



AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of Meeting Monday, August 5, 2024 at 5:30 PM

Place of Meeting The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464 (voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting
Meeting ID: 862 4771 8741
Passcode: 4566500

1. MEETING CONVENED

- a) Meeting Called to Order.
- b) Roll Call.
- c) Invocation by Jade Adams, Cornerstone Fellowship
- d) Flag Salute led by Mayor Suzanne Myers.
- e) **Public Notice:** A Public Notice of meeting was provided on November 7, 2023, at 11:00 a.m. to the OK Secretary of State and an additional notice was provided on July 17, 2024, at 9:44 a.m. at 111 S. Cherokee Ave. Tahlequah, OK 74464.

2. PUBLIC INSTRUCTIONS

The public, non-voting elected officials, and City staff may remotely attend this meeting with ZOOM by using the Meeting ID and Passcode above. If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

3. PUBLIC COMMENTS

Comments will be accepted from the public and individuals will be limited to 3 minutes of speaking time. The total of all comments from the public should not exceed 15 minutes. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

4. CONSENT AGENDA

- a) Approve the minutes from the July 1 and July 19, 2024, City Council meetings.
- b) Acknowledge receipt of the Preliminary June 2024 Financial Statement. Please note, this financial statement will not be finalized until after September 30.

- c) Acknowledge receipt of the June 2024 Investment Schedule.
- d) Acknowledge receipt of the July 2024 Check Register.
- e) Acknowledge receipt of the July 2024 Purchasing Card Statement.
- f) Acknowledge receipt of the July 2024 Open PO Report.
- g) Accept the Tahlequah Hospital Authority's monthly report for July 2024.
- h) Accept the Tahlequah Area Chamber of Commerce's monthly report for July 2024.
- i) Accept the TACC-Tour Tahlequah monthly report for July 2024.
- j) Accept the Tahlequah Regional Development Authority's monthly report for July 2024.
- k) Accept the Eastern Oklahoma Library System's monthly report for July 2024.
- l) Approve the Mayor's appointment of Keith Baker to the Eastern Oklahoma Development District board.
- m) Approve the reappointment of Dr. Doug Nolan to the Hospital Trust Authority Board.
- n) Accept the Grant award from PetCo Love in the amount of \$3,000.00 and amend the budget accordingly, placing the funds in the Restricted Donation Account to be used for the Animal Shelter/Animal Control Vaccination Clinic.
- o) Accept payment from Cherokee Nation in the amount of \$5,280.00 and amend the budget accordingly, placing the funds in the Restricted Donation Account to be used for the Animal Shelter/Animal Control Vaccination Clinic.
- p) Accept a donation from the Cherokee Nation in the amount of \$5681.37 and amend the budget accordingly, placing the funds in the Police-Restricted Donation Account.
- q) Acknowledge receipt of the Purple Wave Surplus Auction dated June 25, 2024, resulting in a deposit of \$27,905.00
- r) Approve agreement with Cherokee County for Emergency Management Services for fiscal year 2024-2025.
- s) Accept Lease Agreement between Tahlequah Regional Development Authority and Optomi, DBA Provalus.
- t) Approve the annual contract with DBT Transportation Services for aviation support and maintenance services for the 2024-2025 fiscal year.
- u) Approve budgeted purchase of a Leach 2r-III Commercial Packer on State contract #SW0197 from J & R Equipment at the cost of \$269,000 from GL acct 115-65-8701 (Solid Waste Equipment Reserve).
- v) Approve the budgeted purchase of a Steco Steel Ejector Semi Trailer in the amount of \$102,781 from Solid Waste GL #115-65-8312.
- w) Approve the Tahlequah Police Department contract with LeadsOnline Total Track Investigation Systems.
- x) Enter into an agreement with Matt Cloud for consulting related to the Anthis-Brennan Sports Complex.
- y) Enter into an agreement with Sunny Golloway for consulting services related to the Anthis-Brennan Sports Complex.

