



AGENDA

TAHLEQUAH CITY COUNCIL - SPECIAL MEETING

Date/Time of Meeting Thursday, September 19, 2024 at 4:00 PM

Place of Meeting The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464
(voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting
Meeting ID: 898 9487 6070
Passcode: 4566500

1. MEETING CONVENED

- a) Meeting Called to Order
- b) Roll Call
- c) **Public Notice:** A Public Notice of meeting was provided on September 13, 2024, at 11:25 a.m. at 111 S. Cherokee Ave. Tahlequah, OK 74464.

2. SPECIAL SESSION

- a) Discussion and possible motion to approve or deny waiving the fees at Riverlinks for a round of golf, a token to the range, and a golf cart rental on Thursday, October 17, and Friday, October 18, 2024, and also a discount of 1/2 off membership rates at the Riverlinks Open House event on October 18, 2024. **Communications & Marketing Director Karen Murphy/Parks & Recreation Superintendent Brian Speake**
- b) Discussion and possible action to award or reject all bids for the roofing project at the Senior Citizens Building. **City Administrator Taylor Tannehill**

3. ADJOURN



Tahlequah City Council **AGENDA ITEM REPORT**

Item No. 2a
Meeting Date 9/19/2024
Initiator _____
Office / Department Parks & Recreation

Item Title

Discussion and possible motion to approve or deny waiving the fees at Riverlinks for a round of golf, a token to the range, and a golf cart rental on Thursday, October 17, and Friday, October 18, 2024, and also a discount of 1/2 off membership rates at the Riverlinks Open House event on October 18, 2024. **Communications & Marketing Director Karen Murphy/Parks & Recreation Superintendent Brian Speake**

Background

Exhibits

1. Open House (1)

Funding Source

Request



THE CITY OF
TAHLEQUAH
OKLAHOMA

OPEN HOUSE

COMMUNITY GOLF DAYS

October 17th & 18th

8:00 AM to 5:00 PM

2200 W Golf Course Rd



RIVERLINKS



Free round of golf at Riverlinks Golf Course on Thursday, October 17th and Friday, October 18th. Receive one free round of golf, a range token and golf cart rental (first come first serve).

Join us on Friday, October 18th for our official Open House. Receive half off memberships - new and renewals. Lunch will provided from 11am to 1pm



Tahlequah City Council **AGENDA ITEM REPORT**

Item No.	2b
Meeting Date	9/19/2024
Initiator	Taylor Tannehill, City Administrator
Office / Department	Administration

Item Title

Discussion and possible action to award or reject all bids for the roofing project at the Senior Citizens Building. **City Administrator Taylor Tannehill**

Background

Exhibits

1. 09.19.2024 Sr. Citizens Roof Bid

Funding Source

Capital Improvements Fund

Request

To reject all bids

BID OPENING

Bid #2024-4 Senior Citizen's Building Roof

Meeting Date: 08/20/2024
Start Time: 10:10 AM

10:11

Facilitator: Elliot Reif (Purchasing Agent),
Michele Collins (Finance Director), Mark
Manship (Maintenance Supervisor)

Place/Room: Council
Chambers
Council Chambers

Company Name	Received	Required Documents	Base Bid
Commercial Roof Solutions		-Bid Form ✓ -Affidavit for Filing w/ Competitive Bid ✓ -Non-collusion Affidavit ✓ -Non-kickback Affidavit ✓ -Business Relationship Affidavit ✓ -Bid Bond ✓	\$ 74,300.00
Hartford Hills Commercial Roofing		-Bid Form ✓ -Affidavit for Filing w/ Competitive Bid ✓ -Non-collusion Affidavit ✓ -Non-kickback Affidavit ✓ -Business Relationship Affidavit ✓ -Bid Bond ✓	\$ 99,500.00
Kennedy Roofing		-Bid Form ✓ -Affidavit for Filing w/ Competitive Bid ✓ -Non-collusion Affidavit ✓ -Non-kickback Affidavit ✓ -Business Relationship Affidavit ✓ -Bid Bond ✓	\$ 118,500.00
Next Level Roofing		-Bid Form ✓ -Affidavit for Filing w/ Competitive Bid ✓ -Non-collusion Affidavit ✓ -Non-kickback Affidavit ✓ -Business Relationship Affidavit ✓ -Bid Bond ✓	\$ 68,800.00

BID FORM

City of Tahlequah

Bid #2024-01

Bid Name: Senior Citizen's Building Roof Bid

Date and Time Bidding Period Closing: August 20, 2024 at 10:00 am

Date and Time of Opening: August 20, 2024 at 10:10 am

The undersigned, hereinafter referred to as the "Bidder" declares that before preparing their Bid they have familiarized themselves with all factors affecting the cost of the work and carefully examined the Bid Packet for the **City of Tahlequah** hereinafter referred to as the "Owner".

BASE BID

Bidder hereby proposes to furnish all necessary labor, materials, tools and equipment, together with all other items of cost including insurance, and supervision, required for the work called for in the Bid Packet.

BASE BID sum of:

Sixty-Eight Thousand Eight hundred Dollars (\$ 68,800)

To be signed by the individual(s) with authority to submit bids and execute contracts and agreements on behalf of the bidder. By executing below the bidder agrees to honor this bid if selected and fully comply with all the terms and specifications of the City of Tahlequah Agreement. Bidder further agrees that the certified check, cashier's check or bidder's bond payable to the Owner accompanying this proposal, is to be left in escrow with the Owner, that its amount of five percent (5%) of the bid figure is the measure, or portion of the measure, of liquidated damages which the Owner will sustain by the failure of the Bidder to execute and deliver the above named Agreement, bonds, and insurance and that if the Bidder defaults in executing such Agreement within ten (10) days of written notification of the award of the Contract to him, or defaults in furnishing the bonds and insurance within said ten (10) days, the Bid Security, as set forth in Oklahoma State Statutes, Title 61, shall be due and payable to the Owner. If the proposal is not accepted within Thirty (30) days of the time set for the submission of bids, or if the Bidder executes and delivers said agreement, bonds, and insurance, the check or bidder's bond shall be returned to him.

Name of Signatory:

Zac Moore

Signature:

Zac Moore

Company:

Next Level Roofing

Address:

6515 E 153rd St S. Bixby, OK 74008

Telephone:

405-837-9807