



## AGENDA

### TAHLEQUAH CITY COUNCIL - REGULAR MEETING

**Date/Time of Meeting** Monday, November 4, 2024 at 5:30 PM

**Place of Meeting** The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464  
(voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting  
Meeting ID: 839 7344 7837  
Passcode: 4566500

---

#### 1. MEETING CONVENED

---

- a) Meeting Called to Order
- b) Roll Call
- c) Invocation by Pastor Mike Murray, 1st Baptist Church
- d) Flag Salute led by Mayor Suzanne Myers
- e) **Public Notice:** A Public Notice of meeting was provided on November 7, 2023, at 11:00 a.m. to the OK Secretary of State and an additional notice was provided on October 21, 2024, at 8:31 a.m. at 111 S. Cherokee Ave. Tahlequah, OK 74464.

---

#### 2. PUBLIC INSTRUCTIONS

---

If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to [cityclerk@tahlequah.gov](mailto:cityclerk@tahlequah.gov).

---

#### 3. PUBLIC COMMENTS

---

Comments will be accepted from the public and individuals will be limited to 3 minutes of speaking time. The total of all comments should not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

---

#### 4. CONSENT AGENDA

---

---

These items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) Approve the minutes from the October 7, 2024, City Council meeting.
- b) Acknowledge receipt of the September 2024 Financial Statement.
- c) Acknowledge receipt of the September 2024 Investment Schedule.
- d) Acknowledge receipt of the October 2024 Check Register.
- e) Acknowledge receipt of the October 2024 Purchasing Card Statement.
- f) Acknowledge receipt of the October 2024 Open PO Report.
- g) Accept the Tahlequah Hospital Authority's monthly report for October 2024.
- h) Accept the Tahlequah Area Chamber of Commerce monthly report for October 2024.
- i) Accept the Tahlequah Area Chamber of Commerce Tourism Committee report for October 2024.
- j) Accept the Tahlequah Regional Development Authority monthly report for October 2024.
- k) Accept a donation from Tim M. Synar in the amount of \$500.00 and amend the budget accordingly, placing the funds in the Restricted Donations Account to be used for the Animal Shelter.
- l) Accept the \$1,000.00 donation from Billie Davis for Decorations for Christmas and amend the budget accordingly, placing the funds in the Restricted Donations Account for Holiday Decorations.
- m) Accept the donation from Hellas, Inc in the amount of \$5,000 and amend the budget accordingly.
- n) Accept a donation from Cherokee Nation in the amount \$41,362.00 and amend the budget accordingly, placing the funds in the Police-Restricted Donations Fund.
- o) Approve the 2025 Meeting Schedules for the following Boards, Committees, Trusts, etc. to be submitted to the Oklahoma Secretary of State: Abatement Board, Airport Board, Cemetery Board, Historic Preservation Board, Joint Airport Zoning Board, Tahlequah City Council, Tahlequah Education Facilities Authority, Tahlequah Hospital Authority, Tahlequah Public Facilities Authority, and Tahlequah Regional Development Authority.
- p) Approve overtime pay in lieu of comp time for all City employees who work the Christmas Parade and Red Fern Festival.
- q) Approve land lease for hangar construction for Braden Young on site FH47 at Tahlequah Municipal Airport.
- r) Approve land lease for hangar construction for Keith Shankle on site FH48 at Tahlequah Municipal Airport.
- s) Approve Amendment #01 to the Supplemental Operating Agreement for Detention Services with the Cherokee Nation.
- t) Hire Bradley Hix as a Laborer/Operator in the Street Department with an annual wage of \$33,829.88, effective October 21, 2024.

- u) Promote Jaide Wilks, PT Laborer in the Parks and Recreation Department at \$10.07 per hour to FT Pro Shop Employee in the Parks and Recreation Department at \$15.00 per hour, effective October 28, 2024.
- v) Accept the resignation of Mario DeLa Hoya, Computer Support Specialist in the IT Department, effective October 18, 2024.
- w) Accept the resignation of Martin Falcon, PT Laborer in the Parks and Recreation Department, effective October 26, 2024.

---

## 5. ANNOUNCEMENTS AND PRESENTATIONS

---

- a) Recognition for Years of Service Employees:  
Randy Tanner, Tahlequah Police Department, 25 years  
Mark Whittmore, Tahlequah Fire Department, 25 years
- b) Presentation on the Anthis-Brennan Expansion Project. **Special Projects Director Ray Hammons**

---

## 6. REGULAR SESSION

---

- a) Discussion and possible action on items removed from the consent agenda.
- b) Discussion and possible action on **Ordinance No.1381-2024**, an Ordinance of the City of Tahlequah, Oklahoma, Amending the Tahlequah City Code, Part 2, Administration and Government; Chapter 2-4, General Provisions Relating to City Officers and Employees, by Adding Section 2-413, Emoluments of Elected Officials, to Provide for the Emoluments of All Elected Officials; Providing for Codification, Severability, Repealer, and Declaring an Emergency. **City Administrator Taylor Tannehill/Mayor Suzanne Myers**  
  
Declare or Deny **Ordinance No. 1381-2024**, as an Emergency Ordinance; it being immediately necessary for the preservation of public peace, health, safety, welfare, and morals and should take effect immediately after its publication as provided by law.
- c) Discussion and possible action to approve **Resolution No. 11-04-2024(A)**, calling for an election, to be held on February 11, 2025, to elect Ward I Councilor, Ward II Counselor, City Clerk, City Treasurer, Chief of Police, and Street Commissioner. **City Administrator Taylor Tannehill/City Clerk Whitney Shaw**
- d) Discussion and possible action to approve, approve with modifications, or deny **Resolution No. 11-04-2024(B)**, a Resolution of support for the appointment of a representative to the Oklahoma Municipal League Regional Council. **Mayor Suzanne Myers**
- e) Discussion and possible action to approve, approve with modifications, or deny **Resolution No. 11-04-2024(C)**, a resolution to change the zoning from hereinafter described real estate from RS-3 (Single-Family High Density) to I-2 (Industrial Moderate) located at West Choctaw St. between S. West Ave. and S. Morris Ave., Tahlequah, Oklahoma, more particularly described as, The E 70.6'

of Lot 2, Lot 3, less southerly 87' of both lots 2 & 3, Block 102, Tahlequah Lots, Cherokee County, Oklahoma. **Planning & Development Director Paige Harjo**

- f) Discussion and possible action to approve, approve with modification or deny authorizing the Mayor to enter into a contract with Kimley-Horn to prepare and develop a Transportation Safety Action Plan for the City of Tahlequah. **City Administrator Taylor Tannehill/Planning & Development Director Paige Harjo**
- g) Discussion and possible action to adopt the City of Tahlequah Homelessness Strategic Plan. **Councilman Josh Allen/City Administrator Taylor Tannehill**
- h) Discussion and possible action on the development of a Regional Planning Commission. **City Administrator Taylor Tannehill**

---

## **7. EXECUTIVE SESSION**

---

Motion to exit Regular Session and enter into Executive Session

- a) Pursuant to §25-307(B)(2), Discussion pertaining to the 2024-2025 contract with IAFF Local 4099.
- b) Pursuant to §25-307(B)(4), confidential communications pertaining to Case# CJ-24-64, H & G Paving Contractors, Inc. v. City of Tahlequah.

---

## **8. RETURN FROM EXECUTIVE SESSION**

---

- a) Discussion and possible action pertaining to the 2024-2025 contract with IAFF Local 4099.
- b) Discussion and possible action pertaining to Case# CJ-24-64, H & G Paving Contractos, Inc. v. City of Tahlequah.
- c) Adjourn.

**MINUTES**  
**TAHLEQUAH CITY COUNCIL**  
**REGULAR MEETING – October 7, 2024 - 5:30 PM**  
**111 Cherokee Ave. Tahlequah, OK 74464**

---

**1. MEETING CONVENED**

---

- a. Meeting called to order by Mayor Suzanne Myers at 5:30 pm.
- b. City Clerk, Whitney Shaw, called the roll as follows:

|                 |                    |                 |
|-----------------|--------------------|-----------------|
| <b>Present:</b> | Councilor Ward I   | Danny Perry     |
|                 | Councilor Ward II  | Keith Baker     |
|                 | Councilor Ward III | Stephen Highers |
|                 | Councilor Ward IV  | Josh Allen      |

**Others present:** Mayor Suzanne Myers, City Attorney JT Hammons, City Administrator Taylor Tannehill, City Treasurer Marty Hainzinger, City Clerk Whitney Shaw, Deputy City Clerk Amber Payton, and IT Support Mario de La Hoya.

- c. **Invocation:** Brad, River Valley Church
- d. **Flag salute:** Led by Mayor Suzanne Myers
- e. **Public Notice:** July 17, 2024 at 9:44 a.m.

---

**2. PUBLIC INSTRUCTIONS**

---

**Access Code:** 871 9255 4646      **Password:** 4566500

---

**3. PUBLIC COMMENTS**

---

Jeff Thorne spoke about the "Step Up" program.

---

**4. CONSENT AGENDA**

---

Councilor Allen made a motion and Councilor Highers seconded to approve the consent agenda as follows:

- a) Approve the minutes from the September 3 and September 19, 2024, City Council meetings.
- b) Acknowledge receipt of the August 2024 Financial Statement.
- c) Acknowledge receipt of the August 2024 Investment Schedule.
- d) Acknowledge receipt of the September 2024 Check Register.
- e) Acknowledge receipt of the September 2024 Purchasing Card Statement.
- f) Acknowledge receipt of the September 2024 Open PO Report.
- g) Acknowledge receipt of the FY 2022/2023 audit as presented by Arledge & Associates.
- h) Accept the Tahlequah Area Chamber of Commerce monthly report for September 2024.
- i) Accept the TACC-Tour Tahlequah monthly report for September 2024.
- j) Accept Tahlequah Regional Development Authority's monthly report for September 2024.

- k) Accept the Tahlequah City Hospital Authority's monthly reports for August 20214 and September 2024.
- l) Accept the Eastern Oklahoma Library System's monthly report for September 2024.
- m) Accept the Grant award from PetCo Love in the amount of \$2955.00 and amend the budget accordingly, placing the funds in the Restricted Donation Account to be used for the Animal Shelter/Animal Control Vaccinations Clinic.
- n) Accept the payment from Cherokee Nation in the amount of \$7500.00 and amend the budget accordingly, placing the funds in the Restricted Donation Account to be used for the Animal Shelter/Animal Control Vaccinations Clinic.
- o) Approve entering into a contract for codification services with Municode by CivicPlus in the amount of \$9056.25 from GL#110-52-6310.
- p) Approve accepting a donation of a 1946 Ercoupr 415-C N2648H by Dr. George H. Thompkins for possible future display, with a donation value of \$35,000.
- q) Approve land lease to Tom Farmer at location FH23 for construction of an aircraft hangar.5.
- r) *Moved to Regular Session by Councilor Keith Baker.*
- s) *Moved to Regular Session by Councilor Keith Baker.*
- t) Acknowledge receipt of Change Order #3 for the South Muskogee Avenue Improvement Project for a pole truck rental in the amount of \$4,500 approved for payment by the City Administrator.
- u) Hire Reanna Anson, as a PT Laborer at \$11.00 per hour in the Parks and Recreation Department, effective September 23, 2024.
- v) Hire Rodney Elston, as a PT Laborer at \$11.13 per hour in the Cemetery Department, effective September 16, 2024.
- w) Hire Adam Gaudreau as a Collector in the Solid Waste Department, at \$35,500 annually, effective September 25, 2024.
- x) Hire Joshua Blackbird as a Driver in the Solid Waste Department, at \$40,500 annually, effective September 27, 2024.
- y) Transfer Michael Clay Davis, Part-Time Anthis-Brennan Sports Complex Coordinator at \$28.85 per hour to Full-Time Anthis-Brennan Sports Complex Coordinator at \$60,000 annually, effective September 16, 2024.
- z) Accept the resignation of Beckett Robinson, Tabor Robinson, Elianah Auguston, Theron Ward, Andrew Clausen, Emily Gwin, Laith Younes, and Tyger Jimerson, Seasonal Lifeguards in the Parks and Recreation Department, effective September 10, 2024.
- aa) Accept the resignation of Brooke Settle and Claire Settle, PT Seasonal Laborers in the Parks and Recreation Department, effective September 10, 2024.
- bb) Accept the resignation of Alex Wisdom, Mechanic in the Solid Waste Department, effective September 16, 2024.
- cc) Accept the resignation of Reanna Anson, PT Laborer in the Parks and Recreation Department, effective September 26, 2024.
- dd) Accept the resignation of Dorothy Swearingen, Senior Head Lifeguard in the Parks and Recreation Department, effective September 26, 2024.

*Vote: Ayes: Allen, Highers, Perry, Baker*

*Nays: None*

*Motion carried*

---

## 5. ANNOUNCEMENTS, PRESENTATIONS, AND REPORTS

---

Mark Whittmore, Assistant Fire Chief, 25 years  
 Officer Randy Jordan, SRO, 15 years  
 Officer Brian Stanglin, SRO, 15 years

---

## 6. REGULAR SESSION

---

6a)

r: Enter into an agreement with Matt Cloud for consulting related to the Anthis-Brennan Sports Complex.

**Vote:** *Ayes: Baker, Allen, Highers, Perry*

*Nays: None*

*Motion carried*

s: Enter into an agreement with Sunny Golloway for consulting related to the Anthis-Brennan Sports Complex.

**Vote:** *Ayes: Baker, Allen, Highers, Perry*

*Nays: None*

*Motion carried*

6b) Public Meeting called to order @ 5:41pm. All Councilors present. Discussion of project by City Administrator Taylor Tannehill. No Public Comments made. Public Hearing adjourned @5:43pm.

6c) Councilor Allen made a motion and Councilor Highers seconded to accept a completed street improvement project for a section of North Cedar Street from Allen Road to Crafton Street, funded by the CDBG-22-Small Cities Fund; officially closing out the project.

**Vote:** *Ayes: Allen, Highers, Baker, Perry*

*Nays: None*

*Motion carried*

6d) Councilor Allen made a motion and Councilor Highers seconded to approve, with modifications, Ordinance No. 1377-2024, an ordinance of the City of Tahlequah, Oklahoma amending the Tahlequah City code Part 17, Utilities; Part 17-5, Solid Waste Department Establishment, and Collection and Disposal of Solid Waste by Adding Section 17-511, Intensive Residential Developments; Providing for Codification, Severability, Repealer, and Setting an Effective Date or Declaring and Emergency.

**Vote:** *Ayes: Allen, Baker, Highers, Perry*

*Nays: None*

*Motion carried*

Declare or Deny Ordinance 1377-2024 as an Emergency Ordinance; it being immediately necessary for the preservation of public peace, health, safety, welfare, and morals and should take effect immediately after its publication as provided by law.

**NO ACTION TAKEN**

6e) **First Reading Only** of Ordinance No.1381-2024, an Ordinance of the City of Tahlequah, Oklahoma, Amending the Tahlequah City Code, Part 2, Administration and Government; Chapter 2-4, General Provisions Relating to City Officers and Employees, by Adding Section 2-413, Emoluments of Elected Officials, to Provide for the Emoluments of All Elected Officials; Providing for Codification, Severability, Repealer, and Declaring an Emergency.

**NO ACTION TAKEN**

Declare or Deny Ordinance 1377-2024 as an Emergency Ordinance; it being immediately necessary for the preservation of public peace, health, safety, welfare, and morals and should take effect immediately after its publication as provided by law.

**NO ACTION TAKEN**

- 6f) Councilor Baker made a motion and Councilor Allen seconded to approve Resolution No. 10-07-2024(A), a zoning change from RS-2 (Single-Family Medium Density) to RM-3 (Multi-Family High Density) located at 710 N. East Ave., Tahlequah, Oklahoma, more particularly described as, the West 150' of South 209.88' of S/2 NE/4 SE/4, Parker Addition, Cherokee County, Oklahoma.
- Vote:** *Ayes: Baker, Allen, Highers, Perry*      *Nays: None*      *Motion carried*
- 6g) Councilor Allen made a motion and Councilor Baker seconded to approve the quote from Oklahoma Roofing and Sheet Metal, LLC for the Senior Citizens Roofing Project.
- Vote:** *Ayes: Allen, Baker, Highers, Perry*      *Nays: None*      *Motion carried*
- 6h) Councilor Allen made a motion and Councilor Perry seconded to enter into an agreement with Kelly Engineering to perform on-site engineering services and authorize the street department to purchase material, provide labor, and contract for labor, if necessary, for the White Ave. Project.
- Vote:** *Ayes: Allen, Perry, Baker, Highers*      *Nays: None*      *Motion carried*
- 6i) Councilor Perry made a motion and Councilor Baker seconded to approve with modifications, waiving business fees including, but not limited to, occupational licenses and alcohol licenses/fees, for businesses located along South Muskogee Avenue within the construction area for the S. Muskogee Improvements Project.
- Vote:** *Ayes: Perry, Baker, Highers, Allen*      *Nays: None*      *Motion carried*
- 6j) **No Action Taken** on discussion to adopt the City of Tahlequah Homelessness Strategic Plan.
- 6k) Councilor Allen made a motion and Councilor Baker seconded to submit to the Planning Commission, for further review, establishing a Regional Planning Commission.
- Vote:** *Ayes: Allen, Baker, Perry, Highers*      *Nays: None*      *Motion carried*
- 6l) Councilor Allen made a motion and Councilor Perry seconded to approve authorizing the creation of a committee to develop a plan for future capital projects for the City of Tahlequah.
- Vote:** *Ayes: Allen, Perry, Baker, Highers*      *Nays: None*      *Motion carried*
- 6m) Councilor Allen made a motion and Councilor Perry seconded to authorize expenditures of \$176,000 of the Opioid Settlement Funds, in lieu of ARPA funds, for Help-In-Crisis.
- Vote:** *Ayes: Allen, Perry, Baker, Highers*      *Nays: None*      *Motion carried*
- 7) Meeting adjourned at 6:59 p.m.

DUE TO SIZE, CONSENT  
ITEM “4b” IS AVAILABLE IN  
DIGITAL FORMAT ON THE  
CITY WEBSITE UNDER

“Government”

“Departments”

“Finance”

“2024”

“Monthly Financial Statements”

# City of Tahlequah Working Fund Investments as of September 30, 2024

| BANK                              | AMOUNT                | PERCENTAGE |               |
|-----------------------------------|-----------------------|------------|---------------|
| <b>Bank Accounts</b>              |                       |            |               |
| Reserve Operating<br>Armstrong    | \$2,965,885.92        | 4.25%      |               |
| Streets & Sidewalks<br>Armstrong  | \$5,687,100.39        | 4.25%      |               |
| General Fund Sweep<br>Bank First  | \$4,568,684.14        | 4.61%      |               |
| Anthis-Brennan<br>Local Bank      | \$6,770,562.95        | 4.69%      |               |
| BANK                              | MATURITY VALUE        | PERCENTAGE | MATURITY DATE |
| <b>Edward Jones</b>               |                       |            |               |
| CASH                              | \$31,000.00           |            |               |
| Bank Amer Na<br>Charlotte NC      | \$124,000.00          | 4.80%      | 3/16/2026     |
| Bmo Harris Bk Natl<br>Assn        | \$244,000.00          | 4.45%      | 5/24/2028     |
| BMW Bk North Amer<br>Salt Lake    | \$245,000.00          | 3.45%      | 9/9/2025      |
| Cibc Bk USA Chicago IL            | \$244,000.00          | 4.25%      | 2/24/2026     |
| Citizens Bk & Tr Co of<br>Ardmore | \$244,000.00          | 4.60%      | 9/21//2029    |
| Discover Bk<br>Greenwood Del      | \$244,000.00          | 4.80%      | 8/24/2026     |
| Great Southn Bk Reeds<br>Spring   | \$249,000.00          | 4.65%      | 2/28/2025     |
| Merchants Coml Bk St<br>Thomas VI | \$128,000.00          | 4.60%      | 5/22/2028     |
| Mizrahi Tefahot Bk Ltd<br>Los     | \$200,000.00          | 4.50%      | 3/7/2030      |
| Morgan Stanley Bk N A<br>Salt     | \$245,000.00          | 3.60%      | 9/15/2026     |
| Pacific Premier Bk<br>Irvine      | \$124,000.00          | 5.00%      | 9/15/2025     |
| Reliabank Dakota<br>Estelline SD  | \$200,000.00          | 5.20%      | 1/10/2025     |
| State Bk India                    | \$214,000.00          | 4.00\$     | 8/28/2026     |
| State Bk India Chicago<br>Ill     | \$245,000.00          | 3.65%      | 9/20/2027     |
| Synchrony Bk Retail<br>Ctf Dep    | \$243,000.00          | 5.25%      | 9/22/2025     |
| Toyota FINL Svgs Bk<br>Hend NV    | \$150,000.00          | 4.60%      | 5/24/2029     |
| Univest Natl Bk Tr<br>Souderton   | \$249,000.00          | 4.50%      | 5/17/2027     |
| Wells Fargo Bk N A<br>Sioux Falls | \$238,000.00          | 5.05%      | 11/15/2027    |
| Cash                              |                       |            |               |
| <b>TOTAL</b>                      | <b>\$3,861,000.00</b> |            |               |

## Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee                                    | Check GL Account | Amount     |
|-----------|------------------|--------------|---------------|------------------------------------------|------------------|------------|
| 10/24     | 10/04/2024       | 59821        | 215           | A T & T                                  | 110202000        | 134.58     |
| 10/24     | 10/04/2024       | 59822        | 500           | Adrian Farm Supply LLC                   | 110202000        | 70.01      |
| 10/24     | 10/04/2024       | 59823        | 1155          | APAC-Central, Inc                        | 110202000        | 52,355.24  |
| 10/24     | 10/04/2024       | 59824        | 158503        | Associated Supply Co Inc                 | 110202000        | 1,791.01   |
| 10/24     | 10/04/2024       | 59825        | 2020          | Bill John Baker II                       | 110202000        | 6,585.00   |
| 10/24     | 10/04/2024       | 59826        | 2415          | Bull Tuff Mud Company Ready Mix          | 110202000        | 399.00     |
| 10/24     | 10/04/2024       | 59827        | 158015        | Capes Lawn Care                          | 110202000        | 3,200.00   |
| 10/24     | 10/04/2024       | 59828        | 2794          | Chamber of Commerce                      | 110202000        | 20,166.67  |
| 10/24     | 10/04/2024       | 59829        | 3020          | Cherokee County Clerk                    | 110202000        | 54.00      |
| 10/24     | 10/04/2024       | 59830        | 3050          | Cherokee County Detention                | 110202000        | 1,911.25   |
| 10/24     | 10/04/2024       | 59831        | 157988        | Consolidated Communications              | 110202000        | 2,326.00   |
| 10/24     | 10/04/2024       | 59832        | 3930          | County Records, Inc                      | 110202000        | 49.50      |
| 10/24     | 10/04/2024       | 59833        | 5660          | Fastenal Company                         | 110202000        | 3,935.99   |
| 10/24     | 10/04/2024       | 59834        | 6080          | Fuelman of Oklahoma or                   | 110202000        | 8,371.33   |
| 10/24     | 10/07/2024       | 59835        | 157844        | Green Country Abstract & Title Co LLC    | 110202000        | .00 V      |
| 10/24     | 10/04/2024       | 59836        | 6740          | Greg's Port-A-Potties                    | 110202000        | 75.00      |
| 10/24     | 10/04/2024       | 59837        | 8040          | J & R Equipment, LLC                     | 110202000        | 2,852.23   |
| 10/24     | 10/04/2024       | 59838        | 157846        | Lake Region Electric-Telecom             | 110202000        | 286.82     |
| 10/24     | 10/04/2024       | 59839        | 9437          | Larry's Tires                            | 110202000        | 50.00      |
| 10/24     | 10/04/2024       | 59840        | 158388        | LawnStars Landscaping, LLC               | 110202000        | 1,890.00   |
| 10/24     | 10/04/2024       | 59841        | 158619        | Mac's Transmission Inc                   | 110202000        | 3,329.80   |
| 10/24     | 10/04/2024       | 59842        | 10580         | Mike Palmer                              | 110202000        | 1,695.20   |
| 10/24     | 10/04/2024       | 59843        | 10830         | Muskogee Communications, Inc             | 110202000        | 5,660.50   |
| 10/24     | 10/04/2024       | 59844        | 10970         | N E O Fab                                | 110202000        | 36,550.00  |
| 10/24     | 10/04/2024       | 59845        | 158614        | Network Enhancement Systems, Inc         | 110202000        | 431.47     |
| 10/24     | 10/04/2024       | 59846        | 12000         | Ok Production Ctr, Inc                   | 110202000        | 4,678.66   |
| 10/24     | 10/04/2024       | 59847        | 12310         | Old Dominion Brush Company Inc.          | 110202000        | 405.00     |
| 10/24     | 10/04/2024       | 59848        | 157851        | One Source Water, LLC                    | 110202000        | 238.66     |
| 10/24     | 10/04/2024       | 59849        | 12390         | OTA                                      | 110202000        | 28.50      |
| 10/24     | 10/04/2024       | 59850        | 158160        | Rachel Dallis                            | 110202000        | 5,450.00   |
| 10/24     | 10/04/2024       | 59851        | 13880         | Richard Smith                            | 110202000        | 1,750.00   |
| 10/24     | 10/04/2024       | 59852        | 158192        | Springwater Lawn Care LLC                | 110202000        | 680.00     |
| 10/24     | 10/04/2024       | 59853        | 15870         | Tahlequah Main Street Assoc.             | 110202000        | 3,000.00   |
| 10/24     | 10/04/2024       | 59854        | 16370         | TK Elevator                              | 110202000        | 3,108.36   |
| 10/24     | 10/04/2024       | 59855        | 17510         | Waste Management                         | 110202000        | 28,892.07  |
| 10/24     | 10/04/2024       | 59856        | 17803         | William Marvin Johnson LLC               | 110202000        | 300.00     |
| 10/24     | 10/08/2024       | 59857        | 157844        | Green Country Abstract & Title Co LLC    | 110202000        | .00 V      |
| 10/24     | 10/08/2024       | 59858        | 157844        | Green Country Abstract & Title Co LLC    | 110202000        | 117,059.99 |
| 10/24     | 10/10/2024       | 59859        | 389           | Accurate Environmental LLC               | 110202000        | 275.00     |
| 10/24     | 10/10/2024       | 59860        | 3380          | Cintas Corp #2                           | 110202000        | 1,376.63   |
| 10/24     | 10/10/2024       | 59861        | 158083        | City of Tahlequah-Street & Sidewalk Fund | 110202000        | 201,995.59 |
| 10/24     | 10/10/2024       | 59862        | 3520          | CLEET                                    | 110202000        | 4,816.04   |
| 10/24     | 10/10/2024       | 59863        | 158573        | Crowe & Dunlevy                          | 110202000        | 16,553.50  |
| 10/24     | 10/10/2024       | 59864        | 158178        | Enterprise Fleet Management, Inc.        | 110202000        | 26,869.31  |
| 10/24     | 10/10/2024       | 59865        | 6840          | Guy Engineering Services, Inc.           | 110202000        | 5,633.98   |
| 10/24     | 10/10/2024       | 59866        | 158459        | Hammons, Hamby, and Price PLLC           | 110202000        | 4,291.67   |
| 10/24     | 10/10/2024       | 59867        | 158388        | LawnStars Landscaping, LLC               | 110202000        | 1,890.00   |
| 10/24     | 10/10/2024       | 59868        | 158383        | Macquarie Equipment Capital Inc.         | 110202000        | 374.00     |
| 10/24     | 10/10/2024       | 59869        | 12275         | Ok Uniform Building Code Com             | 110202000        | 172.00     |
| 10/24     | 10/10/2024       | 59870        | 158604        | Rebecca Reaume                           | 110202000        | 174.57     |
| 10/24     | 10/10/2024       | 59871        | 158530        | Rhonda Norris RVT                        | 110202000        | 350.00     |
| 10/24     | 10/10/2024       | 59872        | 15908         | Tahlequah Public Facilities Auth         | 110202000        | 302,993.38 |
| 10/24     | 10/10/2024       | 59873        | 16985         | UniFirst Holdings Inc                    | 110202000        | 261.74     |

M = Manual Check, V = Void Check

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee                                    | Check GL Account | Amount     |
|-----------|------------------|--------------|---------------|------------------------------------------|------------------|------------|
| 10/24     | 10/24/2024       | 59884        | 158606        | A+ Pest Guard LLC                        | 110202000        | 130.00     |
| 10/24     | 10/24/2024       | 59885        | 389           | Accurate Environmental LLC               | 110202000        | 275.00     |
| 10/24     | 10/24/2024       | 59886        | 500           | Adrian Farm Supply LLC                   | 110202000        | 150.73     |
| 10/24     | 10/24/2024       | 59887        | 158603        | Amber Payton                             | 110202000        | 177.74     |
| 10/24     | 10/24/2024       | 59888        | 1155          | APAC-Central, Inc                        | 110202000        | 186,207.94 |
| 10/24     | 10/24/2024       | 59889        | 1235          | Arledge & Associates                     | 110202000        | 10,000.00  |
| 10/24     | 10/24/2024       | 59890        | 158045        | Ascentis Corporation (Prior- Novatime)   | 110202000        | 767.60     |
| 10/24     | 10/24/2024       | 59891        | 1330          | Assoc Veterinary Clinic                  | 110202000        | 35.00      |
| 10/24     | 10/24/2024       | 59892        | 225           | AT&T (Landline Bills)                    | 110202000        | 352.94     |
| 10/24     | 10/24/2024       | 59893        | 157971        | AT&T Mobility II LLC                     | 110202000        | 1,828.97   |
| 10/24     | 10/24/2024       | 59894        | 246           | AT&T Mobility II LLC (FIRE)              | 110202000        | 554.19     |
| 10/24     | 10/24/2024       | 59895        | 240           | AT&T Mobility II LLC (POLICE)            | 110202000        | 1,196.89   |
| 10/24     | 10/24/2024       | 59896        | 1350          | ATC Freightliner Group                   | 110202000        | 7,460.74   |
| 10/24     | 10/24/2024       | 59897        | 158195        | BenefitScape                             | 110202000        | 1,122.50   |
| 10/24     | 10/24/2024       | 59898        | 158635        | Building & Earth Sciences Inc            | 110202000        | 867.50     |
| 10/24     | 10/24/2024       | 59899        | 2415          | Bull Tuff Mud Company Ready Mix          | 110202000        | 2,243.50   |
| 10/24     | 10/24/2024       | 59900        | 3010          | Cherokee County Board of Comm.           | 110202000        | 734.07     |
| 10/24     | 10/24/2024       | 59901        | 158587        | Cheryl Ann Leeds                         | 110202000        | 72.00      |
| 10/24     | 10/24/2024       | 59902        | 3380          | Cintas Corp #2                           | 110202000        | 476.92     |
| 10/24     | 10/24/2024       | 59903        | 157988        | Consolidated Communications              | 110202000        | 1,163.00   |
| 10/24     | 10/24/2024       | 59904        | 4240          | D & B Rodgers Construction & Sons LLP    | 110202000        | 100,528.00 |
| 10/24     | 10/24/2024       | 59905        | 158107        | Double M Fence Co. LLC                   | 110202000        | 24,140.00  |
| 10/24     | 10/24/2024       | 59906        | 5090          | Dub Ross Co                              | 110202000        | 1,961.20   |
| 10/24     | 10/24/2024       | 59907        | 5505          | Ergon Asphalt & Emulsions, Inc           | 110202000        | 1,343.91   |
| 10/24     | 10/24/2024       | 59908        | 158489        | Freese and Nichols, Inc.                 | 110202000        | 87,622.90  |
| 10/24     | 10/24/2024       | 59909        | 6080          | Fuelman of Oklahoma                      | 110202000        | 14,640.14  |
| 10/24     | 10/24/2024       | 59910        | 6160          | Galls, Inc                               | 110202000        | 7,255.22   |
| 10/24     | 10/24/2024       | 59911        | 158638        | Gary Fisher                              | 110202000        | 16,000.00  |
| 10/24     | 10/24/2024       | 59912        | 158079        | Glidewell Distributing Co, Inc.          | 110202000        | 980.05     |
| 10/24     | 10/24/2024       | 59913        | 6740          | Greg's Port-A-Potties                    | 110202000        | 75.00      |
| 10/24     | 10/24/2024       | 59914        | 7650          | Hutchens Construction Co. (Emery Sapp&So | 110202000        | 2,986.25   |
| 10/24     | 10/24/2024       | 59915        | 158610        | Junk Removal MD                          | 110202000        | 900.00     |
| 10/24     | 10/24/2024       | 59916        | 9400          | Lake Region Electric                     | 110202000        | 2,830.08   |
| 10/24     | 10/24/2024       | 59917        | 157846        | Lake Region Electric-Telecom             | 110202000        | 137.88     |
| 10/24     | 10/24/2024       | 59918        | 9437          | Larry's Tires                            | 110202000        | 150.00     |
| 10/24     | 10/24/2024       | 59919        | 9471          | Law Enforcement Psychological            | 110202000        | 130.00     |
| 10/24     | 10/24/2024       | 59920        | 158388        | LawnStars Landscaping, LLC               | 110202000        | 3,780.00   |
| 10/24     | 10/24/2024       | 59921        | 158089        | Lexipol LLC                              | 110202000        | 1,438.08   |
| 10/24     | 10/24/2024       | 59922        | 158632        | Local Bank                               | 110202000        | 250.00     |
| 10/24     | 10/24/2024       | 59923        | 9770          | Love Bottling Company                    | 110202000        | 1,240.80   |
| 10/24     | 10/24/2024       | 59924        | 10580         | Mike Palmer                              | 110202000        | 1,695.20   |
| 10/24     | 10/24/2024       | 59925        | 158608        | Nationwide Trailers LLC                  | 110202000        | 21,451.25  |
| 10/24     | 10/24/2024       | 59926        | 157829        | NOPFA Gas/Utilities                      | 110202000        | 427.81     |
| 10/24     | 10/24/2024       | 59927        | 11300         | Northeast OK Public Facilities           | 110202000        | 399.95     |
| 10/24     | 10/24/2024       | 59928        | 11920         | Ok Municipal Assurance Group             | 110202000        | 27,347.50  |
| 10/24     | 10/24/2024       | 59929        | 12000         | Ok Production Ctr, Inc                   | 110202000        | 4,678.66   |
| 10/24     | 10/24/2024       | 59930        | 12380         | Osman Equipment                          | 110202000        | 1,875.00   |
| 10/24     | 10/24/2024       | 59931        | 158637        | Paige Harjo                              | 110202000        | 65.54      |
| 10/24     | 10/24/2024       | 59932        | 13550         | Randy Vance                              | 110202000        | 1,950.00   |
| 10/24     | 10/24/2024       | 59933        | 13600         | Ray Hammons                              | 110202000        | 43.30      |
| 10/24     | 10/24/2024       | 59934        | 158627        | Razorback Ironworks LLC                  | 110202000        | 1,200.00   |
| 10/24     | 10/24/2024       | 59935        | 158582        | Rebecca White                            | 110202000        | 63.17      |
| 10/24     | 10/24/2024       | 59936        | 158530        | Rhonda Norris RVT                        | 110202000        | 350.00     |
| 10/24     | 10/24/2024       | 59937        | 14230         | Sadler Paper Supply                      | 110202000        | 1,327.68   |
| 10/24     | 10/24/2024       | 59938        | 14360         | Sand Tech Screening LLC                  | 110202000        | 1,840.00   |
| 10/24     | 10/24/2024       | 59939        | 158446        | Simplot Turf & Horticulture              | 110202000        | 2,220.12   |
| 10/24     | 10/24/2024       | 59940        | 15085         | Southern Tire Mart, LLC                  | 110202000        | 9,162.50   |

| GL Period     | Check Issue Date | Check Number | Vendor Number | Payee                  | Check GL Account | Amount              |
|---------------|------------------|--------------|---------------|------------------------|------------------|---------------------|
| 10/24         | 10/24/2024       | 59941        | 158179        | THA Hospitality, LLC   | 110202000        | 13,095.38           |
| 10/24         | 10/24/2024       | 59942        | 16985         | UniFirst Holdings Inc  | 110202000        | 282.25              |
| 10/24         | 10/24/2024       | 59943        | 158022        | VIP Voice Services LLC | 110202000        | 2,972.00            |
| 10/24         | 10/24/2024       | 59944        | 17510         | Waste Management       | 110202000        | 28,892.07           |
| 10/24         | 10/23/2024       | 20240925     | 1650          | BancFirst              | 110202000        | 54,724.54           |
| 10/24         | 10/22/2024       | 20241003     | 158577        | WEX Bank               | 110202000        | 4,956.08 M          |
| 10/24         | 10/04/2024       | 20241004     | 158486        | ASAP Energy Inc.       | 110202000        | 25,237.19 M         |
| 10/24         | 10/22/2024       | 20241011     | 158577        | WEX Bank               | 110202000        | 4,016.75 M          |
| 10/24         | 10/22/2024       | 20241013     | 158486        | ASAP Energy Inc.       | 110202000        | 19,191.42 M         |
| 10/24         | 10/25/2024       | 20241023     | 158577        | WEX Bank               | 110202000        | 4,278.58 M          |
| 10/24         | 10/25/2024       | 20241024     | 158486        | ASAP Energy Inc.       | 110202000        | 1,358.68 M          |
| Grand Totals: |                  |              |               |                        |                  | <u>1,607,098.61</u> |



CORPORATE PAYMENT SYSTEMS  
P.O. BOX 6343  
FARGO ND 58125-6343



**ACCOUNT NUMBER** [REDACTED]  
**STATEMENT DATE** 10-25-2024  
**AMOUNT DUE** \$96,349.06  
**NEW BALANCE** \$96,349.06  
PAYMENT DUE ON RECEIPT



000178345 02 SP 106481167043324 S  
CITY OF TAHLEQUAH  
ATTN MARTY HAINZINGER  
111 S CHEROKEE AVE  
TAHLEQUAH OK 74464-3801

**AMOUNT ENCLOSED**

\$

Please make check payable to  
CORPORATE PAYMENT SYSTEMS

CORPORATE PAYMENT SYSTEMS  
P.O. BOX 790428  
ST. LOUIS, MO 63179-0428

Please tear payment coupon at perforation.

