillman CAD (Computer-Aided Dispatch) system to improve response times and efficiency; and

WHEREAS, the City agrees to provide financial assistance to 911 for the purchase of Spillman CAD; and

WHEREAS, County 911 anticipates reimbursement through a grant from the State 911 Management Authority.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties agree as follows:

ARTICLE 1: PURPOSE

The purpose of this MOU is to outline the terms and conditions under which the City will provide financial assistance to 911 for the purchase of Spillman CAD.

ARTICLE 2: FINANCIAL ASSISTANCE

The City agrees to provide 911 with $155,000 for the purchase of Spillman CAD.

ARTICLE 3: REIMBURSEMENT

911 agrees to reimburse the City the full amount of $155,000 once 911 has been reimbursed through the grant from the State 911 Management Authority.

ARTICLE 4: TERMS

The reimbursement shall be made within 6 months of Cherokee County 911 receiving the grant funds.

ARTICLE 5: GOVERNING LAW

This MOU shall be governed by and construed in accordance with the laws of the State of Oklahoma.

ARTICLE 6: ENTIRE AGREEMENT

This MOU constitutes the entire agreement between the parties and supersedes all prior negotiations, understandings, and agreements.

ARTICLE 7: AMENDMENTS

This MOU may not be amended or modified except in writing signed by both parties.

IN WITNESS WHEREOF, the parties have executed this MOU as of the date first above written.

Signature: ______________________________

Printed Name: ______________________________

Title: ______________________________

Date: ______________________________

City of Tahlequah

Signature: Alicia Felts

Printed Name: Alicia Felts

Title: 911 Coordinator

Date: November 21, 2024

Cherokee County 911

Please review and revise as necessary to fit your specific needs and requirements.

THE CITY OF TAHLEQUAH OKLAHOMA

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	6c
Meeting Date	12/2/2024
Initiator	Nate King, Police Chief
Office / Department	Tahlequah Police Department

Item Title

Discussion and possible action to accept the 2025 Safe Oklahoma Grant from the Oklahoma Attorney General's Office amount of $10,900 and amend the budget accordingly. **Police Chief Nate King**

Background

Exhibits

1. TPD Safe Grant Contract 2025

Funding Source

Request

THE OFFICE OF ATTORNEY GENERAL
2025 SAFE OKLAHOMA GRANT PROGRAM CONTRACT

This contract is made between the Office of the Attorney General ("OAG") and the Tahlequah Police Department ("Recipient") (hereinafter collectively referred to as the "Parties"). OAG agrees to provide funding to Recipient for the purposes provided in Appendix A of this contract and in accordance with the terms and conditions provided in this contract. Recipient agrees to carry out the purposes for funding provided in Appendix A timely and in good faith and to abide by all terms and conditions of this contract.

1. AMOUNT AND PURPOSE OF FUNDS

    a. OAG is providing $10,900.00 to Recipient the purchase of three license plate readers. The terms of use for the funds are more fully described in Appendix A.

2. AVAILABILITY OF FUNDS

    a. Payment pursuant to this contract is to be made only from monies appropriated to the Office of Attorney General (OAG) by the Oklahoma Legislature for the Safe Oklahoma Grant Program established in Title 74, Section 20k of Oklahoma Statutes. Notwithstanding any other provisions, payments to the Recipient by OAG are contingent upon sufficient appropriations being made by the Oklahoma Legislature. OAG may terminate its obligation under this contract if sufficient appropriations are not made available by the Legislature. OAG may take any action necessary in accord with such determination.

3. TERM OF CONTRACT

    a. The term of the contract begins on January 1, 2025.

    b. The term of this contract shall expire twelve (12) months after the contract begins on December 31, 2025, unless otherwise agreed in Appendix A or an extension is granted by OAG in writing. Pursuant to the requirements of Section 14 entitled Records, Reports, and Documentation, quarterly reports on the contract status will be due: April 30, 2025; July 31, 2025; October 31, 2025, and January 31, 2026.

c. If the funds are not fully spent by the expiration of this contract, Recipient shall return all unencumbered funds to OAG, unless an extension is granted by OAG in writing.

