

MINUTES
TAHLEQUAH CITY COUNCIL
REGULAR MEETING – JULY 1, 2024 - 5:30 PM
111 Cherokee Ave. Tahlequah, OK 74464

1. MEETING CONVENED

- a. Meeting **called to order** by Mayor Suzanne Myers at 5:30 pm.
- b. City Clerk, Whitney Shaw, called **the roll** as follows:

Present:	Councilor Ward I	Danny Perry
	Councilor Ward II	Keith Baker
	Councilor Ward III	Stephen Highers
	Councilor Ward IV	Josh Allen

Others present: Mayor Suzanne Myers, City Prosecutor BJ Baker, City Administrator Taylor Tannehill, City Treasurer Marty Hainzinger, City Clerk Whitney Shaw, Deputy City Clerk Amber Payton, and IT Support Mario de la Hoyo. **Excused:** City Attorney JT Hammons

- c. **Invocation:** Donna Allen, Love Light Christian Center
- d. **Flag salute:** Led by Mayor Suzanne Myers
- e. **Public Notice:** June 18, 2024 at 12:20 p.m.

2. PUBLIC INSTRUCTIONS

Access Code: 885 6808 5293 **Password:** 4560651

3. PUBLIC COMMENTS

Jim Joliff regarding storm water issues at his property (Southridge)

4. CONSENT AGENDA

Councilman Allen made a motion and Councilman Highers seconded to approve the consent agenda as follows:

- a) Approve the **minutes from the June 3, 2024** City Council meeting.
- b) **Councilman Baker removed to Regular Session.**
- c) Acknowledge receipt of the **May 2024 Investment Schedule.**
- d) Acknowledge receipt of the **June 2024 Check Register.**
- e) Acknowledge receipt of the **June 2024 Purchasing Card Statement.**
- f) Acknowledge receipt of the **June 2024 Open PO Report.**
- g) Accept **Tahlequah Hospital Authority** report for June 2024.
- h) Accept the **Tahlequah Area Chamber of Commerce** monthly report for May 2024.
- i) Accept the **TACC-Tour Tahlequah** monthly report for June 2024.
- j) Accept **Tahlequah Regional Development Authority's** monthly report for May 2024.

- k) Accept the **Opioid Abatement Grant** in the amount of \$125,000 and amend the budget accordingly.
- l) Accept the donations from **Cherokee Nation and PetCo Love** in the total amount of \$13,500 and amend the budget accordingly, placing the funds in the **Restricted Donation Account** to be used for the Animal Shelter/Animal Control Vaccinations Clinic.
- m) Approve Airport **land lease for Hangar 40** to Steve Kurtz.
- n) Approve Airport **land lease for Hangar 41** to John M. and Janet A. Thompson.
- o) Engage **Eide Bailey, CPA Firm** to conduct the Financial Compilation for the FY 23/24 Audit.
- p) Engage the services of **Robert St. Pierre, C.P.A., P.C.** to complete the Audit for FY2023-2024.
- q) Approve **Lochner** for **5 year on-site engineering services** for Tahlequah Municipal Airport.
- r) Approve a **Lease Agreement** with **DOC Services, Inc.** related to the Senior Citizens Building located at 230 E. 1st Street, Tahlequah, OK 74464.
- s) Approve **Resolution No. 07-01-2024(B)**: The City of Tahlequah supports participation in the **2024-2025 Oklahoma Main Street Center** with the specific goal of revitalizing the historic business district using the Main Street 4-Point Approach™ to economic revitalization.
- t) Approve the Mayor's appointment of **Rachel Dallis as Municipal Judge** for the existing term expiring May 1, 2025.
- u) Approve Ray Hammons as **Special Projects Coordinator** at the rate on the approved budget.
- v) Hire **David Wright** as Animal Control Officer in the Compliance Department at \$15.00 per hour, effective July 1, 2024.
- w) Transfer **Coty Bunch** PT Laborer in the Cemetery Department to FT Laborer/Operator in the Cemetery Department at \$35,020 annually, effective June 24, 2024.
- x) Transfer **Aaron Palmer**, from PT Laborer to FT Laborer, in the Parks and Recreation Department at \$15.00 per hour, effective June 10, 2024.
- y) Hire **James Armer** as a Driver in the Solid Waste Department at \$40,500 annually, effective June 11, 2024.
- z) **Councilman Baker removed to Regular Session.**
- aa) **Councilman Baker removed to Regular Session.**
- bb) Accept the resignation of **Seth Spencer**, Laborer in the Parks and Recreation Department, effective May 31, 2024.
- cc) Accept the resignation of **Michael James**, Laborer in the Cemetery Department, effective June 27, 2024.

Vote: Ayes: Allen, Highers, Baker, Perry,

Nays: None

Motion carried

5. REGULAR SESSION

5a)

b: **Acknowledge receipt of the May 2024 Financial Statement.**

Vote: Ayes: Allen, Highers, Baker, Perry,

Nays: None

Motion carried

z: **Transfer Jarvis Stroman, Driver in the Solid Waste Department to Firefighter in the Fire Department, salary set per the Collective Bargaining Agreement, effective July 1, 2024.**

No Action Taken

aa: **Hire Sarah Swayze as a Firefighter in the Fire Department, salary set per the Collective Bargaining Agreement, effective July 1, 2024.**

Vote: Ayes: Allen, Perry, Highers, Baker

Nays: None

Motion carried

- 5b) Councilor Highers made a motion and Councilor Baker seconded to approve **Resolution No. 07-01-2024(A)**, a resolution relating to the incurring of indebtedness by the Trustees of the Tahlequah Public Facilities Authority and waiving competitive bidding with respect thereto; and approving a Note Purchase Agreement, Security Agreement, and other documents as may be necessary or required.

Vote: *Ayes: Highers, Baker, Perry, Allen* *Nays: None* *Motion carried*

- 5c) Discussion and possible agreement to authorize the Mayor to negotiate and enter into a Service Level Agreement between the City of Tahlequah and Cherokee County 911 for delivery of CAD Service.

NO ACTION TAKEN

- 6) Councilman Highers made a motion and Councilman Allen seconded to exit Regular Session and move into **Executive Session** at 5:50 p.m.

Vote: *Ayes: Highers, Allen, Baker, Perry* *Nays: None* *Motion carried*

- 7) Council returned to **Regular Session** at 6:25 p.m.

- 7a) Council meeting adjourned at 6:26 p.m.