



TAHLEQUAH PUBLIC WORKS AUTHORITY BOARD

PO BOX 29 - TAHLEQUAH, OKLAHOMA 74465
(918) 456-2564

AGENDA

June 21, 2024

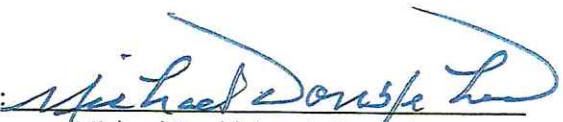
NOTICE OF REGULAR MEETING OF THE TAHLEQUAH PUBLIC WORKS AUTHORITY BOARD

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Tahlequah Public Works Authority Board will hold a Regular Meeting on Friday, June 21, 2024 at 9:05am. The place and street address of the meeting will be the Board Room at 710 West Choctaw Street Tahlequah, OK.

- I. Call meeting to order
- II. Absence of members, if any, to be approved
- III. Consent Agenda: These items are placed on the Consent Agenda so that Board Members of Tahlequah Public Works Authority Board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with approval of all Board Members may be tabled until next Regular Board Meeting.
 1. Approve minutes of May 17, 2024 Regular Board Meeting
 2. Approve regular claims and debit card expenditures
- IV. Regular Agenda:
 1. Introduction of guests
 2. Discussion & Possible Action to approve Financial Report for May 2024
 3. Discussion & Possible Action to approve FY 2024-2025 Budget
 4. Discussion & Possible Action to approve 2024 Audit Engagement Letter for the year ending June 30, 2024 from Robert St. Pierre, CPA in the amount of \$25,950.00
 5. Discussion & Possible Action to approve General Liability and Automobile Insurance for FY 2024-2025 totaling \$118,113.00
 6. Discussion & Possible Action to approve the Property Renewal for FY 2024-2025 totaling \$125,670.00
 7. Discussion & Possible Action to approve the Workers' Compensation Renewal for FY 2024-2025 totaling \$118,835.00
 8. Discussion & Possible Action to award mowing services bid for FY 2025
 9. Discussion & Possible Action to award bid for purchase of turbidimeters
 10. Discussion & Possible Action to declare vehicles surplus
 - A. 2010 Ford F-150
 - B. 2012 Ford F-150
 - C. 2008 Ford F-450
 - D. 2012 Ford F-450
 - E. 2004 Ford F-450
 - F. 2012 Ford Escape
 11. Discussion & Possible Action to approve contract with TextMyGov
 12. Engineer's Report
 13. Discussion & Possible Action to award Hwy 82 water line relocation to Guthrie Construction, subject to receiving an ODOT work order letter

14. Discussion & Possible Action to award Hwy 82 sewer line relocation to Stronghand, LLC, subject to receiving an ODOT work order letter
15. Discussion & Possible Action to approve HUB Invoice #1 for Ross Branch Sewer Line Relocation totaling \$9,500.00
16. Discussion & Possible Action to approve HUB Invoice #8 for Highway 82 Sewer Relocation totaling \$275.00
17. Discussion & Possible Action to approve HUB Invoice #9 for Highway 82 Sewer Relocation totaling \$855.00
18. Discussion & Possible Action to approve HUB Invoice #4 for Highway 82 Water Relocation totaling \$505.00
19. Discussion & Possible Action to approve HUB Invoice #5 for Highway 82 Water Relocation totaling \$855.00
20. Discussion & Possible Action to approve HUB Invoice #7 for Muskogee Waterline Relocation totaling \$1,400.00
21. Discussion & Possible Action to approve HUB Invoice #8 for Muskogee Waterline Relocation totaling \$1,400.00
22. Discussion & Possible Action to approve Pay Application #3 from Cook Consulting totaling \$457,932.08
23. EXECUTIVE SESSION:
 - A. As provided for in the Open Meetings Act Title 25, Section 307b.4 regarding confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. RE: DEQ Consent Order (Case #: 24-148)
 - B. As provided for in the Open Meetings Act Title 25, Section 307b.3 regarding discussion of the purchase or appraisal of real property Re: Vacant Land
24. Possible Action on Executive Session Item A regarding DEQ Consent Order (Case #: 24-148)
25. Possible Action on Executive Session Item B regarding the purchase or appraisal of real property
26. General Manager's Report
27. Attorney's Report
28. New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of posting

V. Adjourn

By: 
(Michael Doublehead, General Manager)