4. MODIFICATION AMENDMENT

a. This contract is subject to such modification as may be required by law or regulation. Any such modification may be done unilaterally by OAG.

b. Revisions to the contract and any attachment in Appendix A, which is part of this contract, by Recipient must be approved in writing in advance by OAG.

c. A waiver by OAG to any provision in this contract must be signed and in writing by OAG.

5. OAG PERFORMANCE

a. In accordance with the terms of this contract, the OAG will provide funding for the project up to the total amount detailed in Appendix A pursuant to the terms of this contract.

6. RECIPIENT PERFORMANCE

a. Recipient agrees to perform those duties, obligations and representations contained in this contract and Appendix A, and to be bound by the provisions of this contract and Appendix A, and all amendments thereto, which were submitted to OAG.

b. In no event shall any subcontract or subcontractor of the Recipient incur obligation on the part of OAG or beyond the terms of Appendix A of this contract.

c. Recipient shall commence implementation of the project described in Appendix A within sixty (60) days from the date of receipt of funds unless otherwise agreed to in Appendix A or in writing by OAG.

d. Recipient agrees to cooperate with, and provide information to, any third-party evaluator that has been approved by the OAG for the purpose of tracking results of the Safe Oklahoma Grant Program.

7. FUNDING TO RECIPIENT

a. **Funding will be dispersed only upon receipt of an invoice received by OAG from Recipient for the full amount of the awarded funds.**

b. Funds made available shall be used only for the purposes and expenses approved by OAG under this contract. These funds are distributed to Recipient who shall be responsible for the payment of all expenses incurred by Recipient in performing under this contract. The funds provided to the Recipient shall be expended only for expenses incurred during the term of this contract as specified in Appendix A and shall not be expended for expenses incurred prior to, or after, the term of this contract.

c. Funds made available to Recipient under this contract shall be used to supplement, and not supplant, other funds expended to carry out activities of the Recipient.

8. EMPLOYEE BENEFITS

a. Recipient acknowledges that the contract funds used to pay overtime are to pay for time worked and not to be used to pay the associated benefits an employee is entitled to as a result of overtime hours worked.

b. Recipient has full responsibility for the payment of Workers' Compensation insurance, unemployment insurance, social security, state and federal income tax, salaries, benefits, and any other obligations required by law for its employees.

c. The Parties intend that each shall be responsible for its own intentional acts, negligent acts, and/or omissions to act. OAG shall not be responsible for the acts and omissions to act of Recipient or any of Recipient's subcontractors or vendors.

9. CERTIFICATIONS BY RECIPIENT

Recipient expressly agrees to be solely responsible for ensuring that the use of monies received under this contract complies with all federal, state and local statutes, regulations and other legal authority, including any laws relating to nondiscrimination, equal opportunity, and labor standards.

10. NO-CONFLICT COVENANT

Recipient covenants that no officers or employees of Recipient have any interest, direct or indirect, and that none shall acquire any such interest during their tenure that would conflict with the full and complete execution of this contract. Recipient further covenants that no employee of OAG received anything of value in connection to this contract.

11. NON-COLLUSION

a. The Parties certify that neither has been a party to any collusion among applicants to the Safe Oklahoma Grant Program, collusion with any state official or employee in the awarding of this contract, or in any discussions with any applicants or state officials concerning the exchange of anything of value for special consideration in awarding this contract.

b. Recipient has not paid, given, donated, or agreed to pay, give, or donate to any officer or employee of the State of Oklahoma any money or other thing of value, directly or indirectly, in the procuring of this contract.

c. No person who has been involved in any manner in the development of this contract while employed by the State of Oklahoma will be employed to fulfill any of the services provided for under this contract.

12. PUBLICATIONS AND OTHER MATERIALS

Any material produced in whole or in part as a result of this contract may be subject to the Open Records Act of Oklahoma. OAG shall have authority to publish, disclose, distribute, and otherwise use any reports, data or other materials prepared under this contract.

