

MINUTES
TAHLEQUAH CITY COUNCIL
REGULAR MEETING – JUNE 3, 2024 - 5:30 PM
111 Cherokee Ave. Tahlequah, OK 74464

1. MEETING CONVENED

- a. Meeting **called to order** by Mayor Suzanne Myers at 5:35 pm.
- b. City Clerk, Whitney Shaw, called **the roll** as follows:

Present:	Councilor Ward I	Danny Perry
	Councilor Ward II	Keith Baker
	Councilor Ward III	Stephen Highers
	Councilor Ward IV	Josh Allen

Others present: Mayor Suzanne Myers, City Attorney JT Hammons, City Administrator Taylor Tannehill, City Treasurer Marty Hainzinger, City Clerk Whitney Shaw, Deputy City Clerk Amber Payton, and IT Support Kendall Collins.

- c. **Invocation:** Tess Courtney
- d. **Flag salute:** Led by Mayor Suzanne Myers

2. PUBLIC INSTRUCTIONS

Access Code: 876 2746 685 **Password:** 4560651

3. PUBLIC COMMENTS

Jim Joliff and Rita Bergman

4. CONSENT AGENDA

Councilman Highers made a motion and Councilman Baker seconded to approve the consent agenda as follows:

- a) Approve the minutes from the May 6, 2024, and May 20, 2024, City Council meetings.
- b) Acknowledge receipt of the April 2024 Financial Statement.
- c) Acknowledge receipt of the April 2024 Investment Schedule.
- d) Acknowledge receipt of the May 2024 Check Register.
- e) Acknowledge receipt of the May 2024 Purchasing Card Statement.
- f) Acknowledge receipt of the May 2024 Open PO Report.
- g) Accept Eastern Oklahoma Library's System's monthly report for May 2024.
- h) Accept the Tahlequah Area Chamber of Commerce monthly report for April 2024.
- i) Accept the TACC-Tour Tahlequah monthly report for April 2024.
- j) Accept Tahlequah Regional Development Authority's monthly report for May 2024.
- k) Accept the TACC-Tour Tahlequah Budget for FY 2024-2025.

- l) Accept Tahlequah Regional Development Authority's 2024-2025 annual budget.
- m) Accept a donation from Cherokee Nation in the amount of \$7,500 for the Animal Shelter and amend the budget accordingly.
- n) Approve the purchase of a Breathing Air Compressor and Cascade system for the Fire Department for \$64,198.22 and amend the budget accordingly.
- o) **Moved to Regular Session by Councilor Allen**
- p) Accept the amended Article 15, Sec 3, Longevity, of the FOP Lodge #201 agreement, effective July 1, 2024.
- q) Approve Service Agreement with KI BOIS Area Transit System (K.A.T.S.) for public transportation in the Tahlequah area during the 2024-2025 fiscal year.
- r) Approve the CODEPAL Renewal Agreement FY 2024-2025.
- s) Approve Lease Agreement with the OK Dept of Corrections for FY 2024-2025.
- t) Authorize the Mayor to enter into a residential lease agreement for 201 N. Water St. with David Mead, beginning June 1, 2024, and ending December 31, 2024.
- u) Authorize the Mayor to enter into a residential lease agreement for 203 N. Water St. with Kyle Drake, beginning June 1, 2024, and ending December 31, 2024.
- v) Authorize the Mayor to enter into a residential lease agreement for 205 N. Water St. with Carden Crow & Shronn Schuelke, beginning June 1, 2024, and ending December 31, 2024.
- w) Approve the 2024-2025 contract with William Marvin Johnson, LLC for maintaining the Automated Weather Station owned/operated by the City.
- x) Approve the contract with Susan Niehus, LLC for grant writing services for FY 2024-2025.
- y) Approve Legal Services Agreement with John Tyler Hammons for FY 2024-2025.
- z) Approve Legal Services Agreement with BJ Baker for FY 2024-2025.
- aa) Approve a Tourism Agency Contract with the Tahlequah Area Chamber of Commerce for FY 2024-2025.
- bb) Approve the Inter-Local Agreement on the handling of juvenile cases with the District Court for FY 2024-2025.
- cc) Approve the contract for services with Oklahoma Production Center (OPC) for city-wide Recycling and Road Litter Pickup for FY 2024-2025.
- dd) Accept re-appointment of Dana Eversole to the Board of Adjustment beginning June 2024.
- ee) Accept re-appointment of Lisa Presley to the Board of Adjustment beginning June 2024.
- ff) Accept the re-appointment of Ryan Cannonie to the Planning Commission beginning June 2024.
- gg) Accept the re-appointment of Amber Wooten to the Planning Commission beginning June 2024.
- hh) Appoint Jacob Bigham as a Volunteer Firefighter in the Fire Department, effective May 20, 2024.
- ii) Appoint Caleb Crittenden as a Volunteer Firefighter in the Fire Department, effective May 16, 2024.
- jj) Hire Noe Sosa as a Lifeguard in the Parks and Recreation Department, at \$12.00 per hour, effective May 21, 2024.
- kk) Hire Kiarra Dyer as a part-time laborer in the Parks and Recreation Department, effective May 14, 2024.
- ll) Hire Robby Morgan, as a Collector in the Solid Waste Department at \$35,500 annually, effective May 21, 2024.

