



AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of Meeting Monday, December 2, 2024 at 5:30 PM

Place of Meeting The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464
(voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting
Meeting ID: 810 6102 8235
Passcode: 4560651

1. MEETING CONVENED

- a) Meeting Called to Order
- b) Roll Call
- c) Invocation by Darrell Christopher, First Christian Church
- d) Flag Salute
- e) **Public Notice:** A Public Notice of meeting was provided on November 7, 2023, at 11:00 a.m. to the OK Secretary of State and an additional notice was provided on November 22 at 11:15 a.m. at 111 S. Cherokee Ave. Tahlequah, OK 74464.

2. PUBLIC INSTRUCTIONS

If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

3. PUBLIC COMMENTS

Comments will be accepted from the public and individuals will be limited to 3 minutes of speaking time. The total of all comments should not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

4. ANNOUNCEMENTS AND PRESENTATIONS

- a) Recognition for Years of Service Employees:
Anthony Margarit, 15 yrs.-Tahlequah Fire Dept.

Joe Enlow Jr., 15 yrs. -Tahlequah Fire Dept.
Travis Miller, 25 yrs.-Tahlequah Fire Dept.
Gary Cacy, 20 yrs.-Tahlequah Fire Dept.
Randy Tanner, 25 yrs.-Tahlequah Police Dept.

- b) Anthis-Brennan Expansion Project Update. **Special Projects Director Ray Hammons.**

5. CONSENT AGENDA

These items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) Approve the minutes from the November 4 and November 14, 2024, City Council meetings.
- b) Acknowledge receipt of the October 2024 Financial Statement.
- c) Acknowledge receipt of the October 2024 Investment Schedule.
- d) Acknowledge receipt of the November 2024 Check Register.
- e) Acknowledge receipt of the November 2024 Purchasing Card Statement.
- f) Acknowledge receipt of the November 2024 Open PO Report.
- g) Acknowledge receipt of the June 2024 Financial Statement.
- h) Acknowledge receipt of the Tahlequah Hospital Authority report for November 2024.
- i) Acknowledge receipt of the Tahlequah Area Chamber of Commerce monthly report for November 2024.
- j) Acknowledge receipt of the TACC Tourism report for November 2024.
- k) Acknowledge receipt of the Tahlequah Regional Development Authority monthly report for November 2024.
- l) Acknowledge receipt of the Eastern Oklahoma Library System Board Report for November 2024.
- m) Accept the two separate donations from CK Restoration, LLC, both in the amount of \$500.00 and amend the budget accordingly.
- n) Accept the donation from Shafa Enterprises Inc. (X-press Stop) both in the amount of \$1,000.00 and amend the budget accordingly.
- o) Acknowledge receipt of the FY 24 TPWA Audit.
- p) Acknowledge receipt of the FY 24 TACC (for Tourism) audit.
- q) Acknowledge receipt of the FY 24 TEFA Audit.
- r) Acknowledge receipt of the FY 24 TPFA Audit.
- s) Approve an agreement between the Cherokee County Sales Tax Advisory Board/ Cherokee County and the City of Tahlequah for dispatch services of county fire departments.

- t) Approve the 2025 Meeting Schedules for the following Boards, Committees, Trusts, etc. to be submitted to the Oklahoma Secretary of State: Board of Adjustment, Planning Commission.

6. REGULAR SESSION

- a) Discussion and possible action on items removed from the consent agenda.
- b) Discussion and possible action to approve, approve with modifications, or deny authorizing the Mayor to enter into a Memorandum of Understanding between the City of Tahlequah and Cherokee County 911 for the purpose of purchasing a Computer Aided Dispatch (CAD) system and requiring reimbursement using the "Transfer to Grants Account" in the General Fund and the "Reserve for Property & Right-of-Way Purchase" in the Capital Improvements Fund, amending the budget accordingly. **City Administrator Taylor Tannehill**
- c) Discussion and possible action to accept the 2025 Safe Oklahoma Grant from the Oklahoma Attorney General's Office amount of \$10,900 and amend the budget accordingly. **Police Chief Nate King**
- d) Discussion and possible action to approve a Scope of Services and Cost Estimate for right-of-way acquisition in the amount of \$188,200.00 and enter into an agreement with Pinnacle Consulting Management Group, Inc. for right-of-way acquisitions on the Allen Road Street Improvement Project. **City Administrator Taylor Tannehill**
- e) Discussion and possible action to approve, approve with modifications, or deny Ordinance No.1382-2024. An ordinance amending the Tahlequah City Code, Part 14, Streets and Public Works; Chapter 14-4, Cemetery, General Provisions; by repealing Section 14-403, Cemetery Board; Providing for Codification, Severability and Repealer, and Declaring an Emergency. **Cemetery Coordinator Jennifer Cruwell/City Attorney JT Hammons**

Declare or Deny Ordinance No. 1382-2024, as an Emergency Ordinance; it being immediately necessary for the preservation of public peace, health, safety, welfare, and morals and should take effect immediately after its publication as provided by law.
- f) Discussion and possible action to approve, approve with modifications, or deny Ordinance No. 1383-2024. An ordinance amending the Tahlequah City Code, Part 2, Administration and Government; Chapter 2-4, General Provisions relating to City Officers and Employees; By adding Section 2-413, Financial Disclosure; Providing for Codification, Severability, Repealer, and declaring an emergency. **Councilor Keith Baker/City Attorney JT Hammons**

Declare or Deny Ordinance No. 1383-2024, as an Emergency Ordinance; it being immediately necessary for the preservation of public peace, health, safety, welfare,

and morals and should take effect immediately after its publication as provided by law.

- g) Discussion and possible action to accept the lowest responsible bid and award contract for Project 2024-6004, Woodard Avenue Bridge. **Street Commissioner Kevin Smith/City Administrator Taylor Tannehill**
- h) Discussion and possible action on the appointment and/or organization of the implementation body for the Homelessness Strategic Plan. **Councilor Josh Allen/City Administrator Taylor Tannehill**

7. EXECUTIVE SESSION

Motion to exit Regular Session and enter into Executive Session

- a) Pursuant to §25-307(B)(2), Discussion pertaining to the 2024-2025 contract with IAFF Local 4099.
- b) Pursuant to §25-307(B)(4) discussion of confidential communications between a public body and its attorney concerning a pending investigation, claim, or action.
- c) Pursuant to §25-307(C)(11) discussion on matters pertaining to economic development concerning Project Leaf.
- d) Pursuant to §25-307(B)(4) discussion related to Case No. CV-2024-00370, Watts vs. City of Tahlequah.

8. EXIT EXECUTIVE SESSION

Motion and Second to Exit Executive Session

- a) Possible action pertaining to the 2024-2025 contract with IAFF Local 4099.
- b) Possible action pertaining to confidential communications between a public body and its attorney concerning a pending investigation, claim, or action.
- c) Possible action on matters pertaining to Economic Development concerning Project Leaf.
- d) Possible action related to Case No. CV-2024-00370, Watts vs. City of Tahlequah.
- e) Discussion and possible action on the expenditure/obligation of the American Rescue Fund. **City Administrator Taylor Tannehill**
- f) Adjourn.