### ACCOUNT MESSAGES

Your account is past due \$53,880.31. Past due amount is included in the minimum payment. Please remit immediately.

#### CORPORATE ACCOUNT SUMMARY

| CITY OF TAHLEQUAH | Previous<br>Balance | Purchases<br>And Other<br>+ Charges | Cash<br>Advances + | Cash<br>Advance<br>Fees + | Late<br>Payment<br>Charges | - Credits | - Payments | New<br>= Balance |
|-------------------|---------------------|-------------------------------------|--------------------|---------------------------|----------------------------|-----------|------------|------------------|
| Company Total     | \$54,724.54         | \$42,468.75                         | \$0.00             | \$0.00                    | \$0.00                     | \$844.23  | \$0.00     | \$96,349.06      |

#### NEW ACTIVITY

LARRY M UNDERWOOD

**CREDITS**  
\$0.00

**PURCHASES**  
\$151.84

**CASH ADV**  
\$0.00

**TOTAL ACTIVITY**  
\$151.84

| Post<br>Date | Tran<br>Date | Reference Number        | Transaction Description               | Amount |
|--------------|--------------|-------------------------|---------------------------------------|--------|
| 10-10        | 10-09        | 24137464283300685014256 | CLYDES AUTOMOTIVE & TIRE TAHLEQUAH OK | 89.64  |
| 10-25        | 10-24        | 24431054299056682395643 | O'REILLY 187 TAHLEQUAH OK             | 14.23  |
| 10-25        | 10-24        | 24431054299056682395650 | O'REILLY 187 TAHLEQUAH OK             | 47.97  |

RICKY HICKS

**CREDITS**  
\$0.00

**PURCHASES**  
\$9.99

**CASH ADV**  
\$0.00

**TOTAL ACTIVITY**  
\$9.99

| Post<br>Date | Tran<br>Date | Reference Number        | Transaction Description               | Amount |
|--------------|--------------|-------------------------|---------------------------------------|--------|
| 10-02        | 10-01        | 24231684276106367545575 | HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK | 9.99   |

#### CUSTOMER SERVICE CALL

800-344-5696

#### ACCOUNT NUMBER

STATEMENT DATE

10/25/24

DISPUTED AMOUNT

.00

#### ACCOUNT SUMMARY

|                              |           |
|------------------------------|-----------|
| PREVIOUS BALANCE             | 54,724.54 |
| PURCHASES &<br>OTHER CHARGES | 42,468.75 |
| CASH ADVANCES                | .00       |
| CASH ADVANCE FEES            | .00       |
| LATE PAYMENT<br>CHARGES      | .00       |
| CREDITS                      | 844.23    |
| PAYMENTS                     | .00       |
| ACCOUNT BALANCE              | 96,349.06 |

#### SEND BILLING INQUIRIES TO:

CORPORATE PAYMENT SYSTEMS  
P.O. Box 6335  
Fargo, ND 58125-6335

#### AMOUNT DUE

96,349.06



|                                      |
|--------------------------------------|
| Company Name: CITY OF TAHLEQUAH      |
| Corporate Account Number: [REDACTED] |
| Statement Date: 10-25-2024           |

**NEW ACTIVITY****DEXTER K SCOTT****CREDITS**  
\$34.80**PURCHASES**  
\$5,095.58**CASH ADV**  
\$0.00**TOTAL ACTIVITY**  
\$5,060.78

| Post Date | Tran Date | Reference Number        | Transaction Description              | Amount   |
|-----------|-----------|-------------------------|--------------------------------------|----------|
| 09-26     | 09-25     | 24431054270043901288992 | O'REILLY 187 TAHLEQUAH OK            | 40.78    |
| 09-27     | 09-26     | 74431054271044362280076 | O'REILLY 187 TAHLEQUAH OK            | 22.00 CR |
| 09-30     | 09-27     | 74431054272044821329265 | O'REILLY 187 TAHLEQUAH OK            | 12.80 CR |
| 10-01     | 09-30     | 24226384274002514000034 | WAL-MART #0010 TAHLEQUAH OK          | 41.50    |
| 10-03     | 10-02     | 24270744276900016700035 | JIMMY HOUSTON MARINE 918-4561157 OK  | 395.13   |
| 10-03     | 10-02     | 24275394276900016281985 | TYR TACTICAL LLC 623-2401400 AZ      | 348.46   |
| 10-07     | 10-04     | 24431054279047886465823 | O'REILLY 187 TAHLEQUAH OK            | 66.84    |
| 10-10     | 10-09     | 24943004284070492026374 | COLT'S MANUFACTURING 860-236-6311 CT | 550.00   |
| 10-10     | 10-09     | 24943004284070492026382 | COLT'S MANUFACTURING 860-236-6311 CT | 550.00   |
| 10-11     | 10-10     | 24692164285104576469699 | IN *LEO DEN LLC 405-5506295 OK       | 300.00   |
| 10-14     | 10-11     | 24431054286050977460928 | O'REILLY 187 TAHLEQUAH OK            | 450.98   |
| 10-16     | 10-15     | 24431054290052662319892 | O'REILLY 187 TAHLEQUAH OK            | 16.98    |
| 10-16     | 10-15     | 24801974289120140306288 | H & H AUTO TAHLEQUAH OK              | 55.00    |
| 10-16     | 10-15     | 24801974289120140306296 | H & H AUTO TAHLEQUAH OK              | 208.49   |
| 10-16     | 10-15     | 24801974289120140306304 | H & H AUTO TAHLEQUAH OK              | 318.21   |
| 10-22     | 10-21     | 24416064295900012000021 | AMERICAN LOCK SHOP TAHLEQUAH OK      | 103.99   |
| 10-22     | 10-21     | 24431054296055290363236 | O'REILLY 187 TAHLEQUAH OK            | 33.47    |
| 10-22     | 10-21     | 24801974295126301298166 | H & H AUTO TAHLEQUAH OK              | 7.50     |
| 10-22     | 10-21     | 24801974295126301298174 | H & H AUTO TAHLEQUAH OK              | 42.50    |
| 10-22     | 10-21     | 24801974295126301298182 | H & H AUTO TAHLEQUAH OK              | 202.00   |
| 10-22     | 10-21     | 24801974295126301298190 | H & H AUTO TAHLEQUAH OK              | 1,356.76 |
| 10-23     | 10-21     | 24733094296022422723928 | ATWOOD 40 TAHLEQUAH TAHLEQUAH OK     | 6.99     |

**DARRYL D DECKARD****CREDITS**  
\$0.00**PURCHASES**  
\$6,645.78**CASH ADV**  
\$0.00**TOTAL ACTIVITY**  
\$6,645.78

| Post Date | Tran Date | Reference Number        | Transaction Description                  | Amount   |
|-----------|-----------|-------------------------|------------------------------------------|----------|
| 09-26     | 09-25     | 24270744269900015612321 | ADAMS HEAT AIR LLC 918-4561429 OK        | 151.93   |
| 09-27     | 09-26     | 24000974270398002837729 | LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK | 17.28    |
| 09-30     | 09-27     | 24270744271900018866581 | ADAMS HEAT AIR LLC TAHLEQUAH OK          | 1,461.90 |
| 10-01     | 09-30     | 24692164274105583983294 | LOWES #01818* TAHLEQUAH OK               | 34.98    |
| 10-02     | 10-01     | 24692164275106410354112 | LOWES #01818* TAHLEQUAH OK               | 17.56    |
| 10-07     | 10-04     | 24226384278002695000072 | WAL-MART #0010 TAHLEQUAH OK              | 12.94    |
| 10-08     | 10-07     | 24000974281460503699037 | LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK | 25.80    |
| 10-09     | 10-08     | 24000974282467501182980 | LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK | 272.76   |
| 10-09     | 10-07     | 24412954282049176006019 | BROKEN ARROW ELECTRIC SU 918-512-3254 OK | 1,474.00 |
| 10-11     | 10-10     | 24231684285115521429435 | HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK    | 7.99     |
| 10-11     | 10-10     | 24755424285732855364983 | GRAINGER 800-4724643 IL                  | 143.65   |
| 10-15     | 10-14     | 24137464288300760740432 | FASTENAL COMPANY 01OKTAH TAHLEQUAH OK    | 1,279.23 |
| 10-17     | 10-16     | 24999894290900012900014 | OSMAN EQUIPMENT LLC TAHLEQUAH OK         | 827.82   |
| 10-18     | 10-17     | 24137464291300705856140 | FASTENAL COMPANY 01OKTAH TAHLEQUAH OK    | 58.48    |
| 10-21     | 10-18     | 24000974292525200258860 | LOCKE SUPPLY WHC TAHLEQUA 918-4567714 OK | 157.27   |
| 10-23     | 10-22     | 24000974296547901162981 | LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK | 196.15   |
| 10-23     | 10-22     | 24270744296900019132851 | ADAMS HEAT AIR LLC TAHLEQUAH OK          | 429.82   |
| 10-23     | 10-22     | 24692164296102240072755 | LOWES #01818* TAHLEQUAH OK               | 50.42    |
| 10-24     | 10-23     | 24000974297553601210392 | LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK | 25.80    |

**PAIGE HARJO****CREDITS**  
\$0.00**PURCHASES**  
\$277.84**CASH ADV**  
\$0.00**TOTAL ACTIVITY**  
\$277.84



|                                      |
|--------------------------------------|
| Company Name: CITY OF TAHLEQUAH      |
| Corporate Account Number: [REDACTED] |
| Statement Date: 10-25-2024           |

**NEW ACTIVITY**

| Post Date | Tran Date | Reference Number        | Transaction Description                                      | Amount |
|-----------|-----------|-------------------------|--------------------------------------------------------------|--------|
| 10-09     | 10-08     | 24055224283113467912514 | AR PARKING MOBILE PARKMOBILECOM AR                           | 4.35   |
| 10-10     | 10-09     | 24055224284114480935283 | AR PARKING MOBILE PARKMOBILECOM AR                           | 4.35   |
| 10-10     | 10-07     | 24755424283262834187265 | COMFORT INNS FAYETTEVILLE AR<br>0765594711 ARRIVAL: 10-06-24 | 269.14 |

|                  |                |                  |                 |                       |
|------------------|----------------|------------------|-----------------|-----------------------|
| <b>BRAD HALE</b> | <b>CREDITS</b> | <b>PURCHASES</b> | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
|                  | \$0.00         | \$243.37         | \$0.00          | \$243.37              |

| Post Date | Tran Date | Reference Number        | Transaction Description         | Amount |
|-----------|-----------|-------------------------|---------------------------------|--------|
| 10-08     | 10-06     | 24692164281101424600768 | LOWES #01818* TAHLEQUAH OK      | 184.84 |
| 10-09     | 10-08     | 24692164282102693319907 | LOWES #01818* TAHLEQUAH OK      | 21.24  |
| 10-16     | 10-15     | 24445004290400229102732 | WM SUPERCENTER #10 TAHLEQUAH OK | 37.29  |

|                     |                |                  |                 |                       |
|---------------------|----------------|------------------|-----------------|-----------------------|
| <b>RYAN D YOUNG</b> | <b>CREDITS</b> | <b>PURCHASES</b> | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
|                     | \$0.00         | \$227.07         | \$0.00          | \$227.07              |

| Post Date | Tran Date | Reference Number        | Transaction Description                                          | Amount |
|-----------|-----------|-------------------------|------------------------------------------------------------------|--------|
| 09-30     | 09-27     | 24801974272102589116005 | BEST WESTERN PLUS CHICKA CHICKASHA OK<br>93564 ARRIVAL: 10-02-24 | 168.15 |
| 10-03     | 10-02     | 24445004276300569931476 | FSP*CHRIS'S QUICK LUBE TAHLEQUAH OK                              | 58.92  |

|                       |                |                  |                 |                       |
|-----------------------|----------------|------------------|-----------------|-----------------------|
| <b>TIFFANY D SIEN</b> | <b>CREDITS</b> | <b>PURCHASES</b> | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
|                       | \$123.05       | \$2,592.87       | \$0.00          | \$2,469.82            |

| Post Date | Tran Date | Reference Number        | Transaction Description                 | Amount   |
|-----------|-----------|-------------------------|-----------------------------------------|----------|
| 10-01     | 09-30     | 24692164274105478138954 | LOWES #01818* TAHLEQUAH OK              | 221.76   |
| 10-02     | 10-01     | 24226384275002545000036 | WAL-MART #0010 TAHLEQUAH OK             | 69.80    |
| 10-09     | 10-08     | 24692164282102715722013 | AMAZON MKTPL*C75C12953 AMZN.COM/BILL WA | 145.99   |
| 10-09     | 10-08     | 24692164283102784700873 | LOWES #01818* TAHLEQUAH OK              | 181.05   |
| 10-09     | 10-08     | 24801974282113150048921 | TAHLEQUAH LUMBER TAHLEQUAH OK           | 3.87     |
| 10-10     | 10-09     | 24692164284103715769440 | AMAZON MKTPL*R47XO3XV3 AMZN.COM/BILL WA | 114.02   |
| 10-14     | 10-11     | 24692164286105572391620 | LOWES #01818* TAHLEQUAH OK              | 34.50    |
| 10-15     | 10-14     | 24692164288108051048412 | AMAZON MKTPL*TZ2TP6QZ3 AMZN.COM/BILL WA | 47.06    |
| 10-17     | 10-16     | 24421144290900016100049 | SAND TECH SCREENING LLC TAHLEQUAH OK    | 891.21   |
| 10-17     | 10-15     | 24692164290109204415421 | AMAZON MKTPL*I620J4DJ3 AMZN.COM/BILL WA | 111.99   |
| 10-17     | 10-16     | 24692164290109802039938 | LOWES #01818* TAHLEQUAH OK              | 96.23    |
| 10-18     | 10-17     | 74692164291100743885400 | AMAZON MKTPLACE PMTS AMZN.COM/BILL WA   | 36.00 CR |
| 10-18     | 10-17     | 74692164291100752593259 | AMAZON MKTPLACE PMTS AMZN.COM/BILL WA   | 23.53 CR |
| 10-18     | 10-17     | 74692164291100772713309 | AMAZON MKTPLACE PMTS AMZN.COM/BILL WA   | 23.53 CR |
| 10-18     | 10-17     | 24226384292003087000029 | WAL-MART #0010 TAHLEQUAH OK             | 166.66   |
| 10-18     | 10-16     | 24692164291100373212276 | LOWES #01818* TAHLEQUAH OK              | 11.98    |
| 10-18     | 10-17     | 24692164291100631376939 | AMZN MKTP US*JD5DO0VL3 AMZN.COM/BILL WA | 59.90    |
| 10-21     | 10-18     | 74692164293101584612364 | AMAZON MKTPLACE PMTS AMZN.COM/BILL WA   | 39.99 CR |
| 10-21     | 10-18     | 24226384293003123550788 | WAL-MART #0010 TAHLEQUAH OK             | 103.45   |
| 10-21     | 10-17     | 24455014292141000028928 | WAL-MART #0010 TAHLEQUAH OK             | 90.85    |
| 10-24     | 10-23     | 24692164297103142123711 | LOWES #01818* TAHLEQUAH OK              | 57.60    |
| 10-25     | 10-24     | 24692164298103579920612 | AMAZON MKTPL*6N2P81PT3 AMZN.COM/BILL WA | 184.95   |



|                                      |
|--------------------------------------|
| Company Name: CITY OF TAHLEQUAH      |
| Corporate Account Number: [REDACTED] |
| Statement Date: 10-25-2024           |

**NEW ACTIVITY****ROCKIE S NEUGIN****CREDITS**  
\$131.94**PURCHASES**  
\$249.13**CASH ADV**  
\$0.00**TOTAL ACTIVITY**  
\$117.19

| Post Date | Tran Date | Reference Number        | Transaction Description               | Amount   |
|-----------|-----------|-------------------------|---------------------------------------|----------|
| 10-16     | 10-15     | 24231684290120595231041 | HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK | 20.98    |
| 10-22     | 10-21     | 74801974295126440982014 | TAHLEQUAH LUMBER TAHLEQUAH OK         | 59.97 CR |
| 10-22     | 10-21     | 74801974295126440982303 | TAHLEQUAH LUMBER TAHLEQUAH OK         | 71.97 CR |
| 10-22     | 10-21     | 24801974295126440981938 | TAHLEQUAH LUMBER TAHLEQUAH OK         | 71.97    |
| 10-22     | 10-21     | 24801974295126440981961 | TAHLEQUAH LUMBER TAHLEQUAH OK         | 59.97    |
| 10-22     | 10-21     | 24801974295126440982316 | TAHLEQUAH LUMBER TAHLEQUAH OK         | 59.97    |
| 10-25     | 10-24     | 24692164298103931773535 | LOWES #01818* TAHLEQUAH OK            | 36.24    |

**JUSTIN HACKWORTH****CREDITS**  
\$0.00**PURCHASES**  
\$26.43**CASH ADV**  
\$0.00**TOTAL ACTIVITY**  
\$26.43

| Post Date | Tran Date | Reference Number        | Transaction Description   | Amount |
|-----------|-----------|-------------------------|---------------------------|--------|
| 10-11     | 10-10     | 24431054285050505270311 | O'REILLY 187 TAHLEQUAH OK | 26.43  |

**JOHN N KING****CREDITS**  
\$0.00**PURCHASES**  
\$567.39**CASH ADV**  
\$0.00**TOTAL ACTIVITY**  
\$567.39

| Post Date | Tran Date | Reference Number        | Transaction Description                 | Amount |
|-----------|-----------|-------------------------|-----------------------------------------|--------|
| 09-27     | 09-26     | 24231684271101319312880 | HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK   | 149.97 |
| 09-30     | 09-28     | 24011344272000002609188 | AMAZON MARK* KT9EB10Q3 HTTPSAMAZON.C WA | 206.44 |
| 10-07     | 10-05     | 24692164279100049433039 | AMAZON MKTPL*QM41K7803 AMZN.COM/BILL WA | 114.00 |
| 10-10     | 10-09     | 24231684284114475244339 | HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK   | 96.98  |

**ERIC LAMONS****CREDITS**  
\$0.00**PURCHASES**  
\$815.37**CASH ADV**  
\$0.00**TOTAL ACTIVITY**  
\$815.37

| Post Date | Tran Date | Reference Number        | Transaction Description               | Amount |
|-----------|-----------|-------------------------|---------------------------------------|--------|
| 09-27     | 09-26     | 24431064271062654008819 | PTG OF TULSA 918-445-5300 OK          | 162.99 |
| 10-10     | 10-08     | 24733094283020087740794 | ATWOOD 40 TAHLEQUAH TAHLEQUAH OK      | 139.99 |
| 10-11     | 10-10     | 24137464284300699713611 | TAKE TEN TIRE - TULSA 918-819-8473 OK | 512.39 |

**AARON D GARRETT****CREDITS**  
\$0.00**PURCHASES**  
\$19.99**CASH ADV**  
\$0.00**TOTAL ACTIVITY**  
\$19.99

| Post Date | Tran Date | Reference Number        | Transaction Description      | Amount |
|-----------|-----------|-------------------------|------------------------------|--------|
| 10-21     | 10-18     | 24036294292714707130928 | ADOBE *ADOBE 408-536-6000 CA | 19.99  |



|                                      |
|--------------------------------------|
| Company Name: CITY OF TAHLEQUAH      |
| Corporate Account Number: [REDACTED] |
| Statement Date: 10-25-2024           |

**NEW ACTIVITY****RICHARD S COFFRON****CREDITS**  
\$0.00**PURCHASES**  
\$760.71**CASH ADV**  
\$0.00**TOTAL ACTIVITY**  
\$760.71

| Post Date | Tran Date | Reference Number        | Transaction Description                 | Amount |
|-----------|-----------|-------------------------|-----------------------------------------|--------|
| 10-02     | 10-01     | 24692164275105938983865 | AMAZON MKTPL*S937V9G13 AMZN.COM/BILL WA | 9.74   |
| 10-11     | 10-10     | 24692164284104457827503 | AMAZON MKTPL*EW1W53173 AMZN.COM/BILL WA | 254.97 |
| 10-24     | 10-23     | 24270744297900014700016 | NETWORK ENHANCEMENT SYS 918-6655502 OK  | 496.00 |

**BRIAN E SPEAKE****CREDITS**  
\$0.00**PURCHASES**  
\$1,805.76**CASH ADV**  
\$0.00**TOTAL ACTIVITY**  
\$1,805.76

| Post Date | Tran Date | Reference Number        | Transaction Description               | Amount |
|-----------|-----------|-------------------------|---------------------------------------|--------|
| 09-26     | 09-25     | 24692164269101069566320 | LOWES #01818* TAHLEQUAH OK            | 116.50 |
| 09-26     | 09-25     | 24692164269101113519457 | SQ *SUNSHINE NURSERY LLC TAHLEQUAH OK | 339.84 |
| 09-30     | 09-27     | 24692164271102644716733 | LOWES #01818* TAHLEQUAH OK            | 76.68  |
| 10-02     | 10-01     | 24692164275106321198848 | SQ *SUNSHINE NURSERY LLC TAHLEQUAH OK | 99.90  |
| 10-09     | 10-08     | 24231684283113464246942 | HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK | 64.96  |
| 10-14     | 10-11     | 24692164285105221745987 | LOWES #01818* TAHLEQUAH OK            | 40.96  |
| 10-23     | 10-22     | 24793384296002608301097 | SHERWIN-WILLIAMS707450 TAHLEQUAH OK   | 144.20 |
| 10-24     | 10-23     | 24692164297103053863149 | SQ *SUNSHINE NURSERY LLC TAHLEQUAH OK | 799.80 |
| 10-25     | 10-24     | 24692164298103822296083 | LOWES #01818* TAHLEQUAH OK            | 122.92 |

**RICK DYE****CREDITS**  
\$0.00**PURCHASES**  
\$2,583.35**CASH ADV**  
\$0.00**TOTAL ACTIVITY**  
\$2,583.35

| Post Date | Tran Date | Reference Number        | Transaction Description               | Amount |
|-----------|-----------|-------------------------|---------------------------------------|--------|
| 10-08     | 10-07     | 24431054282049123469290 | O'REILLY 187 TAHLEQUAH OK             | 95.49  |
| 10-08     | 10-07     | 24941664281048996044396 | DAVIS OIL CO., INC. TAHLEQUAH OK      | 878.69 |
| 10-09     | 10-08     | 24431054283049590430469 | O'REILLY 187 TAHLEQUAH OK             | 430.89 |
| 10-10     | 10-10     | 24692164284103787318688 | SYSTEM SCALE CORP 317-876-9335 IN     | 921.28 |
| 10-18     | 10-17     | 24765014291122198523454 | 4G SERVICE & SUPPLY INC TAHLEQUAH OK  | 135.00 |
| 10-24     | 10-23     | 24137464297300728866062 | TAKE TEN TIRE - TULSA 918-819-8473 OK | 122.00 |

**WHITNEY G SHAW****CREDITS**  
\$0.00**PURCHASES**  
\$2,506.26**CASH ADV**  
\$0.00**TOTAL ACTIVITY**  
\$2,506.26

| Post Date | Tran Date | Reference Number        | Transaction Description                                                                              | Amount |
|-----------|-----------|-------------------------|------------------------------------------------------------------------------------------------------|--------|
| 10-15     | 10-14     | 24035964288073401324757 | AMERICAN AIR0014445330151 FORT WORTH TX<br>WHITNEY G SHAW 10-14-24<br>TUL AA L DFW AA L SLC          | 35.00  |
| 10-16     | 10-14     | 24692164289108425356235 | UTAH TRANSIT AUTHORITY SALT LAKE CIT UT                                                              | 7.50   |
| 10-17     | 10-16     | 24035964290074644412009 | AMERICAN AIR0014445493745 FORT WORTH TX<br>WHITNEY G SHAW 10-14-24<br>DFW AA C SLC AA C DFW AA C TUL | 35.00  |
| 10-18     | 10-17     | 24035964292075483044207 | AMERICAN AIR0010289976857 FORT WORTH TX<br>SHAW/WHITNEY G 10-17-24<br>SLC AA G DFW AA G TUL          | 45.00  |
| 10-18     | 10-17     | 24055224291122300071271 | LAZ PARKING M46100-AMANO TULSA OK                                                                    | 56.00  |
| 10-18     | 10-17     | 24692164291100545991997 | SQ *YELLOW STAR EXPRESS SALT LAKE CIT UT                                                             | 45.00  |



|                                      |
|--------------------------------------|
| Company Name: CITY OF TAHLEQUAH      |
| Corporate Account Number: [REDACTED] |
| Statement Date: 10-25-2024           |

| NEW ACTIVITY   |           |                         |                                                                |           |                |
|----------------|-----------|-------------------------|----------------------------------------------------------------|-----------|----------------|
| Post Date      | Tran Date | Reference Number        | Transaction Description                                        | Amount    |                |
| 10-21          | 10-17     | 24692164293101653877794 | MARRIOTT DT CITY CREEK SALT LAKE CIT UT 5666 ARRIVAL: 10-14-24 | 760.92    |                |
| 10-21          | 10-17     | 24692164293101653877935 | MARRIOTT DT CITY CREEK SALT LAKE CIT UT 5696 ARRIVAL: 10-14-24 | 760.92    |                |
| 10-21          | 10-17     | 24692164293101653878040 | MARRIOTT DT CITY CREEK SALT LAKE CIT UT 5730 ARRIVAL: 10-14-24 | 760.92    |                |
| MANDY D KING   |           | CREDITS                 | PURCHASES                                                      | CASH ADV  | TOTAL ACTIVITY |
|                |           | \$0.00                  | \$32.99                                                        | \$0.00    | \$32.99        |
| Post Date      | Tran Date | Reference Number        | Transaction Description                                        | Amount    |                |
| 10-24          | 10-23     | 24231684298128859945075 | HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK                          | 32.99     |                |
| CASEY D BAKER  |           | CREDITS                 | PURCHASES                                                      | CASH ADV  | TOTAL ACTIVITY |
|                |           | \$0.00                  | \$284.28                                                       | \$0.00    | \$284.28       |
| Post Date      | Tran Date | Reference Number        | Transaction Description                                        | Amount    |                |
| 09-26          | 09-25     | 24000974269391900460325 | LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK                       | 53.62     |                |
| 09-27          | 09-26     | 24421144270900015000103 | SAND TECH SCREENING LLC TAHLEQUAH OK                           | 136.95    |                |
| 10-08          | 10-06     | 24692164281101424600842 | LOWES #01818* TAHLEQUAH OK                                     | 64.44     |                |
| 10-18          | 10-17     | 24431054292053590373934 | O'REILLY 187 TAHLEQUAH OK                                      | 18.66     |                |
| 10-25          | 10-24     | 24692164298104109857753 | AMAZON.COM*ME5A33QG3 AMZN.COM/BILL WA                          | 10.61     |                |
| VICKY E GREEN  |           | CREDITS                 | PURCHASES                                                      | CASH ADV  | TOTAL ACTIVITY |
|                |           | \$0.00                  | \$3,298.77                                                     | \$0.00    | \$3,298.77     |
| Post Date      | Tran Date | Reference Number        | Transaction Description                                        | Amount    |                |
| 10-04          | 10-03     | 24445004277300579176996 | JEFFERS 334-702-0304 AL                                        | 131.60    |                |
| 10-08          | 10-08     | 24011344282000021121734 | AMAZON MARK* Y73ZY9HJ3 HTTPSAMAZON.C WA                        | 83.90     |                |
| 10-08          | 10-07     | 24116414281744041261444 | REVIVAL ANIMAL HEALTH LLC 712-737-5555 IA                      | 1,529.58  |                |
| 10-09          | 10-08     | 24445004283000988082726 | COVETRUS NORTH AMERICA 614-761-9095 OH                         | 959.31    |                |
| 10-16          | 10-15     | 24794874289900016600869 | PAWS AND HOOVES RESCUE FO 918-6965867 OK                       | 53.42     |                |
| 10-24          | 10-23     | 24445004298000992496741 | COVETRUS NORTH AMERICA 614-761-9095 OH                         | 207.10    |                |
| 10-24          | 10-23     | 24445004298000992496824 | COVETRUS NORTH AMERICA 614-761-9095 OH                         | 121.42    |                |
| 10-24          | 10-23     | 24445004298000992496907 | COVETRUS NORTH AMERICA 614-761-9095 OH                         | 85.00     |                |
| 10-25          | 10-24     | 24733094298022944007105 | COVETRUS PHARMACY SERVIC 888-280-2221 OH                       | 63.72     |                |
| 10-25          | 10-24     | 24733094298022944008012 | COVETRUS PHARMACY SERVIC 888-280-2221 OH                       | 63.72     |                |
| KAREN D MURPHY |           | CREDITS                 | PURCHASES                                                      | CASH ADV  | TOTAL ACTIVITY |
|                |           | \$326.32                | \$6,009.93                                                     | \$0.00    | \$5,683.61     |
| Post Date      | Tran Date | Reference Number        | Transaction Description                                        | Amount    |                |
| 09-27          | 09-26     | 74801974271101437225253 | OKLAHOMA MUNICIPAL LEAGU OKC OK                                | 230.00 CR |                |
| 09-30          | 09-28     | 24692164272103776000408 | AMAZON MKTPL*AK42I6AE3 AMZN.COM/BILL WA                        | 13.00     |                |



|                                      |
|--------------------------------------|
| Company Name: CITY OF TAHLEQUAH      |
| Corporate Account Number: [REDACTED] |
| Statement Date: 10-25-2024           |

**NEW ACTIVITY**

| Post Date | Tran Date | Reference Number        | Transaction Description                                   | Amount   |
|-----------|-----------|-------------------------|-----------------------------------------------------------|----------|
| 09-30     | 09-28     | 24692164272103781787627 | AMAZON MKTPL*BG4AN5VK3 AMZN.COM/BILL WA                   | 13.00    |
| 10-01     | 09-30     | 24204294274002300060033 | FACEBK *AAEC5BLLL2 650-5434800 CA                         | 26.94    |
| 10-02     | 09-12     | 74692164275106253656727 | ALOFT TULSA DOWNTOWN TULSA OK<br>356283 ARRIVAL: 09-10-24 | 58.92 CR |
| 10-08     | 10-07     | 74793384281003727309088 | ETSY, INC. 718-8557955 NY                                 | 1.42 CR  |
| 10-08     | 10-07     | 24793384281003255229083 | ETSY, INC. 718-8557955 NY                                 | 29.81    |
| 10-08     | 10-07     | 24906414281211007635700 | WAVE - *DIRECT ALLIED AGE 918-708172 OK                   | 4,600.00 |
| 10-11     | 10-10     | 74692164284104432952686 | AMAZON MKTPLACE PMTS AMZN.COM/BILL WA                     | 15.99 CR |
| 10-11     | 10-10     | 24692164284103912776271 | AMAZON MKTPL*WW2JU9RO3 AMZN.COM/BILL WA                   | 64.36    |
| 10-11     | 10-10     | 24692164284104504828421 | AMAZON MKTPL*EA7L80SJ3 AMZN.COM/BILL WA                   | 24.99    |
| 10-14     | 10-12     | 24011344286000107437158 | CANVA* I04302-51791140 HTTPSCANVA.CO DE                   | 120.00   |
| 10-17     | 10-16     | 74692164290109335105318 | AMAZON MKTPLACE PMTS AMZN.COM/BILL WA                     | 19.99 CR |
| 10-18     | 10-17     | 24692164291100163156758 | AMZN MKTP US*707HG5IR3 AMZN.COM/BILL WA                   | 46.87    |
| 10-23     | 10-22     | 24492164296000028223917 | KOMEN FUNDRAISE UP HTTPSWWW.KOME TX                       | 95.00    |
| 10-25     | 10-24     | 24445004299400255173566 | SAMS CLUB #8263 TULSA OK                                  | 54.24    |
| 10-25     | 10-24     | 24445004299400255173640 | SAMS CLUB #8263 TULSA OK                                  | 921.72   |

|                         |                |                  |                 |                       |
|-------------------------|----------------|------------------|-----------------|-----------------------|
| <b>KENNETH D BARNES</b> | <b>CREDITS</b> | <b>PURCHASES</b> | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
|                         | \$0.00         | \$48.96          | \$0.00          | \$48.96               |

| Post Date | Tran Date | Reference Number        | Transaction Description               | Amount |
|-----------|-----------|-------------------------|---------------------------------------|--------|
| 09-26     | 09-24     | 24733094269017509750383 | ATWOOD 40 TAHLEQUAH TAHLEQUAH OK      | 14.98  |
| 10-07     | 10-06     | 24231684281111455183183 | HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK | 33.98  |

|                     |                |                  |                 |                       |
|---------------------|----------------|------------------|-----------------|-----------------------|
| <b>RANDY POWELL</b> | <b>CREDITS</b> | <b>PURCHASES</b> | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
|                     | \$0.00         | \$719.78         | \$0.00          | \$719.78              |

| Post Date | Tran Date | Reference Number        | Transaction Description                 | Amount |
|-----------|-----------|-------------------------|-----------------------------------------|--------|
| 09-26     | 09-25     | 24011344269000102402703 | AMAZON RETA* 3F9QW1A93 WWW.AMAZON.CO WA | 141.07 |
| 09-26     | 09-25     | 24692164269100701119886 | AMAZON MKTPL*B81IH5JF3 AMZN.COM/BILL WA | 9.99   |
| 09-26     | 09-25     | 24692164269101073937913 | AMZN MKTP US*4L1SK4W23 AMZN.COM/BILL WA | 53.00  |
| 09-30     | 09-28     | 24692164272103771618238 | AMAZON MKTPL*K70051E53 AMZN.COM/BILL WA | 72.80  |
| 10-02     | 10-01     | 24011344275000105254541 | AMAZON RETA* 1B55L7OG3 WWW.AMAZON.CO WA | 79.99  |
| 10-08     | 10-07     | 24692164281101831833762 | AMZN MKTP US*CS6QV2YS3 AMZN.COM/BILL WA | 86.41  |
| 10-11     | 10-10     | 24692164284104412324190 | AMZN MKTP US*PO2UN7EI3 AMZN.COM/BILL WA | 36.99  |
| 10-14     | 10-11     | 24692164285105379441454 | AMZN MKTP US*843XQ2JQ3 AMZN.COM/BILL WA | 104.66 |
| 10-17     | 10-16     | 24692164290109585178069 | AMAZON MKTPL*NB4K078V3 AMZN.COM/BILL WA | 34.98  |
| 10-24     | 10-24     | 24692164298103345547301 | AMAZON MKTPL*YT8AZ04R3 AMZN.COM/BILL WA | 99.89  |

|                    |                |                  |                 |                       |
|--------------------|----------------|------------------|-----------------|-----------------------|
| <b>ELLIOT REIF</b> | <b>CREDITS</b> | <b>PURCHASES</b> | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
|                    | \$0.00         | \$616.98         | \$0.00          | \$616.98              |

| Post Date | Tran Date | Reference Number        | Transaction Description                 | Amount |
|-----------|-----------|-------------------------|-----------------------------------------|--------|
| 09-27     | 09-26     | 24011344270000093052100 | AMAZON MARK* J93GI5LD3 HTTPSAMAZON.C WA | 48.94  |
| 09-27     | 09-27     | 24692164271102233894651 | AMAZON MKTPL*K15TB7S53 AMZN.COM/BILL WA | 34.99  |
| 10-07     | 10-06     | 24011344280000069084705 | AMAZON MARK* WS96F9E43 HTTPSAMAZON.C WA | 62.05  |
| 10-07     | 10-02     | 24116414278108955002340 | NEWKS TAHLEQUAH1178CATER TAHLEQUAH OK   | 471.00 |



|                                      |
|--------------------------------------|
| Company Name: CITY OF TAHLEQUAH      |
| Corporate Account Number: [REDACTED] |
| Statement Date: 10-25-2024           |