13. PROCUREMENT

Recipient agrees and is responsible for ensuring that procurement, management, and disposition of property acquired with contract funds shall be governed by any applicable federal and state laws, including any competitive bidding requirements and requirements for the accounting of public funds.

14. RECORDS, REPORTS, DOCUMENTATION

a. Recipient shall provide a quarterly report every three (3) months to OAG of funds dispersed during the term of this contract and a report detailing the progress of the project. The reporting period shall commence on January 1, 2025. Reports shall be due no later than one month after the end of a reporting period, as provided in Section 3(b). The reports shall include, but not be limited to, the following information:

   i. A detailed itemization of the funds spent during the three (3) month reporting period (including the attachment of supporting financial documents to the report);
   ii. An explanation of what was funded under item i. above;
   iii. The remaining balance of the funds provided under this contract;
   iv. An explanation of measurement and evaluation tools used to track progress and results;
   v. An explanation of any observed change in violent crime rates or trends as a result of this project; and
   vi. A brief narrative of the results, successes, and other observations from this reporting period.

b. The Recipient shall maintain records and accounts, including property, personnel, and financial records that properly account for all project funds. Recipient shall make these records available to OAG upon request.

c. Recipient shall keep and maintain appropriate books and records reflecting the services performed and costs and expenses incurred in connection with its performance of this contract for a period of five (5) years from the ending date of this contract. Upon reasonable notice, OAG, the State Auditor's Office, the State Purchasing Director, or their representatives, shall be entitled to access any books, records, and other documents and items directly pertaining to the project funds for purpose of audit and examination, at Recipient's premises during normal business hours. In the event any audit, litigation, or other action involving these pertinent records is started before the end of the five (5) year period, the Recipient agrees to retain these records until all issues arising out of the action are resolved or until the end of the five (5) year period, whichever is later.

d. Recipient shall provide any status updates during the term of this contract to OAG upon request.

15. CLOSING OUT OF CONTRACT

a. Recipient shall promptly, but no later than thirty (30) days following the expiration of the contract, return to OAG any funds received under this contract that are not expended for the agreed purposes under this contract in Appendix A.

b. Recipient shall promptly, but no later than thirty (30) days following the expiration of the contract, submit any closeout documents showing proof of completion of the terms of this contract to OAG.

c. Recipient agrees to provide any additional information required by OAG after the expiration of this contract for the purpose of showing completion and results of the project.

16. DISPUTE RESOLUTION, INTERPRETATION, REMEDIES, VENUE, AND CHOICE OF LAW

a. The Parties agree that their authorized representatives will timely meet and negotiate in good faith to resolve any problems or disputes that may arise in the performance of the terms and provisions of this contract.

b. This contract shall be construed and interpreted pursuant to Oklahoma law.

c. Venue for any disagreement or cause of action arising under this contract shall be Oklahoma County, Oklahoma.

17. TERMINATION OR SUSPENSION

a. This contract may be terminated or suspended in whole or in part at any time by written agreement of the Parties.

b. This contract may be terminated or suspended by OAG in whole or in part, for cause, after notice and an opportunity for Recipient to present reasons why such action should not be taken. Grounds for cause include, but are not limited to:

   i. Recipient fails to commence implementation of the terms of this contract within 60 days or as otherwise agreed in writing or in Appendix A.

   ii. Recipient fails to comply with the terms of this contract or with any applicable laws or regulations or is unduly dilatory in executing its commitments under this contract.

   iii. Purposes for the funds have not been or will not be fulfilled or would be illegal to carry out.

   iv. The Recipient has submitted incorrect or incomplete documentation pertaining to this contract.

c. In the event of termination or suspension, Recipient shall be entitled to payment for otherwise valid and allowable obligations incurred in good faith prior to notice of termination or suspension.

18. ENTIRE CONTRACT

This contract, together with Appendix A, constitutes the entire contract between the Parties relating to the rights granted and obligations assumed by the Parties hereunder.

