

**TAHLEQUAH HOSPITAL AUTHORITY  
BOARD OF TRUSTEES**

**Date: 06/10/2024**

**Time: 4:00 p.m.**

**Place: GH Memorial Boardroom**

- I. CALL TO ORDER/CALLING OF THE ROLL** ..... Ms. Davis  
If there is any potentially known conflict of interest relevant to a matter requiring action by the Board, the trustee(s) shall call it to the attention of the Board at this time and said trustee(s) shall not vote on the matter.
- II. NORTHEAST OKLAHOMA MANAGEMENT SERVICES ORGANIZATION**
1. Administrative Report-Discussion and Action ..... Mr. Woodliff
  2. Letter of Intent: Cardiology-Discussion and Action..... Mr. Woodliff
  3. Management Services Agreement-Discussion and Action..... Mr. Woodliff
  4. Professional Services Agreement-Discussion and Action..... Mr. Woodliff
- III. REVIEW AND APPROVAL OF MINUTES**
- A. Regular THA Board Meeting-May 13, 2024- Discussion and Action ..... Ms. Davis
- IV. EXECUTIVE SESSION**..... Ms. Davis
- A. Motion to Exit Regular Session and Enter Into Executive Session. Information gained and topics discussed are to be held in strict confidentiality. Any dissemination of information discussed in executive session without proper authorization may lead to disciplinary action.
1. Possible Discussion on Legal Issues for items in Section VII.B Finance/Compliance Committee – O.S. 25§307.B.4
  2. Possible Discussion on Legal Issues for items in Section VII.C Personnel/Strategic Planning Committee, and for items in Section IV.C.3 Quality Assurance Committee – O.S. 25§307.B.1
  3. Possible Discussion on Legal Issues for Peer Review for Medical Staff and/or Medical Staff Credentialing – O.S. 25§307.B.7.
- B. Motion to Exit Executive Session and Reconvene Regular Meeting.
- C. Report and Possible Action from Executive Session.
1. Possible Action on Legal Issues for items in Section VII.B Finance/Compliance Committee.
  2. Possible Action on Section VII.C Personnel Matters for Personnel/Strategic Planning Committee.
  3. Possible Action on Quality Assurance Committee Items.
    - a. Quality Assurance Committee Report-Action ..... Dr. Nolan
    - b. Medical Staff Affairs Report-Action ..... Dr. Winn
    - c. Medical Staff Committee Reports-Action ..... Dr. Rotton
      - i. Disabling Illness/Injury/Impairment Policy -Action ..... Dr. Rotton
  4. Possible Action on Peer Review for Medical Staff and/or Medical Staff Credentialing for:
    - a. Initial Appointments ..... Dr. Rotton
      - i. Gray, Haley CNIM – Allied Health Professional; Intraoperative Monitoring Tech
      - ii. Uncanin, Nedeljko M.D. – Consulting: Diagnostic Imaging
    - b. Re-Appointments ..... Dr. Rotton
      - i. Sumner, Larry M.D. - Affiliate
    - c. Change of Status/Privileges ..... Dr. Rotton
      - i. Bailey, Brandon D.O. – Active; Hospitalist
      - ii. Bidwell, Celeste APRN/CNP – Allied Health; Cardiovascular Disease
      - iii. Hebroni, Frank M.D. – Consulting; Diagnostic Imaging
      - iv. Holt, Michael APRN – CNP – Allied Health Professional; Nurse Practitioner
      - v. Jarrett, Dillon APRN – Allied Health; Cardiovascular Disease

**TAHLEQUAH HOSPITAL AUTHORITY  
BOARD OF TRUSTEES**

**Date: 06/10/2024**

**Time: 4:00 p.m.**

**Place: GH Memorial Boardroom**

- vi. Kim, David D.O. – Consulting; Pathology
- vii. Lamons, Dena APRN/CNP – Allied Health; Emergency Medicine
- viii. Looney, Joshua DDS – Adjunct; Dentistry
- ix. Lowe, Johnathon D.O. – Active; Emergency Medicine
- x. Lubin, Edith M.D. – Affiliate
- xi. Sanders, Alicia APRN – CNP - Allied Health Professional; Nurse Practitioner
- xii. Shaeffer, Catherine M.D. – Consulting; Diagnostic Imaging
- xiii. Thomas, Melissa M.D. – Consulting; Intraoperative Monitoring Physician
- d. Provider Proctoring
  - i. O'Donnell, Brendan D.O. – Locum; OB/GYN