**NEW ACTIVITY****SEAN VALDEZ****CREDITS**  
\$0.00**PURCHASES**  
\$80.84**CASH ADV**  
\$0.00**TOTAL ACTIVITY**  
\$80.84

| Post Date | Tran Date | Reference Number        | Transaction Description    | Amount |
|-----------|-----------|-------------------------|----------------------------|--------|
| 09-27     | 09-26     | 24692164270102010265365 | LOWES #01818* TAHLEQUAH OK | 16.46  |
| 10-01     | 09-30     | 24692164274105478138947 | LOWES #01818* TAHLEQUAH OK | 14.94  |
| 10-14     | 10-12     | 24431054287051411355699 | O'REILLY 187 TAHLEQUAH OK  | 49.44  |

**LARRY P BLACKMAN****CREDITS**  
\$85.94**PURCHASES**  
\$686.85**CASH ADV**  
\$0.00**TOTAL ACTIVITY**  
\$600.91

| Post Date | Tran Date | Reference Number        | Transaction Description               | Amount   |
|-----------|-----------|-------------------------|---------------------------------------|----------|
| 09-26     | 09-24     | 24733094269017509750425 | ATWOOD 40 TAHLEQUAH TAHLEQUAH OK      | 39.41    |
| 10-02     | 09-30     | 74733094275018605775289 | ATWOOD 40 TAHLEQUAH TAHLEQUAH OK      | 39.41 CR |
| 10-07     | 10-04     | 24733094279019385905790 | ATWOOD 40 TAHLEQUAH TAHLEQUAH OK      | 35.99    |
| 10-11     | 10-10     | 24431054285050505270329 | O'REILLY 187 TAHLEQUAH OK             | 27.97    |
| 10-14     | 10-11     | 24733094286020652908658 | ATWOOD 40 TAHLEQUAH TAHLEQUAH OK      | 46.53    |
| 10-21     | 10-17     | 74733094292021758794775 | ATWOOD 40 TAHLEQUAH TAHLEQUAH OK      | 46.53 CR |
| 10-21     | 10-17     | 24733094292021758794788 | ATWOOD 40 TAHLEQUAH TAHLEQUAH OK      | 42.49    |
| 10-23     | 10-22     | 24055224296127472891153 | X-PRESS EQUIPMENT RENTAL TAHLEQUAH OK | 277.20   |
| 10-24     | 10-22     | 24733094297022615740308 | ATWOOD 40 TAHLEQUAH TAHLEQUAH OK      | 213.38   |
| 10-25     | 10-24     | 24431054299056682395668 | O'REILLY 187 TAHLEQUAH OK             | 3.88     |

**JOHN W SUTTON****CREDITS**  
\$0.00**PURCHASES**  
\$416.10**CASH ADV**  
\$0.00**TOTAL ACTIVITY**  
\$416.10

| Post Date | Tran Date | Reference Number        | Transaction Description               | Amount |
|-----------|-----------|-------------------------|---------------------------------------|--------|
| 09-26     | 09-25     | 24692164269100964805171 | LOWES #01818* TAHLEQUAH OK            | 29.96  |
| 09-26     | 09-25     | 24801974269099999005312 | TAHLEQUAH LUMBER TAHLEQUAH OK         | 59.96  |
| 10-01     | 09-30     | 24000974274421501130291 | LOCKE SUPPLY TAHLEQUAH 918-4568839 OK | 28.02  |
| 10-01     | 09-30     | 24801974274105020977545 | TAHLEQUAH LUMBER TAHLEQUAH OK         | 15.98  |
| 10-04     | 10-03     | 24692164277108231473913 | LOWES #01818* TAHLEQUAH OK            | 27.94  |
| 10-14     | 10-11     | 24326884286011607763626 | ADVANCE AUTO PARTS #8116 TAHLEQUAH OK | 59.98  |
| 10-18     | 10-17     | 24326884292012229547357 | ADVANCE AUTO PARTS #8116 TAHLEQUAH OK | 79.95  |
| 10-21     | 10-18     | 24055224292123430944022 | X-PRESS EQUIPMENT RENTAL TAHLEQUAH OK | 97.93  |
| 10-23     | 10-22     | 24231684297127786243597 | HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK | 16.38  |

**JENNIFER D CRUWELL****CREDITS**  
\$0.00**PURCHASES**  
\$253.89**CASH ADV**  
\$0.00**TOTAL ACTIVITY**  
\$253.89

| Post Date | Tran Date | Reference Number        | Transaction Description                  | Amount |
|-----------|-----------|-------------------------|------------------------------------------|--------|
| 10-01     | 09-30     | 24275394274900013731216 | KEMP STONE HQ AND FAIRLAN 918-8253370 OK | 253.89 |

**WILLIAM HARRIS****CREDITS**  
\$18.63**PURCHASES**  
\$3,848.97**CASH ADV**  
\$0.00**TOTAL ACTIVITY**  
\$3,830.34



|                                      |
|--------------------------------------|
| Company Name: CITY OF TAHLEQUAH      |
| Corporate Account Number: [REDACTED] |
| Statement Date: 10-25-2024           |

**NEW ACTIVITY**

| Post Date | Tran Date | Reference Number        | Transaction Description                 | Amount   |
|-----------|-----------|-------------------------|-----------------------------------------|----------|
| 10-01     | 09-30     | 24193044275000016503446 | WELDON PARTS MUSKOGEE MUSKOGEE OK       | 164.00   |
| 10-01     | 09-30     | 24431054275046062363541 | O'REILLY 187 TAHLEQUAH OK               | 75.91    |
| 10-04     | 10-03     | 24326884278010802592590 | ADVANCE AUTO PARTS #8116 TAHLEQUAH OK   | 1,560.19 |
| 10-04     | 10-03     | 24431054278047422440141 | O'REILLY 187 TAHLEQUAH OK               | 66.22    |
| 10-08     | 10-07     | 24493984282034210101827 | RUSH TRK CTR TULSA TULSA OK             | 670.30   |
| 10-08     | 10-07     | 24801974281112134025824 | TAHLEQUAH LUMBER TAHLEQUAH OK           | 13.97    |
| 10-16     | 10-15     | 74326884290012004432012 | ADVANCE AUTO PARTS #8116 TAHLEQUAH OK   | 18.63 CR |
| 10-16     | 10-15     | 24431054290052662319900 | O'REILLY 187 TAHLEQUAH OK               | 73.95    |
| 10-16     | 10-15     | 24431054290052662319918 | O'REILLY 187 TAHLEQUAH OK               | 80.82    |
| 10-17     | 10-16     | 24801974290121300022746 | HESELBEIN TIRE OF OKLAH 662-563-7601 OK | 39.28    |
| 10-17     | 10-16     | 24801974290121319061669 | TAHLEQUAH LUMBER TAHLEQUAH OK           | 180.16   |
| 10-18     | 10-17     | 24941664291053455031700 | DAVIS OIL CO., INC. TAHLEQUAH OK        | 308.99   |
| 10-21     | 10-18     | 24326884293012339739489 | ADVANCE AUTO PARTS #8116 TAHLEQUAH OK   | 33.19    |
| 10-21     | 10-18     | 24326884293012339739497 | ADVANCE AUTO PARTS #8116 TAHLEQUAH OK   | 80.22    |
| 10-24     | 10-23     | 24801974297128507048062 | TAHLEQUAH LUMBER TAHLEQUAH OK           | 29.98    |
| 10-25     | 10-24     | 24801974298129559116525 | TAHLEQUAH LUMBER TAHLEQUAH OK           | 50.96    |
| 10-25     | 10-24     | 24801974298129559116616 | TAHLEQUAH LUMBER TAHLEQUAH OK           | 420.83   |

|                        |                |                  |                 |                       |
|------------------------|----------------|------------------|-----------------|-----------------------|
| <b>BRIAN L LAMBERT</b> | <b>CREDITS</b> | <b>PURCHASES</b> | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
|                        | \$0.00         | \$87.98          | \$0.00          | \$87.98               |

| Post Date | Tran Date | Reference Number        | Transaction Description               | Amount |
|-----------|-----------|-------------------------|---------------------------------------|--------|
| 10-04     | 10-03     | 24231684278108410462830 | HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK | 59.98  |
| 10-18     | 10-17     | 24270744291900013000034 | TAHLEQUAH PRINTING 918-4585511 OK     | 28.00  |

|                          |                |                  |                 |                       |
|--------------------------|----------------|------------------|-----------------|-----------------------|
| <b>CHRIS L ARMSTRONG</b> | <b>CREDITS</b> | <b>PURCHASES</b> | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
|                          | \$123.55       | \$217.87         | \$0.00          | \$94.32               |

| Post Date | Tran Date | Reference Number        | Transaction Description               | Amount    |
|-----------|-----------|-------------------------|---------------------------------------|-----------|
| 10-22     | 10-21     | 74326884296012624547987 | ADVANCE AUTO PARTS #8116 TAHLEQUAH OK | 6.14 CR   |
| 10-22     | 10-21     | 74326884296012624548001 | ADVANCE AUTO PARTS #8116 TAHLEQUAH OK | 117.41 CR |
| 10-22     | 10-21     | 24326884296012624547990 | ADVANCE AUTO PARTS #8116 TAHLEQUAH OK | 112.14    |
| 10-24     | 10-23     | 24231684298128831346632 | HARBOR FREIGHT TOOLS3160 TAHLEQUAH OK | 82.73     |
| 10-24     | 10-23     | 24269794298001104059251 | BUFF IT AUTO WASH 2 TAHLEQUAH OK      | 23.00     |

|                      |                |                  |                 |                       |
|----------------------|----------------|------------------|-----------------|-----------------------|
| <b>VICKI JOHNSON</b> | <b>CREDITS</b> | <b>PURCHASES</b> | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
|                      | \$0.00         | \$354.04         | \$0.00          | \$354.04              |

| Post Date | Tran Date | Reference Number        | Transaction Description               | Amount |
|-----------|-----------|-------------------------|---------------------------------------|--------|
| 10-09     | 10-08     | 24431054283049590430477 | O'REILLY 187 TAHLEQUAH OK             | 63.50  |
| 10-24     | 10-23     | 24326884298012840471056 | ADVANCE AUTO PARTS #8116 TAHLEQUAH OK | 128.50 |
| 10-24     | 10-23     | 24326884298012840471064 | ADVANCE AUTO PARTS #8116 TAHLEQUAH OK | 152.05 |
| 10-25     | 10-24     | 24326884299012951507135 | ADVANCE AUTO PARTS #8116 TAHLEQUAH OK | 9.99   |

|                     |                |                  |                 |                       |
|---------------------|----------------|------------------|-----------------|-----------------------|
| <b>JOE ENLOW JR</b> | <b>CREDITS</b> | <b>PURCHASES</b> | <b>CASH ADV</b> | <b>TOTAL ACTIVITY</b> |
|                     | \$0.00         | \$18.47          | \$0.00          | \$18.47               |



|                                      |
|--------------------------------------|
| Company Name: CITY OF TAHLEQUAH      |
| Corporate Account Number: [REDACTED] |
| Statement Date: 10-25-2024           |

| NEW ACTIVITY   |           |                         |                                          |          |                |
|----------------|-----------|-------------------------|------------------------------------------|----------|----------------|
| Post Date      | Tran Date | Reference Number        | Transaction Description                  | Amount   |                |
| 10-04          | 10-02     | 24226384277002625000011 | WAL-MART #0010 TAHLEQUAH OK              | 18.47    |                |
| MARK WHITTMORE |           | CREDITS                 | PURCHASES                                | CASH ADV | TOTAL ACTIVITY |
| [REDACTED]     |           | \$0.00                  | \$913.32                                 | \$0.00   | \$913.32       |
| Post Date      | Tran Date | Reference Number        | Transaction Description                  | Amount   |                |
| 09-26          | 09-25     | 24000974269391900460291 | LOCKE SUPPLY WE TAHLEQUAH 918-4567551 OK | 59.32    |                |
| 09-26          | 09-25     | 24692164269100964805205 | LOWES #01818* TAHLEQUAH OK               | 85.72    |                |
| 09-26          | 09-25     | 24692164269101156712969 | LOWES #01818* TAHLEQUAH OK               | 50.94    |                |
| 10-08          | 10-07     | 24801974281112134026251 | TAHLEQUAH LUMBER TAHLEQUAH OK            | 515.00   |                |
| 10-11          | 10-10     | 24692164284104373482094 | LOWES #01818* TAHLEQUAH OK               | 43.46    |                |
| 10-14          | 10-10     | 24687204285017014192049 | RESTORE TAHLEQUAH OK                     | 45.75    |                |
| 10-16          | 10-15     | 24431054290052662319926 | O'REILLY 187 TAHLEQUAH OK                | 113.13   |                |

Purchase Order Report  
Summary Report - Open Purchase Orders  
Report Dates: All - 10/24

| PO Number                   | Vendor Name                     | Vendor Number | Req No | PO Date    | PO Amount | Invoice Amount | Adjustments | Open Amount | Received |
|-----------------------------|---------------------------------|---------------|--------|------------|-----------|----------------|-------------|-------------|----------|
| <b>AIRPORT</b>              |                                 |               |        |            |           |                |             |             |          |
| 86073                       | William Marvin Johnson LLC      | 17803         | 500387 | 07/01/2024 | 3,600.00  | 1,200.00       | .00         | 2,400.00    | No       |
| 86074                       | Aviation Insurance Managers Inc | 1480          | 500388 | 07/01/2024 | 2,844.00  | .00            | .00         | 2,844.00    | No       |
| 86081                       | Syn-Tech Systems, INC.          | 15592         | 500395 | 07/01/2024 | 550.00    | .00            | .00         | 550.00      | No       |
| 86473                       | BancFirst                       | 1650          | 500777 | 09/27/2024 | 5,000.00  | .00            | .00         | 5,000.00    | No       |
| Total AIRPORT:              |                                 |               |        |            | 11,994.00 | 1,200.00       | .00         | 10,794.00   |          |
| <b>CEMETERY</b>             |                                 |               |        |            |           |                |             |             |          |
| 86051                       | Greg's Port-A-Potties           | 6740          | 500365 | 07/01/2024 | 900.00    | 300.00         | .00         | 600.00      | No       |
| 86058                       | Richard Smith                   | 13880         | 500372 | 07/01/2024 | 35,000.00 | 7,350.00       | .00         | 27,650.00   | No       |
| 86284                       | BancFirst                       | 1650          | 500597 | 07/31/2024 | 5,000.00  | .00            | .00         | 5,000.00    | No       |
| 86374                       | GKC Construction Services LLC   | 6460          | 500683 | 08/27/2024 | 225.00    | .00            | .00         | 225.00      | No       |
| 86468                       | Cintas Corp #2                  | 3380          | 500772 | 09/26/2024 | 464.88    | .00            | .00         | 464.88      | No       |
| Total CEMETERY:             |                                 |               |        |            | 41,589.88 | 7,650.00       | .00         | 33,939.88   |          |
| <b>CITY CLERK</b>           |                                 |               |        |            |           |                |             |             |          |
| 86086                       | BancFirst                       | 1650          | 500400 | 07/01/2024 | 2,000.00  | .00            | .00         | 2,000.00    | No       |
| Total CITY CLERK:           |                                 |               |        |            | 2,000.00  | .00            | .00         | 2,000.00    |          |
| <b>Compliance</b>           |                                 |               |        |            |           |                |             |             |          |
| 86066                       | County Records, Inc             | 3930          | 500380 | 07/01/2024 | 198.00    | 99.00          | .00         | 99.00       | No       |
| 86128                       | B&B Services                    | 157967        | 500442 | 07/02/2024 | 100.00    | .00            | .00         | 100.00      | No       |
| 86430                       | BancFirst                       | 1650          | 500736 | 09/11/2024 | 5,000.00  | .00            | .00         | 5,000.00    | No       |
| Total Compliance:           |                                 |               |        |            | 5,298.00  | 99.00          | .00         | 5,199.00    |          |
| <b>EMERGENCY MANAGEMENT</b> |                                 |               |        |            |           |                |             |             |          |
| 86088                       | BancFirst                       | 1650          | 500402 | 07/01/2024 | 2,500.00  | .00            | .00         | 2,500.00    | No       |
| Total EMERGENCY MANAGEMENT: |                                 |               |        |            | 2,500.00  | .00            | .00         | 2,500.00    |          |
| <b>FIRE</b>                 |                                 |               |        |            |           |                |             |             |          |
| 86093                       | ESO Solutions, Inc.             | 158477        | 500407 | 07/01/2024 | 4,075.00  | .00            | .00         | 4,075.00    | No       |
| 86094                       | Lexipol LLC                     | 158089        | 500408 | 07/01/2024 | 1,396.08  | .00            | .00         | 1,396.08    | No       |
| 86095                       | Ok St Firefighters Assn         | 12080         | 500409 | 07/01/2024 | 2,240.00  | .00            | .00         | 2,240.00    | No       |
| 86107                       | Pro Lawn & Landscape            | 13085         | 500421 | 07/02/2024 | 1,600.00  | .00            | .00         | 1,600.00    | No       |
| 86109                       | Structural Technology, Inc      | 15445         | 500423 | 07/02/2024 | 700.00    | .00            | .00         | 700.00      | No       |
| 86156                       | Galls, Inc                      | 6160          | 500470 | 07/08/2024 | 472.14    | 354.37         | .00         | 117.77      | No       |
| 86196                       | Galls, Inc                      | 6160          | 500511 | 07/15/2024 | 450.00    | 320.91         | .00         | 129.09      | No       |
| 86215                       | Galls, Inc                      | 6160          | 500529 | 07/16/2024 | 415.92    | 395.64         | .00         | 20.28       | No       |
| 86216                       | Galls, Inc                      | 6160          | 500530 | 07/16/2024 | 492.04    | 429.16         | .00         | 62.88       | No       |
| 86217                       | Galls, Inc                      | 6160          | 500531 | 07/16/2024 | 283.26    | 63.95          | .00         | 219.31      | No       |
| 86218                       | Galls, Inc                      | 6160          | 500532 | 07/16/2024 | 513.08    | 446.75         | .00         | 66.33       | No       |
| 86236                       | Galls, Inc                      | 6160          | 500550 | 07/19/2024 | 407.00    | 338.04         | .00         | 68.96       | No       |
| 86297                       | NAFECO                          | 10990         | 500610 | 08/02/2024 | 3,483.00  | .00            | .00         | 3,483.00    | No       |
| 86317                       | American Lock Shop              | 1020          | 500627 | 08/08/2024 | 5,885.27  | .00            | .00         | 5,885.27    | No       |
| 86361                       | NAFECO                          | 10990         | 500670 | 08/22/2024 | 23,582.50 | .00            | .00         | 23,582.50   | No       |
| 86439                       | NAFECO                          | 10990         | 500744 | 09/16/2024 | 5,012.00  | .00            | .00         | 5,012.00    | No       |
| 86475                       | BancFirst                       | 1650          | 500779 | 09/27/2024 | 10,000.00 | .00            | .00         | 10,000.00   | No       |
| Total FIRE:                 |                                 |               |        |            | 61,007.29 | 2,348.82       | .00         | 58,658.47   |          |

Purchase Order Report  
Summary Report - Open Purchase Orders  
Report Dates: All - 10/24

| PO Number               | Vendor Name                        | Vendor Number | Req No | PO Date    | PO Amount  | Invoice Amount | Adjustments | Open Amount | Received |
|-------------------------|------------------------------------|---------------|--------|------------|------------|----------------|-------------|-------------|----------|
| <b>HOTEL MOTEL FUND</b> |                                    |               |        |            |            |                |             |             |          |
| 86246                   | Chamber of Commerce                | 2794          | 500559 | 07/23/2024 | 79,916.00  | 19,979.01      | .00         | 59,936.99   | No       |
| 86246                   | Chamber of Commerce                | 2794          | 500559 | 07/23/2024 | 4,000.00   | 1,000.01       | .00         | 2,999.99    | No       |
| 86246                   | Chamber of Commerce                | 2794          | 500559 | 07/23/2024 | 7,000.00   | 1,749.99       | .00         | 5,250.01    | No       |
| 86246                   | Chamber of Commerce                | 2794          | 500559 | 07/23/2024 | 1,500.00   | 375.00         | .00         | 1,125.00    | No       |
| 86246                   | Chamber of Commerce                | 2794          | 500559 | 07/23/2024 | 108,774.00 | 27,193.50      | .00         | 81,580.50   | No       |
| 86246                   | Chamber of Commerce                | 2794          | 500559 | 07/23/2024 | 12,010.00  | 3,002.49       | .00         | 9,007.51    | No       |
| 86246                   | Chamber of Commerce                | 2794          | 500559 | 07/23/2024 | 4,800.00   | 1,200.00       | .00         | 3,600.00    | No       |
| 86246                   | Chamber of Commerce                | 2794          | 500559 | 07/23/2024 | 24,000.00  | 6,000.01       | .00         | 17,999.99   | No       |
| Total HOTEL MOTEL FUND: |                                    |               |        |            | 242,000.00 | 60,500.01      | .00         | 181,499.99  |          |
| <b>IT</b>               |                                    |               |        |            |            |                |             |             |          |
| 86118                   | Generator Supercenter              | 158418        | 500432 | 07/02/2024 | 325.00     | .00            | .00         | 325.00      | No       |
| 86119                   | PDQ.com Corporation                | 157987        | 500433 | 07/02/2024 | 637.50     | .00            | .00         | 637.50      | No       |
| 86355                   | Dell Marketing L.P.                | 4640          | 500665 | 08/19/2024 | 3,412.71   | .00            | .00         | 3,412.71    | No       |
| 86408                   | Dell Marketing L.P.                | 4640          | 500715 | 09/09/2024 | 2,171.14   | .00            | .00         | 2,171.14    | No       |
| 86426                   | BancFirst                          | 1650          | 500732 | 09/11/2024 | 5,000.00   | .00            | .00         | 5,000.00    | No       |
| Total IT:               |                                    |               |        |            | 11,546.35  | .00            | .00         | 11,546.35   |          |
| <b>LAW ENFORCEMENT</b>  |                                    |               |        |            |            |                |             |             |          |
| 86035                   | Galls, Inc                         | 6160          | 500349 | 07/01/2024 | 880.00     | .00            | .00         | 880.00      | No       |
| 86040                   | TYR Tactical LLC                   | 158467        | 500354 | 07/01/2024 | 61,708.92  | .00            | .00         | 61,708.92   | No       |
| 86114                   | Cintas Corp #2                     | 3380          | 500428 | 07/02/2024 | 1,032.00   | 258.00         | .00         | 774.00      | No       |
| 86115                   | DroneSense, Inc                    | 158390        | 500429 | 07/02/2024 | 3,400.00   | .00            | .00         | 3,400.00    | No       |
| 86121                   | Northwest Fire Protection, Inc.    | 158372        | 500435 | 07/02/2024 | 255.00     | .00            | .00         | 255.00      | No       |
| 86122                   | Ok Dept of Public Safety           | 11760         | 500436 | 07/02/2024 | 6,600.00   | .00            | .00         | 6,600.00    | No       |
| 86249                   | Indian Capital Technology Center   | 7780          | 500562 | 07/23/2024 | 75.00      | 45.00          | .00         | 30.00       | No       |
| 86349                   | Cherokee County Detention          | 3050          | 500657 | 08/15/2024 | 1,500.00   | .00            | .00         | 1,500.00    | No       |
| 86370                   | Bill's Body Shop                   | 2010          | 500679 | 08/26/2024 | 9,645.15   | .00            | .00         | 9,645.15    | No       |
| 86422                   | Bill's Body Shop                   | 2010          | 500725 | 09/11/2024 | 2,525.40   | .00            | .00         | 2,525.40    | No       |
| 86437                   | Ultimate Training Munitions, Inc   | 158624        | 500742 | 09/16/2024 | 5,774.69   | .00            | .00         | 5,774.69    | No       |
| 86461                   | Baysingers Uniform & Equipment     | 1770          | 500764 | 09/24/2024 | 1,295.00   | .00            | .00         | 1,295.00    | No       |
| 86472                   | BancFirst                          | 1650          | 500776 | 09/27/2024 | 10,000.00  | .00            | .00         | 10,000.00   | No       |
| 86493                   | Cherokee County Detention          | 3050          | 500798 | 10/04/2024 | 1,500.00   | .00            | .00         | 1,500.00    | No       |
| 86547                   | Northeastern State University      | 11320         | 500848 | 10/28/2024 | 1,200.00   | .00            | .00         | 1,200.00    | No       |
| Total LAW ENFORCEMENT:  |                                    |               |        |            | 107,391.16 | 303.00         | .00         | 107,088.16  |          |
| <b>MAINTENANCE</b>      |                                    |               |        |            |            |                |             |             |          |
| 86471                   | BancFirst                          | 1650          | 500775 | 09/27/2024 | 10,000.00  | .00            | .00         | 10,000.00   | No       |
| Total MAINTENANCE:      |                                    |               |        |            | 10,000.00  | .00            | .00         | 10,000.00   |          |
| <b>MANAGERIAL</b>       |                                    |               |        |            |            |                |             |             |          |
| 85317                   | Arledge & Associates               | 1235          | 499675 | 10/18/2023 | 44,225.00  | 40,603.00      | .00         | 3,622.00    | No       |
| 86044                   | Ascentis Corporation (Prior- Novat | 158045        | 500358 | 07/01/2024 | 9,696.00   | 3,810.04       | .00         | 5,885.96    | No       |
| 86045                   | BenefitScape                       | 158195        | 500359 | 07/01/2024 | 2,245.00   | 1,122.50       | .00         | 1,122.50    | No       |
| 86048                   | Consolidated Communications        | 157988        | 500362 | 07/01/2024 | 14,015.40  | 4,676.72       | .00         | 9,338.68    | No       |
| 86055                   | Pitney Bowes                       | 12910         | 500369 | 07/01/2024 | 685.20     | 171.30         | .00         | 513.90      | No       |
| 86062                   | Hammons, Hamby, and Price PLL      | 158459        | 500376 | 07/01/2024 | 51,500.04  | 12,875.01      | .00         | 38,625.03   | No       |
| 86071                   | Your Health, LLC                   | 158277        | 500385 | 07/01/2024 | 1,300.00   | 500.00         | .00         | 800.00      | No       |
| 86079                   | ECA-AST, LLC                       | 5270          | 500393 | 07/01/2024 | 175.00     | .00            | .00         | 175.00      | No       |
| 86079                   | ECA-AST, LLC                       | 5270          | 500393 | 07/01/2024 | 660.00     | .00            | .00         | 660.00      | No       |
| 86099                   | Ok Municipal Assurance Group       | 11920         | 500413 | 07/01/2024 | 93,226.00  | 50,654.00      | .00         | 42,572.00   | No       |

Purchase Order Report  
Summary Report - Open Purchase Orders  
Report Dates: All - 10/24

| PO Number         | Vendor Name                       | Vendor Number | Req No | PO Date    | PO Amount  | Invoice Amount | Adjustments | Open Amount | Received |
|-------------------|-----------------------------------|---------------|--------|------------|------------|----------------|-------------|-------------|----------|
| 86100             | Tahlequah Main Street Assoc.      | 15870         | 500414 | 07/01/2024 | 95,000.00  | 41,500.00      | .00         | 53,500.00   | No       |
| 86101             | Chamber of Commerce               | 2795          | 500415 | 07/01/2024 | 7,500.00   | 1,875.00       | .00         | 5,625.00    | No       |
| 86200             | Cook Construction                 | 3880          | 500515 | 07/15/2024 | 10,891.45  | .00            | .00         | 10,891.45   | No       |
| 86227             | Freese and Nichols, Inc.          | 158489        | 500541 | 07/17/2024 | 439,964.21 | 134,444.64     | .00         | 305,519.57  | No       |
| 86229             | Guy Engineering Services, Inc.    | 6840          | 500543 | 07/17/2024 | 19,440.45  | 5,633.98       | .00         | 13,806.47   | No       |
| 86254             | Green Country Abstract & Title Co | 157844        | 500566 | 07/24/2024 | 500.00     | .00            | .00         | 500.00      | No       |
| 86258             | A T & T                           | 215           |        | 07/25/2024 | 1,497.00   | 374.09         | .00         | 1,122.91    | No       |
| 86263             | Local Government Testing Consor   | 158595        | 500573 | 07/29/2024 | 4,000.00   | .00            | .00         | 4,000.00    | No       |
| 86264             | Local Government Testing Consor   | 158595        | 500574 | 07/29/2024 | 2,800.00   | .00            | .00         | 2,800.00    | No       |
| 86346             | Elijah Spray VT                   | 158596        | 500654 | 08/15/2024 | 200.00     | .00            | .00         | 200.00      | No       |
| 86381             | Susan Niehus LLC                  | 158622        | 500689 | 08/28/2024 | 5,000.00   | .00            | .00         | 5,000.00    | No       |
| 86402             | Broken Arrow Electric Supply      | 2355          | 500709 | 09/04/2024 | 789.18     | .00            | .00         | 789.18      | No       |
| 86452             | Arledge & Associates              | 1235          | 500757 | 09/20/2024 | 10,000.00  | .00            | .00         | 10,000.00   | No       |
| 86454             | Advanced Workzone Services        | 550           | 500759 | 09/20/2024 | 2,600.00   | .00            | .00         | 2,600.00    | No       |
| 86476             | BancFirst                         | 1650          | 500780 | 09/27/2024 | 10,000.00  | .00            | .00         | 10,000.00   | No       |
| 86489             | Direct Allied Agency LLC          | 158628        | 500794 | 10/03/2024 | 4,600.00   | .00            | .00         | 4,600.00    | No       |
| 86494             | James R Childers Architect Inc    | 158629        | 500799 | 10/07/2024 | 31,780.00  | .00            | .00         | 31,780.00   | No       |
| 86505             | Matt Cloud                        | 158631        | 500810 | 10/09/2024 | 11,250.00  | .00            | .00         | 11,250.00   | No       |
| 86506             | Terracon Consultants, Inc         | 158630        | 500811 | 10/09/2024 | 2,800.00   | .00            | .00         | 2,800.00    | No       |
| 86508             | Kelly Engineering & Assoc, Inc    | 9050          | 500813 | 10/09/2024 | 82,460.00  | .00            | .00         | 82,460.00   | No       |
| 86510             | Crowe & Dunlevy                   | 158573        | 500815 | 10/10/2024 | 30,000.00  | 16,553.50      | .00         | 13,446.50   | No       |
| 86520             | Kemp Stone Co, Inc                | 9080          | 500826 | 10/21/2024 | 2,955.00   | .00            | .00         | 2,955.00    | No       |
| 86527             | Building & Earth Sciences Inc     | 158635        | 500830 | 10/21/2024 | 12,195.50  | 867.50         | .00         | 11,328.00   | No       |
| 86543             | Dub Ross Co                       | 5090          | 500844 | 10/25/2024 | 19,478.80  | .00            | .00         | 19,478.80   | No       |
| 86544             | Muskogee Sand Company, Inc        | 10920         | 500845 | 10/25/2024 | 2,280.00   | .00            | .00         | 2,280.00    | No       |
| 86548             | Bull Tuff Mud Company Ready Mi    | 2415          | 500849 | 10/28/2024 | 423.00     | .00            | .00         | 423.00      | No       |
| Total MANAGERIAL: |                                   |               |        |            | 1,028,132. | 315,661.28     | .00         | 712,470.95  |          |

## Multi-Departmental

|       |                                  |        |        |            |           |          |     |           |    |
|-------|----------------------------------|--------|--------|------------|-----------|----------|-----|-----------|----|
| 86047 | Cherokee County Clerk            | 3020   | 500361 | 07/01/2024 | 1,782.00  | 216.00   | .00 | 1,566.00  | No |
| 86047 | Cherokee County Clerk            | 3020   | 500361 | 07/01/2024 | 1,000.00  | 74.00    | .00 | 926.00    | No |
| 86060 | Northeast OK Public Facilities   | 11300  | 500374 | 07/01/2024 | 25,000.00 | 1,917.40 | .00 | 23,082.60 | No |
| 86060 | Northeast OK Public Facilities   | 11300  | 500374 | 07/01/2024 | 300.00    | .00      | .00 | 300.00    | No |
| 86060 | Northeast OK Public Facilities   | 11300  | 500374 | 07/01/2024 | 400.00    | 59.78    | .00 | 340.22    | No |
| 86061 | A & C Fire Extinguisher, Inc     | 170    | 500375 | 07/01/2024 | 100.00    | .00      | .00 | 100.00    | No |
| 86061 | A & C Fire Extinguisher, Inc     | 170    | 500375 | 07/01/2024 | 366.00    | .00      | .00 | 366.00    | No |
| 86064 | Macquarie Equipment Capital Inc. | 158383 | 500378 | 07/01/2024 | 3,801.72  | 1,319.22 | .00 | 2,482.50  | No |
| 86064 | Macquarie Equipment Capital Inc. | 158383 | 500378 | 07/01/2024 | 228.72    | 128.22   | .00 | 100.50    | No |
| 86064 | Macquarie Equipment Capital Inc. | 158383 | 500378 | 07/01/2024 | 228.72    | 128.22   | .00 | 100.50    | No |
| 86064 | Macquarie Equipment Capital Inc. | 158383 | 500378 | 07/01/2024 | 228.84    | 128.24   | .00 | 100.60    | No |
| 86070 | OTA                              | 12390  | 500384 | 07/01/2024 | 100.00    | 5.00     | .00 | 95.00     | No |
| 86070 | OTA                              | 12390  | 500384 | 07/01/2024 | 50.00     | 4.70     | .00 | 45.30     | No |
| 86070 | OTA                              | 12390  | 500384 | 07/01/2024 | 100.00    | 13.60    | .00 | 86.40     | No |
| 86070 | OTA                              | 12390  | 500384 | 07/01/2024 | 100.00    | 12.30    | .00 | 87.70     | No |
| 86070 | OTA                              | 12390  | 500384 | 07/01/2024 | 100.00    | 7.55     | .00 | 92.45     | No |
| 86070 | OTA                              | 12390  | 500384 | 07/01/2024 | 30.00     | .60      | .00 | 29.40     | No |
| 86070 | OTA                              | 12390  | 500384 | 07/01/2024 | 100.00    | .00      | .00 | 100.00    | No |
| 86070 | OTA                              | 12390  | 500384 | 07/01/2024 | 30.00     | 8.45     | .00 | 21.55     | No |
| 86070 | OTA                              | 12390  | 500384 | 07/01/2024 | 30.00     | .00      | .00 | 30.00     | No |
| 86070 | OTA                              | 12390  | 500384 | 07/01/2024 | 150.00    | 71.85    | .00 | 78.15     | No |
| 86075 | One Source Water, LLC            | 157851 | 500389 | 07/01/2024 | 500.00    | 252.64   | .00 | 247.36    | No |
| 86075 | One Source Water, LLC            | 157851 | 500389 | 07/01/2024 | 300.00    | 99.85    | .00 | 200.15    | No |
| 86075 | One Source Water, LLC            | 157851 | 500389 | 07/01/2024 | 250.00    | 18.97    | .00 | 231.03    | No |
| 86075 | One Source Water, LLC            | 157851 | 500389 | 07/01/2024 | 500.00    | 398.40   | .00 | 101.60    | No |
| 86075 | One Source Water, LLC            | 157851 | 500389 | 07/01/2024 | 500.00    | 111.88   | .00 | 388.12    | No |

