

MINUTES
TAHLEQUAH CITY COUNCIL
REGULAR MEETING – MONDAY, MAY 4, 2015 - 7:00 PM
CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.

1. MEETING CONVENED

Meeting **called to order** – Mayor Nichols at 7:02 pm.
The City Clerk, Deb Corn, called **the roll** as follows:

Present:	Councilor Ward I	Diane Weston
	Councilor Ward II	Dr. Charles Carroll
	Councilor Ward III	Stephen Highers
	Councilor Ward IV	Joshua Bliss

Others present: Administrative Assistant Amy Scott, Police Chief Nate King, Street Commissioner Mike Corn, Emergency Management Director Mike Underwood, Stormwater Manager Clinton Johnson, Finance Director Marcie Gilliam, News Media Bob Gibbins.

Invocation – Rev. Debora Jennings from St. Basil's Episcopal Church.
Flag salute.

2. PUBLIC COMMENTS

Ms. Rogers wondered about the Council meeting minutes being posted on the City's website, the South Muskogee Street project, and where the money for the project is kept.

3. CONSENT AGENDA

Councilor Weston made the motion and Councilor Carroll seconded to approve the consent agenda as follows with the correction on the salary of Maggie Glory being \$8.25 instead of \$8.90:

Approve the **minutes** of the April 6 and April 20, 2015 City Council Meetings

Acknowledge receipt of March 2015 **Financial Report**

Surplus property, located at 805 Guinn Ave., which was purchased in the summer of 2014

Acknowledge the **specs** for a **precast** wall on City owned property located on E. 4th Street

Approve **Resolution** No. 05-04-15, adopting the 26th **Supplement** to the City Code Book

Approve General Fund Budget **Reallocation** in the amount of \$1,486.95, for April 2015 step raises in various city departments

Declare the following items from the Street Department as **surplus**: 1997 Ford Expedition, 1991 Chevrolet 1-Ton, 1997 Ford Van, 1999 Chevrolet Pick-up, Hustler Super Z Mower, Grasshopper 928D Mower, Grasshopper 725 Mower

Hire Debra Hensley as a part-time 490-hour lifeguard in the **Rec Department** with a salary of \$8.90 an hour, pending passage of physical and drug test

Hire Samuel Hoag as a part-time 490-hour lifeguard in the **Rec Department** with a salary of \$8.90 an hour, pending passage of physical and drug test

Hire Jaylee Duffield as a part-time 490-hour lifeguard in the **Rec Department** with a salary of \$8.90 an hour, pending passage of physical and drug test

Hire Seth Campbell as a part-time 490-hour lifeguard in the **Rec Department** with a salary of \$8.90 an hour, pending passage of physical and drug test

Hire Aaron Crawley as a part-time 490-hour lifeguard in the **Rec Department** with a salary of \$8.90 an hour, pending passage of physical and drug test

Hire Britt Dobbins as a part-time 490-hour lifeguard in the **Rec Department** with a salary of \$8.90 an hour, pending passage of physical and drug test

Hire Michael Grey as a part-time 552-hour laborer in the **Rec Department** with a salary of \$8.25 an hour, pending passage of physical and drug test

Hire Maggie Glory as a part-time 552-hour laborer in the **Rec Department** with a salary of \$8.90 an hour, pending passage of physical and drug test

Vote: Ayes: Carroll, Highers, Bliss, Weston Nays: none Motion carried.

4. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

Employee Years Of Service Recognition:

February Employees – Jimmy Fort-Fire Dept.-10 yrs, Marcie Gilliam-Managerial-10 yrs

March Employees – Chris McClure-Maintenance-10 yrs

April Employees – James Russell Nelson-Street Dept.-10 yrs, Roy Cummings-Cemetery-20 yrs

May Employees – Aaron Palmer-Rec Dept.-5yrs, Eldon Graves-Police Dept.-10yrs, Kenneth Boston-Street Dept.-10yrs, Ed Goss-IT Dept.-10 yrs, Vicki Johnson-Street Dept.-15 yrs, Thomas Caldwell-Street Dept.-25 yrs, Kevin Smith-Managerial-35 yrs

Report from Library – none.

Report from Tahlequah Convention and Visitors Bureau – Mellissa Harris.

Report from Chamber of Commerce – Bree Long.

Report from the Tahlequah Main Street Association – Drew Haley.

Reports from City Departments: Street Department, Fire Department, IT Department, Police Department, Emergency Management

REGULAR SESSION

5. There were no items removed from the **consent** agenda.
No action taken.

6. Councilor Weston made the motion and Councilor Bliss seconded to adopt **Resolution** No. 05-04-15 (B), policies **prohibiting tobacco** and **vapor** product marketing, **advertising** and sponsorship at City-hosted events.

Vote: Ayes: Highers, Bliss, Weston Nays: Carroll Motion carried.

7. Councilor Carroll wanted to confirm, for new members, that the **rules** of meeting **procedure** pertaining to discussion on **agenda items** would follow Robert's Rules of Order.
No action taken.

8. Councilor Bliss made the motion and Councilor Carroll seconded to table **making** Spring Street a **one-way street**, going west, from Muskogee Avenue to the north/south alleyway between Morgan and Spring Streets until he could talk to all the owners involved.
Vote: Ayes: Bliss, Weston, Carroll, Highers Nays: none Motion carried.
9. Councilor Bliss wanted clarification on **purchasing** practices of the City as they pertain to **professional services** and who is authorized to solicit them.
No action taken.
10. Councilor Weston made the motion and Councilor Carroll seconded to table any action on Notice of **Sale of Real Estate for Delinquent Tax** on Miller LTS 3, 4 & S 62' LT 5 BLK 2. The City has an abatement lien on this property and will authorize the City Attorney to represent the city's interest at the Tax Sale.
Vote: Ayes: Weston, Carroll, Highers, Bliss Nays: none Motion carried.
11. There was not enough information for the Council to accept a **quote to demolish 6 structures** on Lee Street.
No action taken by Council.
12. Councilor Highers made the motion and Councilor Weston seconded to approve General Fund Budget **Reallocation** in the amount of \$550,700.00, to move reserve funds for capital purchases from General Fund to Capital Improvement Fund with the corrected date of May 4, 2015.
Vote: Ayes: Highers, Bliss, Weston, Carroll Nays: none Motion carried.
13. Councilor Weston made the motion and Councilor Bliss seconded to approve Capital Improvement Fund **Budget Amendment # 04** in the amount of \$550,700.00, to increase budget due to funds from the General Fund for Reserves for Capital Projects, equipment and Grants.
Vote: Ayes: Bliss, Weston, Carroll, Highers Nays: none Motion carried.
14. Councilor Highers made the motion and Councilor Weston seconded to **purchase 3 air conditioner units** for City Hall, City Annex (DOC), and Library, at a cost not to exceed \$5000.00 per unit.
Vote: Ayes: Weston, Carroll, Highers, Bliss Nays: none Motion carried.
15. The **mid-month special meeting** will be on May 18, 2015 at 7:00 pm.
No action taken.
16. Councilor Highers made the motion and Councilor Weston seconded **adjourn** at 8:26 pm.
Vote: Ayes: Carroll, Highers, Bliss, Weston Nays: none Motion carried.