

MINUTES
TAHLEQUAH CITY COUNCIL
REGULAR MEETING – AUGUST 5, 2024 - 5:30 PM
111 Cherokee Ave. Tahlequah, OK 74464

1. MEETING CONVENED

- a. Meeting called to order by Mayor Suzanne Myers at 5:30 pm.
- b. City Clerk, Whitney Shaw, called the roll as follows:

Present: Councilor Ward I Danny Perry
 Councilor Ward II Keith Baker
 Councilor Ward IV Josh Allen

Others present: Mayor Suzanne Myers, City Attorney JT Hammons, City Administrator Taylor Tannehill, City Treasurer Marty Hainzinger, City Clerk Whitney Shaw, Deputy City Clerk Amber Payton, and IT Support Kendall Collins. **Excused:** Councilor Ward III, Stephen Highers

- c. **Invocation:** Jade Adams, Cornerstone Fellowship
- d. **Flag salute:** Led by Mayor Suzanne Myers
- e. **Public Notice:** July 17, 2024 at 9:44 a.m.

2. PUBLIC INSTRUCTIONS

Access Code: 862 4771 8741 **Password:** 4566500

3. PUBLIC COMMENTS

None

4. CONSENT AGENDA

Councilor Allen made a motion and Councilor Perry seconded to approve the consent agenda as follows:

- a) Approve the minutes from the July 1 and July 19, 2024, City Council meetings.
- b) Acknowledge receipt of Preliminary June 2024 Financial Statement. *Please note, this financial statement will not be finalized until after September 30.*
- c) Acknowledge receipt of the June 2024 Investment Schedule.
- d) Acknowledge receipt of the July 2024 Check Register.
- e) Acknowledge receipt of the July 2024 Purchasing Card Statement.
- f) Acknowledge receipt of the July 2024 Open PO Report.
- g) Accept Tahlequah Hospital Authority report for July 2024.
- h) Accept the Tahlequah Area Chamber of Commerce monthly report for July 2024.
- i) Accept the TACC-Tour Tahlequah monthly report for July 2024.
- j) Accept Tahlequah Regional Development Authority's monthly report for July 2024.

- k) Accept the Eastern Oklahoma Library System's monthly report for July 2024.
- l) Approve the Mayor's appointment of Keith Baker to the Eastern Oklahoma Development District Board.
- m) Approve the reappointment of Dr. Doug Nolan to the Tahlequah Hospital Authority Board.
- n) Accept the Grant award from PetCo Love in the amount of \$3,000 and amend the budget accordingly, placing the funds in the Restricted Donation Account to be used for the Animal Shelter/Animal Control Vaccinations Clinic.
- o) Accept the payment from Cherokee Nation in the amount of \$5,280 and amend the budget accordingly, placing the funds in the Restricted Donation Account to be used for the Animal Shelter/Animal Control Vaccinations Clinic.
- p) Accept a donation from Cherokee Nation in the amount of \$5681.37 and amend the budget accordingly, placing funds in the Police-Restricted Donation Account.
- q) Acknowledge receipt of the Purple Wave Surplus Auction dated June 25, 2024, resulting in a deposit of \$27,905.00.
- r) Approve agreement with Cherokee County for Emergency Management Services for fiscal year 2024-2025.
- s) Accept lease agreement between Tahlequah Regional Development Authority and Optomi, DBA Provalus.
- t) Approve the annual contract with DBT Transportation Services for aviation support and maintenance services for the 2024-2025 fiscal year.
- u) Approve budgeted purchase of a Leach 2r-III Commercial Packer on State contract #SW1097 from J & R Equipment at the cost of \$269,000 from GL acct 115-65-8701 (Solid Waste Equipment Reserve).
- v) Approve the budgeted purchase of a Steco Steel Ejector Semi Trailer in the amount of \$102,781 from Solid Waste GL #115-65-8312.
- w) Approve the Tahlequah Police Department contract with LeadsOnline Total Track Investigation Systems.
- x) Moved to Regular Session by Councilor Josh Allen.
- y) Moved to Regular Session by Councilor Josh Allen.
- z) Enter into a lease agreement with Christian R. & Christian H. Abels to use the property for public parking.
- aa) Enter into a lease agreement with RiverRunner, LLC to use the property for public parking.
- bb) Moved to Regular Session by Councilor Keith Baker.
- cc) Approve allowing a carryover balance of all accrued vacation through June 30, 2024, into fiscal year 24-25.
- dd) Moved to Regular Session by Councilor Keith Baker.
- ee) Moved to Regular Session by Councilor Keith Baker.
- ff) Hire Andrew Braddock, Driver in the Solid Waste Department at \$40,500 annually, effective July 16, 2024.
- gg) Hire Clay Davis, PT Anthis-Brennan Sports Complex Coordinator at \$28.85 per hour, effective August 5, 2024.
- hh) Hire Qua'Shon Leathers, Patrolman 1, in the Police Department with salary set by the Collective Bargaining Agreement, effective July 23, 2024.
- ii) Hire Adam Garrett, Patrolman 2, in the Police Department with salary set by the Collective Bargaining Agreement, effective August 6, 2024.
- jj) Hire Gustavo Guzman as a Dispatcher in the Police Department, \$15.00 per hour, effective July 15, 2024.