Purchase Order Report  
Summary Report - Open Purchase Orders  
Report Dates: All - 10/24

| PO Number | Vendor Name                    | Vendor Number | Req No | PO Date    | PO Amount  | Invoice Amount | Adjustments | Open Amount | Received |
|-----------|--------------------------------|---------------|--------|------------|------------|----------------|-------------|-------------|----------|
| 86078     | Ok Dept of Labor               | 11740         | 500392 | 07/01/2024 | 225.00     | .00            | .00         | 225.00      | No       |
| 86078     | Ok Dept of Labor               | 11740         | 500392 | 07/01/2024 | 225.00     | .00            | .00         | 225.00      | No       |
| 86098     | Ok Municipal Assurance Group   | 11920         | 500412 | 07/01/2024 | 123,339.20 | 68,778.40      | .00         | 54,560.80   | No       |
| 86098     | Ok Municipal Assurance Group   | 11920         | 500412 | 07/01/2024 | 30,834.80  | 17,194.60      | .00         | 13,640.20   | No       |
| 86102     | Wight Office Machines          | 17750         | 500416 | 07/01/2024 | 500.00     | 89.55          | .00         | 410.45      | No       |
| 86102     | Wight Office Machines          | 17750         | 500416 | 07/01/2024 | 500.00     | 50.68          | .00         | 449.32      | No       |
| 86104     | VIP Voice Services LLC         | 158022        | 500418 | 07/01/2024 | 10,188.00  | 3,396.00       | .00         | 6,792.00    | No       |
| 86104     | VIP Voice Services LLC         | 158022        | 500418 | 07/01/2024 | 360.00     | 120.00         | .00         | 240.00      | No       |
| 86104     | VIP Voice Services LLC         | 158022        | 500418 | 07/01/2024 | 5,736.00   | 1,912.00       | .00         | 3,824.00    | No       |
| 86104     | VIP Voice Services LLC         | 158022        | 500418 | 07/01/2024 | 8,640.00   | 2,880.00       | .00         | 5,760.00    | No       |
| 86104     | VIP Voice Services LLC         | 158022        | 500418 | 07/01/2024 | 732.00     | 244.00         | .00         | 488.00      | No       |
| 86104     | VIP Voice Services LLC         | 158022        | 500418 | 07/01/2024 | 2,328.00   | 776.00         | .00         | 1,552.00    | No       |
| 86104     | VIP Voice Services LLC         | 158022        | 500418 | 07/01/2024 | 1,596.00   | 532.00         | .00         | 1,064.00    | No       |
| 86104     | VIP Voice Services LLC         | 158022        | 500418 | 07/01/2024 | 2,028.00   | 676.00         | .00         | 1,352.00    | No       |
| 86104     | VIP Voice Services LLC         | 158022        | 500418 | 07/01/2024 | 2,892.00   | 964.00         | .00         | 1,928.00    | No       |
| 86104     | VIP Voice Services LLC         | 158022        | 500418 | 07/01/2024 | 1,164.00   | 388.00         | .00         | 776.00      | No       |
| 86110     | TK Elevator                    | 16370         | 500424 | 07/02/2024 | 6,838.80   | 3,419.40       | .00         | 3,419.40    | No       |
| 86110     | TK Elevator                    | 16370         | 500424 | 07/02/2024 | 650.00     | .00            | .00         | 650.00      | No       |
| 86110     | TK Elevator                    | 16370         | 500424 | 07/02/2024 | 5,594.64   | 2,797.32       | .00         | 2,797.32    | No       |
| 86110     | TK Elevator                    | 16370         | 500424 | 07/02/2024 | 650.00     | .00            | .00         | 650.00      | No       |
| 86111     | EPIC Office Solutions          | 158436        | 500425 | 07/02/2024 | 1,500.00   | .00            | .00         | 1,500.00    | No       |
| 86111     | EPIC Office Solutions          | 158436        | 500425 | 07/02/2024 | 75.00      | .00            | .00         | 75.00       | No       |
| 86111     | EPIC Office Solutions          | 158436        | 500425 | 07/02/2024 | 500.00     | .00            | .00         | 500.00      | No       |
| 86111     | EPIC Office Solutions          | 158436        | 500425 | 07/02/2024 | 360.00     | .00            | .00         | 360.00      | No       |
| 86113     | A+ Pest Guard LLC              | 158606        | 500427 | 07/02/2024 | 780.00     | 260.00         | .00         | 520.00      | No       |
| 86113     | A+ Pest Guard LLC              | 158606        | 500427 | 07/02/2024 | 780.00     | 260.00         | .00         | 520.00      | No       |
| 86113     | A+ Pest Guard LLC              | 158606        | 500427 | 07/02/2024 | 1,200.00   | 200.00         | .00         | 1,000.00    | No       |
| 86113     | A+ Pest Guard LLC              | 158606        | 500427 | 07/02/2024 | 1,200.00   | 65.00          | .00         | 1,135.00    | No       |
| 86188     | Ok Municipal Assurance Group   | 11920         | 500503 | 07/11/2024 | 771.20     | 385.60         | .00         | 385.60      | No       |
| 86188     | Ok Municipal Assurance Group   | 11920         | 500503 | 07/11/2024 | 5,557.36   | 2,778.68       | .00         | 2,778.68    | No       |
| 86188     | Ok Municipal Assurance Group   | 11920         | 500503 | 07/11/2024 | 19.52      | 9.76           | .00         | 9.76        | No       |
| 86188     | Ok Municipal Assurance Group   | 11920         | 500503 | 07/11/2024 | 66.60      | 33.30          | .00         | 33.30       | No       |
| 86188     | Ok Municipal Assurance Group   | 11920         | 500503 | 07/11/2024 | 4,640.76   | 2,320.38       | .00         | 2,320.38    | No       |
| 86188     | Ok Municipal Assurance Group   | 11920         | 500503 | 07/11/2024 | 203.68     | 101.84         | .00         | 101.84      | No       |
| 86188     | Ok Municipal Assurance Group   | 11920         | 500503 | 07/11/2024 | 3,691.24   | 1,845.62       | .00         | 1,845.62    | No       |
| 86188     | Ok Municipal Assurance Group   | 11920         | 500503 | 07/11/2024 | 50,685.36  | 25,342.68      | .00         | 25,342.68   | No       |
| 86188     | Ok Municipal Assurance Group   | 11920         | 500503 | 07/11/2024 | 83,954.36  | 41,977.18      | .00         | 41,977.18   | No       |
| 86188     | Ok Municipal Assurance Group   | 11920         | 500503 | 07/11/2024 | 17,303.60  | 8,651.80       | .00         | 8,651.80    | No       |
| 86188     | Ok Municipal Assurance Group   | 11920         | 500503 | 07/11/2024 | 920.00     | 460.00         | .00         | 460.00      | No       |
| 86188     | Ok Municipal Assurance Group   | 11920         | 500503 | 07/11/2024 | 54,183.44  | 27,091.72      | .00         | 27,091.72   | No       |
| 86188     | Ok Municipal Assurance Group   | 11920         | 500503 | 07/11/2024 | 54,921.76  | 27,460.88      | .00         | 27,460.88   | No       |
| 86188     | Ok Municipal Assurance Group   | 11920         | 500503 | 07/11/2024 | 4,072.76   | 2,036.38       | .00         | 2,036.38    | No       |
| 86188     | Ok Municipal Assurance Group   | 11920         | 500503 | 07/11/2024 | 16,310.36  | 8,155.18       | .00         | 8,155.18    | No       |
| 86241     | Lake Region Electric-Telecom   | 157846        |        | 07/19/2024 | 1,240.92   | 758.34         | .00         | 482.58      | No       |
| 86241     | Lake Region Electric-Telecom   | 157846        |        | 07/19/2024 | 653.64     | 326.82         | .00         | 326.82      | No       |
| 86241     | Lake Region Electric-Telecom   | 157846        |        | 07/19/2024 | 653.64     | 326.82         | .00         | 326.82      | No       |
| 86267     | Network Enhancement Systems, I | 158614        | 500578 | 07/29/2024 | 2,700.00   | 1,256.82       | .00         | 1,443.18    | No       |
| 86267     | Network Enhancement Systems, I | 158614        | 500578 | 07/29/2024 | 60.00      | 18.42          | .00         | 41.58       | No       |
| 86267     | Network Enhancement Systems, I | 158614        | 500578 | 07/29/2024 | 270.00     | 114.48         | .00         | 155.52      | No       |
| 86267     | Network Enhancement Systems, I | 158614        | 500578 | 07/29/2024 | 240.00     | 100.29         | .00         | 139.71      | No       |
| 86320     | Fuelman of Oklahoma            | 6080          | 500630 | 08/08/2024 | 300.00     | 157.34         | .00         | 142.66      | No       |
| 86320     | Fuelman of Oklahoma            | 6080          | 500630 | 08/08/2024 | 3,000.00   | 1,625.14       | .00         | 1,374.86    | No       |
| 86320     | Fuelman of Oklahoma            | 6080          | 500630 | 08/08/2024 | 20,000.00  | 12,312.25      | .00         | 7,687.75    | No       |
| 86320     | Fuelman of Oklahoma            | 6080          | 500630 | 08/08/2024 | 120.00     | .00            | .00         | 120.00      | No       |
| 86320     | Fuelman of Oklahoma            | 6080          | 500630 | 08/08/2024 | 18,000.00  | 8,273.13       | .00         | 9,726.87    | No       |
| 86320     | Fuelman of Oklahoma            | 6080          | 500630 | 08/08/2024 | 5,000.00   | 3,292.15       | .00         | 1,707.85    | No       |

Purchase Order Report  
Summary Report - Open Purchase Orders  
Report Dates: All - 10/24

| PO Number                     | Vendor Name                       | Vendor Number | Req No | PO Date    | PO Amount  | Invoice Amount | Adjustments | Open Amount | Received |
|-------------------------------|-----------------------------------|---------------|--------|------------|------------|----------------|-------------|-------------|----------|
| 86320                         | Fuelman of Oklahoma               | 6080          | 500630 | 08/08/2024 | 500.00     | 300.43         | .00         | 199.57      | No       |
| 86320                         | Fuelman of Oklahoma               | 6080          | 500630 | 08/08/2024 | 1,200.00   | 363.16         | .00         | 836.84      | No       |
| 86320                         | Fuelman of Oklahoma               | 6080          | 500630 | 08/08/2024 | 400.00     | 102.18         | .00         | 297.82      | No       |
| 86320                         | Fuelman of Oklahoma               | 6080          | 500630 | 08/08/2024 | 200.00     | 26.10          | .00         | 173.90      | No       |
| 86320                         | Fuelman of Oklahoma               | 6080          | 500630 | 08/08/2024 | 1,200.00   | 640.00         | .00         | 560.00      | No       |
| 86334                         | Enterprise Fleet Management, Inc  | 158178        | 500642 | 08/13/2024 | 8,867.10   | 5,943.06       | .00         | 2,924.04    | No       |
| 86334                         | Enterprise Fleet Management, Inc  | 158178        | 500642 | 08/13/2024 | 7,869.54   | 5,246.36       | .00         | 2,623.18    | No       |
| 86334                         | Enterprise Fleet Management, Inc  | 158178        | 500642 | 08/13/2024 | 52,500.00  | 31,311.88      | .00         | 21,188.12   | No       |
| 86334                         | Enterprise Fleet Management, Inc  | 158178        | 500642 | 08/13/2024 | 3,880.05   | 2,586.70       | .00         | 1,293.35    | No       |
| 86334                         | Enterprise Fleet Management, Inc  | 158178        | 500642 | 08/13/2024 | 18,000.00  | 8,606.38       | .00         | 9,393.62    | No       |
| 86334                         | Enterprise Fleet Management, Inc  | 158178        | 500642 | 08/13/2024 | 2,905.05   | 1,936.70       | .00         | 968.35      | No       |
| 86509                         | Enterprise Fleet Management, Inc  | 158178        | 500814 | 10/09/2024 | 20,911.52  | .00            | .00         | 20,911.52   | No       |
| 86509                         | Enterprise Fleet Management, Inc  | 158178        | 500814 | 10/09/2024 | 18,362.26  | .00            | .00         | 18,362.26   | No       |
| 86509                         | Enterprise Fleet Management, Inc  | 158178        | 500814 | 10/09/2024 | 122,500.00 | .00            | .00         | 122,500.00  | No       |
| 86509                         | Enterprise Fleet Management, Inc  | 158178        | 500814 | 10/09/2024 | 9,053.45   | .00            | .00         | 9,053.45    | No       |
| 86509                         | Enterprise Fleet Management, Inc  | 158178        | 500814 | 10/09/2024 | 30,122.33  | .00            | .00         | 30,122.33   | No       |
| 86509                         | Enterprise Fleet Management, Inc  | 158178        | 500814 | 10/09/2024 | 6,778.45   | .00            | .00         | 6,778.45    | No       |
| 86532                         | UniFirst Holdings Inc             | 16985         | 500834 | 10/22/2024 | 2,400.00   | 109.42         | .00         | 2,290.58    | No       |
| 86532                         | UniFirst Holdings Inc             | 16985         | 500834 | 10/22/2024 | 600.00     | 53.36          | .00         | 546.64      | No       |
| 86532                         | UniFirst Holdings Inc             | 16985         | 500834 | 10/22/2024 | 576.00     | 19.36          | .00         | 556.64      | No       |
| 86532                         | UniFirst Holdings Inc             | 16985         | 500834 | 10/22/2024 | 240.00     | 19.36          | .00         | 220.64      | No       |
| 86537                         | Fuelman of Oklahoma               | 6080          | 500838 | 10/23/2024 | 300.00     | .00            | .00         | 300.00      | No       |
| 86537                         | Fuelman of Oklahoma               | 6080          | 500838 | 10/23/2024 | 20,000.00  | .00            | .00         | 20,000.00   | No       |
| 86537                         | Fuelman of Oklahoma               | 6080          | 500838 | 10/23/2024 | 120.00     | .00            | .00         | 120.00      | No       |
| 86537                         | Fuelman of Oklahoma               | 6080          | 500838 | 10/23/2024 | 18,000.00  | .00            | .00         | 18,000.00   | No       |
| 86537                         | Fuelman of Oklahoma               | 6080          | 500838 | 10/23/2024 | 5,000.00   | .00            | .00         | 5,000.00    | No       |
| 86537                         | Fuelman of Oklahoma               | 6080          | 500838 | 10/23/2024 | 500.00     | .00            | .00         | 500.00      | No       |
| 86537                         | Fuelman of Oklahoma               | 6080          | 500838 | 10/23/2024 | 1,200.00   | .00            | .00         | 1,200.00    | No       |
| 86537                         | Fuelman of Oklahoma               | 6080          | 500838 | 10/23/2024 | 3,400.00   | .00            | .00         | 3,400.00    | No       |
| 86537                         | Fuelman of Oklahoma               | 6080          | 500838 | 10/23/2024 | 200.00     | .00            | .00         | 200.00      | No       |
| 86537                         | Fuelman of Oklahoma               | 6080          | 500838 | 10/23/2024 | 1,200.00   | .00            | .00         | 1,200.00    | No       |
| Total Multi-Departmental:     |                                   |               |        |            | 956,218.39 | 344,457.27     | .00         | 611,761.12  |          |
| <b>MUNICIPAL JUDGE</b>        |                                   |               |        |            |            |                |             |             |          |
| 86046                         | Bill John Baker II                | 2020          | 500360 | 07/01/2024 | 32,000.00  | 6,585.00       | .00         | 25,415.00   | No       |
| 86057                         | Rachel Dallis                     | 158160        | 500371 | 07/01/2024 | 35,000.00  | 8,675.00       | .00         | 26,325.00   | No       |
| 86089                         | BancFirst                         | 1650          | 500403 | 07/01/2024 | 2,000.00   | .00            | .00         | 2,000.00    | No       |
| Total MUNICIPAL JUDGE:        |                                   |               |        |            | 69,000.00  | 15,260.00      | .00         | 53,740.00   |          |
| <b>PARKS &amp; RECREATION</b> |                                   |               |        |            |            |                |             |             |          |
| 86068                         | Mike Palmer                       | 10580         | 500382 | 07/01/2024 | 40,684.80  | 11,866.40      | .00         | 28,818.40   | No       |
| 86069                         | LawnStars Landscaping, LLC        | 158388        | 500383 | 07/01/2024 | 37,800.00  | 27,840.00      | .00         | 9,960.00    | No       |
| 86117                         | A & C Fire Extinguisher, Inc      | 170           | 500431 | 07/02/2024 | 645.15     | .00            | .00         | 645.15      | No       |
| 86127                         | Burton Pools and Spas, LLC        | 2436          | 500441 | 07/02/2024 | 2,343.68   | .00            | .00         | 2,343.68    | No       |
| 86176                         | Cheryl Ann Leeds                  | 158587        | 500492 | 07/10/2024 | 1,000.00   | 234.50         | .00         | 765.50      | No       |
| 86310                         | Clyde's Tire & Muffler            | 3570          | 500620 | 08/07/2024 | 200.00     | .00            | .00         | 200.00      | No       |
| 86429                         | BancFirst                         | 1650          | 500735 | 09/11/2024 | 10,000.00  | .00            | .00         | 10,000.00   | No       |
| 86467                         | Cintas Corp #2                    | 3380          | 500771 | 09/26/2024 | 1,860.00   | .00            | .00         | 1,860.00    | No       |
| 86522                         | Clear Creek Golf Car & Vehicles L | 158633        | 500828 | 10/21/2024 | 1,440.00   | .00            | .00         | 1,440.00    | No       |
| 86542                         | Cintas Corp #2                    | 3380          | 500843 | 10/24/2024 | 1,860.00   | .00            | .00         | 1,860.00    | No       |
| Total PARKS & RECREATION:     |                                   |               |        |            | 97,833.63  | 39,940.90      | .00         | 57,892.73   |          |

Purchase Order Report  
Summary Report - Open Purchase Orders  
Report Dates: All - 10/24

| PO Number                         | Vendor Name                    | Vendor Number | Req No | PO Date    | PO Amount  | Invoice Amount | Adjustments | Open Amount | Received |
|-----------------------------------|--------------------------------|---------------|--------|------------|------------|----------------|-------------|-------------|----------|
| <b>SOLID WASTE SERVICES</b>       |                                |               |        |            |            |                |             |             |          |
| 86197                             | Cintas Corp #2                 | 3380          | 500512 | 07/15/2024 | 8,000.00   | 3,573.65       | .00         | 4,426.35    | No       |
| 86211                             | ALL Designs LLC                | 157960        | 500525 | 07/16/2024 | 9,000.00   | .00            | .00         | 9,000.00    | No       |
| 86259                             | A & C Fire Extinguisher, Inc   | 170           | 500569 | 07/25/2024 | 1,500.00   | .00            | .00         | 1,500.00    | No       |
| 86301                             | Dickson Equipment Co. Inc.     | 158237        | 500614 | 08/05/2024 | 4,444.62   | .00            | .00         | 4,444.62    | No       |
| 86306                             | KNL Holdings, LLC              | 9285          | 500617 | 08/06/2024 | 102,781.00 | 10,278.10      | .00         | 92,502.90   | No       |
| 86362                             | River City Hydraulics Inc      | 158599        | 500671 | 08/22/2024 | 39,334.35  | .00            | .00         | 39,334.35   | No       |
| 86365                             | River City Hydraulics Inc      | 158599        | 500674 | 08/23/2024 | 3,428.08   | .00            | .00         | 3,428.08    | No       |
| 86369                             | WEX Bank                       | 158577        | 500678 | 08/26/2024 | 20,000.00  | 9,260.33       | .00         | 10,739.67   | No       |
| 86389                             | Dickson Equipment Co. Inc.     | 158237        | 500697 | 09/03/2024 | 16,938.19  | .00            | .00         | 16,938.19   | No       |
| 86392                             | Springwater Fence LLC          | 15210         | 500700 | 09/03/2024 | 13,525.00  | .00            | .00         | 13,525.00   | No       |
| 86398                             | ATC Freightliner Group         | 1350          | 500705 | 09/04/2024 | 172,832.00 | .00            | .00         | 172,832.00  | No       |
| 86403                             | Osman Equipment                | 12380         | 500710 | 09/05/2024 | 1,500.00   | .00            | .00         | 1,500.00    | No       |
| 86474                             | BancFirst                      | 1650          | 500778 | 09/27/2024 | 15,000.00  | .00            | .00         | 15,000.00   | No       |
| 86477                             | WEX Bank                       | 158577        | 500781 | 09/27/2024 | 20,000.00  | 13,251.41      | .00         | 6,748.59    | No       |
| 86483                             | Ok Production Ctr, Inc         | 12000         | 500788 | 09/30/2024 | 42,107.94  | 4,678.66       | .00         | 37,429.28   | No       |
| 86515                             | Capes Lawn Care                | 158015        | 500820 | 10/16/2024 | 3,200.00   | .00            | .00         | 3,200.00    | No       |
| 86516                             | Waste Management               | 17510         | 500821 | 10/16/2024 | 60,000.00  | 28,892.07      | .00         | 31,107.93   | No       |
| 86517                             | BancFirst                      | 1650          | 500822 | 10/16/2024 | 15,000.00  | .00            | .00         | 15,000.00   | No       |
| 86545                             | WEX Bank                       | 158577        | 500846 | 10/25/2024 | 15,000.00  | .00            | .00         | 15,000.00   | No       |
| Total SOLID WASTE SERVICES:       |                                |               |        |            | 563,591.18 | 69,934.22      | .00         | 493,656.96  |          |
| <b>STORMWATER MANAGEMENT FUND</b> |                                |               |        |            |            |                |             |             |          |
| 86065                             | Accurate Environmental LLC     | 389           | 500379 | 07/01/2024 | 3,300.00   | 1,100.00       | .00         | 2,200.00    | No       |
| 86091                             | BancFirst                      | 1650          | 500405 | 07/01/2024 | 2,500.00   | .00            | .00         | 2,500.00    | No       |
| 86488                             | Oklahoma Precast Products      | 158370        | 500793 | 10/03/2024 | 2,664.00   | .00            | .00         | 2,664.00    | No       |
| 86507                             | Dub Ross Co                    | 5090          | 500812 | 10/09/2024 | 2,076.54   | .00            | .00         | 2,076.54    | No       |
| Total STORMWATER MANAGEMENT FUND: |                                |               |        |            | 10,540.54  | 1,100.00       | .00         | 9,440.54    |          |
| <b>STREET</b>                     |                                |               |        |            |            |                |             |             |          |
| 86039                             | Larry's Tires                  | 9437          | 500353 | 07/01/2024 | 150.00     | 65.00          | .00         | 85.00       | No       |
| 86202                             | Adrian Farm Supply LLC         | 500           | 500517 | 07/15/2024 | 500.00     | 377.82         | .00         | 122.18      | No       |
| 86416                             | Osman Equipment                | 12380         | 500723 | 09/09/2024 | 3,000.00   | .00            | .00         | 3,000.00    | No       |
| 86458                             | BancFirst                      | 1650          | 500761 | 09/24/2024 | 10,000.00  | .00            | .00         | 10,000.00   | No       |
| 86465                             | Kelly Engineering & Assoc, Inc | 9050          | 500769 | 09/25/2024 | 1,000.00   | .00            | .00         | 1,000.00    | No       |
| 86482                             | Larry's Tires                  | 9437          | 500787 | 09/30/2024 | 300.00     | 150.00         | .00         | 150.00      | No       |
| 86546                             | BancFirst                      | 1650          | 500847 | 10/25/2024 | 10,000.00  | .00            | .00         | 10,000.00   | No       |
| Total STREET:                     |                                |               |        |            | 24,950.00  | 592.82         | .00         | 24,357.18   |          |
| <b>STREET &amp; ALLEY FUND</b>    |                                |               |        |            |            |                |             |             |          |
| 86126                             | Bull Tuff Mud Company Ready Mi | 2415          | 500440 | 07/02/2024 | 2,000.00   | 1,011.00       | .00         | 989.00      | No       |
| 86242                             | Cherokee County Board of Comm  | 3010          | 500555 | 07/22/2024 | 1,500.00   | 939.15         | .00         | 560.85      | No       |
| 86431                             | T & K Construction             | 16039         | 500737 | 09/11/2024 | 5,940.00   | .00            | .00         | 5,940.00    | No       |
| 86432                             | Bull Tuff Mud Company Ready Mi | 2415          | 500738 | 09/11/2024 | 3,400.00   | 2,204.00       | .00         | 1,196.00    | No       |
| 86495                             | T & K Construction             | 16039         | 500800 | 10/07/2024 | 6,500.00   | .00            | .00         | 6,500.00    | No       |
| 86503                             | Bull Tuff Mud Company Ready Mi | 2415          | 500808 | 10/08/2024 | 3,903.75   | 2,243.50       | .00         | 1,660.25    | No       |
| Total STREET & ALLEY FUND:        |                                |               |        |            | 23,243.75  | 6,397.65       | .00         | 16,846.10   |          |
| <b>STREETS &amp; SIDEWALKS</b>    |                                |               |        |            |            |                |             |             |          |
| 86163                             | APAC-Central, Inc              | 1155          | 500477 | 07/09/2024 | 80,000.00  | 58,580.96      | .00         | 21,419.04   | No       |
| 86450                             | APAC-Central, Inc              | 1155          | 500755 | 09/19/2024 | 351,000.00 | 238,563.18     | .00         | 112,436.82  | No       |
| 86486                             | Ergon Asphalt & Emulsions, Inc | 5505          | 500791 | 10/01/2024 | 2,941.80   | 1,343.91       | .00         | 1,597.89    | No       |

Purchase Order Report  
Summary Report - Open Purchase Orders  
Report Dates: All - 10/24

| PO Number                  | Vendor Name | Vendor Number | Req No | PO Date | PO Amount  | Invoice Amount | Adjustments | Open Amount  | Received |
|----------------------------|-------------|---------------|--------|---------|------------|----------------|-------------|--------------|----------|
| Total STREETS & SIDEWALKS: |             |               |        |         | 433,941.80 | 298,488.05     | .00         | 135,453.75   |          |
| Grand Totals:              |             |               |        |         | 3,702,778. | 1,163,933.02   | .00         | 2,538,845.18 |          |

---



---

## MEMORANDUM

---

**DATE:** OCTOBER 14, 2024

**TO:** THA BOARD OF TRUSTEES AND MEDICAL STAFF

**FROM:** JIM BERRY; HOSPITAL CEO 

**RE:** HOSPITAL MONTHLY REPORT – OCTOBER 2024

---

### **I. PEOPLE**

#### **A. MEDICAL STAFF**

1. Recruitment
  - a. Bill Simpson, M.D. – Gastroenterology – Two-year, full time employment agreement.
  - b. John Galdamez, M.D. – Internal Medicine – PRN agreement - Resident Clinic Attending Physician
  - c. Andrea Morrow – APRN / Urgent Care – Two-year, full-time employee agreement
2. Renewal
  - a. Michelle Perry, APRN – NeuroSurgery – 3 Year Retention Loan
3. Graduate Medical Education – The recruitment cycle for the IM Residency Program has initiated. The Residency has received 340 applications (107 D.O.s; 9 U.S. Trained M.D.'s; 224. IMG's) for 80 interview slots. 72 of the 80 slots have been scheduled, retaining 8 interview slots for late applicants. NHS hopes to recruit 4-6 Interns for Class of 2028.

#### **B. HOSPITAL STAFF**

1. Recruitment
  - a. September Contacts
    - 30 via Indeed (Responses = 2 RN's, 1 RRT, 7 MLS)
    - 257 via email/phone/text
    - Previous Applicants: 2 RN's MLT/MLS, Scrub Tech, RRT
    - 32 New Hires
  - b. Visits:
    - Muskogee ICTC Rad Tech, OTA, LPN/Bridge Program
    - U of A Health Careers Fair
    - Tulsa Tech MA Mock Interviews
    - Tulsa Tech LPN Mock Interview
  - c. Contract Count - 6 Agency Contracts and 11 Internal Contracts
2. Retention
  - a. Recognition
    1. October Employee of the Month – Stefanie Stogsdill, DPh – Pharmacy – “Stefanie has been instrumental in getting all of the order sets updated. She researches to ensure we are providing evidence based medicine and providing quality care. She helps hold us all accountable on completing the task that are assigned to us. She does all of this with an amazing attitude and the best sense of humor! She is a huge asset to the NHS team!”
    2. October Rookie of the Month – Marcel Hall, Dietary Kiosk – “When at the Kiosk, he is always so friendly. He is very helpful and positive.”

b. Benefits

1. Health Benefit – After several meetings with insurers (Blue Cross/Blue Shield) and third-party administrators (Blue Cross/Blue Shield, Insurica/Roundstone, and WebTPA) the following renewal options are presented. In calendar year 2024, NHS had 439 employees on average participating in the health benefit (85 in the High Deductible Plan; 199 in the Standard Plan; 155 in the Minimum Premium Plan)
2. Retirement Update – TS Phillips presented an update on the 457b/401a retirement plan for NHS. The total value of the plan is \$39,499,797 with the 457b value totaling \$33,801,010. For comparison the value of the 457b plan April 2021 was \$25,057,623. The dollar weighted average expense ratio is 0.39%. A deeper dive into the plan reveals the following Breakdown by Age Group:

| <i>Age Group</i> | <i>18-29</i>      | <i>30-39</i>        | <i>40-49</i>        | <i>50-55</i>        | <i>55-59</i>        | <i>60+</i>          |
|------------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <i>457-b</i>     | <i>\$ 474,273</i> | <i>\$ 4,203,534</i> | <i>\$ 8,632,121</i> | <i>\$ 5,469,442</i> | <i>\$ 7,359,590</i> | <i>\$ 7,662,050</i> |
| <i>401-a</i>     | <i>\$ 182,134</i> | <i>\$ 980,051</i>   | <i>\$ 1,442,012</i> | <i>\$ 718,850</i>   | <i>\$ 946,851</i>   | <i>\$ 1,074,213</i> |

## II. QUALITY & SAFETY

### A. QUALITY IMPROVEMENT

1. Blood Culture Contamination Rates – the contamination rate for laboratory has been less than 3% due to the change in collection devices. The trend has been maintained for 6 months.
2. Endoscopy Cancellation Rates – The PI Project for GI has been focused on decreasing cancellation/no show rates to less than 10% per month. They have been able to drive this percentage down from 20%+ for the last six months. This consistency will move the project from active to monitor and hardwiring.

## III. SERVICE

### A. PROJECTS

1. Plant Operations and Construction
  - a. Construction plans for Waiting Room approved by OSDH.
  - b. Continued Heart Center remodel expanding the number of exam room.
  - c. Roof Replacement Project are complete.
2. Clinical Enhancement Projects
  - a. EBUS Kick-Off completed and procedures to be scheduled.
  - b. Space Labs Expansion to ED with installation to conclude with Go Live scheduled for 10/15.
  - c. Cerebell Continuous Monitoring EED moved GoLive to 10/28.
  - d. Cardiac Package for the MRI should be ready for use by the end of November.

## III. FINANCE

- A. Hurricanes and Labor Strikes – Developing weather and fear of labor strikes has caused great concern with the supply chain. The recent hurricanes in Florida have affected the Baxter Plant that manufactures about 60% of the nation's IV fluids. NHS has taken steps to surplus IV medications as well as put a plan in place to ensure that the supply is protected, however the expense was unexpected and the pharmacy budget will be affected by the purchase.

## IV. GROWTH

### A. MEDIA (09/14/24 – 10/11/24)

#### 1. Facebook

People reached **16,441**

Post Engagements (Reactions, Comments and replies, shares) **3,690**

Facebook Ads:

- Environmental Services Appreciation Week- 1069 views, 45 engagements
  - Diabetes Class Scheduling1- 1,967 views, 14 engagements
  - Internal Medicine Residency Video- 945 Views, 12 engagements
  - National Surgical Technologists Week- 1,855 views, 85 engagements
  - National Rehabilitation Week- 947 views, 11 engagements
  - National IT Professionals Day- 2,273 views, 125 engagements
  - National Security Officer Week- 931 views, 32 engagements
  - Diabetes Class Scheduling 2- 350 views, 2 engagements
  - Hiring Coffee Shop Retail Manager Ad- 3,279 views, 13 engagements
  - Diabetes Class Scheduling Ad 3- 1,054 views, 4 engagements
  - National HR Professional Day- 816 views, 24 engagements
  - Amy Carter Patient Story video- 1,639 views, 38 engagements
  - National Nuclear Medicine Week- 494 views, 7 engagements
  - Mammogram and Cancer Line Ad- 2,594 views, 49 engagements
  - Marcela Mojica Patient Story Video- 1,529 views, 62 engagements
  - Emergency Nurses Day- 2,347 views, 187 engagements
2. Website:
- Site Sessions: **9,225**
  - Via website address: **2,102**
  - Via top search engine: Google – **5,226**
3. Billboards (September 9<sup>th</sup> – October 11<sup>th</sup>)
- Environmental Services Appreciation Week
  - Surgical Technologists Week
  - Rehabilitation Services Week
  - National Security Officer Appreciation Week
  - Northeastern Health System- There's No Place Like Home
  - Breast Cancer Awareness Month
  - Physical Therapy Month
4. Recruitment Videos
- Medical Laboratory Scientist
  - Certified Scrub Technician

## V. LEGISLATION

A. OHA Advocacy Council – The Advocacy Council met on October 3<sup>rd</sup> to discuss and plan for the 2025 State Legislative Session.

### 1. Support:

- i. Workplace Violence against Healthcare Workers
- ii. Oklahoma Legislations for 340b
- iii. Difficult Patient DC's
- iv. Reforming the Open Meetings / Open Records Act

### 2. Monitor:

- i. Acute Behavioral Health Service Rate Increase
- ii. Managed Medicaid Rate Floor Extension
- iii. OHA Primary Care Strategy
- iv. CRNA Practice Changes

1. Audit underway with NEO Accounting, deadline of November 1<sup>st</sup>; update was that she is on track to meet deadline.
2. Completing some repair quotes for the Chamber; roof and HVAC are highest priorities currently; HVAC approved by board and work completed.
3. Chamber team continues the Strategic Plan implementation; Jenuwyn working on shop small/shop local campaign for fall, Brent working on membership benefit growth, Jaiden working on Chamber Choice program growth, Cami working on Govt. Affairs committee and events associated as it is an election year. Continue to look through items in the plan and pushing forward for all items completed by end of 2024 calendar year; November meeting will have a Strategic Plan update and will be the last before we meet to create next plan.
4. Board Retreat for February 25<sup>th</sup>; will have regular meeting and then transition into strategic planning session.
5. Policies and Procedures approved by Bambee, Jennifer Yerton in as new Governance Chair. Now pulling Governance Committee together to discuss; Jennifer Yerton, Rachel Lee, Brandi Ross, and Nathan Reed serving on Committee (Steve Thomas supporting cast!); Meeting on November 13<sup>th</sup> for first rendition of changes to discuss.

