



AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of Meeting Monday, July 1, 2024 at 5:30 PM

Place of Meeting The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464 (voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting
Meeting ID: 885 6808 5293
Passcode: 4560651

1. MEETING CONVENED

- a) Meeting Called to Order
- b) Roll Call
- c) Invocation by **Donna Allen Love Light Christian Center**
- d) Flag Salute
- e) **Public Notice:** A Public Notice of meeting was provided on December 6, 2023, at 4:45p.m. to the OK Secretary of State and an additional notice was provided on **June 18, 2024, at 12:20 p.m.** at 111 S. Cherokee Ave. Tahlequah, OK 74464.

2. PUBLIC INSTRUCTIONS

The public, non-voting elected officials, and City staff may remotely attend this meeting with ZOOM by using the Meeting ID and Passcode above. If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

3. PUBLIC COMMENTS

Comments will be accepted from the public and individuals will be limited to 3 minutes of speaking time. The total of all comments from the public should not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open

Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

4. CONSENT AGENDA

These items are placed on the Consent Agenda so that members of the City Council, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all Council members will be removed and heard in Regular Session.

- a) Approve the **minutes from the June 3, 2024**, City Council meeting.
- b) Acknowledge receipt of the **May 2024 Financial Statement**.
- c) Acknowledge receipt of the **May 2024 Investment Schedule**.
- d) Acknowledge the receipt of the **June 2024 Check Register**.
- e) Acknowledge receipt of the **June 2024 Purchasing Card Statement**.
- f) Acknowledge the receipt of the **June 2024 Open PO Report**.
- g) Accept the **Tahlequah Hospital Authority** report for June 2024.
- h) Accept the **Tahlequah Area Chamber of Commerce** monthly report for May 2024.
- i) Accept the **TACC-Tour Tahlequah** monthly report for June 2024.
- j) Accept the **Tahlequah Regional Development Authority** report for May 2024.
- k) Accept the **Opioid Abatement Grant** in the amount of \$125,000 and amend the budget accordingly.
- l) Accept the donations from **Cherokee Nation and PetCo Love** in the total amount of **\$13,500.00** and amend the budget accordingly, placing the funds in the **Restricted Donation Account** to be used for the **Animal Shelter/Animal Control Vaccinations Clinic**.
- m) Approve **Airport land lease for Hangar 40** to Steve Kurtz.
- n) Approve **Airport land lease for Hangar 41** to John M. and Janet A. Thompson.
- o) Approve **Firework Show** at Go Ye Village on Tuesday, July 9th at Dusk.
- p) Engage **Eide Bailey, CPA Firm** to conduct the Financial Compilation for the FY 23/24 Audit.
- q) Engage the services of **Robert St. Pierre, C.P.A., P.C.** to complete the Audit for FY2023-2024.
- r) Approve **Lochner** for **5 year on-site engineering services** for Tahlequah Municipal Airport.
- s) Approve a **Lease Agreement** with **DocServices, Inc.** related to the Senior Citizens Building located at 230 E. 1st Street, Tahlequah, OK 74464.

- t) Approve **Resolution No. 07-01-2024(B)**: The City of Tahlequah supports participation in the **2024-2025 Oklahoma Main Street Center** with the specific goal of revitalizing the historic business district using the Main Street 4-Point Approach™ to economic revitalization.
- u) Approve the Mayor's appointment of **Rachel Dallis as Municipal Judge** for the existing term expiring May 1, 2025.
- v) Approve Ray Hammons as **Special Projects Coordinator** at the rate on the approved budget, effective July 1, 2024.
- w) Hire David Wright as **Animal Control Officer** in the Compliance Department at \$15.00 per hour, effective July 1, 2024.
- x) Transfer **Coty Bunch** PT Laborer in the Cemetery Department to FT Laborer/Operator in the Cemetery Department at \$35,020 annually, effective June 24, 2024.
- y) Transfer **Aaron Palmer**, from PT Laborer to FT Laborer, in the Parks and Recreation Department at \$15.00 per hour, effective June 10, 2024.
- z) Hire **James Armer** as a Driver in the Solid Waste Department at \$40,500 annually, effective June 11, 2024.
- aa) Transfer **Jarvis Stroman**, Driver in the Solid Waste Department to a Firefighter in the Fire Department, salary set per the Collective Bargaining Agreement, effective July 1, 2024.
- bb) Hire **Sarah Swayze** as a Firefighter in the Fire Department, salary set per the Collective Bargaining Agreement, effective July 1, 2024.
- cc) Accept the resignation of **Seth Spencer**, Laborer in the Parks and Recreation Department, effective May 31, 2024.
- dd) Accept the resignation of **Michael James**, Laborer in the Cemetery Department, effective June 27, 2024.

5. REGULAR SESSION

- a) Discussion and possible action on **items removed from the consent** agenda.
- b) Discussion and possible action to approve, approve with modifications, or deny **Resolution No. 07-01-2024(A)**, a resolution relating to the incurring of indebtedness by the Trustees of the Tahlequah Public Facilities Authority and waiving competitive bidding with respect thereto; and approving a Note Purchase Agreement, Security Agreement, and other documents as may be necessary or required. Mayor Suzanne Myers and City Treasurer Marty Hainzinger
- c) Discussion and possible action to authorize the Mayor to negotiate and enter into a **Service Level Agreement** between the City of Tahlequah and Cherokee County 911 for delivery of **CAD services**. City Administrator Taylor Tannehill

6. EXECUTIVE SESSION

- a) Discussion related to the City Administrator's evaluation, as provided by 25 O.S. § (B)(1).

7. RETURN FROM EXECUTIVE SESSION

- a) Adjourn.