

AGENDA
TAHLEQUAH CITY COUNCIL
REGULAR MEETING – MAY 5, 2014 - 7:00 PM

1. **MEETING CONVENED**

Meeting called to order.

Roll call.

Invocation – Rev. Debora Jennings from St. Basil's Episcopal Church.

Flag salute.

2. **PUBLIC COMMENTS**

Comments will be accepted from the general public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public shall not exceed 15 minutes. Preference will be given to Tahlequah citizens. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

3. **CONSENT AGENDA (green)**

These items are placed on the **Consent** Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

Approve the **minutes** of the April 7, 11, and 21, 2014 City Council Meetings **(p 1-8)**

Acknowledge receipt of March 2014 **Financial Report**

Approve General Fund Budget **Reallocation** in the amount of \$1,960.47, for step raises for the month of April 2014 **(p 9)**

Accept the **resignation** of Leah Quinn from the **Police Department**, effective May 16, 2014

Accept the **self-termination** of John Downs from **Solid Waste Services**, effective April 25, 2014

Accept the **retirement** of William Deckard from **Solid Waste Services**, effective April 30, 2014

Approve Tahlequah Impaired Driving Enforcement Grant V **Budget Amendment** in the amount of \$4,500.00, to decrease budget for Project Officer overtime **(p 10)**

Hire Marisa Bravo as **lifeguard** in the **Rec Department** with a salary of \$7.90 per hour, pending passage of physical and drug test

Hire Katelyn Blair as **lifeguard** in the **Rec Department** with a salary of \$7.90 per hour, pending passage of physical and drug test

Hire Jaylee Duffield as **lifeguard** in the **Rec Department** with a salary of \$7.90 per hour, pending passage of physical and drug test

Hire Dakota Perry as **lifeguard** in the **Rec Department** with a salary of \$7.90 per hour, pending passage of physical and drug test

Promote Terry Tedder from collector to vacation relief driver in **Solid Waste** Services with a salary of \$22,278.00 for the first six months and with a positive evaluation \$22,878.00

Accept the **retirement** of Human Resource Director Sue Stacy from **Managerial**, effective July 1, 2014

4. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS (yellow)

Report from Library.

Report from Main Street Association.

Report from Chamber of Commerce.

Report from the Tourism Council.

Reports from City Departments: Street Department (p 11), Fire Department (p 12-13)

REGULAR SESSION (blue)

5. Discussion and possible action on items removed from the **consent** agenda.
6. Discussion and possible action to approve the **Special Use Permit** application submitted by Branch Communications LLC, for a 170' monopole **cell tower** facility proposed to be located at 203 Commercial Road (Green Country Funeral Home). Clinton Johnson.
7. Discussion and possible action to approve the **Special Use Permit** application submitted by Branch Communications LLC, for a 165' monopole **cell tower** facility proposed to be located at the TPS Bus Barn on Pendleton Street. Clinton Johnson.
8. Discussion and possible action to **place** a "**No Parking**" sign at the east end of Victor Street. Reba Spears. (p 14-15)
9. Discussion and possible action to approve two (2) Street, Drainage and **Utility Easements** from Cimarron Red Oak, LLC for the TPWA Mission Village project, located on Fox Street between Campbell Road and the Southwest ByPass, south of the Tahlequah City Cemetery. (p 16-17)
10. Discussion and possible action to **implement** the beautification project, so named "**Lazarus Project**", allowing the Abatement Board to review all nominations and choose quarterly winners and year end winner, beginning July 1, 2014. Councilor Weston. (p 18-19)
11. Discussion and possible action regarding **removal** of **brush pile** behind Street Department office at an approximate cost of \$20,000.00. Councilor Weston. (p 20)
12. Discussion on **Ordinance** No. 1217-2014, amending Sections I and II of Ordinance No. 1141-2008, revising City of Tahlequah **Solid Waste** Collection and Transfer Station **Fees**. Kevin Smith. (p 21-25)

13. Discussion and possible action to **advertise** for **Human Resource Director** at a Grade 10. Kevin Smith. (p 26)
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14. **PROPOSED EXECUTIVE SESSION** - Motion to exit regular session and enter into executive session.
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- ❖ Discussion to **hire** an Administrative Assistant in **Managerial**, as provided in O. S. Title 25, Section 307 (B) (1).
 - ❖ Discussion to **hire** a Code Enforcement Officer in **Managerial**, as provided in O. S. Title 25, Section 307 (B) (1).
 - ❖ Discussion on the purchase or appraisal of **real property**, as provided in O. S. Title 25, Section 307 (B) (3).
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15. Motion to **reconvene regular** meeting.
16. Discussion and possible action to **hire** an Administrative Assistant in **Managerial**.
17. Discussion and possible action to **hire** a Code Enforcement Officer in **Managerial**.
18. Discussion and possible action on the **purchase** of 19 structures and associated **property** on Basin Avenue.
19. Discussion on the **mid-month** special meeting. (p 27)
20. **Adjourn.**