- kk) Hire Alexandrya Corett as a Dispatcher in the Police Department, \$15.00 per hour, effective July 23, 2024.
- ll) Accept the resignation of Rovert Harrell, Driver in the Solid Waste Department, effective June 28, 2024.
- mm) Accept the resignation of Brian Alexander, PT Laborer in the Parks and Recreation Department, effective July 16, 2024.
- nn) Accept the resignation of Salendia Melo, Jesse Armstrong, and Aulton Childers, PT Laborers in the Parks and Recreation Department, effective July 29, 2024.
- oo) Accept the resignation of Alyssa Fair, Lifeguard in the Parks and Recreation Department, effective July 31, 2024.

Vote: *Ayes: Allen, Perry, Baker*

Nays: None

Motion carried

5. ANNOUNCEMENTS, PRESENTATIONS, AND REPORTS

Announcement of 25 yrs. of Service by Emergency Mgmt Director, Mike Underwood and 5 yrs. of Service by Colin Girdner in the Street Dept.
 Officer Richard Barry received the Police Life Saving Commendation
 Officer Bruce Gower received the Police Star Commendation

6. REGULAR SESSION

a)

x: Enter into an agreement with Matt Cloud for consulting related to the Anthis-Brennan Sports Complex.

No Action Taken

y: Enter into an agreement with Sunny Golloway for consulting related to the Anthis-Brennan Sports Complex.

No Action Taken

bb: Increase the hourly rate of pay to \$15.00 per hour and pay retro difference back to June 23, 2024, on Parker Sinclair, Matthew Sparks, and Colter Whittmore.

Vote: *Ayes: Baker, Allen, Perry*

Nays: None

Motion carried

dd: Approve Karen Murphy as Marketing and Communication Director in the Managerial Department with an annual salary of \$57,500.

Vote: *Ayes: Baker, Allen, Perry*

Nays: None

Motion carried

ee: Hire Angela Retzliff as a Firefighter in the Fire Department, salary set per the Collective Bargaining Agreement, effective August 5, 2024.

Vote: *Ayes: Baker, Allen, Perry*

Nays: None

Motion carried

6b) Councilor Allen made a motion and Councilor Perry seconded to approve a Municipal Airport Land Lease to Tom Farmer for construction of a private hangar.

Vote: *Ayes: Allen, Perry, Baker*

Nays: None

Motion carried

6c) No action taken on the quote from Hellas for the expansion of Anthis Brennan Sports Complex and authorizing the Mayor to enter into an agreement with Hellas in accordance with TOPS #230202 and #230203, upon receipt of funds from the Cherokee Nation.

6d) Councilor Allen made a motion and Councilor Baker seconded to approve Resolution No. 08-05-2024, changing the zoning from RM-2 and C-2 to RMH on W. Willis Road, Tahlequah, OK, more particularly described as the W/2 of the NE/4 of the NW/4 of the NW/4 and the W/2 of the SE/4 of the NW/4 of the NW/4, Section 16, T16N, R22E, Cherokee County, Oklahoma, according to the plat thereof.

Vote: *Ayes: Allen, Baker, Perry* *Nays: None* *Motion carried*

6e) Councilor Allen made a motion and Councilor Baker seconded to approve an agreement between the City of Tahlequah and Help-In-Crisis to expend up to \$150,000 for services to support Tahlequah residents.

Vote: *Ayes: Allen, Baker, Perry* *Nays: None* *Motion carried*

7) Councilor Allen made a motion and Councilor Perry seconded to exit regular session and enter into Executive Session at 6:45 p.m.

Vote: *Ayes: Allen, Perry, Baker* *Nays: None* *Motion carried*

8) Council returned from regular session at 7:39 p.m.

8a) No action required on the confidential communication related to H & G Contracting, Inc.

8b) Council Allen made a motion and Councilor Perry seconded to authorize the City Attorney to settle the claim by Brady May as discussed in Executive Session.

Vote: *Ayes: Allen, Perry, Baker* *Nays: None* *Motion carried*

8c) Meeting adjourned at 7:40 p.m.