19. HEADINGS

Titles of parts or sections of this contract are inserted for convenience only and shall be disregarded in construing or interpreting the provisions of the contract.

20. SEVERABILITY

If any provision of this contract is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of this contract that can be given effect.

21. COUNTERPARTS

The Parties may execute this contract in one or more counterparts, each of which will be deemed an original and all of which, when taken together, will be deemed to constitute one and the same contract. Any signature page delivered by facsimile machine or electronic mail (including any pdf format) shall be binding to the same extent as an original signature page.

22. POINT OF CONTACT

Correspondence and contact to the OAG shall be made through the primary and secondary contact persons listed below:

Primary Contact Name: Stephanie Lowery
Title: Grants Administrator
Phone Number: (405) 522-2617
Email: Stephanie.Lowery@oag.ok.gov

Secondary Contact Name: Dane Towery
Title: Deputy Attorney General
Phone Number: 405-522-8965
Email: dane.towery@oag.ok.gov

Agreed to the _______ day of ______________________, 2024.

X____
Chief of Police, Tahlequah Police Department

X____
Mayor, City of Tahlequah ☐
or
City Manager, City of Tahlequah ☐

X____
Stacy Morey
Senior Deputy Attorney General, Oklahoma Office of Attorney General

APPENDIX A – Purposes of Funding

The Recipient is required to complete a budget outline for the funds awarded under the terms of this contract and attach as Appendix A.

Appendix A must include a copy of the Recipient's itemized budget for the project with of all items/labor/services to be purchased with funds and provide descriptions and overviews of the activities planned. These documents are attached to this contract and incorporated into the terms and requirements of this contract.

Funding is provided solely for the purposes in Appendix A and shall be spent solely on items in Appendix A.

Tahlequah City Council
AGENDA ITEM REPORT

Item No.	6d
Meeting Date	12/2/2024
Initiator	Taylor Tannehill, City Administrator, Ray Hammons, Special Projects Director
Office / Department	Administration

Item Title

Discussion and possible action to approve a Scope of Services and Cost Estimate for right-of-way acquisition in the amount of $188,200.00 and enter into an agreement with Pinnacle Consulting Management Group, Inc. for right-of-way acquisitions on the Allen Road Street Improvement Project. **City Administrator Taylor Tannehill**

Background

We currently have a set of plans that gives us enough information to begin right-of-way negotiations and acquisitions. We also received a cost estimate from GUY engineering, who is doing the engineering and design for the project, in the amount of $266,703.

Exhibits

1. Fee Estimate_Tahlequah_Allen Rd._N. Grand Ave. to SH-82

Funding Source

2013 Bond Fund

Request

To approve the cost estimate and authorize the Mayor to enter into an agreement with Pinnacle Consulting.

PINNACLE
CONSULTING MANAGEMENT GROUP, INC.

November 22, 2024

Taylor Tannehill
City of Tahlequah
City Administrator

RE: Scope of Services and Cost Estimate for Right of Way Acquisition
City of Tahlequah – Allen Rd. – N. Grand Ave. to SH-82

Dear Mr. Tannehill,

Based on my review of the project plans, I have prepared the following scope of services and cost estimate to acquire the necessary right of way for this project. The Pinnacle Group appreciates the opportunity to bid on this project.

Scope of Services

1) The acquisition of the necessary right of way for this project will be acquired under the City of Tahlequah (City) guidelines, policies and procedures.

2) All project correspondence, including weekly status reports, will be directed through the City.

3) Pinnacle will obtain signed easements from twenty-six (26) property owners. Additional parcels will be billed at the same rate as shown below. If multiple parcel numbers are held in identical title, they will be combined and will be billed as one parcel.

4) Pinnacle will set up parcel files including, but not limited to, all written correspondence, title work, acquisition agent's contact log, waiver, easements, claim, summary of acquisition, W-9 form and all other applicable documents.

5) Pinnacle will conduct title research verifying ownership of and mortgages, liens and judgments on each parcel. Title Investigation Report Forms will be prepared including copies of vesting deeds and any liens, mortgages and judgments. There will be thirty (30) title reports.