#### Upcoming Events

- a) Lt Governor Community Conversation – October 22<sup>nd</sup> at 5:30 pm at Chapman Center
- b) State of Education – October 29<sup>th</sup> at 11 am at NSU Ballroom
- c) Trunk or Treat – October 31<sup>st</sup> at 4 pm at Anthis Brennan
- d) Monthly Mingle – November 1<sup>st</sup> at Captured by Ally at 8 am
- e) Leadership Tahlequah – November 7<sup>th</sup> Education Day
- f) Chamber Annual Banquet – November 14<sup>th</sup> at 6 pm at Chota Center

## Tourism Report

### Highlights:

- 2025 Travel OK State Guide full page ad submitted
- 2025 Green Country Guide ½ page ad submitted
- 150 Spyder Riders
- Radio ads for Okswagen & Oktoberfest
- Stake holder outreach started
- September Social Media Reach: 115,730

### Advertising:

- Google Banner Ads (Green Country)
- Geotargeting (Tahlequah Daily Press)
- YouTube Ads (Griffin)
- Streaming Ads (Griffin)
- Radio Ads 92.9 Tulsa (Griffin)
- Ultimate Gift Guide (Nov. 28) (Griffin)
- Green Country website banner and footer ads
- Green Country Shop, Dine, Fun Guide
- Green Country Group Tours Guide
- Green Country Visitor's Guide
- Green Country Attractions Map
- Road Runner Fall Issue
- Road Runner Spring Issue 2025
- Travel OK State Guide 2025
- Travel OK Fishing Guide (ECC)
- OK Today Nov/Dec
- OK Today March/Apr 2025
- Travel OK Website ad
- Greater Tenkiller Area Association Guide
- Texas Rangers Program
- Cotton Bowl Program

### Upcoming:

- Lt. Gov. Travel & Tourism Summit Oct. 22<sup>nd</sup>
- Classic Christmas Market Dec. 7<sup>th</sup> & 21<sup>st</sup>

## **HAMMRC**

1. After meeting with first supplier, it became evident we needed a second survey for them as the first was geared towards healthcare providers and we need one geared towards healthcare manufacturers now; second survey completed and in use.
2. Conversations with 10-15 suppliers for WRMC in the works now to understand them better and ask about possible expansion.
3. Working with CN on marketing and storytelling videos for website and other areas to market.
4. Received a Gold Level Award for HAMMRC partnership; attending IEDC Conference in Denver.

## **Provalus**

1. Final payments are ready, checking all payments and reimbursements and will have final numbers available for the Board at the October meeting to know exactly how money was spent and where.
2. Ribbon Cutting went well, and site looks great!
3. Grant for Foundry work has been submitted and will know a response by late Summer.

## **Business and Technology Park**

1. Prep Grant has started on roads and engineering for bridge on Woodard, Stormwater engineering bid work to begin soon; submitted for first round of reimbursement for milling and asphalt relay on allen and moccasin streets.
2. MOU with TPWA on agenda for approval; will begin wastewater extension.
3. SITES Program submission graded and will not be moving forward due to lack of due diligence on site (no environmental, cultural, geotechnical, etc. studies completed) and no interstate access.
4. CWELL, Taber sites have great progress and available now for showing and interested parties.
5. Planning session to be scheduled to discuss multiple items regarding B&T Park and its future.

## **Other items**

1. Josh Allen and Josh Hutchins leading charge for recurring revenue opportunities; City and County meetings went well and will continue moving discussions forward with both.
2. Working with CN Innovation Hub on Childcare workshop in November 2024, Small Business Summit in January 2025; working on small business boot camp for January/February 2025 (kickoff around the Business Summit and finishing at the March Business After Hours with the businesses giving elevator speeches) and startup weekend in the near future as well; NSU has interest in helping with these programs as well.
3. Cross Industries moving slowly, but still moving.
4. Cybersecurity Summit was on October 7<sup>th</sup>, 12+ small businesses registered and will get some great information.
5. Housing discussions within the community and needs continuing; Homebase study finalized and a great meeting with Mary Simons; Josh and Nathan have a meeting with the CoC in Jay for a grant for construction of housing, other options given to us by Mary with Homebase; City, TRDA, and Tahlequah Men's Shelter looking at a CoC Build opportunity together.
6. Downtown hotel development continues to move forward; purchase contract approved by City Council.
7. Hotel Developer reached out for data this past week; interest in sites at Ferguson Property; 2 other retail development sites have movement as well.
8. Chic-Fil-A tentatively scheduled to open in early December.
9. Second Braum's should open Mid-October.
10. Former Linney Breaux's site demoed, but no additional permitting pulled.
11. IEDC Conference was great and got to represent TRDA amongst 1500+ other international Economic Developers.
12. 2 RFI's from OKDOC have been in our Park's capabilities and responses have been submitted; 3-4 other interested parties we are working with for Tahlequah.
13. NORA Summit on October 15<sup>th</sup> if anyone can attend!
14. Dirt work on Anthis Brennan underway!



THE CITY OF  
**TAHLEQUAH**  
OKLAHOMA

**BUDGET AMENDMENT FORM**

**REQUESTED BY:** Becka

**DEPARTMENT:** Finance

**AMENDMENT #:** \_\_\_\_\_

**FISCAL YEAR:** FY 24 - 25

| Account #     | Account Name                        | Increase | Decrease |
|---------------|-------------------------------------|----------|----------|
| 425-46-1002   | Animal Shelter/Restricted Donations | \$500.00 |          |
|               |                                     |          |          |
|               |                                     |          |          |
|               |                                     |          |          |
| <b>TOTALS</b> |                                     | \$500.00 |          |

**Reason for Budget Amendment:**

Donation from Tim M. Synar for the Animal Shelter.

\_\_\_\_\_  
**City Administrator Signature**

\_\_\_\_\_  
**Date Signed**

\_\_\_\_\_  
**Governing Body Signature**

\_\_\_\_\_  
**Date Signed**

HOLD TO LIGHT TO VIEW "AT" IN PAPER MAKE IN PAPER HEAT SENSITIVE RED LOCK DISAPPEARS WHEN HEATED

86-3/1039

10791

**TIM M. SYNAR**  
2300 PEAK BLVD.  
MUSKOGEE, OK 74401



DATE

10-22-24

PAY TO THE  
ORDER OF

City of Tahlequah Animal Shelter  
Five Hundred Dollars \$ 500 @

DOLLARS



Security Features  
Included  
Details on Back



**BANK OF OKLAHOMA**

www.bank.com

MEMO

Spelter Donation

*[Signature]*

MP



THE CITY OF  
**TAHLEQUAH**  
OKLAHOMA

**BUDGET AMENDMENT FORM**

**REQUESTED BY:** Rebecca White

**DEPARTMENT:** Finance

**AMENDMENT #:** \_\_\_\_\_

**FISCAL YEAR:** 24 - 25

| Account #   | Account Name                               | Increase   | Decrease |
|-------------|--------------------------------------------|------------|----------|
| 425-46-6000 | Restricted Donations - Holiday Decorations | \$1,000.00 |          |
|             |                                            |            |          |
|             |                                            |            |          |
|             |                                            |            |          |
| TOTALS      |                                            | \$1,000.00 |          |

**Reason for Budget Amendment:**

Donation received from Billie Davis to be used for Christmas Decorations.

\_\_\_\_\_

\_\_\_\_\_  
**City Administrator Signature**

\_\_\_\_\_  
**Date Signed**

\_\_\_\_\_  
**Governing Body Signature**

\_\_\_\_\_  
**Date Signed**

**DAVIS RETIREMENT APARTMENTS**

PH. 918-456-4000 PH. 918-457-5750

310 NORTH ST.

TAHLEQUAH, OK 74464

20762

86-783/1031

DATE

10-16-24

CHECK ARBOR

PAY  
TO THE  
ORDER OF

City of Tahlequah

\$ 1000<sup>00</sup>/<sub>100</sub>

one thousand & no/100

DOLLARS

Photo  
Safe  
Deposit  
Details on back



www.localbank.com  
Member FDIC

FOR

Donation for X-mas  
decorations

Belle Davis

City of Tahlequah  
111 S Cherokee  
Tahlequah OK 74464

918-456-0651

Receipt No: 4.028668

Oct 8, 2024

Hellas Construction, Inc.

Previous Balance: .00  
Miscellaneous - Employee Christmas Party 5,000.00  
110-46-6200 DONATIONS

Total: 5,000.00

Check Check No: 207074 5,000.00  
Total Applied: 5,000.00

Change Tendered: .00

10/08/2024 12:13 PM

**Hellas Construction, Inc.**  
Operating Account  
12000 West Parmer Ln  
Austin, TX 78613  
Phone: (512) 250-2910 Fax: (512) 250-1960

Plains Capital Bank  
AUSTIN, TEXAS 78701-3619  
88-2299/1113

207074

207074

DATE

AMOUNT

10/4/2024

\*\*\*\*\*5,000.00

PAY  
TO THE  
ORDER  
OF

THE SUM OF FIVE THOUSAND DOLLARS AND NO CENTS \*\*\*\*\*

City of Tahlequah  
111 S Cherokee Ave  
Tahlequah, OK 74464



AUTHORIZED SIGNATURE

Security features. Details on back



THE CITY OF  
**TAHLEQUAH**  
OKLAHOMA

**BUDGET AMENDMENT FORM**

**REQUESTED BY:** Becka

**DEPARTMENT:** Finance

**AMENDMENT #:** \_\_\_\_\_

**FISCAL YEAR:** FY 24 - 25

| Account #     | Account Name                               | Increase    | Decrease |
|---------------|--------------------------------------------|-------------|----------|
| 425-46-1004   | Restricted Donations - Police CN Donations | \$41,362.00 |          |
|               |                                            |             |          |
|               |                                            |             |          |
|               |                                            |             |          |
| <b>TOTALS</b> |                                            | \$41,362.00 |          |

**Reason for Budget Amendment:**

Donation from Cherokee Nation earmarked for PD Equipment.

\_\_\_\_\_  
**City Administrator Signature**

\_\_\_\_\_  
**Date Signed**

\_\_\_\_\_  
**Governing Body Signature**

\_\_\_\_\_  
**Date Signed**



CHEROKEE NATION

P.O. BOX 948  
TAHLEQUAH, OKLAHOMA 74465  
(918) 453-5000

ACCOUNTS  
PAYABLE

(7300)

BANK OF OKLAHOMA

1030057

DATE

Void After 90 Days  
09/24/2024

AMOUNT

\*\*\*\*41,362.00

PAY Forty One Thousand Three Hundred Sixty Two and 00/100 Dollars

TO THE  
ORDER  
OF

TAHLEQUAH POLICE DEPARTMENT  
100 PHOENIX AVE  
TAHLEQUAH OK 74464-3430  
US

*[Signature]*  
*By: H. W.*

CHEROKEE NATION  
TAHLEQUAH, OKLAHOMA

TAHLEQUAH POLICE DEPARTMENT, 100 PHOENIX AVE, TAHLEQUAH OK 74464-3430, US

1030057

Check Date: 09/24/24

(7300)

| P.O.   | Description                                                                                         | Invoice      | Amount      |
|--------|-----------------------------------------------------------------------------------------------------|--------------|-------------|
|        | <del>Law Enforcement<br/>Equipment Fund<br/>Please</del><br><br>Restricted Donations<br>425-46-1004 | LEF-ORG SUPP | \$41,362.00 |
| TOTAL: |                                                                                                     |              | \$41,362.00 |

# Abatement Board

2025 Calendar Year  
Schedule of Regular Meetings

**Meeting Location: 111 S. Cherokee Tahlequah, OK 74464 and/or videoconference and/or teleconference access, as allowed by law.**

| <u>Day</u> | <u>Date</u>               | <u>Time</u> | <u>Place</u>     |
|------------|---------------------------|-------------|------------------|
|            | Monday, January 6, 2025   | 3:30 p.m.   | Council Chambers |
|            | Monday, February 3, 2025  | 3:30 p.m.   | Council Chambers |
|            | Monday, March 3, 2025     | 3:30 p.m.   | Council Chambers |
|            | Monday, April 7, 2025     | 3:30 p.m.   | Council Chambers |
|            | Monday, May 5, 2025       | 3:30 p.m.   | Council Chambers |
|            | Monday, June 2, 2025      | 3:30 p.m.   | Council Chambers |
|            | Monday, July 7, 2025      | 3:30 p.m.   | Council Chambers |
|            | Monday, August 4, 2025    | 3:30 p.m.   | Council Chambers |
|            | Monday, September 8, 2025 | 3:30 p.m.   | Council Chambers |
|            | Monday, October 6, 2025   | 3:30 p.m.   | Council Chambers |
|            | Monday, November 3, 2025  | 3:30 p.m.   | Council Chambers |
|            | Monday, December 1, 2025  | 3:30 p.m.   | Council Chambers |

Whitney Shaw, City Clerk  
111 S. Cherokee, Tahlequah, OK 74464

***Filed in the office of the Municipal Clerk at \_\_\_\_\_ on \_\_\_\_\_, 2024.***

***Signed: \_\_\_\_\_***  
***Whitney Shaw, City Clerk***

(1<sup>st</sup> Monday except September)

**Airport Board**  
2025 Calendar Year  
Schedule of Regular Meetings

**Meeting Location: 2100 Airport Parkway, OK 74464 and/or videoconference and/or teleconference access, as allowed by law.**

| <u>Day</u> | <u>Date</u>                  | <u>Time</u> | <u>Place</u>      |
|------------|------------------------------|-------------|-------------------|
|            | Thursday, January 16, 2025   | 5:30 p.m.   | Tahlequah Airport |
|            | Thursday, February 20, 2025  | 5:30 p.m.   | Tahlequah Airport |
|            | Thursday, March 20, 2025     | 5:30 p.m.   | Tahlequah Airport |
|            | Thursday, April 17, 2025     | 5:30 p.m.   | Tahlequah Airport |
|            | Thursday, May 15, 2025       | 5:30 p.m.   | Tahlequah Airport |
|            | Thursday, June 26, 2025      | 5:30 p.m.   | Tahlequah Airport |
|            | Thursday, July 17, 2025      | 5:30 p.m.   | Tahlequah Airport |
|            | Thursday, August 21, 2025    | 5:30 p.m.   | Tahlequah Airport |
|            | Thursday, September 18, 2025 | 5:30 p.m.   | Tahlequah Airport |
|            | Thursday, October 16, 2025   | 5:30 p.m.   | Tahlequah Airport |
|            | Thursday, November 20, 2025  | 5:30 p.m.   | Tahlequah Airport |
|            | Thursday, December 18, 2025  | 5:30 p.m.   | Tahlequah Airport |

Whitney Shaw, City Clerk  
111 S. Cherokee, Tahlequah, OK 74464

*Filed in the office of the Municipal Clerk at \_\_\_\_\_ on \_\_\_\_\_, 2024.*

*Signed: \_\_\_\_\_*  
*Whitney Shaw, City Clerk*

(3<sup>RD</sup> Thursday except for JUNE)

## Cemetery Board

### 2025 Calendar Year Schedule of Regular Meetings

**Meeting Location: 111 S. Cherokee Tahlequah, OK 74464 and/or videoconference and/or teleconference access, as allowed by law.**

| <u>Day</u> | <u>Date</u>      | <u>Time</u> | <u>Place</u>     |
|------------|------------------|-------------|------------------|
| Thursday,  | January 16, 2025 | 3:00 p.m.   | Council Chambers |
| Thursday,  | April 17, 2025   | 3:00 p.m.   | Council Chambers |
| Thursday,  | July 17, 2025    | 3:00 p.m.   | Council Chambers |
| Thursday,  | October 16, 2025 | 3:00 p.m.   | Council Chambers |

Whitney Shaw, City Clerk  
111 S. Cherokee, Tahlequah, OK 74464

*Filed in the office of the Municipal Clerk at \_\_\_\_\_ on \_\_\_\_\_, 2024.*

*Signed: \_\_\_\_\_*  
*Whitney Shaw, City Clerk*

(3<sup>rd</sup> Thursday every 3<sup>rd</sup> month)

# Historic Preservation Board

## 2025 Calendar Year Schedule of Regular Meetings

**Meeting Location: 111 S. Cherokee Tahlequah, OK 74464 and/or videoconference and/or teleconference access, as allowed by law.**

| <u>Day</u> | <u>Date</u>                | <u>Time</u> | <u>Place</u>     |
|------------|----------------------------|-------------|------------------|
|            | Monday, January 27, 2025   | 3:30 p.m.   | Council Chambers |
|            | Monday, February 24, 2025  | 3:30 p.m.   | Council Chambers |
|            | Monday, March 17, 2025     | 3:30 p.m.   | Council Chambers |
|            | Monday, April 21, 2025     | 3:30 p.m.   | Council Chambers |
|            | Monday, May 19, 2025       | 3:30 p.m.   | Council Chambers |
|            | Monday, June 16, 2025      | 3:30 p.m.   | Council Chambers |
|            | Monday, July 21, 2025      | 3:30 p.m.   | Council Chambers |
|            | Monday, August 18, 2025    | 3:30 p.m.   | Council Chambers |
|            | Monday, September 15, 2025 | 3:30 p.m.   | Council Chambers |
|            | Monday, October 20, 2025   | 3:30 p.m.   | Council Chambers |
|            | Monday, November 17, 2025  | 3:30 p.m.   | Council Chambers |
|            | NO MEETING December 2025   | -----       | -----            |

Whitney Shaw, City Clerk  
111 S. Cherokee, Tahlequah, OK 74464

*Filed in the office of the Municipal Clerk at \_\_\_\_\_ on \_\_\_\_\_, 2024.*

*Signed: \_\_\_\_\_*  
*Whitney Shaw, City Clerk*

(3<sup>rd</sup> Monday except January, February, & December)

# Joint Airport Zoning Board

2025 Calendar Year  
Schedule of Regular Meetings

**Meeting Location: 2100 Airport Parkway, Tahlequah, OK 74464 and/or videoconference and/or teleconference access, as allowed by law.**

| <u>Day</u> | <u>Date</u> | <u>Time</u> | <u>Place</u> |
|------------|-------------|-------------|--------------|
|------------|-------------|-------------|--------------|

**“AS CALLED”**

Whitney Shaw, City Clerk  
111 S. Cherokee, Tahlequah, OK 74464

***Filed in the office of the Municipal Clerk at \_\_\_\_\_ on \_\_\_\_\_, 2024.***

***Signed: \_\_\_\_\_***  
***Whitney Shaw, City Clerk***

(“AS CALLED”)

# Tahlequah City Council

## 2025 Calendar Year Schedule of Regular Meetings

**Meeting Location: 111 S. Cherokee Tahlequah, OK 74464 and/or videoconference and/or teleconference access, as allowed by law.**

| Day | Date                       | Time      | Place            |
|-----|----------------------------|-----------|------------------|
|     | Monday, January 6, 2025    | 5:30 p.m. | Council Chambers |
|     | Monday, February 3, 2025   | 5:30 p.m. | Council Chambers |
|     | Monday, March 3, 2025      | 5:30 p.m. | Council Chambers |
|     | Monday, April 7, 2025      | 5:30 p.m. | Council Chambers |
|     | Monday, May 5, 2025        | 5:30 p.m. | Council Chambers |
|     | Monday, June 2, 2025       | 5:30 p.m. | Council Chambers |
|     | Monday, July 7, 2025       | 5:30 p.m. | Council Chambers |
|     | Monday, August 4, 2025     | 5:30 p.m. | Council Chambers |
|     | Tuesday, September 2, 2025 | 5:30 p.m. | Council Chambers |
|     | Monday, October 6, 2025    | 5:30 p.m. | Council Chambers |
|     | Monday, November 3, 2025   | 5:30 p.m. | Council Chambers |
|     | Monday, December 1, 2025   | 5:30 p.m. | Council Chambers |

Whitney Shaw, City Clerk  
111 S. Cherokee, Tahlequah, OK 74464

*Filed in the office of the Municipal Clerk at \_\_\_\_\_ on \_\_\_\_\_, 2024.*

*Signed:* \_\_\_\_\_  
*Whitney Shaw, City Clerk*

(1<sup>st</sup> Monday except September)

# Tahlequah Education Facilities Authority

## 2025 Calendar Year Schedule of Regular Meetings

**Meeting Location: 111 S. Cherokee Tahlequah, OK 74464 and/or videoconference and/or teleconference access, as allowed by law.**

| Day | Date                     | Time      | Place            |
|-----|--------------------------|-----------|------------------|
|     | Monday, June 2, 2025     | 5:00 p.m. | Council Chambers |
|     | Monday, December 1, 2025 | 5:00 p.m. | Council Chambers |

Whitney Shaw, City Clerk  
111 S. Cherokee, Tahlequah, OK 74464

***Filed in the office of the Municipal Clerk at \_\_\_\_\_ on \_\_\_\_\_, 2024.***

***Signed: \_\_\_\_\_***  
***Whitney Shaw, City Clerk***

(1<sup>st</sup> Monday June & December)

# Tahlequah Public Facilities Authority

## 2025 Calendar Year Schedule of Regular Meetings

**Meeting Location: 111 S. Cherokee Tahlequah, OK 74464 and/or videoconference and/or teleconference access, as allowed by law.**

| <u>Day</u> | <u>Date</u>      | <u>Time</u> | <u>Place</u>     |
|------------|------------------|-------------|------------------|
| Monday,    | June 2, 2025     | 5:15 p.m.   | Council Chambers |
| Monday,    | December 1, 2025 | 5:15 p.m.   | Council Chambers |

Whitney Shaw, City Clerk  
111 S. Cherokee, Tahlequah, OK 74464

***Filed in the office of the Municipal Clerk at \_\_\_\_\_ on \_\_\_\_\_, 2024.***

***Signed: \_\_\_\_\_***  
***Whitney Shaw, City Clerk***

(1<sup>st</sup> Monday June & December)

**TAHLEQUAH REGIONAL DEVELOPMENT AUTHORITY**  
**2025 Calendar Year**  
**Schedule of Regular Meetings**

Meeting location: Chamber of Commerce  
123 E. Delaware, Tahlequah, OK 74464

| <u>Day</u> | <u>Date</u>       | <u>Time</u> | <u>Place</u>   |
|------------|-------------------|-------------|----------------|
| Tuesday,   | January 14, 2025  | 4:00 p.m.   | TACC Boardroom |
| Thursday,  | February 11, 2025 | 4:00 p.m.   | TACC Boardroom |
| Thursday,  | March 11, 2025    | 4:00 p.m.   | TACC Boardroom |
| Thursday,  | April 8, 2025     | 4:00 p.m.   | TACC Boardroom |
| Thursday,  | May 13, 2025      | 4:00 p.m.   | TACC Boardroom |
| Thursday,  | June 10, 2025     | 4:00 p.m.   | TACC Boardroom |
| Thursday,  | July 8, 2025      | 4:00 p.m.   | TACC Boardroom |
| Thursday,  | August 12, 2025   | 4:00 p.m.   | TACC Boardroom |
| Thursday,  | September 9, 2025 | 4:00 p.m.   | TACC Boardroom |
| Thursday,  | October 14, 2025  | 4:00 p.m.   | TACC Boardroom |
| Thursday,  | November 11, 2025 | 4:00 p.m.   | TACC Boardroom |
| Thursday,  | December 9, 2025  | 4:00 p.m.   | TACC Boardroom |

Whitney Shaw, City Clerk  
111 S. Cherokee, Tahlequah, OK 74464

*Filed in the office of the Municipal Clerk at \_\_\_\_\_ on \_\_\_\_\_, 2024.*

*Signed: \_\_\_\_\_*  
*Whitney Shaw, City Clerk*

(2<sup>nd</sup> Thursday)



**TAHLEQUAH HOSPITAL AUTHORITY**  
has established the following schedule for their  
Regular Board of Trustees Meetings for 2025 as follows:

January 20, 2025

February 10, 2025

March 10, 2025

April 14, 2025

May 12, 2025

June 9, 2025

July 14, 2025

August 11, 2025

September 8, 2025

October 13, 2025

November 10, 2025

December 8, 2025

All meeting will be held at 4:00 pm at  
Northeastern Health System, Medical Office Building  
Second Floor – Gary Harington Memorial Boardroom  
1373 E. Boone St, Tahlequah, OK 74464  
unless otherwise noted.

**Certificate**

This is to certify that in conformity with the Oklahoma Open Meeting Act, a true and correct copy of the above and foregoing Notice was filed with my office and posted at the place of meeting indicated within such certificate at \_\_\_\_\_ a.m/p.m, on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ as is required.

By \_\_\_\_\_  
City of Tahlequah Representative

**MINUTES**  
**TAHLEQUAH CITY AIRPORT BOARD MEETING**  
**Regular Meeting**

**Date: Thursday, October 17, 2024 Time: 5:30 p.m.**

**Held at 2100 Airport Parkway, Tahlequah, OK 74464**

---

**Agenda for the meeting was posted Wednesday October 16, 2024 at 10:00 a.m.**

---

1. Meeting called **to order** by James Mahaney at 5:30 p.m.

2. **Roll call.**

**Present:**

Ward III James Mahaney

Ward IV Louis White

At Large Dower Combs

**Absent:**

Ward I Matt Cochran

Ward II Mark Hodson

**Others present:**

Brian Lambert

3. Approval of September minutes with the amendment of Dower Combs votes.

Board Member Louis White made a motion to approve, Board Member Dower Combs seconded the motion.

Vote    Ayes: Mahaney, White and Combs    Motion passed

4. Airport Manager`s monthly report.  
Fuel Sales for the month of September

| <b>Fuel Type</b> | <b>Gallons</b> | <b>Sale</b> |
|------------------|----------------|-------------|
| 100LL            | 1,080          | \$5,778     |
| Jet A            | 1,303          | \$6,645     |
| Total            | 2,383          | \$12,423    |

- Airport Manager Brian Lambert said as of October 16, there 7,630 gallons of Jet A fuel on hand and 6,528 gallons of 100LL on hand.

5. Discussion of recommending approval of land lease for Braden Young at site FH47.
  - a.    Dower Combs made a motion to approve Louis White seconded.

Vote: Ayes: White, Mahaney and Combs

Nays: None    Motion passed

6. Discussion of recommending approval of land lease for Keith Shankle at site FH48.
  - a. Louis White made a motion to approve Dower Combs seconded.  
Vote: Ayes: White, Mahaney and Combs  
Nays: None Motion passed
7. Discussion of non agenda item to rescind the approval of site FH47 to Tom Farmer.
  - a. Louis White made a motion to approve Dower Combs seconded.  
Vote: Ayes: White, Mahaney and Combs  
Nays: None Motion passed
8. James Mahaney made a motion to adjourn, 2<sup>nd</sup> by Louis White adjourn meeting at 5:45p.m.  
Vote: Ayes: Mahaney, White and Combs  
Nays: None Motion passed



## CITY OF TAHLEQUAH MUNICIPAL AIRPORT PRIVATE HANGER CONSTRUCTION AGREEMENT

Lessee is granted the use, in common with others similarly authorized, of the airport, together with all facilities, equipment, improvements, and services which have been or may hereafter be provided at or in connection with the airport including, but not limited to, the landing field and any extensions thereof or additions thereto, roadways, runways, aprons, taxiways, landing lights, beacons, signals, radio aids, and all other conveniences for flying, landings, and takeoffs during the construction of a hangar.

### USE OF LEASED PROPERTY

#### Primary Use

Lessee acknowledge and agrees to primary use of the property leased hereunder is for aircraft shelter and storage, and will occupy and use the leased premises for such purpose.

#### Construction of Hangars

The Lessee will construct, or cause to be constructed on the premises a hangar. Lessee agrees that all costs and expenses for construction of new hangars shall be the Lessee's sole responsibility; any exceptions to be placed in writing and agreed upon between the Lessor and Lessee.

Lessee agrees that construction of hangars shall not commence until written authorization is obtained from the Lessor, this is to include a City of Tahlequah building permit. Hangar construction shall be completed no later than twelve (12) calendar months from the date of such authorization.

Further, it is understood and agreed that restrictions regarding the type of hangars to be built are: this agreement is for site FH47 as shown on the hangar layout (attached). This agreement is for a 50' wide, 60' deep by 14' tall hangar. The hangar shall maintain a twenty-five (25) foot frontal set-back from the adjoining taxilane and a ten (10) foot lateral and twenty (20) foot rearward separation from any adjacent structure.

All hangars constructed shall further meet the following minimum specifications: all exterior surfaces, minimally consisting of a roof and three (3) sidewalls, shall be of baked- on colored enamel metal; each hangar shall contain a well- drained floor made of concrete or asphalt, and an asphalt or concrete ramp shall connect each hangar to adjacent taxilane, equally as wide as hangar door. All hangar construction will have "O" clearance doors on the front, not to exceed the width of hangar open or closed.

After completion of construction and the final approval of the City of Tahlequah building inspector a standard City of Tahlequah twenty year land lease agreement will be executed.

Lessor: City of Tahlequah, Mayor: \_\_\_\_\_ Date: \_\_\_\_\_

Lessee: Braden Young \_\_\_\_\_ Date: \_\_\_\_\_

Airport Manager: \_\_\_\_\_ Date: \_\_\_\_\_

City of Tahlequah, Building Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

**MINUTES**  
**TAHLEQUAH CITY AIRPORT BOARD MEETING**  
**Regular Meeting**

**Date: Thursday, October 17, 2024 Time: 5:30 p.m.**

**Held at 2100 Airport Parkway, Tahlequah, OK 74464**

---

**Agenda for the meeting was posted Wednesday October 16, 2024 at 10:00 a.m.**

---

1. Meeting called **to order** by James Mahaney at 5:30 p.m.

2. **Roll call.**

**Present:**

Ward III James Mahaney

Ward IV Louis White

At Large Dower Combs

**Absent:**

Ward I Matt Cochran

Ward II Mark Hodson

**Others present:**

Brian Lambert

3. Approval of September minutes with the amendment of Dower Combs votes.

Board Member Louis White made a motion to approve, Board Member Dower Combs seconded the motion.

Vote    Ayes: Mahaney, White and Combs    Motion passed

4. Airport Manager`s monthly report.  
Fuel Sales for the month of September

| <b>Fuel Type</b> | <b>Gallons</b> | <b>Sale</b> |
|------------------|----------------|-------------|
| 100LL            | 1,080          | \$5,778     |
| Jet A            | 1,303          | \$6,645     |
| Total            | 2,383          | \$12,423    |

- Airport Manager Brian Lambert said as of October 16, there 7,630 gallons of Jet A fuel on hand and 6,528 gallons of 100LL on hand.

5. Discussion of recommending approval of land lease for Braden Young at site FH47.
  - a.    Dower Combs made a motion to approve Louis White seconded.

Vote: Ayes: White, Mahaney and Combs

Nays: None    Motion passed

6. Discussion of recommending approval of land lease for Keith Shankle at site FH48.

a. Louis White made a motion to approve Dower Combs seconded.

Vote: Ayes: White, Mahaney and Combs

Nays: None Motion passed

7. Discussion of non agenda item to rescind the approval of site FH47 to Tom Farmer.

a. Louis White made a motion to approve Dower Combs seconded.

Vote: Ayes: White, Mahaney and Combs

Nays: None Motion passed

8. James Mahaney made a motion to adjourn, 2<sup>nd</sup> by Louis White adjourn meeting at 5:45p.m.

Vote: Ayes: Mahaney, White and Combs

Nays: None Motion passed



## CITY OF TAHLEQUAH MUNICIPAL AIRPORT PRIVATE HANGER CONSTRUCTION AGREEMENT

Lessee is granted the use, in common with others similarly authorized, of the airport, together with all facilities, equipment, improvements, and services which have been or may hereafter be provided at or in connection with the airport including, but not limited to, the landing field and any extensions thereof or additions thereto, roadways, runways, aprons, taxiways, landing lights, beacons, signals, radio aids, and all other conveniences for flying, landings, and takeoffs during the construction of a hangar.

### USE OF LEASED PROPERTY

#### Primary Use

Lessee acknowledge and agrees to primary use of the property leased hereunder is for aircraft shelter and storage, and will occupy and use the leased premises for such purpose.

#### Construction of Hangars

The Lessee will construct, or cause to be constructed on the premises a hangar. Lessee agrees that all costs and expenses for construction of new hangars shall be the Lessee's sole responsibility; any exceptions to be placed in writing and agreed upon between the Lessor and Lessee.

Lessee agrees that construction of hangars shall not commence until written authorization is obtained from the Lessor, this is to include a City of Tahlequah building permit. Hangar construction shall be completed no later than twelve (12) calendar months from the date of such authorization.

Further, it is understood and agreed that restrictions regarding the type of hangars to be built are: this agreement is for site FH48 as shown on the hangar layout (attached). This agreement is for a 50' wide, 60' deep by 14' tall hangar. The hangar shall maintain a twenty-five (25) foot frontal set-back from the adjoining taxilane and a ten (10) foot lateral and twenty (20) foot rearward separation from any adjacent structure.

All hangars constructed shall further meet the following minimum specifications: all exterior surfaces, minimally consisting of a roof and three (3) sidewalls, shall be of baked- on colored enamel metal; each hangar shall contain a well- drained floor made of concrete or asphalt, and an asphalt or concrete ramp shall connect each hangar to adjacent taxilane, equally as wide as hangar door. All hangar construction will have "O" clearance doors on the front, not to exceed the width of hangar open or closed.

After completion of construction and the final approval of the City of Tahlequah building inspector a standard City of Tahlequah twenty year land lease agreement will be executed.

Lessor: City of Tahlequah, Mayor: \_\_\_\_\_ Date: \_\_\_\_\_

Lessee: Keith Shankle \_\_\_\_\_ Date: \_\_\_\_\_

Airport Manager: \_\_\_\_\_ Date: \_\_\_\_\_

City of Tahlequah, Building Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

**SUPPLEMENTAL OPERATING AGREEMENT FOR DETENTION SERVICES  
BETWEEN CHEROKEE NATION AND CITY OF TAHLEQUAH  
AMENDMENT # 01**

This Amendment is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between the Cherokee Nation (hereinafter referred to as the "NATION"), and the City Council of the City of Tahlequah ("CITY") a political subdivision of the State of Oklahoma, on its own behalf of the Tahlequah City Police Office, ("hereinafter referred to as the "CITY").

WHEREAS, the NATION previously entered into an agreement with CITY on December 06, 2021 (hereinafter referred to as "Existing Agreement"), for the Tahlequah City Chief of Police ("CHIEF") to provide Detention Services of the Nation's Tribal Inmates in the Tahlequah City Jail ("JAIL"), and

WHEREAS, it is the desire of the NATION and the CITY/CHIEF to amend or modify said Existing Agreement, as follows:

ARTICLE 2, SECTION 2.10 of the Existing Agreement is deleted in its entirety and replaced with the following:

2.10 Fees for Housing and Transporting of Tribal Inmates. For the housing of its Tribal Inmates, Nation agrees to pay the City a daily rate per inmate of Sixty-Four Dollars (\$64.00) per day/per inmate (the "Daily Rate"). Said Daily Rate shall be paid for every whole day and for any period of time less than a whole day (known as a "Partial Day") spent by a Tribal Inmate in the Jail, commencing upon the Tribal Inmate's booking/intake at the Jail and terminating upon the Tribal Inmate's release from the Jail. Whole days shall consist of twenty-four hour time periods. For transportation required or requested outside of the jail, Nation agrees to pay City the hourly rate of \$30.00 per officer for regular hours, and the hourly rate of \$45.00 per guard for overtime hours, plus mileage reimbursement at the General Services Administration (GSA) Federal Travel Regulation Mileage Rate. Other than for emergency medical services, City will, when feasible, coordinate transportation responsibilities with the Cherokee Nation Marshal Service. This agreement shall not obligate the City to transport a Tribal Inmate for anything other than emergency medical services.

WHEREAS, both parties agree that all other terms and conditions of the Existing Agreement entered into on December 06, 2021, shall remain in effect and unchanged.

WHEREOF, the Parties hereto have caused this Amendment to be executed as of the date first written above.

