



AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of Meeting Monday, November 4, 2024 at 5:30 PM

Place of Meeting The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464 (voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting

Meeting ID: 839 7344 7837

Passcode: 4566500

1. MEETING CONVENED

- a) Meeting Called to Order
- b) Roll Call
- c) Invocation by Pastor Mike Murray, 1st Baptist Church
- d) Flag Salute led by Mayor Suzanne Myers
- e) **Public Notice:** A Public Notice of meeting was provided on November 7, 2023, at 11:00 a.m. to the OK Secretary of State and an additional notice was provided on October 21, 2024, at 8:31 a.m. at 111 S. Cherokee Ave. Tahlequah, OK 74464.

2. PUBLIC INSTRUCTIONS

If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

3. PUBLIC COMMENTS

Comments will be accepted from the public and individuals will be limited to 3 minutes of speaking time. The total of all comments should not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

4. CONSENT AGENDA

These items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) Approve the minutes from the October 7, 2024, City Council meeting.
- b) Acknowledge receipt of the September 2024 Financial Statement.
- c) Acknowledge receipt of the September 2024 Investment Schedule.
- d) Acknowledge receipt of the October 2024 Check Register.
- e) Acknowledge receipt of the October 2024 Purchasing Card Statement.
- f) Acknowledge receipt of the October 2024 Open PO Report.
- g) Accept the Tahlequah Hospital Authority's monthly report for October 2024.
- h) Accept the Tahlequah Area Chamber of Commerce monthly report for October 2024.
- i) Accept the Tahlequah Area Chamber of Commerce Tourism Committee report for October 2024.
- j) Accept the Tahlequah Regional Development Authority monthly report for October 2024.
- k) Accept a donation from Tim M. Synar in the amount of \$500.00 and amend the budget accordingly, placing the funds in the Restricted Donations Account to be used for the Animal Shelter.
- l) Accept the \$1,000.00 donation from Billie Davis for Decorations for Christmas and amend the budget accordingly, placing the funds in the Restricted Donations Account for Holiday Decorations.
- m) Accept the donation from Hellas, Inc in the amount of \$5,000 and amend the budget accordingly.
- n) Accept a donation from Cherokee Nation in the amount \$41,362.00 and amend the budget accordingly, placing the funds in the Police-Restricted Donations Fund.
- o) Approve the 2025 Meeting Schedules for the following Boards, Committees, Trusts, etc. to be submitted to the Oklahoma Secretary of State: Abatement Board, Airport Board, Cemetery Board, Historic Preservation Board, Joint Airport Zoning Board, Tahlequah City Council, Tahlequah Education Facilities Authority, Tahlequah Hospital Authority, Tahlequah Public Facilities Authority, and Tahlequah Regional Development Authority.
- p) Approve overtime pay in lieu of comp time for all City employees who work the Christmas Parade and Red Fern Festival.
- q) Approve land lease for hangar construction for Braden Young on site FH47 at Tahlequah Municipal Airport.
- r) Approve land lease for hangar construction for Keith Shankle on site FH48 at Tahlequah Municipal Airport.
- s) Approve Amendment #01 to the Supplemental Operating Agreement for Detention Services with the Cherokee Nation.
- t) Hire Bradley Hix as a Laborer/Operator in the Street Department with an annual wage of \$33,829.88, effective October 21, 2024.

- u) Promote Jaide Wilks, PT Laborer in the Parks and Recreation Department at \$10.07 per hour to FT Pro Shop Employee in the Parks and Recreation Department at \$15.00 per hour, effective October 28, 2024.
- v) Accept the resignation of Mario DeLa Hoya, Computer Support Specialist in the IT Department, effective October 18, 2024.
- w) Accept the resignation of Martin Falcon, PT Laborer in the Parks and Recreation Department, effective October 26, 2024.

5. ANNOUNCEMENTS AND PRESENTATIONS

- a) Recognition for Years of Service Employees:
Randy Tanner, Tahlequah Police Department, 25 years
Mark Whittmore, Tahlequah Fire Department, 25 years
- b) Presentation on the Anthis-Brennan Expansion Project. **Special Projects Director Ray Hammons**

6. REGULAR SESSION

- a) Discussion and possible action on items removed from the consent agenda.
- b) Discussion and possible action on **Ordinance No.1381-2024**, an Ordinance of the City of Tahlequah, Oklahoma, Amending the Tahlequah City Code, Part 2, Administration and Government; Chapter 2-4, General Provisions Relating to City Officers and Employees, by Adding Section 2-413, Emoluments of Elected Officials, to Provide for the Emoluments of All Elected Officials; Providing for Codification, Severability, Repealer, and Declaring an Emergency. **City Administrator Taylor Tannehill/Mayor Suzanne Myers**

Declare or Deny **Ordinance No. 1381-2024**, as an Emergency Ordinance; it being immediately necessary for the preservation of public peace, health, safety, welfare, and morals and should take effect immediately after its publication as provided by law.
- c) Discussion and possible action to approve **Resolution No. 11-04-2024(A)**, calling for an election, to be held on February 11, 2025, to elect Ward I Councilor, Ward II Counselor, City Clerk, City Treasurer, Chief of Police, and Street Commissioner. **City Administrator Taylor Tannehill/City Clerk Whitney Shaw**
- d) Discussion and possible action to approve, approve with modifications, or deny **Resolution No. 11-04-2024(B)**, a Resolution of support for the appointment of a representative to the Oklahoma Municipal League Regional Council. **Mayor Suzanne Myers**
- e) Discussion and possible action to approve, approve with modifications, or deny **Resolution No. 11-04-2024(C)**, a resolution to change the zoning from hereinafter described real estate from RS-3 (Single-Family High Density) to I-2 (Industrial Moderate) located at West Choctaw St. between S. West Ave. and S. Morris Ave., Tahlequah, Oklahoma, more particularly described as, The E 70.6'

of Lot 2, Lot 3, less southerly 87' of both lots 2 & 3, Block 102, Tahlequah Lots, Cherokee County, Oklahoma. **Planning & Development Director Paige Harjo**

- f) Discussion and possible action to approve, approve with modification or deny authorizing the Mayor to enter into a contract with Kimley-Horn to prepare and develop a Transportation Safety Action Plan for the City of Tahlequah. **City Administrator Taylor Tannehill/Planning & Development Director Paige Harjo**
- g) Discussion and possible action to adopt the City of Tahlequah Homelessness Strategic Plan. **Councilman Josh Allen/City Administrator Taylor Tannehill**
- h) Discussion and possible action on the development of a Regional Planning Commission. **City Administrator Taylor Tannehill**

7. EXECUTIVE SESSION

Motion to exit Regular Session and enter into Executive Session

- a) Pursuant to §25-307(B)(2), Discussion pertaining to the 2024-2025 contract with IAFF Local 4099.
- b) Pursuant to §25-307(B)(4), confidential communications pertaining to Case# CJ-24-64, H & G Paving Contractors, Inc. v. City of Tahlequah.

8. RETURN FROM EXECUTIVE SESSION

- a) Discussion and possible action pertaining to the 2024-2025 contract with IAFF Local 4099.
- b) Discussion and possible action pertaining to Case# CJ-24-64, H & G Paving Contractos, Inc. v. City of Tahlequah.
- c) Adjourn.