**V. REVIEW AND APPROVAL OF CONSENT AGENDA ITEMS..... Ms. Davis**

A. All items listed under the Consent Agenda Items are deemed to be non-controversial and routine in nature by the Board of Trustees. The following items will not be discussed but will be approved by one motion of the Board of Trustees unless any Board member desires to discuss an item, at which time it will then be removed and thus placed as a Regular Agenda Item for consideration and approval on this Agenda. The Consent Agenda Items consists of the following items:

**1. Personnel Policies**

- a. Anti-Harassment Policy and Complaint Procedure
- b. Employee Grievance Problem Solving Policy
- c. Employee Retirement Reception Policy

**2. Quality Assurance Policies**

- a. Plans, Programs, and Policies for Approval
  - i. 2023 Annual Infection Control Report
  - ii. 2024 Infection Control Risk Assessment
  - iii. 2024 Water Management Program
  - iv. Emergency Operations Plan (EOP)
  - v. Cleaning and Disinfecting Hospital Wide
  - vi. Heart Lung Machine Dry and Primed Set Up
  - vii. Heater Cooler Maintenance
  - viii. Hospital Command Center
  - ix. National Incident Management System (NIMS) Training Requirements
  - x. Nurse Driven Foley Catheter Removal Protocol
  - xi. Patient Safety Evaluation System
  - xii. Standard Precautions
- b. Policies to be Retired
  - i. Return of Contaminated Items to Central Sterile Processing
  - ii. Wrapping Items for Sterile Processing

B. Possible Discussion and Possible Action on Items Removed from Consent Agenda.

**VI. BUSINESS ITEMS**

- A. THA Trustee Re-Appointment-Discussion and Action..... Mr. Davis
- B. THA Board Packet and Receipt-Discussion and Action ..... Ms. Davis

**TAHLEQUAH HOSPITAL AUTHORITY  
BOARD OF TRUSTEES**

**Date: 06/10/2024**

**Time: 4:00 p.m.**

**Place: GH Memorial Boardroom**

**VII. COMMITTEE AND ADMINISTRATIVE REPORTS**

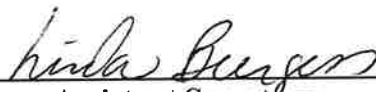
- A. Hospital Report of Operations-Discussion and Action.....Mr. Berry
- B. Finance/Compliance Committee-Discussion ..... Mr. Herrin
1. Financial/Statistical Reports-Discussion and Action..... Ms. Leatherman
2. Bank Accounts Signatories-Discussion and Action ..... Ms. Leatherman
3. FY2025 Operating Budget-Discussion and Action ..... Ms. Leatherman
4. FY2025 Capital Budget-Discussion and Action..... Ms. Leatherman
5. FY2025 Joint Ventures Budgets-Discussion and Action..... Ms. Leatherman
6. Physician Employment Agreement: General Surgery-Discussion and Action.....Mr. Berry
7. Physician Employment Agreement: Hospitalist-Discussion and Action .....Mr. Berry
- C. Personnel/Strategic Planning Committee-Discussion.....Ms. Smith
1. Personnel Committee Report-Discussion and Action .....Ms. Smith

**VIII. NEW BUSINESS**

Any matter not know about and which could not have been reasonably foreseen prior to the posting of this agenda.

- IX. ADJOURN**–Discussion and Action..... Ms. Davis

**TAHLEQUAH HOSPITAL AUTHORITY**

By:   
Assistant Secretary

Posted at Meeting Site on: 6/7/24 at 3:00pm