CHEROKEE NATION

\_\_\_\_\_  
Shannon Buhl, Director,  
Marshal Service

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chuck Hoskin, Jr.  
Principal Chief

\_\_\_\_\_  
Date

AMENDMENT is approved and accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by:

CITY COUNCIL OF THE CITY OF TAHLEQUAH

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Nate King, Chief of Police

ATTEST:

\_\_\_\_\_  
City Clerk

Approved as to Form:

\_\_\_\_\_  
City Attorney

**ORDINANCE NO. 1381-2024**

**AN ORDINANCE OF THE CITY OF TAHLEQUAH, OKLAHOMA, AMENDING THE TAHLEQUAH CITY CODE, PART 2, ADMINISTRATION AND GOVERNMENT; CHAPTER 2-4, GENERAL PROVISIONS RELATING TO CITY OFFICERS AND EMPLOYEES, BY ADDING SECTION 2-413, EMOLUMENTS OF ELECTED OFFICIALS, TO PROVIDE FOR THE EMOLUMENTS OF ALL ELECTED OFFICIALS; PROVIDING FOR CODIFICATION, SEVERABILITY, REPEALER, AND DECLARING AN EMERGENCY.**

NOW THEREFORE, BE IT ORDAINED BY The City Council of the City of Tahlequah, Oklahoma:

**SECTION 1. NEW LAW.** Section 2-413 of the Tahlequah City Code is hereby added to read as follows:

**Section 2-413. Emoluments of Elected Officials.**

- A. The following elected officials of the City shall receive the following emoluments appertaining to their respective offices as provided in this section, PROVIDED, in no case shall the emoluments of any elected official be changed, whether by enhancement or by diminishment, during his term of office except by operation of law enacted prior to his election.

|                            |                                                                                                                                         |
|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| <b>Mayor</b>               | \$33,600.00 gross salary per annum                                                                                                      |
| <b>City Council Member</b> | \$8,000.00 gross salary per annum                                                                                                       |
| <b>City Clerk</b>          | \$55,000.00 gross salary per annum, together with all insurance and retirement benefits available to any full-time employee of the City |
| <b>City Treasurer</b>      | \$13,000.00 gross salary per annum                                                                                                      |
| <b>Street Commissioner</b> | \$20,000.00 gross salary per annum, together with all insurance and retirement benefits available to any full-time employee of the City |
| <b>Chief of Police</b>     | \$90,000.00 gross salary per annum, together with all insurance and retirement benefits available to any full-time employee of the City |

**PROVIDED**, the provision of retirement benefits afforded to any of the above-referenced elected officials shall be contingent upon a determination from the City's applicable retirement plan administrator that such elected official qualifies for participation in the retirement plan. The decision of the City's retirement plan administrator concerning the same shall be final. In the event the City's retirement plan

administrator determines the relevant elected official is ineligible to participated in the retirement plan, no substitutive emolument shall be provided to such elected official.

- B. Each elected official shall be eligible for longevity pay as provided in this paragraph. To be eligible for longevity pay, the relevant elected official must have served in their respective position for a minimum of one (1) year. For the purposes of this paragraph, a break in service of thirty (30) calendar days or less shall not be considered an interruption of continuous service; a break of more than thirty (30) calendar days shall mark an end of continuous service. The longevity pay for a relevant elected official shall be pursuant to the following formula:

**Gross annual salary multiplied by years of continuous service in the position multiplied by 0.005.**

*ILLUSTRATIVE EXAMPLE:* \$55,000.00 gross annual salary of City Clerk multiplied by 15 years of continuous service multiplied by 0.005 equals longevity pay of \$4,125.00 per annum.

The Mayor is authorized to promulgate such longevity pay plan rules as the Mayor finds to be necessary to carry out this provisions of this section.

**SECTION 2. CODIFICATION.** The City Clerk is hereby directed to enter the added section into the appropriate place in the Tahlequah City Code of Tahlequah, Oklahoma, as authorized and approved by this Ordinance.

**SECTION 3. SEVERABILITY.** If any provision, paragraph, word, section of article of this Ordinance is invalidated by any court of competent jurisdiction, the remaining provisions, Paragraphs, words, sections and chapters shall not be affected and shall continue in full force and effect.

**SECTION 4. REPEALER.** All other Ordinances and parts of other Ordinances Inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of such inconsistency or conflict.

**SECTION 5. EMERGENCY.** It being necessary to preserve the public health, safety, welfare, and morals, this Ordinance shall take effect immediately upon passage and publication as required by law.

(SIGNATURE PAGE FOLLOWS)

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF TAHLEQUAH,  
OKLAHOMA, THIS 4<sup>th</sup> DAY OF NOVEMBER, 2024.

THE CITY OF TAHLEQUAH, OKLAHOMA

\_\_\_\_\_  
Suzanne Myers, Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
Whitney Shaw, City Clerk

Approved as to form and legality this 4<sup>th</sup> day of November, 2024.

\_\_\_\_\_  
John Tyler Hammons, City Attorney

**RESOLUTION NO. 11-04-2024 (A)**  
**NOTICE OF ELECTION**  
**CITY OF TAHLEQUAH, OKLAHOMA**

**BE IT RESOLVED** by the City Council of the City of Tahlequah, Oklahoma in accordance with the Charter of the City of Tahlequah that said City will conduct a Nonpartisan General Election for the purpose of electing officers and THAT:

1. A Regular Election shall be held on the first Tuesday in February authorized for state elections by the State Election Board:  
February 11, 2025
2. A runoff election, if necessary, shall be held on the first Tuesday in April authorized for state election by the State Election Board:  
April 1, 2025
3. The Cherokee County Election Board shall conduct the election and shall fulfill all requirements outlined in the General Election Laws of the State of Oklahoma.

**BE IT FURTHER RESOLVED** that the following officers will be elected by ward for a four (4) year term:

Councilor, Ward I

Councilor, Ward II

**BE IT FURTHER RESOLVED** that the following officers will be elected at large for a four (4) year term:

Chief of Police

City Treasurer

City Clerk

Street Commissioner

**BE IT FURTHER RESOLVED** that the filing period for said officers will commence on December 2, 2024 at 8:00 a.m. and will continue each day of the filing period from 8:00 a.m. until 5:00 p.m., until closing at 5:00 p.m. on December 4, 2024. All filings shall be made to the City Clerk. At the time of filing a filing fee of \$200.00 shall be paid as required by the City Charter.

**BE IT FURTHER RESOLVED** that each candidate for City office shall be a qualified elector of the City and each candidate for office of Councilor shall be an actual resident of the ward for which he/she is a candidate and each candidate for Mayor shall be an actual resident of the City.

**BE IT FURTHER RESOLVED** that no persons reside within Precinct 25, which is contained within the city limits of the City of Tahlequah, therefore the City of Tahlequah authorizes the Cherokee County Election Board to close that precinct.

**ADOPTED** this 4<sup>th</sup> day of November 2024.

ATTEST:

---

Suzanne Myers, Mayor

---

Whitney Shaw, City Clerk

Approved as to form and legality:

---

John Tyler Hammons, City Attorney

RESOLUTION NO. 11-04-2024(B)

A RESOLUTION OF SUPPORT FOR THE APPOINTMENT OF \_\_\_\_\_ TO THE OKLAHOMA MUNICIPAL LEAGUE REGIONAL COUNCIL; DECLARING SAID APPOINTMENT TO BE FOR THE BENEFIT OF THE CITY OF TAHLEQUAH AND OTHER MUNICIPALITIES WITHIN THE DISTRICT; AND DECLARING THE MISSION OF THE OKLAHOMA MUNICIPAL LEAGUE TO BE FOR THE PUBLIC PURPOSE.

WHEREAS, the City of Tahlequah recognizes that the Oklahoma Municipal League (“OML”) is a non-profit member driven organization composed of municipalities from across the State of Oklahoma who work together for their mutual benefit;

WHEREAS, the City of Tahlequah through its membership with OML, realizes many benefits from the policy and legislative work of the OML, and as a result, supports the mission of OML which is to provide services and programs to its members to assist them in better serving their citizens and communities;

WHEREAS, the City of Tahlequah is within District 2 and as such is represented by an appointee seated within said district;

WHEREAS, the City of Tahlequah has an interest and desire to resolve its support of the nomination of \_\_\_\_\_ to serve on the OML Regional Council;

WHEREAS, the City of Tahlequah finds that said nomination would benefit the City of Tahlequah and the other municipalities within District 2 by serving as the individual and collective voice of local government officials in interaction at both the state and national level;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF TAHLEQUAH, OKLAHOMA:

SECTION 1: That the City of Tahlequah unequivocally supports the nomination of \_\_\_\_\_ to serve on the OML Regional Council, by finding and declaring that the mission of OML to be for the public purpose and acknowledging that the City of Tahlequah and other municipalities within District 2 will benefit by his/her appointment.

SECTION 2: That should \_\_\_\_\_ ultimately be appointed to the OML Regional Council, he/she is specifically authorized and requested to fully participate in said meetings of the Regional Council and the projects of the same to the ultimate benefit of the City of Tahlequah.

PASSED, APPROVED AND EFFECTIVE THIS DATE \_\_\_\_\_.

\_\_\_\_\_  
Suzanne Myers, Mayor

ATTEST: \_\_\_\_\_  
Whitney Shaw, City Clerk

Approved as to form and legality on this \_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
John Tyler Hammons, City Attorney

## City of Tahlequah

### PLANNING & DEVELOPMENT STAFF REPORT

TO: City of Tahlequah City Council  
FROM: Paige Harjo, Tahlequah Planning & Development Director  
DATE: November 4, 2024  
RE: Resolution #7-2024

**Recommendation:** Staff and Planning Commission Recommends denial of Case #7-2024-Zoning, Resolution #7-2024. Changing the reference property's zoning from RS-3 to I-2.

### Background

Subject Property Address: West Choctaw St. Tahlequah, OK  
Current Zoning: RS-3 Single Family High Density

Proposed Zoning: I-2 Industrial Moderate  
Property Owner: JTSB Investments LLC & Sooner Land & Cattle LLC  
Owner Representative: David Lindsey (Tahlequah Public Works Authority)

### Attachments

Zoning Map  
Comprehensive Plan Future Land Use Map  
Comprehensive Plan Housing & Neighborhoods Map  
Google Map

### Project Summary

The applicant is requesting a zoning change to use the property for vehicle storage, operable vehicles only.

### Existing Context

The table below summarizes the existing content proximate to the subject site:

| <i>Existing Land Use</i>          |  | <i>Existing Zoning</i>    |  |
|-----------------------------------|--|---------------------------|--|
| Single Family High Density        |  | RS-3                      |  |
| <i>Proposed Land Use</i>          |  | <i>Proposed Zoning</i>    |  |
| Industrial Moderate               |  | I-2                       |  |
| <i>Surrounding Land Use</i>       |  | <i>Surrounding Zoning</i> |  |
| North: Public                     |  | North: P                  |  |
| South: Single Family High Density |  | South: RS-3               |  |
| East: Regional Commercial         |  | East: C-3                 |  |
| West: Single Family High Density  |  | West: RS-3                |  |

### Historic Context

The subject property was zoned R1 during an annexation project in 1998. The subject property was designated RS-3 upon the adoption of the updated zoning ordinance and map in 2022.

### Relationship with Comprehensive Plan

The proposed property location is in the Urban Transitional Neighborhood Area according to the map. In our Comprehensive Plan it states, "An Urban Transitional Neighborhood is characterized by traditional small lots organized along a grid of streets with access along the front along the main road, and potential access along the alleyway as well. A missed-use designation does not mean that it is appropriate to open a business within the core of a residential neighborhood, but that since the neighborhood is in close proximity to the established commercial center of the city, certain considerations are necessary to ease conflicts between the two uses. In the Urban Transitional Neighborhood multifamily and single-family uses can be located directly next to each other as long as the architectural character of the new project adequately reflects the character of the existing neighborhood."

In our comprehensive plan, there is a Future Land Use Map and it shows the subject property being located directly next to Urban Core Mixed Use and Neighborhood Commercial. Urban Core Mixed Use is defined as "Though predominantly commercial, it is strongly supported by institutional, residential, and recreational uses....[Mixed Use] developments are supported and encouraged within each land use within nodes."

Neighborhood Commercial "primarily identifies existing commercial parcels that are independent of larger commercial corridors and are surrounded predominately by residential uses, but are not necessarily serving as a neighborhood hub..."

### Relationship with Zoning Ordinance

If the zoning change is approved the owner will be required to meet all regulations in the zoning ordinance and the proposed use would be allowed by right.

### Staff Comments

- a. *The majority of zones surrounding the subject property is residential and commercial, with the closest industrial zoning being over ¼ mile from the subject property.*
- b. *The subject property is located directly close to Public and Regional Commercial districts. The property is also near single-family high density.*
- c. *According to The Comprehensive Plan Future Land Use Map and the Housing and Neighborhoods Map, The subject property is located in an Urban Transitional neighborhood.*
- d. *East of the subject property, there is property that is Neighborhood Commercial as well as Urban Core Mixed Use.*
- e. *The subject property would impede surrounding commercial and residential zonings.*
- f. *Staffs recommendation is denial of zoning change from RS-3 to I-2 but could recommend a change to C-3, Regional Commercial.*

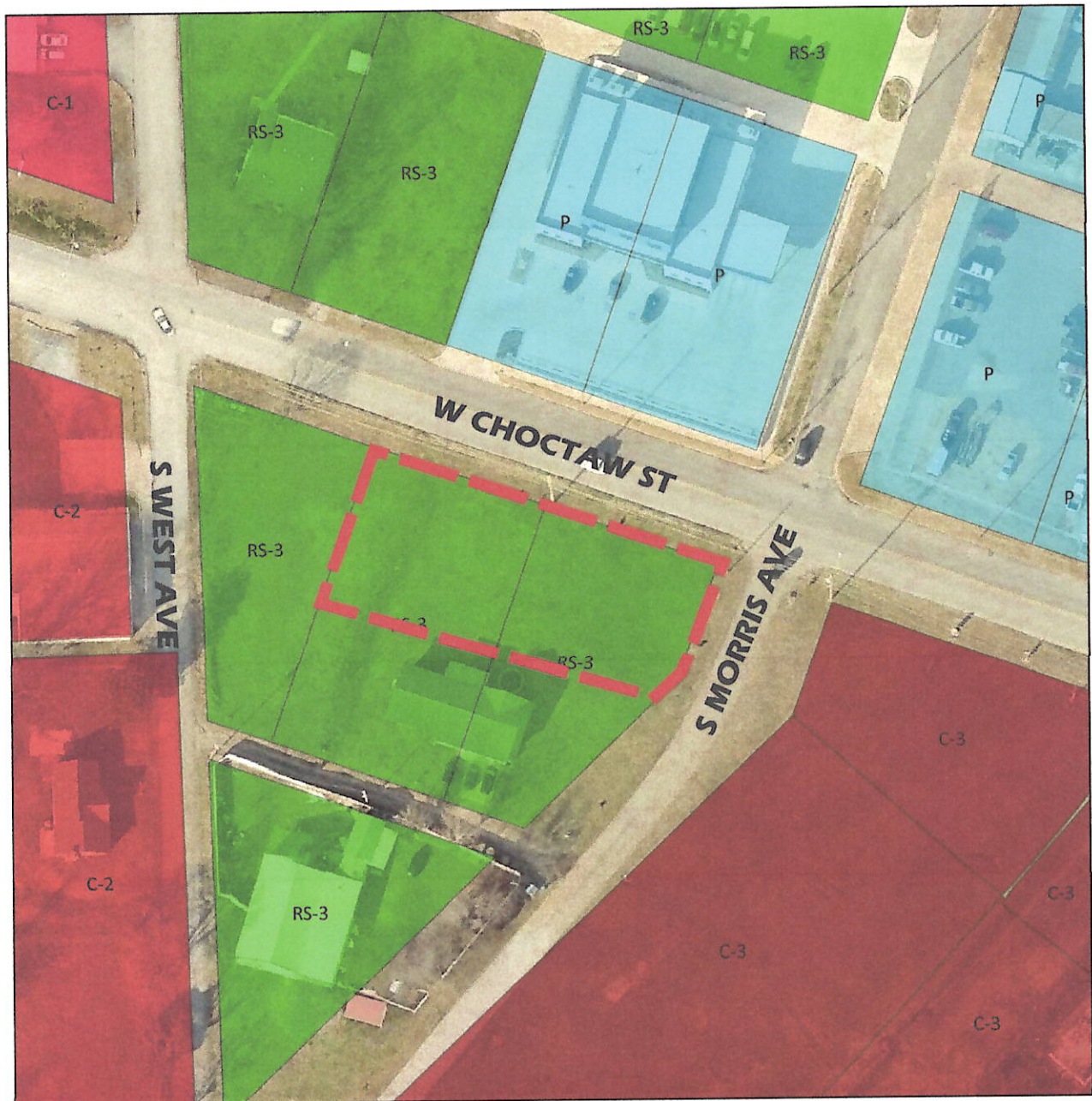
Planning Commission Discussion & Recommendation

Planning Commission and staff asked the applicant questions including how the property would look.

The applicant was able to give more information including fencing design. The Planning Commission

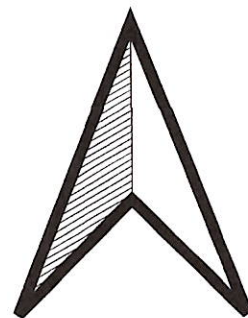
accepted staffs recommendation to step down the zoning to C-3 and deny the zoning change to I-2

*Applicant was good with decision.*



Subject Property

Vicinity Map  
W. Choctaw St.  
Tahlequah, OK  
between S. West Ave.  
and S. Morris Ave.



# PLAN ELEMENTS

## ELEMENT 1: LAND USE

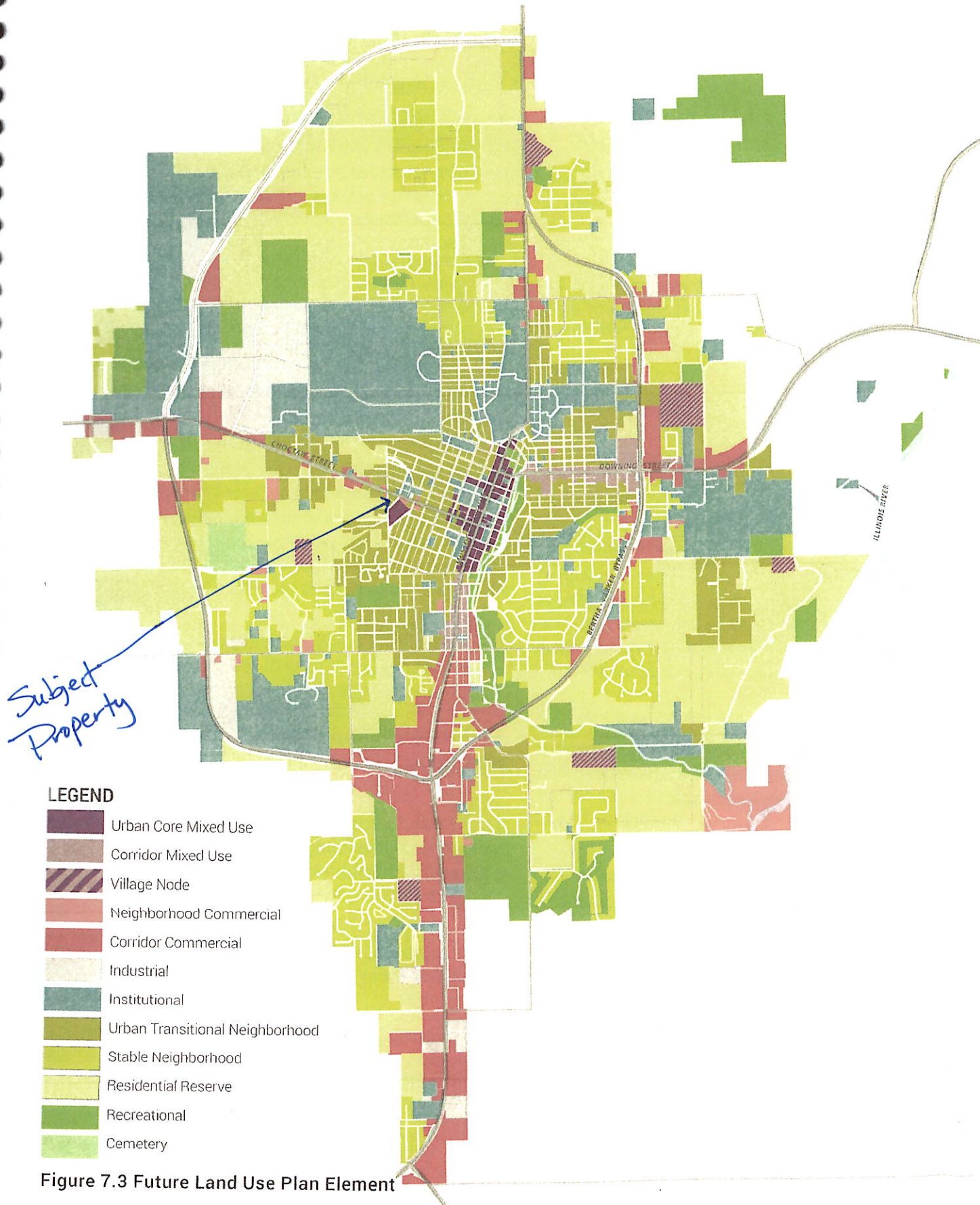


Figure 7.3 Future Land Use Plan Element

FINAL 01/07/21

# PLAN ELEMENTS

## ELEMENT 4: HOUSING & NEIGHBORHOODS

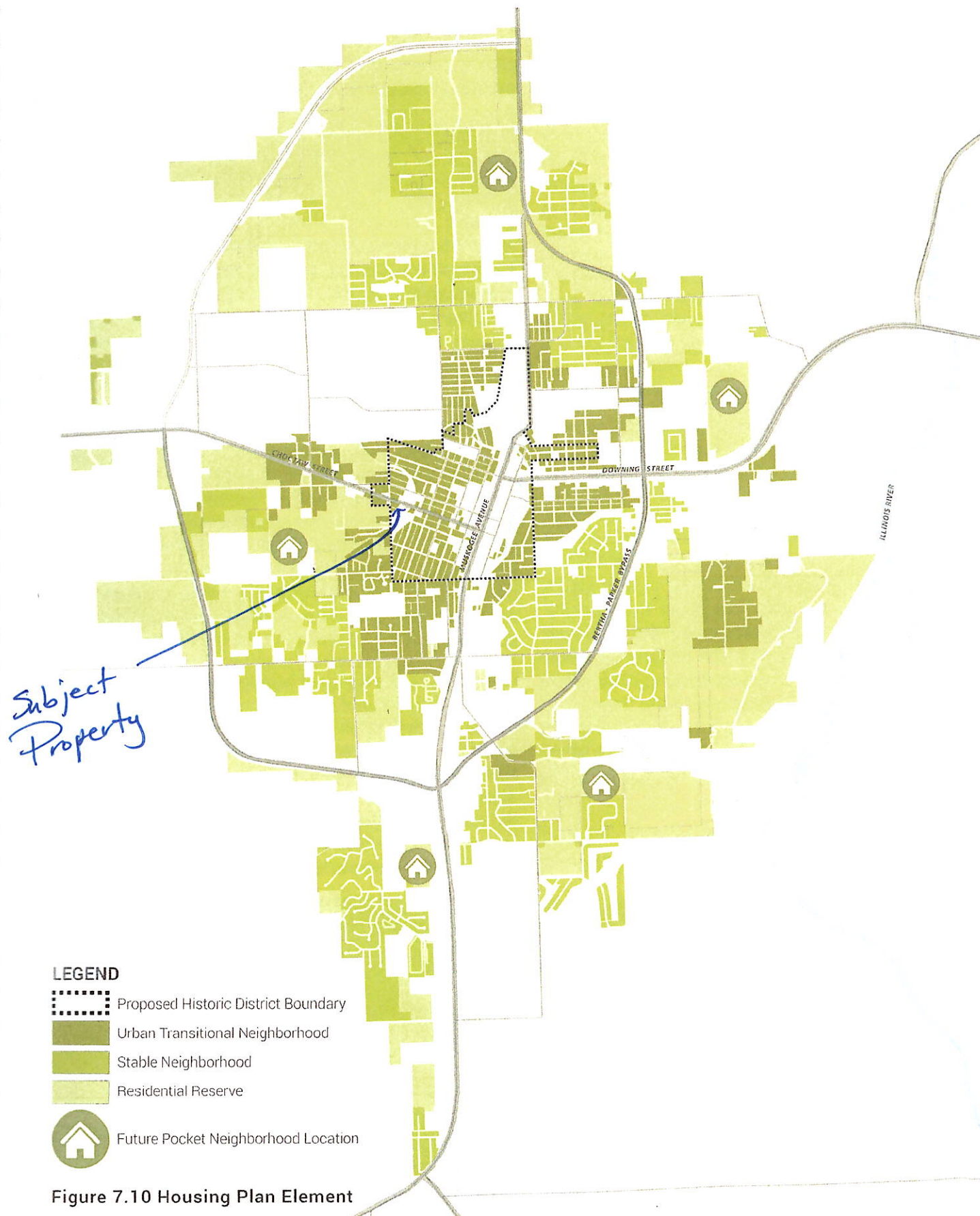


Figure 7.10 Housing Plan Element

FINAL 01/07/21

# Untitled Map

Write a description for your map.

## Legend

- Feature 1
- Feature 2
- Feature 3
- Subject Property
- Tahlequah Bible Church



Google Earth

Image © 2024 Airbus



## MEETING AGENDA

City of Tahlequah Planning Commission  
Tahlequah City Hall - 111 South Cherokee Avenue

**Tuesday, October 29th, 2024, at 3:00 P.M.**

*Planning Commission Members*

*Ryan Cammonie – Chairman*

*Andy Harris – Vice Chairman*

*Robert Batson – Secretary*

*Amber Wooten*

*Armondo Duke*

1. **Call to Order**
2. **Roll Call**
3. **Discussion and possible action** – Approval or correction of minutes dated September 24th, 2024.
4. **Discussion and possible action** – To recommend approval, approval with modifications, or deny a **Zoning Change from RS-3 (Single-Family High Density) to I-2 (Industrial Moderate)** located at West Choctaw St. Between S. West Ave. And S. Morris Ave., Tahlequah, Oklahoma, more particularly described as, The E 70.6' of Lot 2, Lot 3, less southerly 87' of both lots 2 & 3, Block 102, Tahlequah Lots, Cherokee County, Oklahoma.
5. Discussion on establishing a regional planning commission.
6. Discussion of update on street projects and street and sidewalk fund.
7. **Adjournment**

Posted: P Harjo

Date:

Time:

**RESOLUTION NO. 11-04-2024(C)**

**A RESOLUTION TO CHANGE THE ZONING OF THE HEREINAFTER DESCRIBED REAL ESTATE.**

**WHEREAS**, the Tahlequah City Council adopted Ordinance No. 1329-2021 on October 16, 2022. Ordinance No. 1329-2021 established Part 12, Chapter 1 – City of Tahlequah Zoning Ordinance.

**WHEREAS**, Section 7.D.2.f of the City of Tahlequah Zoning Ordinance authorizes zoning map amendments to be approved by City Council by Resolution.

**WHEREAS**, the applicant has met all notification requirements for a public hearing held by the Planning Commission of the City of Tahlequah

**WHEREAS**, the Planning Commission of the City of Tahlequah recommended unanimously by a vote of 3-0 to deny Case #7-2024-Zoning.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAHLEQUAH, OKLAHOMA, THAT** the following described real in Cherokee County, Oklahoma, to-wit:

**LEGAL DESCRIPTION**

The E 70.6' of Lot 2, Lot 3, less southerly 87' of both lots 2 & 3, Block 102, Tahlequah Lots, Cherokee County, Oklahoma.

Shall be, and the same is, hereby changed from Residential Single Family High Density District (RS-3) to Regional Commercial (C-3).

**PASSED AND ADOPTED** by the City Council of the City of Tahlequah on this 4<sup>th</sup> day of November, 2024, after full compliance with the Oklahoma Open Meeting Act.

CITY OF TAHLEQUAH

---

Suzanne Myers, Mayor

ATTEST:

---

Whitney Shaw, City Clerk

[Seal]

**AGREEMENT BETWEEN CLIENT AND  
KIMLEY-HORN AND ASSOCIATES, INC. FOR PROFESSIONAL SERVICES**

**THIS AGREEMENT** is made this 29 day of October, 2024 , by and between the City of Tahlequah ("Client") and KIMLEY-HORN AND ASSOCIATES, INC. ("Consultant").

**NAME OF PROJECT:** SS4A Transportation Safety Action Plan ("Project.")

The Client and the Consultant agree as follows:

- 1) Scope of Services and Additional Services. The Consultant will perform only the services specifically described in Exhibit A, which is made a part of this Agreement ("Services"). Any services that are not set forth in the scope of Services described in Exhibit A will constitute additional services ("Additional Services"). If requested by the Client and agreed to by the Consultant, the Consultant will perform Additional Services, which shall be governed by these provisions. Unless otherwise agreed to in writing, the Client shall pay the Consultant for any Additional Services an amount based upon the Consultant's then-current hourly rates plus an amount to cover certain direct expenses including telecommunications, in-house reproduction, postage, supplies, project related computer time, and local mileage. Other direct expenses will be billed at 1.15 times cost.
- 2) Client's Responsibilities. In addition to other responsibilities herein or imposed by law, the Client shall:
  - a) Designate in writing a person to act as the Client's representative, such person having complete authority to transmit instructions, receive information, and make or interpret the Client's decisions.
  - b) Provide all criteria and information as to the Client's requirements, objectives, and expectations for the Project, and all standards of development, design, or construction.
  - c) Provide the Consultant all available studies, plans, or other documents pertaining to the Project, such as surveys, engineering data, environmental information, etc., all of which the Consultant may rely upon.
  - d) Arrange for access to the site and other property as required for the Consultant to provide its services.
  - e) Review all documents or reports presented by the Consultant and communicate decisions pertaining thereto within a reasonable time so as not to delay the Consultant.
  - f) Furnish approvals and permits for all government authorities having jurisdiction over the Project and approvals and consents from other parties as may be necessary.
  - g) Obtain any independent accounting, legal, insurance, cost estimating, and feasibility services required by the Client.

- h) Give prompt written notice to the Consultant whenever the Client becomes aware of any development that affects the Consultant's services, or any defect or nonconformance in any aspect of the Project.
- 3) Period of Services. Unless otherwise stated herein, the Consultant shall begin work after receipt of a properly executed copy of this Agreement. This Agreement assumes conditions permitting orderly and continuous progress of the Project through completion of the Services. Times for performance shall be extended as necessary for delays or suspensions due to circumstances that the Consultant does not control. If such delay or suspension extends for more than six months, the Consultant's compensation shall be renegotiated.
- 4) Compensation for Services.
  - a) The Consultant's compensation shall be as stated herein, unless otherwise provided in Exhibit A. The Client shall pay the Consultant an amount based upon the Consultant's then-current hourly rates plus an amount to cover certain direct expenses including telecommunications, in-house reproduction, postage, supplies, project related computer time, and local mileage. Other direct expenses will be billed at 1.15 times cost.
  - b) If the Consultant's compensation is on an hourly basis, the parties may have estimated in Exhibit A costs and expenses for the various portions of the scope of Services. Services undertaken or expenses incurred by the Consultant exceeding any estimates shall be the liability of the Client.
- 5) Method of Payment.
  - a) Invoices will be submitted periodically for services performed and expenses incurred. Payment of each invoice will be due within 25 days of receipt. The Client shall also pay any applicable sales tax. All retainers will be held by the Consultant and applied against the final invoice. Interest will be added to accounts not paid within 25 days at the maximum rate allowed by law. If the Client fails to make any payment due the Consultant under this or any other agreement within 30 days after the Consultant's transmittal of its invoice, the Consultant may, after giving notice to the Client, suspend services and withhold deliverables until all amounts due are paid in full.
  - b) The Client will remit all payments electronically to:
    - Account Name: KIMLEY-HORN AND ASSOCIATES, INC.
    - Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94104
    - Account Number: 2073089159554
    - ABA#: 121000248
  - c) The Client will send the project number, invoice number and other remittance information by e-mail to [payments@kimley-horn.com](mailto:payments@kimley-horn.com) at the time of payment.

- d) If the Client relies on payment or proceeds from a third party to pay Consultant and Client does not pay Consultant's invoice within 60 days of receipt, Consultant may communicate directly with such third party to secure payment.
  - e) If the Client objects to an invoice, it must advise the Consultant in writing giving its reasons within 14 days of receipt of the invoice or the Client's objections will be waived, and the invoice shall conclusively be deemed due and owing. If the Client objects to only a portion of the invoice, payment for all other portions remains due.
  - f) If the Consultant initiates legal proceedings to collect payment, it shall recover, in addition to all amounts due, its reasonable attorneys' fees, reasonable experts' fees, and other expenses related to the proceedings. Such expenses shall include the cost, at the Consultant's normal hourly billing rates, of the time devoted to such proceedings by its employees.
  - g) The Client agrees that the payment to the Consultant is not subject to any contingency or condition. The Consultant may negotiate payment of any check tendered by the Client, even if the words "in full satisfaction" or words intended to have similar effect appear on the check without such negotiation being an accord and satisfaction of any disputed debt and without prejudicing any right of the Consultant to collect additional amounts from the Client.
- 6) Use of Deliverables. All documents, data, and other deliverables prepared by the Consultant are related exclusively to the services described in this Agreement and may be used only if the Client has satisfied all of its obligations under this Agreement. They are not intended or represented to be suitable for use or reuse by the Client or others on extensions of this Project or on any other project. Any modifications by the Client to any of the Consultant's deliverables, or any reuse of the deliverables without written authorization by the Consultant will be at the Client's sole risk and without liability to the Consultant, and the Client shall indemnify, defend and hold the Consultant harmless from all claims, damages, losses and expenses, including but not limited to attorneys' fees, resulting therefrom. The Consultant's electronic files and source code remain the property of the Consultant and shall be provided to the Client only if expressly provided for in this Agreement. Any electronic files not containing an electronic seal are provided only for the convenience of the Client and use of them is at the Client's sole risk. In the case of any defects in the electronic files or any discrepancies between them and the hardcopy of the deliverables prepared by the Consultant, the hardcopy shall govern.
- 7) Intellectual Property. Consultant may use or develop its proprietary software, patents, copyrights, trademarks, trade secrets, and other intellectual property owned by Consultant or its affiliates ("Intellectual Property") in the performance of this Agreement. Intellectual Property, for purposes of this section, does not include deliverables specifically created for Client pursuant to the Agreement and use of such deliverables is governed by section 6 of this Agreement. Unless explicitly agreed to

in writing by both parties to the contrary, Consultant maintains all interest in and ownership of its Intellectual Property and conveys no interest, ownership, license to use, or any other rights in the Intellectual Property to Client. Any enhancements of Intellectual Property made during the performance of this Agreement are solely owned by Consultant and its affiliates. If Consultant's services include providing Client with access to or a license for Consultant's (or its affiliates') proprietary software or technology, Client agrees to the terms of the Software License Agreement set forth at <https://www.kimley-horn.com/khts-software-license-agreement> ("the License Agreement") which terms are incorporated herein by reference.

