



AGENDA

TAHLEQUAH CITY COUNCIL - REGULAR MEETING

Date/Time of Meeting Monday, June 3, 2024 at 5:30 PM

Place of Meeting The meeting will be held at 111 Cherokee Ave. Tahlequah, OK 74464 (voting members of the public body will be present in person).

Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When the City Council desires more information on an item, the City Council may refer the matter to City staff or to a committee for further consideration. Under certain circumstances, items may be deferred to a specific date or stricken from the agenda entirely.

Join "Zoom" Meeting
Meeting ID: [876 2746 6858](#)
Passcode: [4560651](#)

1. MEETING CONVENED

- a) Meeting Called to Order
- b) Roll Call
- c) Invocation by **Pastor Donna Allen, Love Light Christian Church.**
- d) Flag Salute
- e) **Public Notice:** A Public Notice of meeting was provided on December 6, 2022, at 4:45p.m. to the OK Secretary of State and an additional notice was provided on **May 8, 2024, at 10:30 a.m.** at 111 S. Cherokee Ave. Tahlequah, OK 74464.

2. PUBLIC INSTRUCTIONS

If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

3. PUBLIC COMMENTS

Comments will be accepted from the public concerning topics that are not included in the meeting's agenda. Individuals will be limited to 3 minutes of speaking time and the cumulative total of all comments from the public should not exceed 15 minutes. Preference will be given to Tahlequah residents. In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

4. CONSENT AGENDA

- a) Approve the **minutes from the May 6, 2024, and May 20, 2024**, City Council meetings.

- b) Acknowledge receipt of the **April 2024 Financial Statement**.
- c) Acknowledge receipt of the **April 2024 Investment Schedule**.
- d) Acknowledge receipt of the **May 2024 Check Register**.
- e) Acknowledge receipt of the **May 2024 Purchasing Card Statement**.
- f) Acknowledge receipt of the **May 2024 Open PO Report**.
- g) Accept **Eastern Oklahoma Library's System's** monthly report for May 2024.
- h) Accept the **Tahlequah Area Chamber of Commerce** monthly report for April 2024.
- i) Accept the **TACC-Tour Tahlequah** monthly report for April 2024.
- j) Accept **Tahlequah Regional Development Authority's** monthly report for May 2024.
- k) Accept the **TACC-Tour Tahlequah Budget** for FY 2024-2025.
- l) Accept **Tahlequah Regional Development Authority's** 2024-2025 annual **budget**.
- m) Accept a **donation from Cherokee Nation** in the amount of \$7,500 for the Animal Shelter and amend the budget accordingly.
- n) Approve the purchase of a **Breathing Air Compressor and Cascade system** for the Fire Department for \$64,198.22 and amend the budget accordingly.
- o) Approve **budgeted purchase** of a **refurbished Packer/Chassis** for cardboard collection in the Solid Waste Department, GL#115658701, in the amount of \$120,000.
- p) Accept the **amended Article 15, Sec 3, Longevity**, of the FOP Lodge #201 agreement, effective July 1, 2024.
- q) Approve Service Agreement with **KI BOIS Area Transit System (K.A.T.S.)** for public transportation in the Tahlequah area during the 2024-2025 fiscal year.
- r) Approve the **CODEPAL Renewal Agreement** FY 2024-2025.
- s) Approve **Lease Agreement with the OK Dept of Corrections** for FY 2024-2025.
- t) Authorize the Mayor to enter into a residential lease agreement for **201 N. Water St.** with David Mead, beginning June 1, 2024, and ending December 31, 2024.
- u) Authorize the Mayor to enter into a residential lease agreement for **203 N. Water St.** with Kyle Drake, beginning June 1, 2024, and ending December 31, 2024.
- v) Authorize the Mayor to enter into a residential lease agreement for **205 N. Water St.** with Carden Crow and Shronn Schuelke, beginning June 1, 2024, and ending December 31, 2024.
- w) Approve the 2024-2025 contract with **William Marvin Johnson, LLC** for maintaining the **Automated Weather Station** owned/operated by the City.
- x) Approve the contract with **Susan Niehus, LLC** for **grant writing services** for FY 2024-2025.
- y) Approve **Legal Services Agreement** with **John Tyler Hammons** for FY 2024-2025.
- z) Approve **Legal Services Agreement** with **BJ Baker** for FY 2024-2025.
- aa) Approve a **Tourism Agency Contract** with the **Tahlequah Area Chamber of Commerce** for FY 2024-2025.
- bb) Approve the **Inter-Local Agreement** on the handling of **juvenile cases** with the **District Court** for FY 2024-2025.
- cc) Approve the contract for services with **Oklahoma Production Center (OPC)** for city-wide Recycling and Road Litter Pickup for FY 2024-2025.
- dd) Accept **re-appointment of Dana Eversole** to the Board of Adjustment beginning June 2024.
- ee) Accept **re-appointment of Lisa Presley** to the Board of Adjustment beginning June 2024.