6) Pinnacle Survey & Mapping Department will write the legal descriptions and prepare the easement instruments for right-of-way acquisition. Between the permanent and temporary easements, there will be thirty-two (32) legal descriptions.

7) Pinnacle will prepare Notice of Interest to Acquire letters, which will provide general information on the project and explain our role in performing the necessary right of way acquisition.

8) Pinnacle will conduct the right-of-way staking under the license of a Professional Land Surveyor with the Pinnacle Survey & Mapping Department. Between the permanent and temporary easements, there will be thirty-two (32) staking parcels.

9) Pinnacle will prepare Waiver Valuations to establish an offer amount for each owner.

10) Upon completion of the Waiver Valuations, offer packets will be generated and sent to the City for signature.

PINNACLE
CONSULTING MANAGEMENT GROUP, INC.

11) The property owners will be contacted in person by a Pinnacle Acquisition Agent (unless they reside out of State) to explain the project, the easement area and answer questions regarding the project and the impact on the property. The written offers will be presented to the owners. If an owner does not accept the City's offer after a reasonable amount of time, we will solicit any counter offer they feel is appropriate, including documented justification. The counteroffer will be sent to the City to consider a possible administrative settlement offer.

12) Once an agreement is reached with an owner, Pinnacle will obtain a signed easement(s), Summary of Acquisition form, claim form, W-9 form and right of entry. The signed documents will be sent to the City for payment.

13) Upon approval of the easements by the City, Pinnacle will deliver the check to the property owner and file the easement with the County Clerk.

14) If a reasonable settlement cannot be reached, Pinnacle will prepare the file for condemnation and submit for filing and processing of the condemnation suit. Pinnacle will provide condemnation support to the City Attorney.

15) Pinnacle will provide post-acquisition support during construction, should any landowner issues arise.

16) Pinnacle will provide the City with copies of all necessary paperwork including the parcel files for future reference. We will work with the design engineer to resolve any design questions.

Fees
The following per parcel fees include all labor, profit, mileage and all other expenses:

Services	# of Parcels	Fee per Parcel	Total
Title Investigation	30	$800.00	$24,000.00
Write Legals/Prepare Easements	32	$800.00	$25,600.00
R/W Staking	32	$1,000.00	$32,000.00
Project Manager Fee	26	$1,000.00	$26,000.00
R/W Acquisition	26	$3,100.00	$80,600.00
		Total	**$188,200.00**

The Pinnacle Group would like to thank you for the opportunity to provide our services for this project. We will begin the title work immediately once a written notice to proceed is provided.

If you have any questions regarding this estimate, please contact me at (405)879-0600 or aadkins@pinnaclegroup.biz.

Sincerely,

Aaron Adkins
Senior Vice President
Pinnacle Consulting Management Group, Inc.

THE CITY OF TAHLEQUAH OKLAHOMA

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	6e
Meeting Date	12/2/2024
Initiator	Jennifer Cruwell, Coordinator
Office / Department	Administration

Item Title

Discussion and possible action to approve, approve with modifications, or deny Ordinance No.1382-2024. An ordinance amending the Tahlequah City Code, Part 14, Streets and Public Works; Chapter 14-4, Cemetery, General Provisions; by repealing Section 14-403, Cemetery Board; Providing for Codification, Severability and Repealer, and Declaring an Emergency. **Cemetery Coordinator Jennifer Cruwell/City Attorney JT Hammons**

Background

The Cemetery Board was repealed in 2004 and then brought back in 2020. They currently meet on a quarterly basis and generally give guidance on the use of the Cemetery Care Fund. We're recommending the repeal of the Board to improve government efficiency. Additionally, the Cemetery Board was removed from the Charter in 2023 by a vote of the people.

Exhibits

1. Cemetry Board Ordinance

Funding Source

N/A

Request

Approve Ordinance No.______.