- mm) Transfer Martin Falcon, Head Lifeguard at \$13.00 per hour to Part-Time Laborer at \$10.07 per hour, Parks and Recreation Department, effective May 13, 2024.
- nn) Transfer Claire Settle, Sr. Head Lifeguard at \$15.00 per hour to Part-Time Laborer at \$10.07 per hour, Parks and Recreation Department, effective May 13, 2024.
- oo) Transfer Levi Gibson, from Collector to Driver, Solid Waste Department, effective May 14, 2024.
- pp) Accept the resignation of Joe Enlow III, Lifeguard in the Parks and Recreation Department, effective May 2, 2024.
- qq) Accept the resignation of Hunter Webb, Part-Time Laborer in the Parks and Recreation Department, effective May 10, 2024.
- rr) Accept the resignation of Jack Clark, Part-Time Laborer in the Parks and Recreation Department, effective April 12, 2024.
- ss) Accept the resignation of Dana Lee, Stormwater Manager in the Compliance Department, effective June 3, 2024.
- tt) Accept the resignation of Aaron Colvin, Mechanic in the Solid Waste Department, effective May 14, 2024.
- uu) Accept the resignation of Jeremiah Fixin, Driver in the Solid Waste Department, effective May 22, 2024.

Vote: *Ayes: Highers, Baker, Perry, Allen*

Nays: None

Motion carried

5. ANNOUNCEMENTS, PRESENTATIONS, AND REPORTS

Certificate for Years of Service:

BJ Baker, 10yrs

Michael Gray, 10yrs

Forrest Miller, 10 yrs

Chris Armstrong, 10yrs

Police Living Saving Commendation given to Officer David Trammell by Police Chief Nate King.

6. REGULAR SESSION

- a) o) No action taken on the budgeted purchase of a refurbished Packer/Chassis for cardboard collection in the Solid Waste Department, GL#115658701, in the amount of \$120,000.
- b) Discussion and Open Meeting for proposed 2024-2025 Budget.
- c) Councilor Allen made a motion and Councilor Perry seconded to approve **Resolution No. 06-03-2024**, a resolution approving the City of Tahlequah, Oklahoma budget for Fiscal Year 2024-2025 and establishing budget amendment authority.

Vote: *Ayes: Allen, Perry, Baker, Highers*

Nays: None

Motion carried

- d) Councilor Allen made a motion and Councilor Perry seconded to authorize the Mayor to negotiate the use of ARPA funds for **transitional housing** in collaboration with Help-in-Crisis.

Vote: *Ayes: Allen, Perry, Baker, Highers*

Nays: None

Motion carried

- e) Councilor Allen made a motion and Councilor Perry seconded to approve **Resolution No. 06-03-2024(B)**, a resolution changing the zoning from RS-3 to RM-2 at 923 N. Callie Ave.

Vote: *Ayes: Allen, Perry, Baker, Highers* *Nays: None* *Motion carried*

- f) Councilor Perry made a motion and Councilor Highers seconded to adopt the **Citizen Participation Plan** for the City of Tahlequah's application for the **Community Deveopment Block Grant (CDBG) 2024** Small Cities Program.

Vote: *Ayes: Perry, Highers, Baker, Allen* *Nays: None* *Motion carried*

- g) Councilor Highers made a motion and Councilor Allen seconded to approve **Resolution 06-03-2024(C)**, a resolution confirming the commitment to facilitate and administer the **Small Cities Community Development Block Grant 2024**, if awarded.

Vote: *Ayes: Highers, Allen, Perry, Baker* *Nays: None* *Motion carried*

7. Meeting Adjourned at 6:00pm.