- ff) Accept the **re-appointment of Ryan Cannonie** to the Planning Commission beginning June 2024.
- gg) Accept the **re-appointment of Amber Wooten** to the Planning Commission beginning June 2024.
- hh) Appoint **Jacob Bigham** as a Volunteer Firefighter in the Fire Department, effective May 20, 2024.
- ii) Appoint **Caleb Crittenden** as a Volunteer Firefighter in the Fire Department, effective May 16, 2024.
- jj) Hire **Noe Sosa** as a Lifeguard in the Parks and Recreation Department, at \$12.00 per hour, effective May 21, 2024.
- kk) Hire **Kiarra Dyer** as a part-time laborer in the Parks and Recreation Department, effective May 14, 2024.
- ll) Hire **Robby Morgan**, as a Collector in the Solid Waste Department at \$35,500 annually, effective May 21, 2024.
- mm) Transfer **Martin Falcon**, Head Lifeguard at \$13.00 per hour to Part-Time Laborer at \$10.07 per hour, Parks and Recreation Department, effective May 13, 2024.
- nn) Transfer **Claire Settle**, Sr. Head Lifeguard at \$15.00 per hour to Part-Time Laborer at \$10.07 per hour, Parks and Recreation Department, effective May 13, 2024.
- oo) Transfer **Levi Gibson**, from Collector to Driver, Solid Waste Department, effective May 14, 2024.
- pp) Accept the resignation of **Joe Enlow III**, Lifeguard in the Parks and Recreation Department, effective May 2, 2024.
- qq) Accept the resignation of **Hunter Webb**, Part-Time Laborer in the Parks and Recreation Department, effective May 10, 2024.
- rr) Accept the resignation of **Jack Clark**, Part-Time Laborer in the Parks and Recreation Department, effective April 12, 2024.
- ss) Accept the resignation of **Dana Lee**, Stormwater Manager in the Compliance Department, effective June 3, 2024.
- tt) Accept the resignation of **Aaron Colvin**, Mechanic in the Solid Waste Department, effective May 14, 2024.
- uu) Accept the resignation of **Jeremiah Fixin**, Driver in the Solid Waste Department, effective May 22, 2024.

5. ANNOUNCEMENTS AND PRESENTATIONS

- a) Recognition for **Years of Service** for June:

BJ Baker	10yrs	Tahlequah Fire Dept.
Michael Gray	10yrs	Tahlequah Police Dept.
Forrest Miller	10yrs	Waste Management Dept.
Chris Armstrong	10yrs	Waste Management Dept.
- b) Presentation of **Police Life Saving Commendation** to **Officer David Trammell**.

6. REGULAR SESSION

- a) Discussion and possible action on items removed from the **consent** agenda.
- b) **Discussion:** Public Hearing on the proposed 2024-2025 Budget.
- c) Motion to approve, approve with modification, or deny **Resolution No. 06-03-2024**, a resolution approving the City of Tahlequah, Oklahoma budget for the Fiscal Year 2024-2025 and establishing budget amendment authority. City Administrator Taylor Tannehill and Mayor Suzanne Myers
- d) Discussion and possible action to authorize the Mayor to negotiate the use of **ARPA funds for transitional housing** in collaboration with Help-In-Crisis. Councilor, Ward 4, Josh Allen and City Administrator Taylor Tannehill
- e) Discussion and possible action to approve, approve with modifications, or deny **Resolution No.06-03-2024(B)**. A resolution changing the zoning from RS-3 to RM-2 at 923 N. Callie Ave., Tahlequah, Oklahoma.

North 20' of Lot 15, Lot 16, and North 10' of Lot 17, Block 1, College Addition to the City of Tahlequah, Cherokee County, Oklahoma, according to the official plat thereof. Planning & Development Director Paige Harjo

- f) Discussion and possible action to adopt the **Citizen Participation Plan** for the City of Tahlequah's application for the **Community Development Block Grant (CDBG) 2024 Small Cities Program**. City Administrator Taylor Tannehill
- g) Discussion and possible action to approve **Resolution 06-03-2024(C)**. A Resolution confirming the commitment to facilitate and administer the **Small Cities Community Development Block Grant (CDBG) 2024**, if awarded. City Administrator Taylor Tannehill

7. ADJOURN