ORDINANCE NO. 1382-2024

AN ORDINANCE OF THE CITY OF TAHLEQUAH, OKLAHOMA, AMENDING THE TAHLEQUAH CITY CODE, PART 14, STREETS AND PUBLIC WORKS; CHAPTER 14-4, CEMETERY, GENERAL PROVISIONS; BY REPEALING SECTION 14-403, CEMETERY BOARD; PROVIDING FOR CODIFICATION, SEVERABILITY, REPEALER, AND DECLARING AN EMERGENCY.

NOW THEREFORE, BE IT ORDAINED BY The City Council of the City of Tahlequah, Oklahoma:

SECTION 1. REPEALER. Section 14-403 of Part 14 of the Tahlequah City Code is hereby repealed in its entirety.

SECTION 2. CODIFICATION. The City Clerk is hereby directed to enter the added section into the appropriate place in the Tahlequah City Code of Tahlequah, Oklahoma, as authorized and approved by this Ordinance.

SECTION 3. SEVERABILITY. If any provision, paragraph, word, section of article of this Ordinance is invalidated by any court of competent jurisdiction, the remaining provisions, paragraphs, words, sections and chapters shall not be affected and shall continue in full force and effect.

SECTION 4. REPEALER. All other Ordinances and parts of other Ordinances Inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of such inconsistency or conflict.

SECTION 5. EMERGENCY. It being immediately necessary to preserve the public health, safety, welfare, and morals, this Ordinance shall take effect immediately after its publication as provided by law.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF TAHLEQUAH, OKLAHOMA, THIS ____ DAY OF _______________, 20______.

____
Suzanne Myers, Mayor

(SEAL)

ATTEST:

____
Whitney Shaw, City Clerk

Approved as to form and legality this ______ day of __________, 20______.

____
John Tyler Hammons, City Attorney

THE CITY OF TAHLEQUAH OKLAHOMA

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	6e
Meeting Date	12/2/2024
Initiator	
Office / Department	Administration

Item Title

Declare or Deny Ordinance No. 1382-2024, as an Emergency Ordinance; it being immediately necessary for the preservation of public peace, health, safety, welfare, and morals and should take effect immediately after its publication as provided by law.

Background

Exhibits

None

Funding Source

Request

THE CITY OF TAHLEQUAH OKLAHOMA

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	6f
Meeting Date	12/2/2024
Initiator	Keith Baker, Councilman Ward 2, JT Hammons, City Attorney
Office / Department	Administration

Item Title

Discussion and possible action to approve, approve with modifications, or deny Ordinance No. 1383-2024. An ordinance amending the Tahlequah City Code, Part 2, Administration and Government; Chapter 2-4, General Provisions relating to City Officers and Employees; By adding Section 2-413, Financial Disclosure; Providing for Codification, Severability, Repealer, and declaring an emergency. **Councilor Keith Baker/City Attorney JT Hammons**

Background

The Ordinance is proposed to meet state requirements for elected officials regarding financial disclosures for all elected officials and the city administrator. The ordinance also requires disclosure from spouses as well as dependents.

Exhibits

1. Ethics Ordinance-draft 2

Funding Source

N/A

Request

ORDINANCE NO. 1383-2024

AN ORDINANCE OF THE CITY OF TAHLEQUAH, OKLAHOMA, AMENDING THE TAHLEQUAH CITY CODE, PART 2, ADMINISTRATION AND GOVERNMENT; CHAPTER 2-4, GENERAL PROVISIONS RELATING TO CITY OFFICERS AND EMPLOYEES; BY ADDING SECTION 2-413, FINANCIAL DISCLOSURE; PROVIDING FOR CODIFICATION, SEVERABILITY, REPEALER, AND DECLARING AN EMERGENCY.

NOW THEREFORE, BE IT ORDAINED BY The City Council of the City of Tahlequah, Oklahoma:

SECTION 1. AMENDATORY. Chapter 4 of Part 2 of the Tahlequah City Code is hereby amended to read as follows:

Section 2-413. Financial Disclosure.

A.