- z) Enter into a Lease Agreement with Christian R. & Christian H. Abels to use the property for public parking.
- aa) Enter into a lease agreement with RiverRunner, LLC to use the property for public parking.
- bb) Increase the hourly rate of pay to \$15.00 per hour and pay retro difference back to June 23, 2024, on Parker Sinclair, Matthew Sparks, and Colter Whittmore.
- cc) Approve allowing a carryover balance of all accrued vacation through June 30, 2024, into fiscal year 24-25.
- dd) Approve Karen Murphy as Marketing and Communication Director in the Managerial Department with an annual salary of \$57,500.
- ee) Hire Angela Retzloff as a Firefighter in the Fire Department, salary set per the Collective Bargaining Agreement, effective August 5, 2024.
- ff) Hire Andrew Braddock, Driver in the Solid Waste Department at \$40,500 annually, effective July 16, 2024.
- gg) Hire Clay Davis, PT Anthis-Brennen Sports Complex Coordinator at \$28.85 per hour, effective August 5, 2024.
- hh) Hire Qua'Shon Leathers, Patrolman 1, in the Police Department with salary set by the Collective Bargaining Agreement, effective July 23, 2024.
- ii) Hire Adam Garrett, Patrolman 2, in the Police Department with a salary set by the Collective Bargaining Agreement, effective August 6, 2024.
- jj) Hire Gustavo Guzman as a Dispatcher in the Police Department, \$15.00 per hour, effective July 15, 2024.
- kk) Hire Alexandrya Corett as a Dispatcher in the Police Department, \$15.00 per hour, effective July 23, 2024.
- ll) Accept the resignation of Robert Harrell, Driver in the Solid Waste Department, effective June 28, 2024.
- mm) Accept the resignation of Brian Alexander, PT Laborer in the Parks and Recreation Department, effective July 16, 2024.
- nn) Accept the resignations of Salendia Melo, Jesse Armstrong, and Aulton Childers, PT Laborers in the Parks and Recreation Department effective July 29, 2024.
- oo) Accept the resignation of Alyssa Fair, Lifeguard in the Parks and Recreation Department, effective July 31, 2024.

5. ANNOUNCEMENTS AND PRESENTATIONS

- a) **Recognition for Years of Service Employees:**
L. Mike Underwood, Emergency Management, 25 Years
Colin Girdner, Street Department, 5 Years
- b) Presentation of the Police Life Saving Commendation to Officer Richard Berry.
- c) Presentation of the Police Star Commendation to Officer Bruce Gower.

6. REGULAR SESSION

- a) Discussion and possible action on items removed from the consent agenda.
- b) Discussion and possible action to approve, approve with modification, or deny a Municipal Airport Land Lease to Tom Farmer for construction of a private hangar.

- c) Discussion and possible action to approve, approve with modifications, or deny the quote from Hellas for the expansion of Anthis Brennan Sports Complex and authorize the Mayor to enter into an agreement with Hellas in accordance with TOPS #230202 and #230203, upon receipt of funds from the Cherokee Nation.
- d) Discussion and possible action to approve, approve with modifications, or deny **Resolution # 08-05-2024**, changing the zoning from RM-2 and C-2 (Multifamily Medium Density/Community Commercial) to RMH (Mobile Home Park) on W. Willis Road, Tahlequah, Oklahoma, more particularly described as, The W/2 of the NE/4 of the NW/4 of the NW/4 and The W/2 of the SE/4 of the NW/4 of the NW/4, Section 16, T16N, R22E, Cherokee County, Oklahoma, according to the official plat thereof.
- e) Discussion and possible action to approve or deny an agreement between the City of Tahlequah and Help-in-Crisis to expend up to \$150,000 for services to support Tahlequah residents.

7. EXECUTIVE SESSION-MOTION TO EXIT REGULAR SESSION AND ENTER INTO EXECUTIVE SESSION

- a) Pursuant to §25-307(B)(4) discussion pertaining to confidential communications related to H & G Contracting, Inc. v City of Tahlequah, Case No. CJ-2024-64.
- b) Pursuant to §25-307(B)(4) discussion pertaining to a pending claim from Brady May.

8. RETURN FROM EXECUTIVE SESSION

- a) Possible action pertaining to confidential communications related to H & G Contracting, Inc. v City of Tahlequah, Case No. CJ-2024-64.
- b) Possible action on pending claim from Brady May.
- c) Adjourn.