- 8) Opinions of Cost. Because the Consultant does not control the cost of labor, materials, equipment, or services furnished by others, methods of determining prices, or competitive bidding or market conditions, any opinions rendered as to costs, including but not limited to the costs of construction and materials, are made solely based on its judgment as a professional familiar with the industry. The Consultant cannot and does not guarantee that proposals, bids or actual costs will not vary from its opinions of cost. If at any time the Client wishes greater assurance as to the amount of any cost, it shall employ an independent cost estimator. Consultant's services required to bring costs within any limitation established by the Client will be paid for as Additional Services.
- 9) Termination. The obligation to provide further services under this Agreement may be terminated by either party upon seven days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof, or upon thirty days' written notice for the convenience of the terminating party. The Consultant shall be paid for all services rendered and expenses incurred to the effective date of termination, and other reasonable expenses incurred by the Consultant as a result of such termination.
- 10) Standard of Care. The standard of care applicable to Consultant's services will be the degree of care and skill ordinarily exercised by consultants performing the same or similar services in the same locality at the time the services are provided. No warranty, express or implied, is made or intended by the Consultant's performance of services, and it is agreed that the Consultant is not a fiduciary with respect to the Client.
- 11) LIMITATION OF LIABILITY. In recognition of the relative risks and benefits of the Project to the Client and the Consultant, the risks are allocated such that, to the fullest extent allowed by law, and notwithstanding any other provisions of this Agreement or the existence of applicable insurance coverage, that the total liability, in the aggregate, of the Consultant and the Consultant's officers, directors, employees, agents, and subconsultants to the Client or to anyone claiming by, through or under the Client, for any and all claims, losses, costs, attorneys' fees, or damages whatsoever arising out of or in any way related to the services under this Agreement from any causes, including but not

limited to, the negligence, professional errors or omissions, strict liability or breach of contract or any warranty, express or implied, of the Consultant or the Consultant's officers, directors, employees, agents, and subconsultants shall not exceed twice the total compensation received by the Consultant under this Agreement or \$50,000, whichever is greater. Higher limits of liability may be negotiated for additional fee. This Section is intended solely to limit the remedies available to the Client or those claiming by or through the Client, and nothing in this Section shall require the Client to indemnify the Consultant.

- 12) Mutual Waiver of Consequential Damages. In no event shall either party be liable to the other for any consequential, incidental, punitive, or indirect damages including but not limited to loss of income or loss of profits.
- 13) Construction Costs. Under no circumstances shall the Consultant be liable for extra costs or other consequences due to changed or unknown conditions or related to the failure of contractors to perform work in accordance with the plans and specifications. Consultant shall have no liability whatsoever for any costs arising out of the Client's decision to obtain bids or proceed with construction before the Consultant has issued final, fully approved plans and specifications. The Client acknowledges that all preliminary plans are subject to substantial revision until plans are fully approved and all permits obtained.
- 14) Certifications. All requests for the Consultant to execute certificates, lender consents, or other third-party reliance letters must be submitted to the Consultant at least 14 days prior to the requested date of execution. The Consultant shall not be required to execute certificates, consents, or third-party reliance letters that are inaccurate, that relate to facts of which the Consultant does not have actual knowledge, or that would cause the Consultant to violate applicable rules of professional responsibility.
- 15) Dispute Resolution. All claims arising out of this Agreement shall be submitted first to mediation in accordance with the American Arbitration Association as a condition precedent to litigation. Any mediation or civil action by the Client must be commenced within one year of the accrual of the cause of action asserted but in no event later than allowed by applicable statutes.
- 16) Construction Phase Services.
  - a) If the Consultant prepares construction documents and the Consultant is not retained to make periodic site visits, the Client assumes all responsibility for interpretation of the documents and for construction observation, and the Client waives any claims against the Consultant in any way connected thereto.

- b) The Consultant shall have no responsibility for any contractor's means, methods, techniques, equipment choice and usage, equipment maintenance and inspection, sequence, schedule, safety programs, or safety practices, nor shall Consultant have any authority or responsibility to stop or direct the work of any contractor. The Consultant's visits will be for the purpose of observing construction and reporting to the Client whether the contractors' work generally conforms to the construction documents prepared by the Consultant. Consultant neither guarantees the performance of contractors, nor assumes responsibility for any contractor's failure to perform its work in accordance with the contract documents.
- c) The Consultant is not responsible for any duties assigned to it in the construction contract that are not expressly provided for in this Agreement. The Client agrees that each contract with any contractor shall state that the contractor shall be solely responsible for job site safety and for its means and methods; that the contractor shall indemnify the Client and the Consultant for all claims and liability arising out of job site accidents; and that the Client and the Consultant shall be made additional insureds under the contractor's general liability insurance policy.

17) Hazardous Substances. Consultant shall not be a custodian, transporter, handler, arranger, contractor, or remediator with respect to hazardous substances and conditions. Consultant's services will be limited to analysis, recommendations, and reporting, including, when agreed to, plans and specifications for isolation, removal, or remediation. The Consultant shall notify the Client of unanticipated hazardous substances or conditions of which the Consultant actually becomes aware. The Consultant may stop affected portions of its services until the hazardous substance or condition is eliminated.

18) Assignment and Subcontracting This Agreement gives no rights or benefits to anyone other than the Client and the Consultant, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole benefit of the Client and the Consultant. The Client shall not assign or transfer any rights under or interest in this Agreement, or any claim arising out of the performance of services by Consultant, without the written consent of the Consultant. The Consultant reserves the right to augment its staff with subconsultants as it deems appropriate due to project logistics, schedules, or market conditions. If the Consultant exercises this right, the Consultant will maintain the agreed-upon billing rates for services identified in the contract, regardless of whether the services are provided by in-house employees, contract employees, or independent subconsultants.

19) Confidentiality. The Client consents to the Consultant's use and dissemination of photographs of the Project and to the use by the Consultant of facts, data and information obtained by the Consultant in the performance of its services. If, however, any facts, data or information are specifically identified in

writing by the Client as confidential, the Consultant shall use reasonable care to maintain the confidentiality of that material.

20) Miscellaneous Provisions. This Agreement is to be governed by the law of the State where the Project is located. This Agreement contains the entire and fully integrated agreement between the parties, and supersedes all prior and contemporaneous negotiations, representations, agreements, or understandings, whether written or oral. Except as provided in Section 1, this Agreement can be supplemented or amended only by a written document executed by both parties. Any conflicting or additional terms on any purchase order issued by the Client shall be void and are hereby expressly rejected by the Consultant. If Client requires Consultant to register with or use an online vendor portal for payment or any other purpose, any terms included in the registration or use of the online vendor portal that are inconsistent or in addition to these terms shall be void and shall have no effect on Consultant or this Agreement. Any provision in this Agreement that is unenforceable shall be ineffective to the extent of such unenforceability without invalidating the remaining provisions. The non-enforcement of any provision by either party shall not constitute a waiver of that provision or affect the enforceability of that provision or the remainder of this Agreement.

CITY OF TAHLEQUAH

KIMLEY-HORN AND ASSOCIATES, INC.

SIGNED: \_\_\_\_\_

SIGNED: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

### Request for Information

*Please return this information with your signed contract; failure to provide this information could result in delay in starting your project*

#### Client Identification

|                               |       |  |                 |  |                    |
|-------------------------------|-------|--|-----------------|--|--------------------|
| Full, Legal Name of Client    |       |  |                 |  |                    |
| Mailing Address for Invoices  |       |  |                 |  |                    |
| Federal ID Number             |       |  |                 |  |                    |
| Contact for Billing Inquiries |       |  |                 |  |                    |
| Contact's Phone and e-mail    |       |  |                 |  |                    |
| Client is (check one)         | Owner |  | Agent for Owner |  | Unrelated to Owner |

#### Property Identification

|                                     | Parcel 1 | Parcel 2 | Parcel 3 | Parcel 4 |
|-------------------------------------|----------|----------|----------|----------|
| Street Address                      |          |          |          |          |
| County in which Property is Located |          |          |          |          |
| Tax Assessor's Number(s)            |          |          |          |          |

#### Property Owner Identification

|                          | Owner 1 | Owner 2 | Owner 3 | Owner 4 |
|--------------------------|---------|---------|---------|---------|
| Owner(s) Name            |         |         |         |         |
| Owner(s) Mailing Address |         |         |         |         |
| Owner's Phone No.        |         |         |         |         |
| Owner of Which Parcel #? |         |         |         |         |

#### Project Funding Identification – List Funding Sources for the Project

|  |
|--|
|  |
|  |
|  |
|  |
|  |

*Attach additional sheets if there are more than 4 parcels or more than 4 owners*

**EXHIBIT A: PROJECT SCOPE**  
**CITY OF TAHLEQUAH, OK TRANSPORTATION SAFETY ACTION PLAN**

**PROJECT UNDERSTANDING**

The Safe Streets and Roads for All (SS4A) Transportation Safety Action Plan (TSAP) will be the first step in prioritizing and applying for funding for safety improvements throughout the transportation network across all modes of transportation.

**SCOPE OF SERVICES**

**TASK 1: PROJECT MANAGEMENT**

***Task 1.1: Project Management Plan***

A Project Management Plan will be drafted to serve as a living document for both the internal project team and the Client's team and sets expectations for communication guidelines, upcoming tasks, and overall project progress. The workplan will be revisited during regular project meetings by the Consultant.

***Task 1.2: Bi-Weekly Coordination Meetings***

The Consultant will coordinate with the Client to conduct an initial scoping meeting to review sample deliverables, schedule dates for key meetings, identify the Safety Steering Committee (SSC) discuss the data collection plan, and review best practices for project management. Consultant will additionally conduct up to twelve (12) bi-weekly virtual progress meetings with the Client's internal project management team. This call will be used to review project progress, discuss upcoming stakeholder engagement activities, and resolve any issues, as needed.

***Task 1.3: Data Collection***

Consultant will create a data needs request that lists technical data and applicable documents needed from the Client for review, including items identified in the scope of work. Upon request, the following data will be provided by the Client, as available:

- City Limits
- Master Thoroughfare Plan
- Existing Roadway Inventory (centerlines with number of lanes, presence of medians, and other cross section information)
- Existing Trails, Sidewalks, or other Pedestrian Infrastructure
- Existing Bicycle Facilities
- Roadway Projects Currently in Development or Planned for Future Development
- Floodplain, Water Bodies, or Other Natural Barriers
- Railroads
- Freight Routes

***Task 1 Deliverables:***

Project Management Plan, 12 Bi-Weekly Coordination Meetings, Data Collection Memo

**TASK 2: STAKEHOLDER ENGAGEMENT**

***Task 2.1: Public Engagement Plan***

The Consultant will develop a plan for community and stakeholder (public) outreach and a strategy for communication at the beginning of the project. This Public Engagement Plan (PEP) will incorporate outreach and engagement methods and provide needed input for the development and implementation of the TSAP. The PEP will also identify a list of key stakeholders to make sure we are involving and addressing a diverse cross section of the community and listening to their concerns.

### **Task 2.2: Safety Steering Committee Meetings**

In order to establish an ongoing safety effort in the region, the Regional Safety Steering Committee (RSSC) will be created to oversee the TSAP's development at key touchpoints in the process. The format of these meetings is anticipated to be in-person, with the Client identifying the members to serve on the RSSC. It is recommended that RSSC members represent a variety of professionals relevant to the commitment and improvement of roadway safety such as engineers, first responders, community leaders, healthcare professionals, and other public professionals. For these meetings, the Consultant will send up to two (2) team members to facilitate five (5) in-person RSSC meetings that will follow the below format:

- Meeting 1: Kick-Off and Goal-Setting
- Meeting 2: Public Engagement and Existing Conditions
- Meeting 3: Crash History and HIN Results
- Meeting 4: Project Recommendations & Implementation Plan
- Meeting 5: Draft Plan Review

### **Task 2.3: Online Engagement**

An online hub for engagement will be created for the TSAP by the Consultant through a *Social Pinpoint* website. This website will serve as a platform for engagement by hosting one (1) online written survey, one (1) interactive mapping tool, listings for upcoming public meetings, and draft documents for public comment.

### **Task 2.4: Public Workshops**

Two (2) public workshops will be held during the development of the TSAP. Whenever possible, these meetings may overlap with existing community events, to maximize accessibility to the public. The Consultant will create activity materials for these workshops, assist in developing a marketing strategy, and send up to two (2) team members to facilitate. The Client will coordinate logistics such as facility reservations and advertising to the public.

### **Task 2 Deliverables:**

PEP, 5 In-Person SSC Meetings, Social Pinpoint Website, 1 Online Survey, 1 Interactive Mapping Tool, 2 Public Workshops

## **TASK 3: EXISTING CONDITIONS & HIGH-INJURY NETWORK**

### **Task 3.1: Existing Transportation Network**

Using the data collected from the City, Oklahoma Highway Safety Office (OHSO), and the Census/American Community Survey, our team will create the following maps to understand existing conditions for the TSAP:

- Existing Roadway Network
- Existing Bicycle and Pedestrian Network
- Current Local and ODOT Roadway Projects
- Existing Traffic Volumes

### **Task 3.2: Equity Analysis**

Using the data collected from the City, Oklahoma Highway Safety Office (OHSO), and the Census/American Community Survey, our team will create the following maps to understand existing conditions for the TSAP:

- USDOT Equitable Transportation Community Results
- CDC Social Vulnerability Index Results
- Demographics (2022 ACS) Against Locations of KAB Crashes:
  - Young Populations (17 and under)
  - Elderly Populations (65 and older)
  - Race and Ethnicity
  - Income & Poverty

### **Task 3.3: Crash History Analysis**

The project team will collect crash data from 2017-2021 using data collected from OHSO. Pending data availability, the project team will create the following maps to better understand existing crash hotspots against locations of ETC census tracts citywide:

- Citywide Crash Heat Map
- Citywide Fatal, Severe Injury, and Minor Injury Crashes (KABs)
- Bicycle & Pedestrian Crashes
- Lane Departure Crashes
- Impaired Driving Crashes
- Unrestrained Persons Crashes
- Speed-Related Crashes
- Intersection-Related Crashes

### **Task 3.4: High-Injury Network**

Using traffic volume data provided by a third-party data source (such as *Replica* or *Streetlight*) and crash data from OHSO, the Consultant will create a model in ArcGIS Pro to calculate what roads have the highest crash rates for fatal or injury-related crashes (KABs). Based on the results of these calculations, a subset of the region's roadways will be identified as the High-Injury Network (HIN). This HIN is created to identify what roads should be the City's priority for short- or long-range targeted safety projects.

### **Task 3 Deliverables:**

Existing Transportation Network Maps (up to 5), Equity Analysis Maps (up to 4), Crash History Analysis Maps (up to 8), HIN Shapefile, Map, and Facilities List

## **TASK 4: PROJECT IDENTIFICATION**

### **Task 4.1: Field Observations**

Using the High Injury Network, the RSSC and project management team will identify up to five (5) corridors to study further through detailed countermeasure analysis (intended to be up to 5 corridors, at a minimum of 0.5 miles per project). The project team will spend up to two (2) days conducting field observations along the corridors to understand the following conditions:

- Poor sight distance at intersections or driveways
- Overgrown vegetation or other obstacles in the travelway
- Speeding or traffic control compliance issues
- Any substandard or out of date roadway design
- ADA accessibility compliance issues
- Existing conflicts between mode users

A write up of the field observations will be submitted as a memo and included in the final TSAP document as an appendix item along with any relevant photographs as an appendix to support the recommendations.

### **Task 4.2: Targeted Recommendations**

Using crash police reports provided by the Tahlequah Police Department, the Consultant will examine the trends in fatal and severe injury crashes (KABs) along the study corridors to identify appropriate safety countermeasures for implementation. If required, we also may request traffic signal timing sheets to better understand operations at high-injury traffic signals. These countermeasures will be visualized graphically on existing aerial imagery of the study corridors to aid in visualizing the proposed improvements.

### **Task 4 Deliverables:**

Field observations write-up, Study Corridors Recommendations Exhibits

## **TASK 5: ACTION PLAN**

### ***Task 5.1: Policy Review***

The Consultant will review up to two policy/standards documents chosen by the Client to perform a review for improved safety processes. The resulting policy review will be recorded in an Excel worksheet with a “keep,” “revise,” or “remove” based on recommended improvements to the policies.

### ***Task 5.2: Action Plan Matrix***

The Consultant will develop an action plan that discusses implementation through the adoption of revised or new policies, guidelines, and/or standards, as appropriate. Once identified, the list of projects and strategies is prioritized in a list that provides time ranges for when the strategies and countermeasures should be deployed (e.g., short, mid-, and long-term timeframes). The list will consist of specific projects and strategies, or descriptions of programs of projects and strategies, and explains prioritization criteria used.

### ***Task 5 Deliverables:***

Policy Review Spreadsheet, Action Plan Table with Timeframe & Responsibility Details

## **TASK 6: DOCUMENTATION AND ADOPTION**

### ***Task 6.1: Documentation***

The Consultant will provide two opportunities for internal draft review before presenting the report to the public. The first draft will be content-only and formatted into a Word document-style report. The second draft will have the layout complete with revised content. All comments in each of the two rounds of review will be compiled by Client and sent to the Consultant before the next round of revision. The final report will be presented and reviewed by the SSC and sent for adoption by the Client. Additionally, the Safety Action Plan and all component documents will be made publicly available online through either the Client website or the Project’s *Social Pinpoint* site.

### ***Task 6.2: Adoption Presentation***

A member of the Consultant team will make attend one (1) additional meeting outside of the SSC to present on the TSAP final report before its adoption. The materials for this meeting is anticipated to be pulled from the report or previous meetings to summarize the efforts conducted over the last year.

### ***Task 6.3: Annual Reporting Materials***

Safety plan implementation progress and performance tracking will also be made available through a public interactive performance dashboard. Using ArcGIS Online, Consultant will summarize the results of the High-Injury Network into a public facing story map and data dashboard for the Client to integrate into their ArcGIS Online Portal account. Additionally, Consultant will create up to two Microsoft Word document templates for the SSC based on the recommended Annual Reporting procedures determined in the Action Plan.

### ***Task 6 Deliverables:***

Transportation Safety Action Plan Drafts (2), Final Transportation Safety Action Plan, Adoption Presentation, ArcGIS Online Dashboard, Annual Reporting Templates (2)

## **RESPONCIBILITIES OF THE CITY OF TAHLEQUAH**

The City of Tahlequah will provide the following:

- Coordination and corresponding with TSAP Planning Team members
- Scheduling of times, dates, and venues for in-person and virtual meetings
- Provide markups of the Transportation Safety Action Plan drafts
- Review of other draft documents and presentations promptly to adhere to the project schedule

## **SCHEDULE**

The Consultant will provide the proposed Scope of Services within seven (7) months following notice to proceed.

## **COMPENSATION**

Consultant will perform the services in Tasks 1-6 for the total lump sum amount of \$200,000. All permitting, application, and similar project fees will be paid directly by the Client.

Lump sum fees will be invoiced monthly based upon the overall percentage of services performed. Payment will be due within 30 days of your receipt of the invoice and should include the invoice number and Consultant project number.



## Homelessness Strategic Plan 2024

Prepared by



## ACKNOWLEDGEMENTS

This Strategic Plan was drafted by Homebase on behalf of the City of Tahlequah. Homebase would like to thank the membership of the Strategic Planning Steering Committee for their partnership in developing this Plan. Special thanks to the City of Tahlequah for their assistance with gathering information and providing feedback, and the service providers, local government staff, business partners and other community members who participated in interviews, focus groups, and community meetings and shared their experiences and invaluable insight. We are especially grateful to the Tahlequah residents experiencing homelessness who shared their time and expertise.

## TABLE OF CONTENTS

|                                                                |           |
|----------------------------------------------------------------|-----------|
| <b>ACKNOWLEDGEMENTS .....</b>                                  | <b>2</b>  |
| <b>EXECUTIVE SUMMARY .....</b>                                 | <b>4</b>  |
| <b>INTRODUCTION .....</b>                                      | <b>5</b>  |
| Background .....                                               | 5         |
| Housing & Services Serving Unhoused Tahlequah Residents .....  | 5         |
| <b>DATA COLLECTION METHODOLOGY .....</b>                       | <b>6</b>  |
| Quantitative Data .....                                        | 6         |
| Qualitative Data .....                                         | 6         |
| Homelessness Strategic Planning Steering Committee .....       | 7         |
| Town Halls .....                                               | 7         |
| <b>SCOPE OF HOMELESSNESS IN TAHLEQUAH .....</b>                | <b>7</b>  |
| Who is Experiencing Homelessness in Tahlequah? .....           | 7         |
| Contributors to Homelessness in Tahlequah .....                | 8         |
| Stakeholder Engagement Key Takeaways .....                     | 10        |
| Challenges Identified by the Steering Committee .....          | 10        |
| <b>STRATEGIES .....</b>                                        | <b>11</b> |
| A. Employment Strategies .....                                 | 11        |
| B. Housing Strategies .....                                    | 12        |
| C. Service Strategies .....                                    | 13        |
| D. Leadership Strategies .....                                 | 14        |
| <b>NEXT STEPS .....</b>                                        | <b>15</b> |
| <b>MEASURING PROGRESS .....</b>                                | <b>16</b> |
| <b>GLOSSARY OF TERMS .....</b>                                 | <b>16</b> |
| <b>APPENDIX .....</b>                                          | <b>22</b> |
| Appendix A – Cherokee County/Tahlequah Homelessness Data ..... | 22        |
| Appendix B – List of Services/Resources in Tahlequah .....     | 24        |
| Appendix C – Funding Matrix .....                              | 26        |

## EXECUTIVE SUMMARY

The City of Tahlequah convened a network of community members, including service providers, faith-based communities, organizers, and those with lived experience of homelessness to work together to create an ambitious plan to address homelessness. In collaboration with the national nonprofit consultants from Homebase, Tahlequah convened a steering committee of community leaders to guide the process and incorporate broad perspectives as we developed a community-wide strategic plan. The committee set out to create solutions that would respond to the feedback and insights gained during a robust stakeholder engagement process.

### Goals:

- Reduce the number of people experiencing unsheltered homelessness by 25%.
- Increase the number of affordable housing options by 850 units.
- Assist individuals experiencing homelessness to increase their incomes.
- Increase funding and build community capacity for homelessness prevention.
- Increase funding and community capacity for outreach activities.

The community has created robust strategies to improve housing opportunities, increase employment, and create better access to supportive services. In addition, the community determined that a backbone agency is needed to lead the implementation plan and measure progress.

### Strategies:

- Support a backbone agency to lead the implementation of the plan and measure progress using shared data systems.
- Create a housing authority for the City of Tahlequah and align partnerships and funding opportunities to build new affordable housing and support existing landlords through a landlord mitigation fund.
- Implement day labor opportunities, improve transportation options, implement efficient ways to replace identification documents, and reduce stigma so people experiencing homelessness can gain employment.
- Build community partnerships to implement homelessness prevention programs.
- Support existing service providers to implement a multidisciplinary outreach program that includes peer mentors.
- Effectively partner with 211, the Northeastern Oklahoma Continuum of Care, Oklahoma Commerce, the Oklahoma Housing Finance Agency, and others to expand resources to address homelessness in Tahlequah.

This strategic plan outlines strategies the community can utilize to reduce homelessness in the City of Tahlequah and ensure everyone has a place to call home.

## INTRODUCTION

### Background

In early 2024, the City of Tahlequah, situated within the Northeast Oklahoma Continuum of Care (CoC), embarked on a homelessness strategic planning process to address, prevent, and reduce homelessness in Tahlequah. The primary objective was to develop a strategic plan with actionable steps that respond to the needs, gaps, and priorities of the homeless system of care in Tahlequah. To facilitate this process, the City engaged Homebase, a non-profit technical assistance provider specializing in responding to homelessness nationwide.

This process included assessing community resources, analyzing quantitative data, and gathering qualitative data through interviews and focus groups. A steering committee composed of key community stakeholders played a crucial role by reviewing findings and helping develop key strategies based evidence-based best practices.

This report provides an overview of the data collection methodology, the scope of homelessness in Tahlequah, and potential strategies and funding opportunities the City can employ to address homelessness in Tahlequah.

### Housing & Services Serving Unhoused Tahlequah Residents

The homeless system of care in Tahlequah is consists of housing resources and a range of services. Although permanent and transitional housing options are available, they are insufficient to meet the community's need. Available services are similarly limited and include the following: behavioral health support, domestic violence services, a men's shelter, a Day Center offering wrap-around services, recovery and treatment programs, and additional Cherokee Nation services for Cherokee Nation members.

A significant gap in services exists in the limited number of shelters for women who are not experiencing domestic violence. Additionally, most shelter and transitional housing services do not operate under a harm reduction model and often have treatment requirements. Many of these services are also affiliated with faith-based organizations, which can restrict participants' personal and cultural preferences. For a more comprehensive list of housing resources and services, see Appendix B.

While Tahlequah is part of the Northeast Oklahoma Continuum of Care (CoC), there has been a lack of coordination and collaboration with the CoC. Strengthening this partnership could significantly enhance the City's homeless system of care. Enhanced collaboration would allow for access to additional resources, shared best practices, and coordinated efforts to address homelessness more effectively. By aligning strategies and initiatives with the CoC, Tahlequah could expand its service offerings and improve outcomes for those in need.

## DATA COLLECTION METHODOLOGY

To develop an informed homelessness strategic plan, Homebase collected and analyzed local quantitative and qualitative data. The following is an overview of the data collection process employed to inform the strategic plan.

### Quantitative Data

**Analysis of 2024 Point-In-Time (PIT) Count Data.** 2024 PIT Count data was provided to Homebase by the local continuum of care, the Northeast Oklahoma Continuum of Care (CoC). The PIT Count is a survey mandated by the U.S Department of Housing and Urban Development (HUD) to estimate the number of unhoused individuals on a single night in January. Its purpose is to provide a snapshot of homelessness, including both sheltered and unsheltered populations. The data specific to the Cherokee Nation/Tahlequah was reviewed and used as a reference to understand the number and demographics of those who experience homelessness in Tahlequah. However, it is important to note, that the CoC data available was limited in scope. For a closer look at PIT Count data, see Appendix A.

**Review of Tahlequah Public Schools McKinney-Vento data.** Homebase also reviewed Tahlequah Public Schools McKinney-Vento data to understand how homelessness impacts students in Tahlequah. See Appendix A for more details.

### Qualitative Data

The qualitative data collection process was extensive and focused on gathering insights and feedback from local community stakeholders including service providers, community leaders, and people with lived expertise. Homebase collected qualitative information through focus groups with people with lived experience of homelessness and interviews with key community stakeholders.

**Focus groups with unhoused households.** As part of a robust stakeholder engagement process, Homebase conducted four focus groups with a total of 34 people who had direct experience being unhoused in Tahlequah. Homebase planned these focus groups with a clear intention of recruiting a diverse representation of experience throughout Tahlequah. To do this, three focus groups were held virtually and in collaboration with three different service providers and one was held in person at Zoe Institute's Tahlequah Day Center. Note that focus group participants were provided \$25 Visa gift cards for their participation.

**Interviews with system stakeholders.** Homebase conducted interviews with seven community stakeholders including service providers, local department of education representatives, and CoC leadership.

---

### Homelessness Strategic Planning Steering Committee

As part of the planning process, a Homelessness Strategic Planning Steering Committee was convened with the goal of providing additional community context, collectively reviewing findings, and helping to develop strategies and implementation next steps. The group was composed of community stakeholders with a variety of backgrounds and experiences across the Tahlequah system of care, including service providers, City administration, Cherokee Nation representative, housing development, and people with lived experience of homelessness.

---

### Town Halls

Homebase attended two in-person town hall meetings to share information about the planning process and data findings, to support community interest in effective responses to homelessness, and to gather additional community feedback.

## SCOPE OF HOMELESSNESS IN TAHLEQUAH

Understanding the scope of homelessness in a community is imperative to developing a responsive strategic plan to address homelessness. Below is an overview of the state of homelessness in Tahlequah.

---

### Who is Experiencing Homelessness in Tahlequah?

#### In the January 2024 annual Point-in-Time Count:

- Just under 100 people in the City of Tahlequah were experiencing homelessness.
- Indigenous people made up more than one-third of the individual's experiencing homelessness in the City of Tahlequah (35%).
- Two thirds (67%) of the people experiencing unsheltered homelessness were women, compared to only 33% who were men. One individual identified as transgender/non-binary.
- Seven percent (7%) of the unsheltered population were children on one of the coldest nights of the year.
- Close to one in every four households in the City of Tahlequah (22%) are “cost burdened,” meaning they are paying more than 30% of their income toward housing.

**Data from the Tahlequah Public Schools District for the 2023-2024 school year indicated that 178 students qualified for McKinney Vento assistance** which means they met the Department of Education's definition of homelessness sometime during the school year.<sup>1</sup> The data are cumulative and not from a point in time.

- 14 students were staying at the shelter,
- 102 students were doubled up with another family due to a hardship,
- 29 students were staying in campgrounds or substandard living accommodations,
- 17 students were staying at a hotel/motel, and
- 16 students qualified as unaccompanied youth, meaning they were under 19 and not staying with a parent or guardian.

---

### Contributors to Homelessness in Tahlequah

The root causes of homelessness in Tahlequah include systemic factors such as, unfavorable housing market conditions, and a shortage of living-wage jobs, to name a few. Below is an overview of the key contributors to homelessness in Tahlequah.

**High housing costs paired with low minimum wage incomes are a primary driver of houselessness in Tahlequah.** The average rent for a 1-bedroom apartment in Tahlequah in 2023 was about \$900- \$1,000. The minimum wage in Tahlequah is \$7.25/hr. Someone working full-time at minimum wage job earns approximately \$1,160 a month, before taxes. Working full-time at minimum wage job is clearly not enough to be able to pay for a 1-bedroom apartment plus other basic needs. Additionally, the maximum Social Security benefit in Oklahoma is only \$943/month, again, not enough to be able to pay for a 1-bedroom apartment plus other basic needs.

---

<sup>1</sup> *\*For the McKinney-Vento Homeless Assistance Act definition of homelessness visit, <https://nche.ed.gov/mckinney-vento-definition/>*

**Lack of affordable housing is a contributor to homelessness in Tahlequah.** As mentioned above, the average rent for a 1-bedroom apartment in Tahlequah in 2023 was about \$900- \$1,000, and yet, in 2024, HUD's annually established Fair Market Rent (FMR) in Tahlequah is set at \$722 for a 1-bedroom apartment. Additionally, it is reported that it is difficult getting landlords on board with renting to previously unhoused individuals. Lastly, there is a lot of substandard housing in Tahlequah - both rentals and housing that has been passed down from generation to generations.

On a related note, for Cherokee Nation members who qualify and receive housing through Cherokee Nation, if they are evicted from their housing they are banned from Cherokee Nation housing services for 5 years.

**Revolving door and a lack of coordination across systems.** An important part of an effective system of care is coordination across service providers and across different systems serving the unhoused population; in Tahlequah this coordination is lacking. Additionally, there is a revolving door particularly between services and criminal legal system institutions. Individuals are caught in the cycle of being unhoused and unsheltered, being criminalized for being unhoused, going back to jail, and ending up back on the streets after being released.

**High cost & limited availability of public transportation.** Public transportation, specifically the bus system, in Tahlequah is costly for persons who are not members of Cherokee Nation. The high cost of public transportation limits people's ability to travel to different parts of the city to access resources. Additionally, city buses do not go outside of the city limits, thus it is difficult and more expensive to get to services/programs that are located outside of the city. Lastly, the bus system does not run after 3pm, placing an additional burden for individuals to get to and from services.

**There is a gap in the service provision for women who are unhoused but are not experiencing domestic violence.** There is a lack of resources and safe spaces for women who are unhoused. Although there are services for domestic violence survivors, services for women who are unhoused and have not experienced domestic violence are limited to a sober living program.

**Lack of family shelters.** There are no shelters in Tahlequah to specifically serve families.

**General lack of resources for various unhoused subpopulations** including LGBTQ+ individuals, older adults, people with disabilities, and immigrants. Similarly, there is a need for more culturally responsive and inclusive services more broadly.

---

## Stakeholder Engagement Key Takeaways

Invaluable information was collected through interviews and focus groups during the stakeholder engagement process. Key takeaways from these discussions include:

**Stark intersection of the criminal legal system and homelessness.** City-wide ordinances that criminalize homelessness create a revolving door for unhoused individuals. Additionally, some individuals intentionally get arrested *in order to* access food and shelter. This highlights a desperate measure taken by those without stable housing to meet their basic needs.

**Disparate impacts of lack of shelter for women.** Due to the lack of resources and shelters available for women, many women often resort to substance use to stay alert and safe while unhoused. The absence of safe shelters leaves women vulnerable, forcing them to remain constantly on the move to keep safe.

**Affordable rent and extended housing programs are needed.** Housing programs that offer a minimum of two years assistance could make an incredible impact and allow folks to get stabilized, look for employment, save money, and eventually get back on their feet.

---

## Challenges Identified by the Steering Committee

The following are challenges identified by the Homelessness Strategic Planning Steering Committee.

**Most individuals experiencing homelessness expressed a willingness to work or were already employed,** though they face significant challenges such as the inability to access shower facilities or obtain reliable transportation to their jobs. Additionally, wages in Tahlequah are low and many employed individuals are underemployed.

**Affordable Housing options are limited with long waiting lists.** Affordable housing development must be feasible to encourage developers to move forward with development.

**Current strategies for service provision are not proactive.** Resources are limited. Connections to resources and coordination are needed. There is a critical need for shelter options for unsheltered individuals and families.

**Current leadership in addressing homelessness is fragmented.** Community members expect the City to take decisive action to address the issue of homelessness. Enforcement measures alone are insufficient to resolve the problem. Coordinated leadership strategies are needed to advance implementation and reliable data is required to measure progress effectively.

## STRATEGIES

The stakeholder engagement process outlined above, in combination with data analysis and guidance of the Steering Committee, instructed the development of the following strategies to address homelessness in Tahlequah. The purpose of this section is to provide guidance to community stakeholders on how to effectively collaborate to address the issue of homelessness in Tahlequah. This section will review employment, housing, services, and leadership strategies.

### A. Employment Strategies

The following are possible strategies to address employment gaps in Tahlequah.

1. **Create stigma reducing strategies for employers.** There are efforts underway among service providers in the City of Tahlequah to recruit employers to hire people who are experiencing homelessness or who have recently been homeless. Advocates focus on the strengths and talents of individuals, aiming to mitigate the stigma that often hinders their employment opportunities. A coordinated City-wide stigma reducing campaign would support the current work and expand employment opportunities.
2. **Implement day labor opportunities.** Numerous communities nationwide have successfully implemented City-supported work programs designed to offer income to people experiencing homelessness and simultaneously beautify the City. In collaboration with the Department of Public Works or a participating nonprofit organization, the City could establish a similar initiative offering paid day labor opportunities for tasks such as litter collection and other tasks that require minimal skills. Participants in this program would receive a competitive hourly rate and be provided a lunch break. Beyond offering a stable income, the program would enable participants to build a positive work history with references, facilitating their transition to meaningful permanent employment.
3. **Create affordable and reliable transportation options.** While a bus system exists in Tahlequah, it can be expensive and unreliable for workers. The bus system could be expanded to create regular stops during peak hours with affordable fares for low-wage workers. Alternatively, the City could consider implementing a van service operated by a local nonprofit organization or establishing a volunteer ride-share program. These measures would ensure more dependable and cost-effective transportation options for the workforce.
4. **Develop an efficient system for obtaining or replacing identification documents to facilitate employment.** Obtaining or replacing identification documents is crucial for employment, yet individuals living outdoors often lose these vital documents to theft or other circumstances. Tahlequah has implemented a system that includes nonprofit organizations assisting people with obtaining much-needed documents. This process is extremely helpful but can be labor-

intensive and can take a significant amount of time to receive documents through the mail. Tahlequah could explore the possibility of law enforcement assisting people in need with gaining replacement driver's licenses or state identification using the police identification resources as the proof of identity at the Department of Motor Vehicles.

---

## **B. Housing Strategies**

The following are possible strategies to bridge the housing gap in Tahlequah.