1. All Qualified Officials shall file a statement of financial interest with the City Clerk which complies with the same requirements as set forth for state offices under the rules adopted by the Oklahoma Ethics Commission. All such statements shall be public records and shall be maintained by the City Clerk for a period of no less than four (4) years from the date of filing. The City Clerk shall publish all such statements on the City's website.

2. The rules adopted by the Oklahoma Ethics Commission concerning the disclosure of financial interests are hereby adopted as the same by be amended from time to time, with the provisions thereof controlling over the terms contained herein. Without limiting the foregoing, as of the time of the adoption of this section, the rules of the Oklahoma Ethics Commission require the following:

    i. Each Qualified Official shall file an initial financial disclosure statement within thirty (30) days of assuming office setting for such Qualified Official's material financial interests. Thereafter, each Qualified Official shall annually file a financial disclosure statement no later than May 15 of each year. PROVIDED, no Qualified Official shall be required to file more than one (1) financial disclosure statement for any calendar year.

    ii. A Qualified Official may amend a financial disclosure statement at any time to correct a bona fide oversight or error, provided the Qualified Official certifies the amendment is not made for the purpose of reporting information which was intentionally omitted or misstated on a prior filed statement.

B. As used in this section:

1. A "***Qualified Official***" means the Mayor, a City Councilmember, the City Clerk, the City Treasurer, the Chief of Police, the Street Commissioner, and the City Administrator.

2. A "***material financial interest***" means:

i. An ownership interest in a private business for which the Qualified Official, or the Qualified Official's spouse or dependent, is or was a director, officer, owner, manager, employee, or agent at any point in the preceding calendar year.

ii. Any closely held private business in which the Qualified Official, or the Qualified Official's spouse or dependent, owns or owned an equity or debt interest at any point in the preceding calendar year.

iii. Any private business from which the Qualified Official, or the Qualified Official's spouse or dependent, has received dividends or income worth at least Twenty Thousand Dollars ($20,000) at any point in the preceding calendar year.

iv. An ownership interest of five percent (5%) or more in a publicly traded company by the Qualified Official, or the Qualified Official's spouse or dependent, at any point in the preceding calendar year.

v. An ownership interest in a publicly traded company from which dividends or income, not including salary, of Fifty Thousand Dollars ($50,000) or more was derived during the preceding calendar year.

vi. An interest which arises as a result of the Qualified Officials', the Qualified Officials' spouse's or a dependent's, service as a director or officer of a publicly traded company at any time during the preceding calendar year; or

vii. Any sources of income derived from employment, other than compensation pertaining to the office for which the Qualified Official holds, in the amount of Twenty Thousand Dollars ($20,000) or more by the Qualified Official, the Qualified Official's spouse or dependent received during the preceding calendar year not otherwise disclosed herein.

For purposes of this section, a "material financial interest" shall not mean (1) an interest in a mutual fund or other community investment vehicle in which the filer, the filer's spouse or a dependent exercises no control over the acquisition or sale of particular holdings, or (2) an interest in a pension plan, 401k, individual retirement account or other retirement investment vehicle that makes diversified investments over which the Qualified Official, the Qualified Official's spouse or a dependent exercises no control over the acquisition or sale of particular holdings.

SECTION 2. CODIFICATION. The City Clerk is hereby directed to enter the added section into the appropriate place in the Tahlequah City Code of Tahlequah, Oklahoma, as authorized and approved by this Ordinance.

SECTION 3. SEVERABILITY. If any provision, paragraph, word, section of article of this Ordinance is invalidated by any court of competent jurisdiction, the remaining provisions, paragraphs, words, sections and chapters shall not be affected and shall continue in full force and effect.

SECTION 4. REPEALER. All other Ordinances and parts of other Ordinances Inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of such inconsistency or conflict.

SECTION 5. EMERGENCY. It being immediately necessary to preserve the public health, safety, welfare, and morals, this Ordinance shall take effect immediately after its publication as provided by law.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF TAHLEQUAH, OKLAHOMA, THIS ____ DAY OF _______________, 20______.

____
Suzanne Myers, Mayor

(SEAL)

ATTEST:

____
Whitney Shaw, City Clerk

Approved as to form and legality this ______ day of __________, 20______.

____
John Tyler Hammons, City Attorney

THE CITY OF TAHLEQUAH OKLAHOMA

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	6f
Meeting Date	12/2/2024
Initiator	
Office / Department	Administration

Item Title

Declare or Deny Ordinance No. 1383-2024, as an Emergency Ordinance; it being immediately necessary for the preservation of public peace, health, safety, welfare, and morals and should take effect immediately after its publication as provided by law.

Background

Exhibits

None

Funding Source

Request

THE CITY OF TAHLEQUAH OKLAHOMA

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	6g
Meeting Date	12/2/2024
Initiator	Kevin Smith, Taylor Tannehill, City Administrator
Office / Department	Administration

Item Title

Discussion and possible action to accept the lowest responsible bid and award contract for Project 2024-6004, Woodard Avenue Bridge. **Street Commissioner Kevin Smith/City Administrator Taylor Tannehill**

Background

The City went out for a competitive bid for labor and equipment only to replace the Woodard Avenue Bridge. This bridge is the lowest rated bridge we have in the City according to our bridge inspection reports. The City is purchasing all materials and conducting all demolition for the bridge installation. The funds used to construct the bid will be from the Street and Sidewalk Fund and then reimbursed from TRDA through a PREP grant they received. Four bids were received, however, 3 of the bidders did not submit a required affidavit. Additionally, the apparent low bidder did not write in a completion date for the project. The only bidder with a complete bid was the second lowest bidder, T&K Construction.

Exhibits

1. WoodardBridgeBidSheet

Funding Source

Street and Sidewalk Fund

Request

To accept bid from T&K Construction and award contract in the amount of $58,750.00.

Bid Opening

Bid #2024-6004 Woodard Ave Bridge	**Meeting Date: 11/22/2024** **Start Time: 10:05 AM**
Facilitator: Elliot Reif, Purchasing Agent, Taylor Tannehill, City Administrator	**Place/Room:** Council Chambers

Company Name	Received Required Documents	Base Bid
J & S Construction	✓ Bid Form ✓ Business Relationship Affidavit ✓ Non-collusion Affidavit ✓ Payroll Affidavit X Claim for Invoice Affidavit ✓ Bid Bond	$ 38,500.00
T+K Construction	✓ Bid Form ✓ Business Relationship Affidavit ✓ Non-collusion Affidavit ✓ Payroll Affidavit ✓ Claim for Invoice Affidavit ✓ Bid Bond	$ 58,750.00
Cooks Consulting	✓ Bid Form ✓ Business Relationship Affidavit ✓ Non-collusion Affidavit ✓ Payroll Affidavit X Claim for Invoice Affidavit ✓ Bid Bond	$ 150,000.00
Barnes Construction	✓ Bid Form ✓ Business Relationship Affidavit ✓ Non-collusion Affidavit ✓ Payroll Affidavit X Claim for Invoice Affidavit ✓ Bid Bond	$264,453.00

THE CITY OF TAHLEQUAH OKLAHOMA

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	6h
Meeting Date	12/2/2024
Initiator	Josh Allen, Councilman Ward 4, Taylor Tannehill, City Administrator
Office / Department	Administration

Item Title

Discussion and possible action on the appointment and/or organization of the implementation body for the Homelessness Strategic Plan. **Councilor Josh Allen/City Administrator Taylor Tannehill**

Background

The newly adopted strategic plan for homelessness recommends organizing an implementation body to oversee and assure the plan will be implemented. This item is placed to begin discussions on the make up of that group.

Exhibits

None

Funding Source

N/A

Request

Tahlequah City Council

AGENDA ITEM REPORT

Item No.	8e
Meeting Date	12/2/2024
Initiator	
Office / Department	Administration

Item Title

Discussion and possible action on the expenditure/obligation of the American Rescue Fund.
City Administrator Taylor Tannehill

Background

Exhibits

None

Funding Source

Request