- 1. Homelessness Prevention and Diversion.** Effectively preventing homelessness is more cost-effective and less traumatic than allowing an individual or family to lose their housing. Prevention and diversion from the homelessness system of care require proactive identification, engagement, and investment in communities at risk. Investments in services to prevent individuals and families from becoming unhoused include:
  - Counseling and advocacy,
  - Eviction intervention,
  - Legal assistance,
  - Mortgage assistance,
  - Rental assistance,
  - Utility assistance
- 2. Hotel/ Motel Conversion/ Tiny Home Development.** Communities have been successful in creating high quality affordable homes with limited square footage that offer bathroom facilities, food preparation areas, and sleeping space by converting vacant or low-performing hotels or motels in the community or developing tiny homes on vacant land. The developments can be cost-effective and frequently become operational more quickly than traditional multi-family buildings. Zoning changes may be required to fully implement hotel/ motel conversions or tiny homes.
- 3. Expand Deposit Assistance and Direct Rental Assistance.** Direct rental assistance and deposit assistance are currently available for individuals and families who qualify for Cherokee Nation resources. The assistance is available for up to two years, depending on the needs of the individual or family. These investments can quickly help someone move from homelessness into housing and help to maintain tenancy. Expanding deposit assistance and direct rental assistance for community members who do not qualify for Cherokee Nation resources would have a positive impact on reducing unsheltered homelessness in Tahlequah.
- 4. Landlord Incentive Program/ Mitigation Fund.** Landlords often express concern when asked to rent to people transitioning from homelessness to housing. People may have evictions on their record, poor credit scores, or other challenges. Landlords worry about timely rent payments and potential damage to a unit. A landlord incentive fund or mitigation fund would cover damages or missed rent

payments as needed. Generally, the City or a third-party administrator would be identified to manage the fund for the community.

5. **Building Affordable Housing.** Tahlequah currently has approximately 250 units of subsidized housing with long waiting lists. Homelessness is exacerbated when affordable housing is scarce and out of reach. The City of Tahlequah needs approximately 800 more units of subsidized housing to adequately address the housing needs of people experiencing homelessness as well as individuals and families living in poverty.
6. **Creating a Housing Authority for the City of Tahlequah.** In conjunction with the Tahlequah Regional Development Authority, the City of Tahlequah seeks to create and operate a Housing Authority in addition to the Cherokee Nation Housing Authority. A Housing Authority is needed to serve people in need of subsidized housing who do not qualify for the Cherokee Nation Housing Authority resources.
7. **Partner with the Continuum of Care (CoC) for resources.** The Northeast Oklahoma Continuum of Care (CoC) serves an 11-county region including Cherokee County and the City of Tahlequah. Half of the persons experiencing homelessness in the region were counted in Tahlequah in January 2024. Even so, only one CoC- funded program exists in Tahlequah/ Cherokee County.

---

### C. Service Strategies

Another critical element in addressing homelessness is around service provisions. The following strategies offer potential avenues to bridge the services gap in Tahlequah.

1. **Create a multi-disciplinary outreach as an alternative to policing.** Outreach activities include a team of professionals and peer support personnel who go to locations where people experiencing unsheltered homelessness are situated. The team conducts comprehensive assessments to determine the individualized needs of persons who are unsheltered and make connections to community-based services and housing. Law enforcement may be part of the team to ensure safety. The team regularly participates in case conferencing to discuss solutions for people who have been identified in outreach efforts. To support the multidisciplinary team, the following are needed in the Tahlequah system of care:
  - Peer Support,
  - Social Worker Position in the Police Department,
  - Rapid Connections to Housing,
  - Community-Wide Training in Best Practices,
  - Expanded Faith-Based Efforts.
2. **Partner with 211 for coordinated referrals to local services.** 211 is a free 24-hour helpline to connect residents of Eastern Oklahoma to health and human services. To be effective, the operators of the line must have up-to-date information about available services in the locality. As part of this strategic plan, the City of Tahlequah or its designee could ensure that the line has accurate local information so that appropriate referrals can be made.

3. **Create and encourage warm hand-offs from one service provider to another as people in need navigate the system.** Generally, Tahlequah offers a wide range of services for people in need. However, the services are currently disconnected and people experiencing unsheltered homelessness often go from one service to another without coordination at the agency level. As part of this plan, alignment among the different service providers and connections to streamlined resources will assist individuals in need to expedite their progress towards solutions.
4. **Create and operate a Navigation Center/ Resource Center in conjunction with the shelter.** A Navigation Center, or one-stop shop for assessments and services would assure that people in need could access housing and services in a streamlined manner. The Navigation Center would house mental health services, substance abuse treatment services, health care options, connections to housing, connections to identification and vital documents, budget counseling, employment options, and other much-needed services.
5. **Crisis Services and Shelter Options.** While a shelter for men and a shelter for persons fleeing domestic violence exist in Tahlequah, there are no shelter beds or connections to crisis services for women who are not fleeing domestic violence. This has contributed to a dramatic gender disparity in people experiencing homelessness in Tahlequah. Currently, two-thirds of the unsheltered population in Tahlequah are women with no place to go. Additionally, there are no shelter beds for families with children. Based on the 2024 Point in Time Count data and other data, the City of Tahlequah needs approximately 150 low-barrier shelter beds – 70 for women, 50 for men, and 30 for families.

---

#### **D. Leadership Strategies**

In addition to employment, housing, and service strategies, a crucial piece to addressing homelessness is a strong leadership committed to propelling the work forward. The following are potential strategies the City of Tahlequah can employ to strengthen the community's work in addressing homelessness.

1. **Formalize an implementation body for the strategic plan.** To be a strong back-bone agency to support the community in addressing homelessness, the implementation group should:
  - Create a structure that has authority to implement the plan,
  - Hire staff support, and
  - Form a Board that includes representation from the City, County, nonprofits, businesses, the faith community, and interested community members.
2. **Collect data to demonstrate progress and results.** The community should agree on a shared data system, then:
  - Ensure that all service providers participate in the shared data system,
  - Create measurable goals, and
  - Report regularly to the public, City Council, and others.

3. **Create and support a Lived Experience Advisory Board (LEAB).** People with lived experience of homelessness or unstable housing bring a wealth of knowledge and expertise to the table. They can identify gaps in the system and offer solutions based on personal experience. Creating and supporting a LEAB in Tahlequah would ensure that people who are currently or have been previously impacted by homelessness are able to guide decisions and policymaking around homelessness. As part of the work of the Lived Experience Advisory Board, a mentorship program could ensure its sustainability over time.
4. **Increase coordination and collaboration with the Northeast Oklahoma Continuum of Care (CoC).** The Tahlequah homeless system of care would significantly benefit from strengthening its partnership with the local CoC. This collaboration would provide access to additional resources, shared best practices, and coordinated efforts to address homelessness more effectively. By aligning strategies and initiatives with the CoC, Tahlequah could expand its range of services and improve outcomes for those experiencing homelessness.

## NEXT STEPS

1. Support a backbone agency to lead the implementation of the strategic plan. This agency should initiate collaboration with the CoC lead to ensure alignment and coordinate efforts.
2. Partner with 211 to create an effective referral network for people in need to connect to services in Tahlequah.
3. Align service providers and peer support personnel to conduct interdisciplinary outreach to identify people who are unsheltered, assess their needs, and connect to local resources.
4. Hire a social worker for the Tahlequah Police Department to interact with people experiencing homelessness and connect them to resources.
5. Identify service providers who could partner with the City to access Emergency Solutions Grant (ESG) funding through Oklahoma Commerce for outreach, prevention, and rental assistance resources. See Appendix C for more information on ESG funding.
6. Work in conjunction with the upcoming shelter to assure seamless transition from emergency services to permanent solutions.
7. Expand housing options in Tahlequah:
  - a. Develop a housing authority in Tahlequah.
  - b. Partner with developers to access funding through the Oklahoma Housing Finance Agency (OHFA) to develop affordable housing. See Appendix C for detailed information on funding sources for development.
  - c. Convert a hotel/ motel to housing and/ or develop high quality tiny homes

8. Develop a work program for people experiencing homelessness in Tahlequah so that individuals can gain an income while cultivating job experience and references.

## MEASURING PROGRESS

- Reduce the number of people experiencing unsheltered homelessness by 25%.
- Increase the number of affordable housing options by 850 units.
- Assist people experiencing homelessness to increase their incomes.
- Increase funding and build community capacity for homelessness prevention.
- Increase funding and community capacity for outreach activities.

## GLOSSARY OF TERMS

| Term                                     | Definition                                                                                                                                                                                                                                                                               |
|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Affordable Housing</b>                | Housing that is affordable to individuals or families with low to moderate incomes, typically costing no more than 30% of their income.                                                                                                                                                  |
| <b>At-Risk of Homelessness</b>           | Individuals or families that are in danger of becoming homeless due to economic instability, housing instability, or other factors.                                                                                                                                                      |
| <b>Community Land Trust</b>              | A nonprofit corporation that holds land on behalf of a community to steward for affordable housing and other community-centered assets.                                                                                                                                                  |
| <b>Continuum of Care (CoC)</b>           | A regional or local planning body that coordinates housing and services funding for homeless families and individuals.                                                                                                                                                                   |
| <b>Continuum of Care Program Funding</b> | Competitive funding opportunity from the U.S. Department of Housing and Urban Development (HUD) primarily used for community-wide efforts to end homelessness, including strategies such as <u>permanent supportive housing</u> , <u>rapid re-housing</u> , and infrastructure supports. |
| <b>Chronically Homeless</b>              | Federal designation for when a person has been homeless for at least a year, either 12 months consecutively or over the course of at least 4 separate occasions in the past 3 years. To be chronically homeless, the individual or head of household must also have a disability.        |

|                                   |                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Coordinated Entry</b>          | A centralized approach to connect the region's most vulnerable homeless residents to housing through a single community-wide assessment tool and program matching system.                                                                                                                                                                                                                                                 |
| <b>Cost Burden</b>                | The ratio of housing costs to household income. For renters, housing cost is gross rent (contract rent plus utilities). For owners, housing cost is "select monthly owner costs," which includes mortgage payment, utilities, association fees, insurance, and real estate taxes.                                                                                                                                         |
| <b>Diversion</b>                  | A strategy that prevents homelessness for people seeking shelter by helping them identify immediate alternate housing arrangements and, if necessary, connecting them with services and financial assistance to help them return to permanent housing.                                                                                                                                                                    |
| <b>Emergency Shelter</b>          | Any facility with overnight sleeping accommodations, the primary purpose of which is to provide temporary shelter for the homeless in general or for specific populations of the homeless. Shelter may include year-round emergency shelters, winter and warming shelters, navigation centers and transitional housing. These types of shelter have varying hours, lengths of stay, food service, and support services.   |
| <b>Extremely Low Income (ELI)</b> | The category "extremely low-income households" is a subset of "very low-income households," and is defined as 30% (or less) of the area median income.                                                                                                                                                                                                                                                                    |
| <b>General Plan</b>               | A statement of goals, objectives, policies, and actions that describe the community's priorities for the next 20 years. California State law requires that every city adopt and maintain an up to date, internally consistent General Plan.                                                                                                                                                                               |
| <b>HMIS</b>                       | A Homeless Management Information System (HMIS) is a local information technology system used to collect client-level data and data on the provision of housing and services to homeless individuals and families and persons at risk of homelessness. Each Continuum of Care (CoC) is responsible for selecting an HMIS software solution that complies with HUD's data collection, management, and reporting standards. |

|                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Homelessness Prevention</b>                                         | Programs and initiatives designed to prevent individuals and families from becoming homeless through financial assistance, housing relocation and stabilization services, and other support services.                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Homeless System of Care (or System of Care)</b>                     | Another way of describing the Continuum of Care (CoC) and the broader network of partners who come together to work to support people experiencing homelessness or at risk of homelessness.                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Housing Element</b>                                                 | The City's plan to meet the housing needs of everyone in the community. It is incorporated into the City's General Plan, or blueprint for how the city will grow and develop. <i>Housing Element Updates</i> are required every eight years by the California Department of Housing and Community Development to guide the creation of housing policy in Richmond.                                                                                                                                                                                                                                                                                    |
| <b>Housing First</b>                                                   | A well-accepted, national, evidenced-based best practice that eliminates barriers to housing, ensuring individuals and families can exit homelessness as quickly as possible. Housing First is an approach to quickly and successfully connect households experiencing homelessness to permanent housing without preconditions and barriers to entry, such as sobriety, treatment or service participation requirements. Supportive services are offered on a voluntary basis to maximize housing stability and prevent returns to homelessness as opposed to addressing predetermined treatment goals prior to permanent housing entry. <sup>2</sup> |
| <b>Housing-Focused Shelter (or sometimes called Navigation Center)</b> | Shelters that help people connect with long-term solutions to homelessness and address the barriers that keep them from becoming housed. The goal is to help people exit homelessness as rapidly as possible. Once housed, people can work on the underlying challenges that undermine their stability. Housing-Focused Shelters typically offer: admissions policies that screen-in (not screen out) households, and welcome pets, partners, and possessions; minimal rules and restrictions that focus on safety (e.g., no weapons) and ability for people to come and go, with 24-hour operations; client-centered services tailored to support a  |

<sup>2</sup> *What Housing First Really Means*, National Alliance to End Homelessness (NAEH), <https://endhomelessness.org/what-housing-first-really-means/>.

|                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                    | household's ability to exit homelessness (e.g., job training, benefits enrollment); physical layout and aesthetics that include community spaces, outdoor spaces for pets, storage for possessions, mixed-gender dormitories that allow partners to request beds next to one another, and other design elements that promote a welcoming environment; staff with cultural competencies who treat residents with respect and dignity and caseloads that are kept small enough for staff to spend adequate time with each client; and co-location of benefits eligibility workers, health care, Department of Public Health, and other services. |
| <b>HUD</b>                         | The U.S. Department of Housing and Urban Development is the federal agency responsible for national policy and programs that address housing needs, improve and develop communities, and enforce fair housing laws.                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Interim Housing</b>             | Shorter-term crisis options for temporary accommodation to help unhoused people stabilize on the way to permanent housing. Interim housing can include emergency shelters, navigation centers, and transitional housing, among other housing types. <sup>3</sup>                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Landlord Incentive Programs</b> | Programs that provide education and incentives to landlords to make it more likely they will rent to people experiencing homelessness. They can provide funding to support risk mitigation (compensating landlords if tenants harm their premises) and financial incentives that make landlords more likely to rent to people transitioning out of homelessness. Most programs include an education component and address racial inequities in voucher acceptance and access to housing.                                                                                                                                                       |
| <b>Low-Barrier Shelter</b>         | Emergency shelters that have removed most requirements/obstacles for entry into the program so that households are more likely go indoors to connect to services rather than stay on the street. For example, unhoused residents are allowed to bring their pets and possessions, to live with their partners, and do not have to exit the shelter each morning. They are not expected to abstain from using alcohol or other drugs, so                                                                                                                                                                                                        |

<sup>3</sup> *Reimagining Interim Housing Supplement*, The Framework for an Equitable Homelessness Response, [https://endhomelessness.org/wp-content/uploads/2022/12/DOC\\_ReimaginingInterimHousing\\_Supplement\\_FINAL.pdf](https://endhomelessness.org/wp-content/uploads/2022/12/DOC_ReimaginingInterimHousing_Supplement_FINAL.pdf).

|                                                     |                                                                                                                                                                                                                                                                                           |
|-----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                     | long as they do not engage in these activities in common areas of the shelter and are respectful of other residents and staff.                                                                                                                                                            |
| <b>People with Lived Experience of Homelessness</b> | Term used to refer to people who have lived through the experience of homelessness and have first-hand knowledge of what it feels like to live unsheltered and/or to move through the homeless system of care.                                                                            |
| <b>Permanent Supportive Housing (PSH)</b>           | Provides long-term housing with intensive supportive services to persons with disabilities. These programs typically target people with extensive experiences of homelessness and multiple vulnerabilities and needs who would not be able to retain housing without significant support. |
| <b>Point-in-Time Count (PIT)</b>                    | A count of sheltered and unsheltered people experiencing homelessness on a single night required by HUD.                                                                                                                                                                                  |
| <b>Prevention</b>                                   | A strategy intended to target people who are at imminent risk of homelessness (whereas diversion usually targets people as they are initially trying to gain entry into shelter).                                                                                                         |
| <b>Racial Equity</b>                                | In the context of homelessness, this speaks to the need for communities to address the overrepresentation of people of color among those experiencing homelessness due to historic and continued systemic discrimination and racism.                                                      |
| <b>Racial Equity Action Plan</b>                    | Written document to support the Contra Costa Continuum of Care with analysis of both quantitative and qualitative data to identify racial and ethnic disparities, and opportunities to advance racial equity.                                                                             |
| <b>Rapid Re-Housing (RRH)</b>                       | Provides rental housing subsidies and tailored supportive services for up to 24-months, with the goal of helping people to transition during that time period to more permanent housing.                                                                                                  |
| <b>Street Outreach</b>                              | Multi-disciplinary teams who work on the streets or in encampments to engage with people experiencing homelessness who may be disconnected or alienated from services and supports that are offered at an agency.                                                                         |
| <b>Subsidy (or Housing Subsidy)</b>                 | Subsidized housing is government sponsored economic assistance aimed towards alleviating housing costs and expenses for individuals and families with low to moderate incomes.                                                                                                            |

|                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Supportive Services</b>          | Includes assistance applying for benefits, mental health and substance use services, outpatient health services, information and referral services, child care, education, life skills training, employment assistance and job training, housing search and counseling services, legal services, outreach services, transportation, food assistance, risk assessment and safety planning (particularly for individuals and families experiencing domestic violence), and case management services such as counseling, finding and coordinating services, and monitoring and evaluating progress in a program. |
| <b>Transition Age Youth (TAY)</b>   | Persons between age 18 and 24 who are transitioning from childhood to adulthood. TAY can be housed or unhoused.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Transitional Housing</b>         | Provides temporary housing accommodations and supportive services. While many households benefit most from direct connections to permanent housing programs such as RRH or PSH (which are often more cost-effective over the long term), transitional housing can also be an effective support in the intermediary. Certain subpopulations, such as people fleeing domestic violence and transition age youth, can meaningfully benefit from a transitional housing environment.                                                                                                                              |
| <b>Universal Basic Income (UBI)</b> | Universal basic income is a government program in which residents, regardless of income or means, are guaranteed a set amount of money regularly with the purpose of addressing economic inequality and promoting economic security.                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Voucher (or Housing Voucher)</b> | A voucher or housing voucher that can be spent on rented housing, such as Section 8 public housing in the United States, to help low-income individuals and families secure housing.                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Written Standards</b>            | Written document that outlines the key elements of HUD's regulations for projects funded under the Continuum of Care or Emergency Solutions Grant.                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

APPENDIX

Appendix A – Cherokee County/Tahlequah Homelessness Data

Houselessness in the Cherokee County/Tahlequah  
Snapshot January 2024

Data on Cherokee County/Tahlequah’s unhoused population comes from the annual Point-In-Time (PIT) Count. The PIT collects data on sheltered and unsheltered people experiencing homelessness in Cherokee Nation/Tahlequah. Unless otherwise stated, the data below reflects unhoused individuals on single day in January 2024 when the PIT count was conducted.

Unhoused Population on a SINGLE DAY

89 adults and 6 children experiencing *unsheltered* houselessness, and 44% report chronic patterns of homelessness

|                     | Individuals exp. Houselessness | Individuals exp. chronic Houselessness |
|---------------------|--------------------------------|----------------------------------------|
| Oklahoma (Jan 2023) | 3,759                          | 1,403 (37%)                            |
| U.S. (Jan 2023)     | 653,104                        | 143,105 (22%)                          |

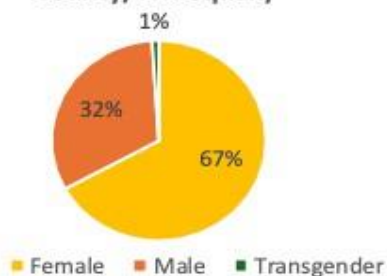
| Cherokee County/Tahlequah Household Size |                              |
|------------------------------------------|------------------------------|
| *83 Single Adults                        | **6 Adult & Child Households |

\*6 single adults 18-24  
\*\*1 family headed by young adult ages 18-24

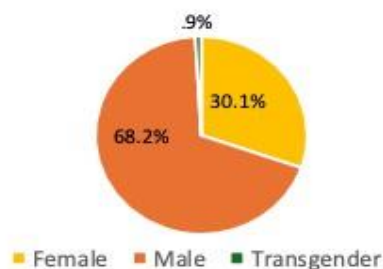
\*Chronic Houselessness: a household with a disabling condition has been unhoused continuously for 12 months or has been unhoused 4 times in the last 3 years

Unsheltered Demographics – Gender

Gender (Cherokee County/Tahlequah)



Gender (U.S. 2023)

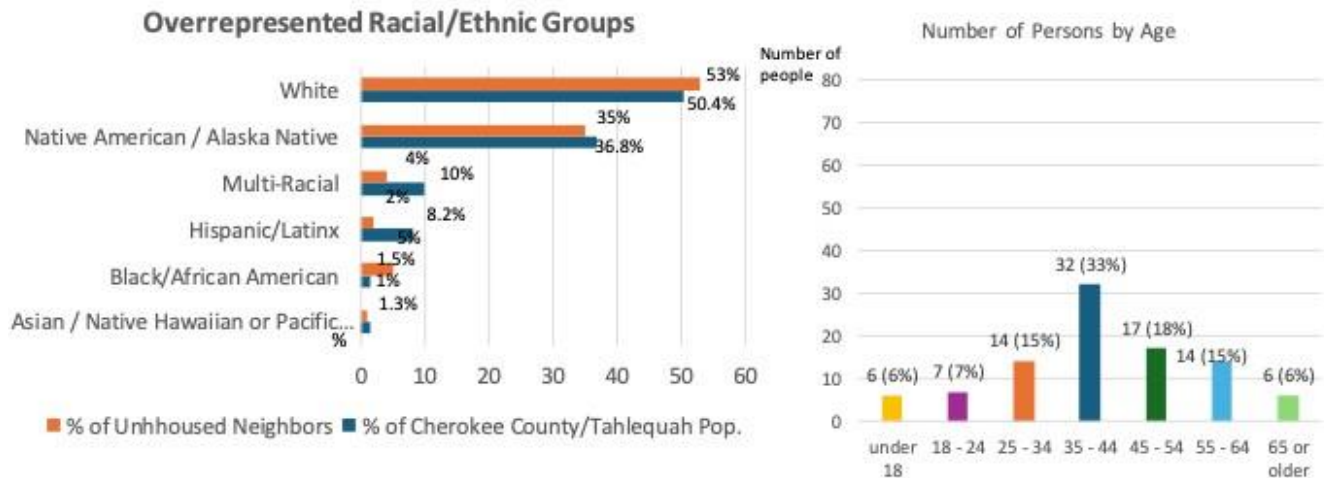


*"I stayed on my drug of choice just so I could keep moving because it's better to keep moving and stay moving than it is to sit still, because we don't know who's going to hurt us, who is going to pick us up, who's behind us or around the corner."*

*"There is no safe place to land."*



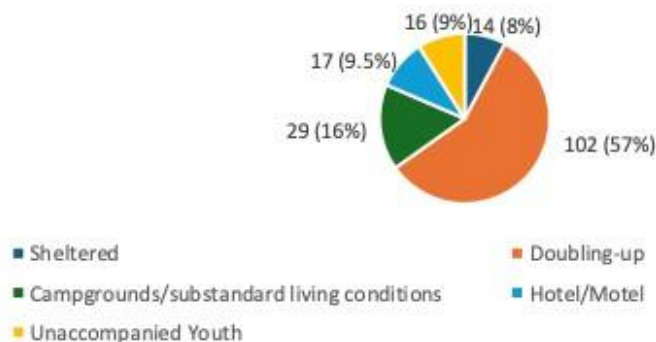
## Unsheltered Demographics – Race & Age



## Tahlequah Public Schools District Data

During the 2023 – 2024 school year, **178** students in Tahlequah Public Schools qualify as homeless under the McKinney Vento Act definition of homeless thus far. *\*For the McKinney-Vento Homeless Assistance Act definition of homelessness visit, <https://nche.ed.gov/mckinney-vento-definition/>*

### Number of Students Experiencing Homelessness



## Houselessness is a Housing Issue

High housing costs are a primary driver of houselessness in Tahlequah

- In 2019, 35% of Tahlequah were rent burdened (i.e. paid 30% or more of their income on rent) AND 20% of renters paid more than 50% of their income on rent
- The average rent for a 1-bedroom in Tahlequah in 2023 was \$900 - \$1000 while the minimum wage is \$7.25/hr. Someone working full-time at minimum wage job earns approximately \$1,160 a month

*"Housing is so rare [and] rents are too high"*



## Appendix B – List of Services/Resources in Tahlequah

| Services                    | Providers                                                                                                                                                                                                                                                                                                                                                                                                    |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Emergency Shelter           | <ul style="list-style-type: none"> <li>• Tahlequah Men's Shelter</li> <li>• Help in Crisis (domestic violence shelter)</li> </ul>                                                                                                                                                                                                                                                                            |
| Transitional Housing        | <ul style="list-style-type: none"> <li>• Wings of Tahlequah</li> <li>• Hosea Ministries (sober living)</li> <li>• Cherokee Transitional Living</li> </ul>                                                                                                                                                                                                                                                    |
| Permanent Housing           | <ul style="list-style-type: none"> <li>• HUD-VASH</li> <li>• SSVF for veterans</li> <li>• Permanent supportive Housing (through Tahlequah Men's Shelter)</li> <li>• EHV (through Men's Shelter Referrals)</li> <li>• HCV through OFHS</li> <li>• Housing Authority of Cherokee Nation</li> <li>• Cherokee Emergency Housing Assistance</li> <li>• LIHEAP</li> <li>• St. Brigid Utility Assistance</li> </ul> |
| Substance Use/Mental Health | <ul style="list-style-type: none"> <li>• CREOKS</li> <li>• Echota Behavioral Health</li> <li>• Cherokee Nation Youth Services</li> <li>• Grand Lake Mental Health Center, Cherokee County Clinic</li> <li>• Abundant Live/Celebrate Recovery</li> <li>• Hosea Ministries (sober living)</li> </ul>                                                                                                           |
| Health Care                 | <ul style="list-style-type: none"> <li>• Cherokee Nation Hospital</li> <li>• VA Healthcare</li> <li>• NeoHealth</li> </ul>                                                                                                                                                                                                                                                                                   |
| Disability Services         | <ul style="list-style-type: none"> <li>• County Voc Rehab</li> </ul>                                                                                                                                                                                                                                                                                                                                         |
| Domestic Violence           | <ul style="list-style-type: none"> <li>• Help in Crisis</li> </ul>                                                                                                                                                                                                                                                                                                                                           |
| Education/Employment        | <ul style="list-style-type: none"> <li>• Cherokee Nation Career Services</li> </ul>                                                                                                                                                                                                                                                                                                                          |

|                         |                                                                                                                                                                                                                            |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                         | <ul style="list-style-type: none"> <li>• WRAP</li> </ul>                                                                                                                                                                   |
| Elders                  | <ul style="list-style-type: none"> <li>• Cherokee Nation Elder Services</li> <li>• Area Agency on Aging</li> <li>• Senior Citizen Center</li> </ul>                                                                        |
| Criminal Legal Involved | <ul style="list-style-type: none"> <li>• WRAP</li> </ul>                                                                                                                                                                   |
| Legal                   | <ul style="list-style-type: none"> <li>• Legal Aid Services of Oklahoma</li> </ul>                                                                                                                                         |
| Food                    | <ul style="list-style-type: none"> <li>• Zoe Institute/ Tahlequah Day Center</li> <li>• Feed My Sheep</li> <li>• Bread of Life</li> <li>• CARE Food Pantry</li> <li>• Cherokee Nation Food Distribution Program</li> </ul> |

## Appendix C – Funding Matrix

| Housing Subsidy Resources                                            | Source                                 | Eligible Activities                                  | Eligible Applicants                                                                                            | Eligible Recipients                                                                                                                                             | Website                                                                                                                                                                                                                             |
|----------------------------------------------------------------------|----------------------------------------|------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Housing Choice Voucher Program (Section 8)                           | Oklahoma Housing Finance Agency (OHFA) | Non-Time-Limited Rental Subsidies                    | Individuals and Families with Low Incomes who meet the background requirements                                 | Generally, Individuals and Families with incomes under 30% Area Median Income who meet background requirements and housing that meets housing quality standards | <a href="https://www.ohfa.org/rentalassistance/">https://www.ohfa.org/rentalassistance/</a>                                                                                                                                         |
| Continuum of Care Rapid Rehousing (CoC)                              | Northeast Oklahoma CoC (NE CoC)        | Rental Subsidies for up to two years                 | Nonprofit agencies, public housing agencies, or units of local government who also meet local CoC requirements | Individuals and Families who are documented as experiencing homelessness at entry                                                                               | <a href="https://www.neocaa.org/ne-ok-continuum-of-care">https://www.neocaa.org/ne-ok-continuum-of-care</a>                                                                                                                         |
| Continuum of Care Permanent Supportive Housing- Scattered Site (CoC) | Northeast Oklahoma CoC (NE CoC)        | Non-Time-Limited Rental Subsidies                    | Nonprofit agencies, public housing agencies, or units of local government who also meet local CoC requirements | Individual or a Family with a Member who has a documented disability is experiencing long-term homelessness at entry                                            | <a href="https://www.neocaa.org/ne-ok-continuum-of-care">https://www.neocaa.org/ne-ok-continuum-of-care</a>                                                                                                                         |
| Continuum of Care Permanent Supportive Housing- Site Based (CoC)     | Northeast Oklahoma CoC (NE CoC)        | Non-Time-Limited Rental Subsidies in a specific site | Nonprofit agencies, public housing agencies, or units of local government who also meet local CoC requirements | Individual or a Family with a Member who has a documented disability is experiencing long-term homelessness at entry                                            | <a href="https://www.neocaa.org/ne-ok-continuum-of-care">https://www.neocaa.org/ne-ok-continuum-of-care</a>                                                                                                                         |
| Emergency Solutions Grant Rapid Rehousing (ESG)                      | Oklahoma Commerce                      | Rental Subsidies for up to two years                 | Nonprofit agencies in partnership with units of local government                                               | Individuals and Families who are documented as experiencing homelessness at entry                                                                               | <a href="https://www.okcommerce.gov/community-development/community-action-agencies/emergency-solutions-grants-esg/">https://www.okcommerce.gov/community-development/community-action-agencies/emergency-solutions-grants-esg/</a> |

| Housing Development Resources                                     | Source                                  | Eligible Activities                                                                                            | Eligible Applicants                                                                                      | Eligible Recipients                                                          | Website                                                                         |
|-------------------------------------------------------------------|-----------------------------------------|----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| 4% Low Income Housing Tax Credits (LIHTC)                         | Oklahoma Housing Finance Agency (OHFA)  | Tax Credits for Investors who provide capital to develop affordable housing                                    | Developers of Affordable Housing in Partnership with Syndicators and Investors                           | Individuals and Families who have incomes under 80% Area Median Income (AMI) | <a href="https://www.ohfa.org/developers/">https://www.ohfa.org/developers/</a> |
| 9% Low Income Housing Tax Credits (LIHTC)                         | Oklahoma Housing Finance Agency (OHFA)  | Tax Credits for Investors who provide capital to develop affordable housing                                    | Developers of Affordable Housing in Partnership with Syndicators and Investors                           | Individuals and Families who have incomes under 80% Area Median Income (AMI) | <a href="https://www.ohfa.org/developers/">https://www.ohfa.org/developers/</a> |
| HOME Investment Partnership Program                               | Oklahoma Housing Finance Agency (OHFA)  | Loans and Grants to develop affordable housing                                                                 | Nonprofit Community Housing Development Organizations (CHDO) or For-Profit Affordable Housing Developers | Individuals and Families who have incomes under 80% Area Median Income (AMI) | <a href="https://www.ohfa.org/developers/">https://www.ohfa.org/developers/</a> |
| Federal Home Loan Bank of Topeka Affordable Housing Program (AHP) | Federal Home Loan Bank of Dallas (FHLB) | Loans and Grants to develop affordable housing                                                                 | Nonprofits, CHDOs, For-Profit Affordable Housing Developers                                              | Individuals and Families who have incomes under 60% Area Median Income (AMI) | <a href="https://www.fhlbtopek.com/ahp">https://www.fhlbtopek.com/ahp</a>       |
| Affordable Housing Trust Fund                                     | Oklahoma Housing Finance Agency (OHFA)  | Loans and Grants to develop affordable housing for individuals and families under 30% Area Median Income (AMI) | Nonprofits, CHDOs, For-Profit Affordable Housing Developers                                              | Individuals and Families who have incomes under 30% Area Median Income (AMI) | <a href="https://www.ohfa.org/developers/">https://www.ohfa.org/developers/</a> |

|                           |                                        |                                                                                |                                                             |                                                                              |                                                                                             |
|---------------------------|----------------------------------------|--------------------------------------------------------------------------------|-------------------------------------------------------------|------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| HOME-ARP                  | Oklahoma Housing Finance Agency (OHFA) | Loans and Grants to develop affordable housing                                 | Nonprofits, CHDOs, For-Profit Affordable Housing Developers | Individuals and Families who have Incomes under 50% Area Median Income (AMI) | <a href="https://www.ohfa.org/home-arp/">https://www.ohfa.org/home-arp/</a>                 |
| Housing Stability Program | Oklahoma Housing Finance Agency (OHFA) | 0% Interest Loans for Affordable Housing Development-Rental and Home Ownership | Housing Developers                                          | Individuals and Families Who Meet Rural Development (USDA) Eligibility       | <a href="https://www.ohfa.org/housingstability/">https://www.ohfa.org/housingstability/</a> |

| Prevention and Diversion Resources         | Source            | Eligible Activities                                                               | Eligible Applicants       | Eligible Recipients                                                                                                      | Website                                                                                                                                                                                                                                               |
|--------------------------------------------|-------------------|-----------------------------------------------------------------------------------|---------------------------|--------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Emergency Solutions Grant Prevention (ESG) | Oklahoma Commerce |                                                                                   |                           | Individuals and Families Under 30% Area Median Income (AMI)                                                              | <a href="https://www.okcommerce.gov/community-development/community-action-agencies/emergency-solutions-grants-esg/">https://www.okcommerce.gov/community-development/community-action-agencies/emergency-solutions-grants-esg/</a>                   |
| Flexible Funds through Philanthropy        | Various Options   | Prevention and Diversion-Eviction Prevention, Deposits, Limited Rental Assistance | Nonprofit Organizations   | Individuals and Families who are at risk of homelessness or can quickly move out of homelessness with limited assistance | Various Options                                                                                                                                                                                                                                       |
| Community Development Block Grant (CDBG)   | Oklahoma Commerce | Depends on Local Priorities                                                       | Units of Local Government | Depends on Local Priorities                                                                                              | <a href="https://www.okcommerce.gov/community-development/local-governments-edos/community-development-block-grant-programs/">https://www.okcommerce.gov/community-development/local-governments-edos/community-development-block-grant-programs/</a> |

| Employment Resources       | Source                         | Eligible Activities | Eligible Applicants     | Eligible Recipients | Website |
|----------------------------|--------------------------------|---------------------|-------------------------|---------------------|---------|
| Department of Labor        | U.S. Department of Labor (DOL) |                     |                         |                     |         |
| Youth Build Program        | U.S. Department of HUD         |                     |                         |                     |         |
| Community College programs | Various Options                |                     |                         |                     |         |
| Local Investments          | Local Fundraising              |                     | Nonprofit Organizations |                     |         |

| Outreach Resources                       | Source            | Eligible Activities                                                    | Eligible Applicants                                                   | Eligible Recipients                       | Website                                                                                                                                                                                                                             |
|------------------------------------------|-------------------|------------------------------------------------------------------------|-----------------------------------------------------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Emergency Solutions Grant Outreach (ESG) | Oklahoma Commerce | Outreach and Assessments for People Living in Unsheltered Environments | Nonprofit Organizations in Partnership with Units of Local Government | People living in unsheltered environments | <a href="https://www.okcommerce.gov/community-development/community-action-agencies/emergency-solutions-grants-esg/">https://www.okcommerce.gov/community-development/community-action-agencies/emergency-solutions-grants-esg/</a> |
| Local Program Investments                | Local Fundraising | Outreach Activities                                                    | Nonprofit Organizations                                               | People living in unsheltered environments | Various Options                                                                                                                                                                                                                     |